

**HOPKINS CITY COUNCIL
SPECIAL MEETING PROCEEDINGS
MARCH 6, 2019**

CALL TO ORDER

Pursuant to due call and notice thereof a special meeting of the Hopkins City Council was held on Wednesday, March 6, 2019 at 5:00 p.m. in the Fire Training Room at the Hopkins Fire Station, 101 17th Avenue South. The purpose of the special meeting was to discuss the City Council vacancy transition plan.

Mayor Pro Tempore Halverson called the meeting to order with Council Members Gadd, Hunke and Kuznia attending. Staff present included City Manager Mornson, Assistant City Manager Lenz, City Clerk Domeier, Finance Director Bishop and Director of Planning and Economic Development Elverum.

NEW BUSINESS

Discussion Regarding Transition Plan for City Council Vacancy

Mayor Pro Tempore Halverson requested that City Clerk Domeier explain the process for the City Council Vacancy and Appointment of Mayor.

Approve Resolution Appointing the Mayor

City Clerk Domeier provided a summary of Council Report 2019-023. The City Charter states that the City Council is required to appoint an individual to complete the rest of the mayoral term until the next election.

Mayor Pro Tempore nominated Jason Gadd to serve as Mayor. Council Member Kuznia supported the nomination.

Motion by Halverson. **Second** by Kuznia.

Motion to Adopt Resolution 2019-015 Appointing the Mayor.

Ayes: Gadd, Halverson, Hunke, Kuznia

Nays: None. Motion carried.

City Clerk Domeier issued the Oath of Office to Jason Gadd.

Resolution Declaring a Vacancy on the Hopkins City Council

City Clerk Domeier provided a summary of Council Report 2019-027. Council Member Gadd was appointed Mayor on March 6, 2019 creating a vacancy on the City Council. The City Council is required to declare a vacancy.

Motion by Kuznia. **Second** by Halverson.

Motion to Adopt Resolution 2019-019 Declaring a Vacancy on the Hopkins City Council.

Ayes: Gadd, Halverson, Hunke, Kuznia

Nays: None. Motion carried.

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Discussion was held regarding the appointment process for open City Council seat. Recruitment will begin immediately and end on March 22, 2019 at 4 p.m. Interviews will be held on Wednesday, April 3 at it is anticipated the appointment will occur in April.

ADJOURNMENT

There being no further business to come before the City Council and upon a motion by Halverson, second by Kuznia, the meeting was unanimously adjourned at 5:13 p.m.

Respectfully Submitted,
Amy Domeier, City Clerk

ATTEST:



Jason Gadd, Mayor



Amy Domeier, City Clerk