

HOPKINS PARK BOARD AGENDA
Monday, December 13, 2021
6:30 pm

THIS AGENDA IS SUBJECT TO CHANGE
UNTIL THE START OF THE PARK BOARD MEETING

The public may attend this meeting in person.

I. CALL TO ORDER

II. ADOPT AGENDA

III. COMMUNITY COMMENT

1. *At this time, any interested resident may come to speak on an item not on the evening's agenda.*

IV. CONSENT AGENDA

V. GENERAL BUSINESS

1. Review of Park Board 2022 Work Plan

VI. GENERAL PARK UPDATE

1. 325 Blake Road Update

VII. PARK AREA ASSIGNMENT REPORTS

1. **Emma Figgins (Chair):** Buffer Park, Central Park
2. **Megan Slindee (Vice Chair):** Harley Hopkins Park, Maetzold Field
3. **Anna Pohmer:** Hilltop Park, Burns Park
4. **Dre Jefferson:** Cottageville Park, Park Valley Park
5. **Emily Waitz:** Minnehaha Creek Preserve, Valley Park
6. **Matthew Miller:** Oakes Park, Hiawatha Oaks Preserve
7. **Kimberly Stiele:** Elmo Park, Downtown Park
8. **Annika Burman & Misheel Battur:** Shady Oak Beach, Interlachen Park

VIII. ADJOURN

1. January 24, 2022 – at Hopkins City Hall, 1010 1st St S.

Park Board

2022 Annual Work Plan Proposal

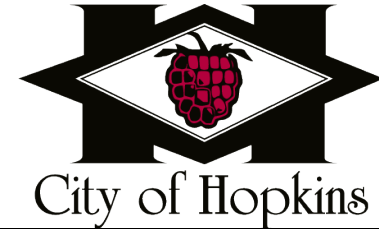


Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Develop a Master Parks Plan		Spring 2023	\$150,000	Staff support from Planning, Public Works + Minnetonka Parks and recreation would be needed.	
Progress Report:					

Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Study and develop a recommendation on how sustainability does or does not fit within the scope of the Park Board		Fall 2022	None	Yes, staff support from Staff Liaison as well as some Public Works input is likely needed.	
Progress Report:					

Park Board

2022 Annual Work Plan Proposal



Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Develop a document outlining the decision making abilities of the park board, policies, and identifying best practices for working with partners within the parks system. The document will serve to help transition future park boards.		Fall / Winter 2022	None	Staff liaison to support	
Progress Report:					

Ongoing Responsibilities

- Review of Park Dedication Funds
- Advise Council on operation and maintenance on parks
- Increase public understanding of park policies, practices, and ongoing projects

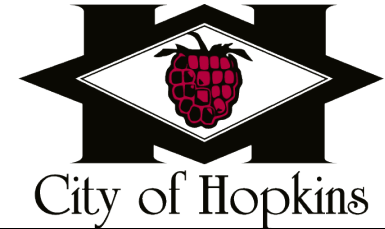
Other Work Plan Ideas Considered for Current Year or Future Years

- Revised Capital Improvement Plan which incorporates recommendations from Master Parks Plan
- System improvements consistent with Master Parks Plan

Proposed Month for Work Session: December

Park Board

2022 Annual Work Plan Proposal



Staff Comments:

Staff is supportive of the above work plan. The proposed work plan will provide great direction for this board to move forward with the many great ideas the group has as well as provide guidance on the work that future Park Boards should do through a Master Park Plan. Additionally, a document which helps outline partners in the parks system will be beneficial for current and future park boards to understand who can help them accomplish future goals including comprehensive plan goals.

Council Comments:

PARK BOARD ANNUAL CALENDAR - DRAFT

January	Begin RFP Review and Development
February	Annual Meeting Issue RFP
March	Review RFP Submittals
April	Select Consultant Team Consider tactics to advance relationships relating to the park board and identify documents will be helpful for future park boards
May	Begin research on Park Board role in sustainability Continue conversation regarding relationships to the park board and documents for transition of park boards
June <i>New members observe</i>	Continue conversation on Park Board role in sustainability Partner Presentations
July <i>New members join</i>	Continue conversation on Park Board role in sustainability Partner Presentations
August	Work plan prep
September	Formalize recommendation regarding sustainability & the Park Board
October	Work plan draft for council finalized 6-month MPP Check-in
November	Review feedback from Council
December	Finalize work plan for next year