

# HOPKINS PARK BOARD AGENDA

Monday, August 22, 2022

6:30 pm

THIS AGENDA IS SUBJECT TO CHANGE  
UNTIL THE START OF THE PARK BOARD MEETING

The public may attend this meeting in-person.

I. **CALL TO ORDER**

II. **ADOPT AGENDA**

III. **COMMUNITY COMMENT**

1. *At this time, any interested resident may come to speak on an item not on the evening's agenda.*

IV. **CONSENT AGENDA**

1. Minutes of the June 27, 2022, Park Board Meeting

V. **GENERAL BUSINESS**

1. Welcome New Member – Kristin Hanneman, Imihy Bean
2. Review Annual Calendar + 2022 Work Plan Progress, Imihy Bean

VI. **GENERAL PARK UPDATE**

1. Minnetonka Recreation Update, Davy
2. Master Park System Plan Update, Imihy Bean

VII. **PARK AREA ASSIGNMENT REPORTS**

1. **Megan Slindee (Chair):** Harley Hopkins Park, Maetzold Field
2. **Kimberly Stiele (Vice Chair):** Elmo Park, Downtown Park
3. **Kristin Hanneman:** Buffer Park, Central Park
4. **Anna Pohmer:** Hilltop Park, Burns Park
5. **Dre Jefferson:** Cottageville Park, Park Valley Park
6. **Emily Waitz:** Minnehaha Creek Preserve, Valley Park
7. **Matthew Miller:** Oakes Park, Hiawatha Oaks Preserve
8. **Future Youth Member(s):** Shady Oak Beach, Interlachen Park

VIII. **ADJOURN**

1. September 26, 2022 – at Hopkins City Hall, 1010 1<sup>st</sup> St S.

**HOPKINS PARK BOARD  
REGULAR MEETING PROCEEDINGS  
JUNE 27, 2022**

**CALL TO ORDER**

Pursuant to due call and notice thereof a regular meeting of the Hopkins Park Board was held on Monday, June 27 at 6:30 p.m. in the Council Chambers at City Hall, 1010 1<sup>st</sup> Street South.

Chair Meg Slindee called the meeting to order with Commissioners Miller, Stiele, Waitz, Jefferson and Figgins. Staff present included Management Analyst Imihy Bean.

**ADOPT AGENDA**

**Motion** by Stiele **Second** by Waitz.

**Motion** to Adopt the Agenda.

**Ayes: All.**

**Nays: None. Motion carried.**

No public comment.

**CONSENT AGENDA**

**Motion** by Waitz. **Second** by Jefferson.

**Motion** to Approve the Consent Agenda.

1. Minutes of the February 28, 2022 Park Board

**Ayes: All.**

**Nays: None. Motion carried.**

**GENERAL BUSINESS**

**Presentation from Minnehaha Creek Watershed District**

There were several questions from the board for the Watershed District. Member Waitz had questions regarding public bathrooms, delays/timeline changes and how many people per day would be served. Chair Slindee had questions about parking/walkability and ties to Hopkins. Member Jefferson had questions about how the site will engage community sooner, construction issues and wondering if the City has any say on businesses. Member Stiele had questions about who owns the boathouse. She also is worried it will become a bubble for residents and worried about personal flotation devices. Member Miller had questions about liquor licenses.

**GENERAL PARK UPDATE**

Ann Davy from Minnetonka Parks and Recreation was not present to offer the Minnetonka recreation update and Imihy Bean gave this update along with the new

**HOPKINS PARK BOARD  
REGULAR MEETING PROCEEDINGS  
JUNE 27, 2022**

member update and training. The committee also discussed adopt a park. Member Waitz wants people to double up and hopes Public Works can come talk about it with the board. They also discussed a volunteer appreciation.

**PARK AREA ASSIGNMENT REPORTS**

The park assignments are as follows:

Emma Figgins: Buffer, Central: NTR (nothing to report)

Meg Slindee: Harley Hopkins, Maetzold Field: NTR

Anna Pohmer: Burnes, Hilltop: N/A. It was noted the slide at Burnes is broken.

Dre Jefferson: Cottageville, Park Valley: NTR

Emily Waitz: Minnehaha Creek Preserve, Valley: NTR

Matthew Miller: Oakes, Hiawatha Oakes Preserve: NTR

Kimberly Stiele: Elmo, Downtown: Wondering about Downtown Park benches.

**ADJOURNMENT**

There being no further business to come before the Park Board and upon a motion by Waitz, second by Stiele, the meeting was unanimously adjourned.

Respectfully Submitted,  
Lizzie Miller, Administrative Assistant

ATTEST:

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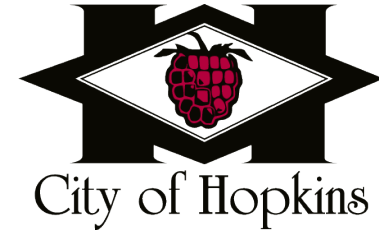
Meg Slindee, Park Board Chair

**PARK BOARD ANNUAL CALENDAR – 2/23/2022**

<b>January</b>	Begin RFP Review and Development
<b>February</b>	Annual Meeting
<b>March</b>	Review RFP Submittals Select Consultant Team
<b>April</b>	Consider tactics to advance relationships relating to the park board and identify documents will be helpful for future park boards
<b>May</b>	Begin research on Park Board role in sustainability Continue conversation regarding relationships to the park board and documents for transition of park boards
<b>June</b> <i>New members observe</i>	Continue conversation on Park Board role in sustainability Partner Presentations
<b>July</b> <i>New members join</i>	Continue conversation on Park Board role in sustainability Partner Presentations
<b>August</b>	Work plan prep
<b>September</b>	Formalize recommendation regarding sustainability & the Park Board
<b>October</b>	Work plan draft for council finalized 6-month MPP Check-in
<b>November</b>	Review feedback from Council
<b>December</b>	Finalize work plan for next year

# Park Board

## 2022 Annual Work Plan – Adopted 12/14/2021

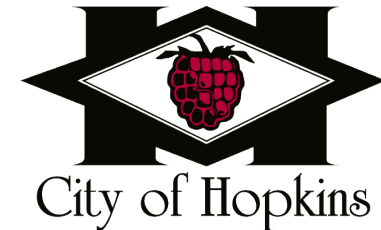


Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Develop a Master Parks Plan		Summer 2023	\$150,000	Staff support from Planning, Public Works + Minnetonka Parks and recreation would be needed.	12/14/2021
<b>Progress Report:</b>					

Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Study and develop a recommendation on how sustainability does or does not fit within the scope of the Park Board		Fall 2022	None	Yes, staff support from Staff Liaison as well as some Public Works input is likely needed.	12/14/2021
<b>Progress Report:</b>					

# Park Board

## 2022 Annual Work Plan – Adopted 12/14/2021



Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Work with partners to understand, document, and enforce the current decision-making abilities of the Park Board.		Fall / Winter 2022	None	Staff liaison to support	12/14/2021
<b>Progress Report:</b>					

<b>Ongoing Responsibilities</b>
<ul style="list-style-type: none"> <li>Review of Park Dedication Funds</li> </ul>
<ul style="list-style-type: none"> <li>Advise Council on operation and maintenance on parks</li> </ul>
<ul style="list-style-type: none"> <li>Increase public understanding of park policies, practices, and ongoing projects</li> </ul>

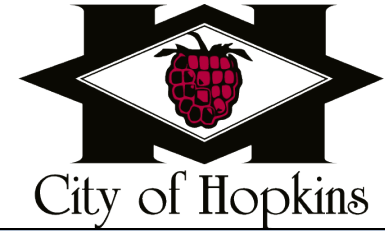
<b>Other Work Plan Ideas Considered for Current Year or Future Years</b>
<ul style="list-style-type: none"> <li>Revised Capital Improvement Plan which incorporates recommendations from Master Parks Plan</li> </ul>
<ul style="list-style-type: none"> <li>System improvements consistent with Master Parks Plan</li> </ul>

<b>Proposed Month for Work Session:</b>	December
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<b>Staff Comments:</b>	Staff is supportive of the above work plan. The proposed work plan will provide great direction for this board to move forward with the many great ideas the group has as well as provide guidance on the work that future Park Boards should
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## Park Board

### 2022 Annual Work Plan – Adopted 12/14/2021



do through a Master Park Plan. Additionally, a document which helps outline partners in the parks system will be beneficial for current and future park boards to understand who can help them accomplish future goals including comprehensive plan goals.

**Council Comments:**