

**HOPKINS PARK BOARD
REGULAR MEETING PROCEEDINGS
JULY 26, 2021**

CALL TO ORDER

Pursuant to due call and notice thereof a regular meeting of the Hopkins Park Board was held on Tuesday, July 26 at 6:30 p.m. in the Council Chambers at City Hall, 1010 1st Street South.

Vice-Chair Emma Figgins called the meeting to order with Commissioners Miller, Pohmer, Stiele, Waitz and Slindee and Youth Commissioners Battur and Burman attending. Staff present included Management Analyst Imihy and Director of Public Works Stadler.

ADOPT AGENDA

Management Analyst Imihy provided an overview of the agenda format but did not propose any changes to the agenda.

Motion by Kimberley Stiele. **Second** by Matthew Miller.

Motion to Adopt the Agenda.

Ayes: All.

Nays: None. Motion carried.

CONSENT AGENDA

Motion by Meg Slindee. **Second** by Kimberley Stiele.

Motion to Approve the Consent Agenda.

1. Minutes of the June 21, 201 Park Board

Ayes: All.

Nays: None. Motion carried.

GENERAL BUSINESS

V.1. Introductions

Management Analyst Imihy and the Park Board Members introduced themselves, shared background information and their experience and passion for serving on the Park Board.

V.2. Park Board Orientation and Handbook Review

Management Analyst Imihy provided a Park Board orientation by reviewing the newly created handbook with the Park Board. She answered questions from members and discussed the work plan and other topics in the handbook.

V.3. Review of Proposed Changes to By-laws

Management Analyst Imihy summarized proposed changes to the Park Board Bylaws. She will be checking with the city clerk to confirm some of the proposed changes. It is anticipated that the Park Board will consider the changes at their regular meeting in August.

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V.4. Election of Officers

Management Analyst Imihy provided the new timeline for the annual meeting. She requested that the board appoint an interim Chair and Vice-Chair until the annual meeting.

Vice-Chair Figgins called for nominations for the Chair position.

Motion by Emma Figgins. **Second** by Emily Waitz.

Motion to Appoint Emma Figgins Chair of the Park Board.

Ayes: All.

Nays. None. Motion carried.

Chair Figgins called for nominations of the Vice-Chair position.

Motion by Kimberley Stiele. **Second** by Matthew Miller.

Motion to Appoint Slindee Vice-Chair of the Park Board.

Ayes: All.

Nays. None. Motion carried.

V.5. Review of 2021 Work Plan

Management Analyst Imihy shared information about the 2021 Work Plan and expectations, timeline and ideas moving forward.

GENERAL PARK UPDATE

Management Analyst Imihy provided the general park update highlighting the items listed on the agenda, including the Little League State Tournament held at Maetzold Field, National Night Out, a Minnetonka Recreation update and an update on the project at 325 Blake Road. The board discussed parks funding at length with questions and information regarding park dedication fees, park development funds and funding structures. In August, Imihy will bring forward where the board stands financially. Members had many questions about specifics of updating park equipment and other improvement projects. Chair Figgins made a motion to continue the conversation about park dedication fees to the August meeting.

Ayes: All.

Nays. None. Motion carried.

PARK AREA ASSIGNMENT REPORTS

Management Analyst Imihy stated the expectations for park assignments and the reports. She wants to ensure each board member has two parks. Members discussed and swapped parks assignments. The park assignments are as follows:

Emma Figgins: Central

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Megan Slindee: Harley Hopkins, Maetzold
Anna Pohmer: Burnes, Hilltop
Dre Jefferson: Cottageville, Park Valley
Emily Waitz: Creek Reserve, Valley
Matthew Miller: Oakes, Hiawatha Oakes Preserve
Kimberly Stiele: Elmo, Downtown
Annika Burman: Interlachen, Shady Oak Beach
Misheel Battur: Interlachen, Shady Oak Beach

ADJOURNMENT

There being no further business to come before the Park Board and upon a motion by Kimberley Stiele, second by Emily Waitz, the meeting was unanimously adjourned at 7:59 p.m.

Respectfully Submitted,
Lizzie Miller, Administrative Assistant

ATTEST:



Emma Figgins, Park Board Chair