

HOPKINS PARK BOARD AGENDA
Monday, October 24, 2022
6:30 pm

THIS AGENDA IS SUBJECT TO CHANGE
UNTIL THE START OF THE PARK BOARD MEETING

The public may attend this meeting in-person.

I. CALL TO ORDER

II. ADOPT AGENDA

III. COMMUNITY COMMENT

1. *At this time, any interested resident may come to speak on an item not on the evening's agenda.*

IV. CONSENT AGENDA

1. Minutes of the September 26, 2022, Park Board Meeting

V. GENERAL BUSINESS

1. Review Annual Calendar and Adopt 2023 Work Plan, Imihy Bean

VI. GENERAL PARK UPDATE

1. Minnetonka Recreation Update, Davy
2. Master Park System Plan Update, Imihy Bean

VII. PARK AREA ASSIGNMENT REPORTS

1. Drawing of Park Area assignments, Imihy Bean

VIII. ADJOURN

1. November 28, 2022 – at Hopkins City Hall, 1010 1st St S.

**HOPKINS PARK BOARD
REGULAR MEETING PROCEEDINGS
SEPTEMBER 26, 2022**

CALL TO ORDER

Pursuant to due call and notice thereof a regular meeting of the Hopkins Park Board was held on Monday, September 26 at 6:30 p.m. in the Council Chambers at City Hall, 1010 1st Street South.

Chair Meg Slindee called the meeting to order with Commissioners Miller, Jefferson, Stiele, Waitz, and Hanneman. Staff present included Management Analyst Imihy.

ADOPT AGENDA

Motion by Stiele. **Second** by Hanneman.

Motion to Adopt the Agenda.

Ayes: All.

Nays: None. Motion carried.

No public comment.

CONSENT AGENDA

Motion by Waitz. **Second** by Stiele.

Motion to Approve the Consent Agenda.

1. Minutes of the August 22, 2022 Park Board

Ayes: All.

Nays: None. Motion carried.

GENERAL BUSINESS

Adopt-a-Park Presentation

Solid Waste coordinator Pam Hove spoke to the board about the Adopt-a-Park program that she oversees, giving them general information. She spoke about requirements, available supplies, and answered board member questions. Board members discussed tasks they could take over from the program and potential opportunities. Imihy suggested this program be added to the work plan for 2023 and Pam can check in with current adopters. Outreach from the board will be set for spring 2023.

Review Proposed Capital Improvement Projects

Imihy reviewed items on the Capital Improvement Project, including improving courts at Oakes Park and Cottageville Park. She explained some items might need to be pushed out to 2024 after reviewing the parks system master plan. She explained where some funding comes from and went over other items on the capital improvement project

**HOPKINS PARK BOARD
REGULAR MEETING PROCEEDINGS
SEPTEMBER 26, 2022**

including Central Park play equipment and Shady Oak Beach improvements. The board discussed potential community needs and Imihy answered questions.

Review Annual Calendar and Adopt 2023 Work Plan

Imihy reviewed the annual calendar with the board, including discussing the ongoing initiative of developing a parks system master plan for summer 2023. The two other items were review/understand the role of park board in relation to bylaws with a goal of fall 2023 and work with partners like Hopkins Public Works and Minnetonka Parks and Recreation to receive more communications regarding ongoing efforts in the parks. In 2023, the board would like to be involved in the Adopt-a-Park program. Board members discussed the possible plans and Imihy answered questions. Board members expressed that they would like to see action from the work plan, not just discussion and communicate with Hopkins Schools. Imihy explained the relationship of Minnetonka Parks and Recreation and the City of Hopkins to the board. Chair Slindee proposed changes to the work plan to add Hopkins Schools to the list of partners to communicate with and to add evaluate/examine programming needs and potential solutions and consider updating and expanding the board's role. The board discussed and Imihy reminded them when the master parks plan is completed, many of their questions will be answered. The board reviewed their meeting schedule and Imihy will put together some information the board discussed this meeting and review at the October meeting.

GENERAL PARK UPDATE

Minnetonka Recreation Update

Not much to share this meeting. Fall registration went well and are back to pre-pandemic levels.

Master Park System Plan Update

Imihy shared the end of September marks the end of the community engagement phase. The renaming of Park Valley Playground is still going on and at the October or November meeting the board will review the responses and give their recommendations to City Council. There have been a lot of partnership meetings, including those with the school district and associations. Confluence will be at one of the next couple of park board meetings.

PARK AREA ASSIGNMENT REPORTS

The park assignments are as follows:

Next meeting the board will be drawing park names from a hat to reassign park area assignments to members.

Meg Slindee: Harley Hopkins, Maetzold Field: Harley is the same, Maetzold is very clean.
Kimberly Stiele: Elmo, Downtown: A ton of road construction around Elmo. Downtown Park requires a lot of maintenance, including painting.

**HOPKINS PARK BOARD
REGULAR MEETING PROCEEDINGS
SEPTEMBER 26, 2022**

Kristin Hanneman: Buffer, Central: Nothing at Buffer. Had a suggestion Buffer should be the community garden site. Central had busy pickleball courts and nothing broken on the playground.

Anna Pohmer: Burnes, Hilltop: Imihy noted the slide for Burnes is on order.

Dre Jefferson: Cottageville, Park Valley: N/A

Emily Waitz: Minnehaha Creek Preserve, Valley: No Valley updates. At Minnehaha Creek Preserve, Public Works put more visible posts out where there was potential danger over a drainage pipe. At Interlachen Park there were people playing.

Matthew Miller: Oakes, Hiawatha Oakes Preserve: At Oakes Park there are yard signs promoting Boy Scouts. The board discussed having community boards at the parks.

Future Youth Member(s): Shady Oak Beach, Interlachen Park: N/A

ADJOURNMENT

There being no further business to come before the Park Board and upon a motion by Stiele, second by Waitz, the meeting was unanimously adjourned.

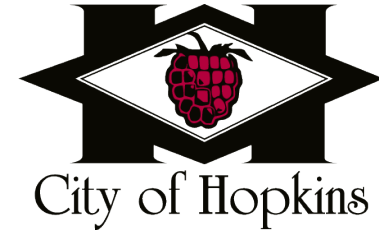
Respectfully Submitted,
Lizzie Miller, Administrative Assistant

ATTEST:

Meg Slindee, Park Board Chair

Park Board

2023 Annual Work Plan – DRAFT

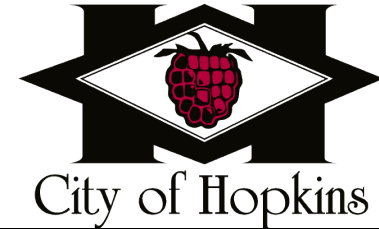


Initiative	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Develop a Master Parks Plan		Summer 2023	\$150,000	Staff support from Planning, Public Works + Minnetonka Parks and recreation would be needed.	12/14/2021
Progress Report: In 2022, the Park Board selected Landscape Architecture firm, Confluence as the contractor for the Master Park System Plan. The work on this plan is ongoing and updates are planned consistent with the proposal. The project is currently running on time and on budget.					

Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Review and recommend changes to the Adopt-a-Park Program		Fall 2023	None	Staff support from Staff Liaison & Solid Waste Coordinator	
Progress Report:					

Park Board

2023 Annual Work Plan – DRAFT



Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Work with partners such as Minnetonka Recreation, Hopkins Public Works, Hopkins Public School and other partners to receive more communication and updates regarding ongoing efforts.	Ongoing	None	Staff liaison, Minnetonka Parks and Recreation and Hopkins Public Works		
Progress Report:					

Ongoing Responsibilities

- Review of Park Dedication Funds
- Advise Council on operation and maintenance on parks
- Increase public understanding of park policies, practices, and ongoing projects

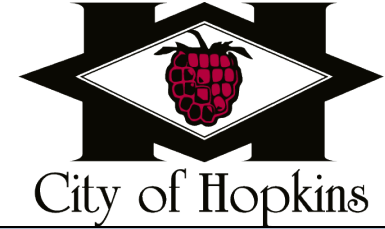
Other Work Plan Ideas Considered for Current Year or Future Years

- Revised Capital Improvement Plan which incorporates recommendations from Master Parks Plan
- System improvements consistent with Master Parks Plan

Proposed Month for Work Session: November

Park Board

2023 Annual Work Plan – DRAFT



Staff Comments:

Staff is supportive of the above work plan. The proposed work plan continues to build on efforts made in 2022 to increase communication amongst key partners as well as effectively plan for future improvements to the park system.

Council Comments: