

**HOPKINS PLANNING & ZONING COMMISSION
REGULAR MEETING PROCEEDINGS
JUNE 27, 2023**

CALL TO ORDER

Pursuant to due call and notice thereof a regular meeting of the Hopkins Planning & Zoning Commission was held on Tuesday, June 27, 2023 at 6:30 p.m. in the Council Chambers at City Hall, 1010 1st Street South.

Chairperson White called the meeting to order with Commission Members Wright, Terrill, Goodlund, Nur, Green, Sedoff and Youth Members Stiele and Erickson attending. Also present was City Planner Krzos.

ADOPT AGENDA

Motion by Sedoff. **Second** by Wright.

Motion Adopt Agenda as presented.

Ayes: White, Wright, Goodlund, Nur, Green, Sedoff.

Nays: None. Absent: Terrill. Motion carried.

COMMUNITY COMMENT

None.

CONSENT AGENDA

Motion by Goodlund. **Second** by Green.

Motion Approve the Consent Agenda

1. Minutes of the May 23, 2023 Planning & Zoning Commission Meeting

Ayes: White, Wright, Goodlund, Nur, Green, Sedoff.

Nays: None. Absent: Terrill. Motion carried.

PUBLIC HEARING

1. 2023-05 250 18th Avenue North Driveway Location Variance

City Planner Krzos summarized the staff report for Planning Application 2023-05, which included a motion to recommend the City Council approve a variance request from Andrey Pashkevich for the property located at 250 18th Avenue North. The requested variance would allow driveway access off of 18th Avenue North instead of the rear alley, as required by Section 120-260(d) of the Hopkins Development Code.

Commissioner Terrill joined the meeting at 6:35 p.m.

The applicant, Andrey Pashkevich, addressed the Commission to provide further detail of the variance request. Discussion with the Commission included the current parking situation on the property, the code requirement for number of vehicles allowed per property, and plans for future construction of a garage to connect to the driveway.

Chairperson White requested a motion to formally open the public hearing.

Motion by Terrill. **Second** by Wright.

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Motion Open the Public Hearing.

Ayes: All.

Nays: None. Motion carried.

City Planner Krzos stated that staff received two written comments and one phone call regarding the proposed variance. The comments were generally supportive of the request.

Motion by Green. **Second** by Goodlund.

Motion Close the Public Hearing.

Ayes: All.

Nays: None. Motion carried.

Additional discussion from the Commission included concern with the continued parking of commercial trailers and other junk items that are currently being stored in the rear yard along the alley. The applicant stated that those items have already been cleared.

Motion by Terrill. **Second** by Wright.

Motion Adopt Planning & Zoning Resolution 2023-05, recommending the Hopkins City Council approve the variance request for the property located at 250 – 18th Avenue North.

Ayes: All.

Nays: None. Motion carried.

City Planner Krzos stated the variance request will be presented to the City Council at their July 11th meeting with the Planning & Zoning Commission's recommendation of approval.

OLD BUSINESS

None.

NEW BUSINESS

1. Election of Planning and Zoning Commission Officers for 2023/2024

City Planner Krzos shared an overview of the nomination and election process of Planning & Zoning Commission Officers, which must be done annually. The newly elected Officers will take their positions at the July 25, 2023 Planning & Zoning Commission meeting.

Chairperson White asked the Commission for nominations for the position of Chairperson. Commissioner Green nominated Commissioner Wright. There were no other nominations.

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Motion by White. **Second** by Sedoff.

Motion Elect Commissioner Wright by unanimous consent to the position of Chairperson.

Ayes: All.

Nays: None. Motion carried.

Chairperson White nominated Commissioner Goodlund for the position of Vice-Chairperson. Commissioner Terrill nominated herself for the position of Vice-Chairperson.

Chairperson White asked for a show of hands for Commissioner Goodlund. Commissioners White, Sedoff, Green and Goodlund raised their hands. Commissioner White asked for a show of hands for Commissioner Terrill. Commissioners Terrill, Nur and Wright raised their hands.

Motion by White. **Second** by Sedoff.

Motion Elect Commissioner Goodlund to the position of Vice-Chairperson.

Ayes: All.

Nays: None. Motion carried.

2. Educational Topic: Comprehensive Plan

City Planner Krzos presented an informational overview of the 2040 Comprehensive Plan – Cultivate Hopkins.

3. Outgoing Planning & Zoning Commissioner Recognition

Resolutions of appreciation were presented to Nathan White and Maggie Sedoff for their service as City of Hopkins Planning & Zoning Commission Members.

Motion by Green. **Second** by White.

Motion Approve Resolution 2023-07, a resolution of appreciation to Maggie Sedoff for her service as City of Hopkins Planning and Zoning Commission Member.

Ayes: All.

Nays: None. Motion carried.

Motion by White. **Second** by Sedoff.

Motion Approve Resolution 2023-06, a resolution of appreciation to Nathan White for his service as City of Hopkins Planning and Zoning Commission Member.

Ayes: All.

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Nays: None. Motion carried.

ANNOUNCEMENTS

City Planner Krzos updated the Commission on past projects and upcoming agenda items.

ADJOURNMENT

There being no further business to come before the Planning & Zoning Commission and upon a motion by Terrill, second by Green, the meeting was unanimously adjourned at 7:33 p.m.

Respectfully Submitted,



Courtney Pearsall, Administrative Assistant