

MEETING AGENDA
HOPKINS PARK BOARD
April 22, 2019

- I. CALL TO ORDER – 6:30 P.M.
- II. ROLL CALL
- III. APPROVAL OF MINUTES FOR March 25, 2019 Park Board Meeting

Motion: _____ Second: _____ Vote: _____

IV. BUSINESS

- A. Resident presents a local trail improvement idea
- B. Park Board Work Plan – Discuss proposed work plans
- C. Initial discussion on 2020 – 2024 Capital Improvement Plan
- D. Other topics of interest.

Park Area Assignment Report

Kyle K: Cottageville Park, Oakes Park, Hiawatha Oaks Preserve
Emma F.: Maetzold Field, Elmo Park, Hilltop Park, Minnehaha Creek Preserve
Caroline R: Central Park, Downtown Park, Shady Oak Beach
Mohamed W: Buffer Park, Park Valley Playground, Valley Park, Steiner Park Preserve
Laura S: Burnes Park, Harley Hopkins Park, Interlachen Park

Park Board member terms:

Laura Santiago: remaining term expires 6/30/2019
Mohamed Warsame: remaining term, expires 6/30/2020
Kyle Kaczmarek: remaining term, expires 6/30/2019
Caroline Rinker: second term, expires 6/30/2019
Emma Figgins: remaining term, expires 6/30/2020

V. NEXT SCHEDULED MEETING

The next scheduled Park Board Meeting is May 20, 2019 – **at the Fire Station, 101 17th Ave S.**

VI. ADJOURNMENT _____

CITY OF HOPKINS
PARK BOARD MEETING MINUTES
March 25, 2019

A regular meeting of the Hopkins Park Board was held on March 25, 2019 at the Fire Station.

I. CALL TO ORDER

Kyle Kaczmarek, Park Board Vice-Chair called the meeting to order at 6:30 pm.

II. ROLL CALL

Present were Park Board members Kyle Kaczmarek, Emma Figgins and Laura Santiago. Mohamed Warsame arrived at 6:58 pm. Absent was Caroline Rinker. Also present was Steve Stadler, PW Director/Park Board City staff liaison.

III. APPROVAL OF MINUTES

Minutes for the February 25, 2019 Park Board Meeting:

Kyle Kaczmarek made a motion to approve the minutes, seconded by Laura Santiago. **The motion passed with a 3-0 vote.**

IV. BUSINESS

A. Bellgrove Neighborhood Park:

Stadler gave a report on his meeting with neighborhood representatives regarding a possible new City park in the Bellgrove neighborhood. The neighborhood representatives were seeking information to report back to the neighborhood at an upcoming Bellgrove neighborhood association meeting. The proposal from the neighborhood was that they would consider donating a portion of an outlot (about 0.30 acres) that is outside of the Minnehaha Creek 100-year floodplain if the City would commit to redeveloping the land into a neighborhood park with some play equipment and a picnic shelter. The estimated cost of the park improvements is \$150,000. There was considerable discussion regarding the current upcoming park system needs and priorities and the funding challenge given the limited balance in the Park Improvement Fund. After discussion, the Board was generally supportive of developing a new neighborhood park but that no funds are currently available for such a project. Stadler stated that he would be briefing City Council on the meeting with the Bellgrove neighborhood residents and the Park Board decision to not further consider the neighborhood's proposal given the current balance in the Park Improvement Fund.

B. Park Board Work Plans

Stadler explained this new initiative as a way for the Park Board to better communicate with City Council on what is happening in the near term. A date for a joint meeting with City Council is yet to be determined but will likely be late summer 2019. Stadler provided the work plan form with a few proposed ongoing or new initiatives for the Park Board. Those initiatives having to do with the Downtown Park project, Central Park improvements and the upcoming 2020-2024 Capital Improvement program. The work plan will be further considered, refined and discussed at upcoming meetings.

C. Burnes Park Splash Pad new feature

The Park Board voted on which of three new features to add to the Burnes Park splash pad in 2019 and the most popular feature was the Spray Cannon. The second most popular item was the Aqua Dome. Stadler stated the cost of both of these items would be about \$8,000. After some discussion there was a motion by Kyle Kaczmarek to purchase both items in 2019, seconded by Mohamed Warsame. **The motion passed with a 3-0 vote**, Emma Figgins abstaining. The plan is to have both items installed by Memorial Day.

D. Prioritize 2020-2021 Park Improvements

Stadler provided a Park Improvement Fund report with revisions showing just the Franchise Fee revenues. The current balance in the fund is just over \$100,000. Additionally, he provided handouts showing the status of the major park system amenities including play equipment, park buildings and play courts. The current 2020 and 2021 projects shown as funded in the report include replacing the Valley Park picnic shelters, Central Park play equipment and Cottageville Park, Phase III improvements. The Board expressed interest in assigning a higher priority on replacing the Shady Oak Beach picnic shelter given its age, condition and the extensive use of the Shady Oak Beach facilities. Stadler noted that he is showing just one half of the cost of the Cottageville Park improvements, \$175,000, being funded via the Park Improvement Fund as he will be seeking other funds to cover the other half of the estimated \$350,000 total 2021 project cost. The rationale for this funding split being that the improvements are equally street corridor/streetscape-related and park-related with the park portion being the Minnehaha Creek overlook area. After further discussion, the consensus was that given the limited funds available, the Park Board will continue to review options and determine which projects are the priorities for the next capital improvement 5-year plan. This will be done over the next several meetings.

G. Other topics of interest

Kyle Kaczmarek briefly explained the Park assignment rotation that was discussed at the February meeting.

Laura Santiago mentioned that she will not be seeking another term on the Park Board.

H. Park Area Assignment Report

Kyle Kaczmarek: Reported the graffiti at Cottageville Park.

Emma Figgins: Nothing to Report (NTR)

Caroline Rinker: Absent.

Mohamed Warsame: NTR
Laura Santiago: NTR

V. NEXT SCHEDULED MEETING:

The next regular Park Board Meeting is 6:30 pm on Monday, April 22, 2019 and held at the Fire Station, 101 17th Ave S.

VI. ADJOURNMENT

Kyle Kaczmerak moved to adjourn the meeting, seconded by Laura Santiago. **The motion passed 4-0.**
The meeting adjourned at 7:54 p.m.

Attest: _____

_____, Chairperson