

HOPKINS CITY COUNCIL
AGENDA
Tuesday, September 2, 2025
6:30 pm

THIS AGENDA IS SUBJECT TO CHANGE
UNTIL THE START OF THE CITY COUNCIL MEETING

Schedule HRA Meeting at 6:30 p.m.

I. CALL TO ORDER

II. ADOPT AGENDA

III. PRESENTATIONS

1. Team Tucker All Star Party Update; Hanlon
2. Visit from Sister City Boryspil, Ukraine Student; Casella
3. Proclamation Celebrating Latinx Heritage Month; Imihy

IV. CONSENT AGENDA

1. Approval of Minutes of August 19, 2025, Regular Meeting Proceedings; Domeier
2. Approval of Professional Service Agreement with Hennepin County Housing and Redevelopment Authority for Business District Initiative Grant; Needham
3. Ratify Checks Issued in August 2025; Bishop

V. PUBLIC HEARINGS

VI. OLD BUSINESS

VII. NEW BUSINESS

1. Review of Conditional Use Permit and Site Plan Review Requests for a Major Vehicle Repair & Maintenance use at 1201 6th St S.; Krzos
2. 2026 General Fund Budget and Tax Levy; Bishop

VIII. PUBLIC COMMENT

IX. ANNOUNCEMENTS

- Next City Council Regular Meeting: Tuesday, September 16 at 6:30 p.m.

X. ADJOURN



CITY OF HOPKINS

Administration

Memorandum

To: Honorable Mayor and Council Members
From: Mike Mornson, City Manager
Date: September 2, 2025
Subject: Team Tucker All Star Party Update

PURPOSE

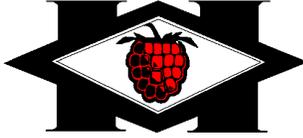
The Team Tucker All Star Party will take place on September 20, 2025. Tucker's mom, Dana Anderson-Helstrom, will provide an update on the event.

INFORMATION

To find out more information the Team Tucker All Start Party, please visit <https://playlaughlove.org/> .

FUTURE ACTION

N/A



CITY OF HOPKINS

Administration

Memorandum

To: Honorable Mayor and Council Members
Mike Mornson, City Manager

From: Casey Casella, Assistant City Manager

Date: September 2, 2025

Subject: Visit from Sister City Boryspil, Ukraine Student

PURPOSE

Welcome a student from Boryspil, Ukraine to Hopkins.

INFORMATION

In 2011, the City of Hopkins formalized a Sister City relationship with Boryspil, Ukraine. Local youth activist groups occasionally host students from Ukraine. The City was informed one of the students visiting is from Boryspil, Ukraine.

Student Maksym Zahorodnii will be in attendance at the September 2, 2025 City Council Meeting. Maksym will share a brief update about Boryspil, Ukraine and requests a photo with City Council.

FUTURE ACTION

None



Administration

CITY OF HOPKINS

City Council Report 2025-134

To: Honorable Mayor and Council Members
Mike Mornson, City Manager

From: Laila Imihy, AICP, Special Projects and Initiatives Manager
Lucia Ludopl, Community Connector

Date: September 2, 2025

Subject: Proclamation Celebrating Latino Heritage Month

RECOMMENDED ACTION

MOTION TO Adopt a Proclamation celebrating Latino Heritage Month in Hopkins.

OVERVIEW

Latino Heritage Month – sometimes referred to as Hispanic Heritage Month – runs September 15th to October 15th annually, commemorating the independence anniversaries of several Central American countries with its starting date and encompassing a number of others in the subsequent weeks.

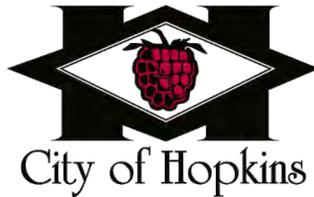
Latino Heritage Month is a celebration of the history and culture of people with ties to Latino communities, as well as a reminder to recognize the contributions that members of these communities have made in every area of our lives.

Tonight, City staff wish to recognize Latino Heritage Month as a celebration of the diverse and vibrant experiences of our residents and visitors and to affirm our commitment to the equity and safety of all who call Hopkins home.

Additionally, Staff invites the community to join us for our Latino Cultural Heritage Celebration at Downtown Park on September 21st from 2-5pm. The event will have food, music and dancing. A big thank you to the City of Minnetonka and local business, Costa Rica Ballroom for helping put on this amazing event.

SUPPORTING INFORMATION

- Proclamation Celebrating Latinx Heritage Month



A Proclamation Celebrating Latinx Heritage Month

WHEREAS, the City of Hopkins is proud to celebrate the vibrant history, culture, and innumerable contributions of Latinx communities throughout the state and nation; and

WHEREAS, Latinx Heritage Month is observed annually in the United States from September 15th to October 15th, a period that encompasses the independence anniversaries of several Latin American countries including Costa Rica, El Salvador, Guatemala, Honduras, Nicaragua, Mexico, and Chile; and

WHEREAS, Latinx individuals have played a vital role in shaping our city's identity, strengthening our economy, enriching our arts and culture, and leading in fields such as business, education, and public service; and

WHEREAS, the City of Hopkins values the diversity of its residents and holds up the resilience, leadership, and rich cultural heritage of its Latinx community past and present as an example of what makes us great; and

WHEREAS, this month is an opportunity for all residents to honor the legacy of Latinx leaders, to learn about the histories and cultures of Latinx communities, and to reaffirm our commitment to equity, inclusion, and social justice;

NOW THEREFORE, I, Patrick Hanlon, Mayor of the City of Hopkins in the State of Minnesota, along with my fellow Council Members, recognize, adopt, and proclaim September 15th through October 15th as Latinx Heritage Month in Hopkins, and encourage all residents to recognize, celebrate, and support the Latinx community and its contributions to our shared future.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Hopkins, Minnesota to be affixed this 2nd day of September 2025.

Patrick Hanlon, Mayor

SUNDAY
SEPT. 21ST
2 PM-5 PM

DOWNTOWN
PARK, HOPKINS
BAND SHELL

A family event
for everyone to enjoy!

LATINO CULTURAL CELEBRATION

MUSIC + DANCE

FOOD + BEVERAGE!

Presented
BY



Costa Rica
BALLROOM

FOOD, MUSIC AND DANCING!

**HOPKINS CITY COUNCIL
REGULAR MEETING PROCEEDINGS
AUGUST 19, 2025**

CALL TO ORDER

Pursuant to due call and notice thereof a regular meeting of the Hopkins City Council was held on Tuesday, August 19, 2025, at 6:31 p.m. in the Council Chambers at City Hall, 1010 1st Street South.

Mayor Hanlon called the meeting to order with Council Members Garrido, Goodlund, Hunke and Kuznia attending. Others attending included City Manager Mornson, Assistant City Manager Casella, City Clerk Domeier, Director of Planning and Development Elverum, Assistant Finance Director Merrick, Fire Chief Specken, Police Chief Johnson and City Attorney Riggs.

ADOPT AGENDA

Motion by Garrido. **Second** by Hunke.

Motion to Adopt the Agenda.

Ayes: Garrido, Goodlund, Hanlon, Hunke, Kuznia

Nays: None. Motion carried.

PRESENTATIONS

III.1. Introduction and Oath of Office for Police Lieutenant and Sergeant; Johnson/Domeier

Police Chief Johnson introduced Hopkins Police Lieutenant Kevin Frederick and Sergeant Andrew Roeder. Following Mr. Johnson's presentation, City Clerk Domeier issued the Oaths of Office.

III.2. Green Line Extension Project Update; Elverum/Alexander

Jim Alexander, Project Director for the Green Line LRT Extension at Metro Transit, shared an update on the project. Discussion was held about the road conditions on Blake Road, 17th Avenue south of Excelsior Blvd., trail ownership, communications, and process for collecting fares. Mr. Alexander will follow-up on the drainage issues and collecting fare questions.

CONSENT AGENDA

Motion by Kuznia. **Second** by Garrido.

Motion to Approve the Consent Agenda.

1. Approval of Minutes of August 4, 2025, Regular Meeting Proceedings; Domeier
2. Approval of Minutes of August 4, 2025, Closed Meeting Proceedings; Domeier
3. Approval of Development Agreement with Summit Condominium Association for Summit on 7 Housing Improvement Area; Needham

Ayes: Garrido, Goodlund, Hanlon, Hunke, Kuznia

Nays: None. Motion carried.

**HOPKINS CITY COUNCIL
REGULAR MEETING PROCEEDINGS
AUGUST 19, 2025**

NEW BUSINESS

VII.1. Resolution Awarding the Sale of \$4,060,000 General Obligation Housing Improvement Area Bonds, Series 2025B; Kvilvang

Stacie Kvilvang, Senior Municipal Advisor with Ehlers, summarized City Council Report 2025-132. The Series 2025B bonds will be used to finance improvements to the Summit on 7 building located at 1502 5th St. N.

Motion by Kuznia. **Second** by Garrido.

Motion to adopt Resolution No. 2025-050: Awarding the Sale of General Obligation Bonds, Series 2025B, in the original aggregate principal amount of \$4,060,000; fixing their form and specification; directing their execution and delivery; and providing for their payment

Ayes: Garrido, Goodlund, Hanlon, Hunke, Kuznia
Nays: None. Motion carried.

PUBLIC COMMENT

Diane Lawson, 14301 Stewart Lane, Minnetonka, provided comment related to 901 Mainstreet and obtaining a cannabis license and registration. Ms. Lawson suggested either denying registration for the party based on no lease at 901 Mainstreet or adding a fourth registration by ordinance.

ANNOUNCEMENTS

Mayor Hanlon shared the City Council meeting schedule.

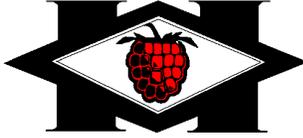
ADJOURNMENT

There being no further business to come before the City Council, and upon motion by Garrido, second by Hunke, the meeting was unanimously adjourned at 7:24 p.m.

Respectfully Submitted,



Amy Domeier, City Clerk



CITY OF HOPKINS

Planning & Economic
Development

City Council Report 2025-133

To: Honorable Mayor and Council Members
Mike Mornson, City Manager

From: Reeve Needham, Community Development Manager

Date: September 2, 2025

Subject: Approve Business District Initiative Grant with Hennepin County

RECOMMENDED ACTION

MOTION TO approve Professional Service Agreement with Hennepin County Housing and Redevelopment Authority for Business District Initiative Grant.

OVERVIEW

Business District Initiative Program

Hennepin County's Business District Initiative (BDI) program bolsters city efforts to invigorate small business districts, main streets, and cultural corridors. The BDI offers funding assistance for strategies that enhance the economic vitality of these priority areas in suburban municipalities. BDI program priorities are to:

- Promote compact, walkable environments
- Create a vibrant sense of place
- Highlight local community assets, including those that reflect the diverse values, culture, and heritage of the people who live and work there
- Support economic vitality, job creation, and equitable access to economic opportunity
- Build connections to the locally-owned, independent small business ecosystem

Suburban cities and development authorities within Hennepin County are eligible to apply for BDI grants. BDI grants can fund projects such as district-wide marketing or branding efforts, placemaking and/or public realm enhancements, technical assistance across the business district, and business recruitment for commercial corridors such as downtown Hopkins. Hennepin County typically offers up to \$200,000 between their Planning Grants and Business District Initiative programs.

City of Hopkins Grant Application

In June 2025, the City was notified that Hennepin County awarded the City a \$40,000 grant. The City applied to do two projects: additional pedestrian lighting on the Artery and a high-end marketing campaign, both designed around bringing non-residents to Hopkins to experience Mainstreet and positioning the Think Hopkins brand as the authority for all the latest happenings in Hopkins. Staff will be working with local businesses to feature them in marketing videos and photos. The local match (\$20,000) will be used from the existing Think Hopkins budget and the Economic Development Fund.

Grant Agreement

The Professional Service Agreement was drafted by Hennepin County's Attorney and reviewed by City staff and the City Attorney. The Agreement outlines the roles and responsibilities for Hennepin County and the City, including a proposed timeline and draft deliverables. The final agreement will be executed digitally from Hennepin County via e-signatures.

SUPPORTING INFORMATION

- Professional Service Agreement
- [Hyperlink to Business District Initiative webpage](#)

**2025 BUSINESS DISTRICT INITIATIVE
CITY OF HOPKINS**

PROFESSIONAL SERVICE AGREEMENT

This Agreement is between the HENNEPIN COUNTY HOUSING AND REDEVELOPMENT AUTHORITY, a political subdivision of the State of Minnesota, 300 South Sixth Street, MC 685, Minneapolis, MN 55487 (“AUTHORITY”), and the CITY OF HOPKINS, a political subdivision of the State of Minnesota, 1010 1st Street South, Hopkins, MN 55343, (“CITY”).

RECITALS

WHEREAS, Hennepin County created the Business District Initiative in 2015 (Resolution 15-HCHRA-0006R1) to support small business districts in suburban Hennepin County (“PROGRAM”) as authorized by Minn. Stat. § 383B.79, Minn. Stat. Chapter 469, and other applicable law; and

WHEREAS, following issuance of budgetary approval from the Hennepin County Board, AUTHORITY authorized up to \$200,000 for the PROGRAM in 2025; and

WHEREAS, CITY was selected by AUTHORITY via an open and competitive procurement process conducted in March 2025 to provide the services described herein under the PROGRAM; and

WHEREAS, on June 24, 2025, by Resolution No. 25-HCHRA-0021, AUTHORITY authorized an award of up to Forty Thousand Dollars (\$40,000.00) to CITY for the PROGRAM.

THEREFORE, the parties agree as follows:

1. TERM AND COST OF THE AGREEMENT

This Agreement shall commence on June 25, 2025, and expire on December 31, 2026, unless terminated earlier in accordance with the provisions herein.

The total cost of this Agreement, including all reimbursable expenses, shall not exceed **Forty Thousand Dollars and no/100 (\$40,000.00)**.

2. SERVICES TO BE PROVIDED

A. CITY shall provide the Influence Hopkins marketing campaign and pedestrian lighting on the Artery in downtown Hopkins, as described in Attachment A (“PROJECT”). The PROJECT will have two parts. The CITY will create a social media marketing campaign to promote small businesses in Downtown Hopkins by engaging local micro-influencers to create content that draw people to downtown, with a focus on BIPOC and women-owned businesses. It will be modeled after a marketing campaign used in other cities in the Twin Cities Metropolitan Region, and elsewhere.

The CITY will also plan, design, and install pedestrian lighting along the Artery in Downtown Hopkins. Both interventions will include a comprehensive evaluation strategy with multiple metrics to measure user data and the visitor experience both before and during the intervention. An evaluation report will be shared with the AUTHORITY as a part of the final deliverable. PROJECT work activities shall be conducted in accordance with the CITY’s submitted application and subsequent agreements.

B. INTENTIONALLY OMITTED

3. PAYMENT FOR SERVICES

CITY shall be paid on a reimbursement basis for services actually performed.

CITY shall perform all activities hereunder to the satisfaction of AUTHORITY, in accordance with the provisions herein, and in compliance with applicable law. If AUTHORITY determines that CITY has not complied with the foregoing. AUTHORITY shall not have any obligation to pay CITY for the non-complying activities.

Reimbursable expenses are limited to the actual cost for PROJECT consulting fees for Hopkins Influence campaign and costs for planning, designing, purchasing, and installing pedestrian lighting for the Artery that are compliant with all the eligibility and procedural guidelines outlined in the consultant contract and purchase agreements negotiated by the CITY in accordance with the PROJECT.

Payment for eligible PROJECT activities shall be made directly to CITY after completion of the activities and upon the presentation of a claim as provided by law governing AUTHORITY’s payment of claims and/or invoices. CITY shall submit no more than monthly for activities completed on forms which may be furnished by AUTHORITY. Payment shall be made within thirty-five (35) days from receipt of the invoice.

Unless expressly approved in writing by AUTHORITY, CITY shall not complete PROJECT activities under this Agreement without receiving a purchase order or purchase order number supplied by AUTHORITY for invoices direct to the

AUTHORITY. All invoices to be paid directly by Hennepin County shall display a Hennepin County purchase order number and be emailed to Laura.Fredrick@hennepin.us

AUTHORITY may withhold from any payment due to CITY any amount which is due and owing AUTHORITY under this or any other agreement between the parties due to overpayment or as a result of an audit.

4. PROFESSIONAL CREDENTIALS

INTENTIONALLY OMITTED

5. INDEPENDENT CONTRACTOR

CONTRACTOR shall select the means, method, and manner of performing the services. Nothing is intended nor should be construed as creating or establishing the relationship of a partnership or a joint venture between the parties or as constituting CONTRACTOR as the agent, representative, or employee of AUTHORITY for any purpose. CONTRACTOR is and shall remain an independent contractor for all services performed under this Agreement. CONTRACTOR shall secure at its own expense all personnel required in performing services under this Agreement. CONTRACTOR's personnel and/or subcontractors engaged to perform any work or services required by this Agreement will have no contractual relationship with AUTHORITY and will not be considered employees of AUTHORITY.

AUTHORITY shall not be responsible for any claims related to or on behalf of any of CONTRACTOR's personnel, including without limitation, claims that arise out of employment or alleged employment under the Minnesota Unemployment Insurance Law (Minnesota Statutes Chapter 268) or the Minnesota Workers' Compensation Act (Minnesota Statutes Chapter 176) or claims of discrimination arising out of applicable law, against CONTRACTOR, its officers, agents, contractors, or employees. Such personnel or other persons shall neither accrue nor be entitled to any compensation, rights, or benefits of any kind from AUTHORITY, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, workers' compensation, unemployment compensation, disability, severance pay, and retirement benefits.

6. NON-DISCRIMINATION

In accordance with AUTHORITY's policies against discrimination, CITY shall not exclude any person nor prohibit their participation in or the benefits of any program, service or activity related to this Agreement on the grounds of any protected status or class, including but not limited to race, color, creed, religion, national origin, sex, gender expression, gender identity, age, disability, marital status, sexual orientation, or public assistance status. No person who is protected by applicable law against discrimination shall be subjected to discrimination.

7. INDEMNIFICATION

CITY shall defend, indemnify, and hold harmless AUTHORITY, its present and former officials, officers, agents, volunteers and employees from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including attorney's fees, resulting directly or indirectly from any act or omission of CITY, a subcontractor, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable in the performance of the PROJECT requirements in this Agreement, and against all loss by reason of the failure of CITY to perform any obligation under this Agreement. For clarification and not limitation, this obligation to defend, indemnify and hold harmless includes but is not limited to any liability, claims or actions resulting directly or indirectly from alleged infringement of any copyright or any property right of another, the employment or alleged employment of CITY personnel, the unlawful disclosure and/or use of protected data, or other noncompliance with the requirements of these provisions.

8. INSURANCE

Each party warrants that it has a purchased insurance or a self-insurance program sufficient to meet its liability obligations and, at a minimum, to meet the maximum liability limits of Minnesota Statutes Chapter 466. This provision shall not be construed as a waiver of any immunity from liability under Chapter 466 or any other applicable law.

9. DUTY TO NOTIFY

CITY shall promptly notify AUTHORITY of any demand, claim, action, cause of action or litigation brought against CITY, its employees, officers, agents or subcontractors, which arises out of this Agreement. CITY shall also notify AUTHORITY whenever CITY has a reasonable basis for believing that CITY and/or its employees, officers, agents or subcontractors, and/or AUTHORITY, might become the subject of a demand, claim, action, cause of action, administrative action, criminal arrest, criminal charge or litigation arising out of this Agreement.

10. DATA, SYSTEMS, AND INTELLECTUAL PROPERTY

- A. CITY, its officers, agents, owners, partners, employees, volunteers and subcontractors shall, to the extent applicable, abide by the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, chapter 13 (MGDPA) and all other applicable law, rules, regulations and orders relating to data or the privacy, confidentiality or security of data. For clarification and not limitation, AUTHORITY hereby notifies CITY that the requirements of Minnesota Statutes section 13.05, subd. 11, apply to this Agreement. CITY shall promptly notify AUTHORITY if CITY becomes aware of any potential claims, or facts giving rise to such claims, under the MGDPA or other data, data security, privacy or confidentiality laws, and shall also comply with the other requirements of this Section.

Classification of data, including trade secret data, will be determined pursuant to

applicable law and, accordingly, merely labeling data as “trade secret” by CITY does not necessarily make the data protected as such under any applicable law.

- B. In addition to the foregoing MGDPA and other applicable law obligations, CITY shall comply with the following duties and obligations regarding AUTHORITY and Hennepin County Data and County Systems (as each term is defined herein). As used herein, “County Data” means any data or information, and any copies thereof, created by CITY or acquired by CITY from or through AUTHORITY or Hennepin County pursuant to this Agreement, including but not limited to handwriting, typewriting, printing, photocopying, photographing, facsimile transmitting, and every other means of recording any form of communication or representation, including electronic media, email, letters, works, pictures, drawings, sounds, videos, or symbols, or combinations thereof.

If CITY has access to or possession/control of County Data, CITY shall safeguard and protect the County Data in accordance with generally accepted industry standards, all laws, and all then applicable AUTHORITY policies, procedures, rules and directions. To the extent of any inconsistency between accepted industry standards and such AUTHORITY policies, procedures, rules and directions, CITY shall notify AUTHORITY of the inconsistency and follow AUTHORITY direction. CITY shall immediately notify AUTHORITY of any known or suspected security breach or unauthorized access to County Data, then comply with all responsive directions provided by AUTHORITY. The foregoing shall not be construed as eliminating, limiting or otherwise modifying CITY’s indemnification obligations herein.

- C. INTENTIONALLY OMITTED

- D. CITY confirms, transfers, assigns, and conveys to AUTHORITY all right, title, and interest in all intellectual property which CITY may create, conceive, develop, or originate for AUTHORITY, either individually or jointly with others, and which arises out of the performance of this Agreement (“Work”), including but not limited to copyrights, patents, trade secrets, trademarks, service marks, and rights in data or other technology (“Intellectual Property Rights”). As applicable, Work shall be considered “works made for hire” as defined in the U.S. Copyright Act. To the extent any Work is not determined to be works made for hire, CITY grants and assigns to AUTHORITY, without reservation, all right, title, and interest in and to said Work. As applicable and to the extent said grant and assignment does not convey all right, title, and interest to AUTHORITY, CITY grants to AUTHORITY an unlimited, irrevocable, perpetual, royalty-free right and license to use, convey, and distribute the Work.

CITY shall, upon request of AUTHORITY, execute all papers and perform all other acts necessary to assist AUTHORITY to establish, protect, and preserve AUTHORITY's Intellectual Property Rights.

For clarification, each party shall retain ownership of intellectual property developed prior to or outside of this Agreement ("Pre-existing IP"). However, and as applicable, CITY grants AUTHORITY a perpetual, irrevocable, royalty-free license to use Pre-existing IP for AUTHORITY's business purposes.

CITY warrants that, when legally required, CITY shall obtain the written consent of both the owner and licensor to reproduce, publish, and/or use any material supplied to AUTHORITY including, but not limited to, software, hardware, documentation, and/or any other item. CITY further warrants that any material or item delivered by CITY will not violate the United States copyright law or any property right of another.

E. Upon expiration or termination of this Agreement:

- (1) At the discretion of AUTHORITY and as specified in writing by the Contract Administrator, CITY shall deliver to the Contract Administrator all County Data so specified by AUTHORITY.
- (2) AUTHORITY shall have full ownership and control of all such County Data. If AUTHORITY permits CITY to retain copies of the County Data, CITY shall not, without the prior written consent of AUTHORITY or unless required by law, use any of the County Data for any purpose or in any manner whatsoever; shall not assign, license, loan, sell, copyright, patent and/or transfer any or all of such County Data; and shall not do anything which in the opinion of AUTHORITY would affect AUTHORITY's ownership and/or control of such County Data.
- (3) Except to the extent required by law or as agreed to by AUTHORITY, CITY shall not retain any County Data that are confidential, protected, privileged, not public, nonpublic, or private, as those classifications are determined pursuant to applicable law. In addition, CITY shall, upon AUTHORITY's request, certify destruction of any County Data so specified by AUTHORITY.

11. CITY RECORDS – AVAILABILITY/ACCESS

Subject to the requirements of Minnesota Statutes section 6.551, the State Auditor, or any of their authorized representatives, at any time during normal business hours, and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of CITY and involve transactions relating to this Agreement. CITY shall maintain these materials and allow access during the period of this Agreement and for six (6) years after its expiration or termination.

12. SUCCESSORS, SUBCONTRACTING AND ASSIGNMENTS

- A. CITY binds itself, its partners, successors, assigns and legal representatives to AUTHORITY for all covenants, agreements and obligations herein.
- B. CITY shall not assign, transfer or pledge this Agreement and/or the performance of the PROJECT requirements, whether in whole or in part, nor assign any monies due or to become due to it without the prior written consent of AUTHORITY. A consent to assign shall be subject to such conditions and provisions as AUTHORITY may deem necessary, accomplished by execution of a form prepared by AUTHORITY and signed by CITY, the assignee and AUTHORITY. Permission to assign, however, shall under no circumstances relieve CITY of its liabilities and obligations under the Agreement.
- C. CITY shall not subcontract this Agreement and/or the services to be performed, whether in whole or in part, without the prior written consent of AUTHORITY. Permission to subcontract, however, shall under no circumstances relieve CITY of its liabilities and obligations under the Agreement. Further, CITY shall be fully responsible for the acts, omissions, and failure of its subcontractors in the performance of the specified contractual services, and of person(s) directly or indirectly employed by subcontractors. Contracts between CITY and each subcontractor shall require that the subcontractor's services be performed in accordance with this Agreement. CITY shall make contracts between CITY and subcontractors available upon request. For clarification and not limitation of the provisions herein, none of the following constitutes assent by AUTHORITY to a contract between CITY and a subcontractor, or a waiver or release by AUTHORITY of CITY's full compliance with the requirements of this Section:
 - (1) AUTHORITY's request or lack of request for contracts between CITY and subcontractors;
 - (2) AUTHORITY's review, extent of review or lack of review of any such contracts;
 - or (3) AUTHORITY's statements or actions or omissions regarding such contracts.
- D. As required by Minnesota Statutes section 471.425, subd. 4a, CITY shall pay any subcontractor within ten (10) days of CITY's receipt of payment from AUTHORITY for undisputed services provided by the subcontractor, and CITY shall comply with all other provisions of that statute.
- E. INTENTIONALLY OMITTED

13. MERGER, MODIFICATION AND SEVERABILITY

- A. The entire Agreement between the parties is contained herein and supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items that are referenced or that are attached are incorporated and made a part of this Agreement. If there is any conflict between the terms of this Agreement and referenced or attached items, the terms of this Agreement shall prevail.

CITY and/or AUTHORITY are each bound by its own electronic signature(s) on this Agreement, and each agrees and accepts the electronic signature of the other party.

- B. Any alterations, variations or modifications of the provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties. Except as expressly provided, the substantive legal terms contained in this Agreement, including but not limited to Indemnification, Insurance, Merger, Modification and Severability, Default and Termination, or Minnesota Law Governs may not be altered, varied, modified or waived by any change in project scope, specifications, or other document.
- C. If any provision of this Agreement is held invalid, illegal or unenforceable, the remaining provisions will not be affected.

14. DEFAULT AND TERMINATION

- A. If CITY fails to perform any of the provisions of this Agreement, fails to administer the work so as to endanger the performance of the Agreement or otherwise breaches or fails to comply with any of the terms of this Agreement, it shall be in default. Unless CITY's default is excused in writing by AUTHORITY, AUTHORITY may upon written notice immediately terminate this Agreement in its entirety. Additionally, failure to comply with the terms of this Agreement shall be just cause for AUTHORITY to delay payment until CITY's compliance. In the event of a decision to withhold payment, AUTHORITY shall furnish prior written notice to CITY.
- B. Notwithstanding any provision of this Agreement to the contrary, CITY shall remain liable to AUTHORITY for damages sustained by AUTHORITY by virtue of any breach of this Agreement by CITY. Upon notice to CITY of the claimed breach and the amount of the claimed damage, AUTHORITY may withhold any payments to CITY for the purpose of set-off until such time as the exact amount of damages due AUTHORITY from CITY is determined. Following notice from AUTHORITY of the claimed breach and damage, CITY and AUTHORITY shall attempt to resolve the dispute in good faith.
- C. The above remedies shall be in addition to any other right or remedy available to AUTHORITY under this Agreement, law, statute, rule, and/or equity.
- D. AUTHORITY's failure to insist upon strict performance of any provision or to exercise any right under this Agreement shall not be deemed a relinquishment or waiver of the same, unless consented to in writing. Such consent shall not constitute a general waiver or relinquishment throughout the entire term of the Agreement.
- E. This Agreement may be terminated with or without cause by AUTHORITY upon thirty (30) days' written notice.

- F. If this Agreement expires or is terminated, with or without cause, by either party, at any time, CITY shall not be entitled to any payment, fees or other monies except for payments duly invoiced for then-delivered and accepted deliverables/milestones pursuant to this Agreement. In the event CITY has performed work toward a deliverable that AUTHORITY has not accepted at the time of expiration or termination, CITY shall not be entitled to any payment for said work, including but not limited to incurred costs of performance, termination expenses, profit on the work performed, other costs founded on termination for convenience theories or any other payments, fees, costs or expenses not expressly set forth in this Agreement.
- G. Upon written notice, AUTHORITY may immediately suspend or terminate this Agreement in the event any of the following occur: (i) AUTHORITY does not obtain anticipated funding from an outside source for this project; (ii) funding for this project from an outside source is withdrawn, frozen, shut down, is otherwise made unavailable or AUTHORITY loses the outside funding for any other reason; or (iii) AUTHORITY determines, in its sole discretion, that funding is, or has become, insufficient. AUTHORITY is not obligated to pay for any services that are provided or costs or expenses or obligations incurred or encumbered after the notice and effective date of the suspension or termination. In the event AUTHORITY suspends or terminates this Agreement pursuant to this paragraph, AUTHORITY shall pay any amount due and payable prior to the notice of suspension or termination except that AUTHORITY shall not be obligated to pay any amount as or for penalties, early termination fees, charges, time and materials for services not then performed, costs, expenses or profits on work done.
- H. CITY has an affirmative obligation, upon written notice by AUTHORITY that this Agreement may be suspended or terminated, to follow reasonable directions by AUTHORITY, or absent directions by AUTHORITY, to exercise a fiduciary obligation to AUTHORITY, before incurring or making further costs, expenses, obligations or encumbrances arising out of or related to this Agreement.

15. SURVIVAL OF PROVISIONS

Provisions that by their nature are intended to survive the term or termination of this Agreement do survive such term or termination. Such provisions include but are not limited to: INDEPENDENT CONTRACTOR, INDEMNIFICATION; INSURANCE; DUTY TO NOTIFY; DATA, SYSTEMS, AND INTELLECTUAL PROPERTY; RECORDS- AVAILABILITY/ACCESS; DEFAULT AND TERMINATION; MEDIA OUTREACH; and MINNESOTA LAW GOVERNS.

16. CONTRACT ADMINISTRATION

Ryan Kelley, Manager, Community Investments or successor, (“Contract Administrator”), shall manage this Agreement on behalf of AUTHORITY and serve as liaison between AUTHORITY and CITY.

Reeve Needham, Community Development Manager, rneedham@hopkinsmn.com, (952)548-6343 shall manage the Agreement on behalf of CITY. CITY may replace such person but shall immediately give written notice to AUTHORITY of the name, phone number and email (if available) of such substitute person and of any other subsequent substitute person.

17. COMPLIANCE AND NON-DEBARMENT CERTIFICATION

A. CITY shall comply with all applicable law, funding sources, regulations, rules, and ordinances currently in force or later enacted.

B. CITY certifies that it is not prohibited from doing business with either the federal government or the state of Minnesota as a result of debarment or suspension proceedings. CITY shall immediately notify AUTHORITY if CITY is debarred or suspended during the term of this Agreement.

C. INTENTIONALLY OMITTED

D. INTENTIONALLY OMITTED

18. NOTICES

Unless the parties otherwise agree in writing, any notice or demand which must be given or made by a party under this Agreement, or any statute or ordinance shall be in writing and shall be sent registered or certified mail. Notices to AUTHORITY shall be sent to the County Administrator with a copy to the originating AUTHORITY department at the addresses given in the opening paragraph of this Agreement. Notice to CITY shall be sent to the address stated in the opening paragraph of this Agreement or to the address stated in CITY's Form W-9 provided to AUTHORITY.

19. CONFLICT OF INTEREST

CITY affirms that to the best of CITY's knowledge, CITY's involvement in this Agreement does not result in a conflict or potential conflict of interest with any party or entity which may be affected by the terms of this Agreement. Should any conflict or potential conflict of interest become known to CITY, CITY shall immediately notify AUTHORITY of the conflict or potential conflict, specifying the part of this Agreement giving rise to the conflict or potential conflict, and advise AUTHORITY whether CITY will or will not resign from the other engagement or representation. A conflict or potential conflict may, in AUTHORITY's discretion, be cause for termination of this Agreement.

20. MEDIA OUTREACH

This section pertains solely to media coverage, documentation, or promotional content about the PROJECT, and does not include media assets or materials that are part of the PROJECT's deliverables.

The parties shall cooperatively and collaboratively develop any grant-related marketing which may include but is not limited to: permanent or temporary plaques or signs, news releases, public announcements, social media posts, video, civic opportunities, logos and community events. CITY shall not unreasonably refuse or withhold participation from any AUTHORITY initiated project, plan or strategy.

CITY shall provide advance copy of the any independently developed messaging and marketing materials regarding the PROJECT requirements or overall project to AUTHORITY for review and approval. AUTHORITY may, in its sole discretion, reject any proposed marketing if AUTHORITY determines the proposed marketing does not reflect the spirit or intent of this Agreement or is otherwise contrary to AUTHORITY's best interests.

For clarification and not limitation, all Outreach shall be approved by AUTHORITY, by and through its Public Relations Officer or their designee(s), prior to publication or release. As used herein, the term "Outreach" shall mean all media, social media, news releases, external facing communications, advertising, marketing, promotions, client lists, civic/community events or opportunities, and/or other forms of outreach created by, or on behalf of, CITY: (i) that reference or otherwise use the term "Hennepin County" or any derivative thereof in relation to this Agreement or the PROJECT requirements performed hereunder; or (ii) that directly or indirectly relate to, reference, or concern the County of Hennepin, this Agreement, the PROJECT requirements performed hereunder, or AUTHORITY personnel, including but not limited to AUTHORITY employees and elected officials.

21. MINNESOTA LAWS GOVERN

The laws of the state of Minnesota shall govern all questions and interpretations concerning the validity and construction of this Agreement and the legal relations between the parties. The appropriate venue and jurisdiction for any litigation will be those courts located within the County of Hennepin, state of Minnesota. Litigation, however, in the federal courts involving the parties will be in the appropriate federal court within the state of Minnesota.

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EXECUTIVE DIRECTOR AUTHORIZATION

Reviewed for AUTHORITY by
the County Attorney's Office:

HENNEPIN COUNTY HOUSING AND
REDEVELOPMENT AUTHORITY
STATE OF MINNESOTA

{ {Sig_es_ :signer3:signature} }
{ { N_es_ :signer3:fullname} }
{ { ttl_es_ :signer3:title} }
{ { Dte_es_ :signer3:date} }

By:

{ {Sig_es_ :signer5:signature} }
{ { N_es_ :signer5:fullname} }
Executive Director
{ { Dte_es_ :signer5:date} }

Reviewed for AUTHORITY by:

{ {Sig_es_ :signer4:signature} }
{ { N_es_ :signer4:fullname} }
{ { ttl_es_ :signer4:title} }
{ { Dte_es_ :signer4:date} }

Document Assembled by:

{ {Sig_es_ :signer1:signature} }
{ { N_es_ :signer1:fullname} }
{ { ttl_es_ :signer1:title} }
{ { Dte_es_ :signer1:date} }

{ {Exh_es_ :signer1:attachment:label("Attachments")} }

CITY

CITY warrants that the person who executed this Agreement is authorized to do so on behalf of CITY as required by applicable articles, bylaws, resolutions or ordinances.*

By: _____
Name: Patrick Hanlon
Its: Mayor

By: _____
Name: Michael Mornson
Its: City Manager

*CITY represents and warrants that it has submitted to AUTHORITY all applicable documentation (articles, bylaws, resolutions or ordinances) that confirms the signatory's delegation of authority.

ATTACHMENT A SCOPE OF WORK

City of Hopkins Business District Initiative

PROJECT OBJECTIVE

Through the Business District Initiative, the City of Hopkins (CITY) will conduct a twofold project to attract visitors and enhance the sense of place for Downtown Hopkins. The first component of the project is The Hopkins Influence, a social media marketing campaign that will engage local micro-influencers to promote small independent businesses in downtown Hopkins with the goal of attracting new and first-time visitors to the community. The second component is the purchase and installation of pedestrian lighting on the Artery to enhance the appeal and safety of the area while attracting visitors and increasing the usability of the Artery as a public space. Both projects will define downtown Hopkins as a destination and include an evaluation component with pre- and post-intervention data.

ACTIVITIES

Hopkins Influence (Influence)

The city will be responsible for the following activities:

- Coordinate planning and implementation of the Hopkins Influence campaign with the Hopkins Business and Civic Association to be carried out in Spring 2026 and Fall 2026
- Identify a minimum of 15 small, locally owned businesses to highlight through the Hopkins Influence campaign
- Develop a process to recruit and evaluate local micro-influencers to ensure credibility and success of the campaign
- Contract with selected micro-influencers to promote downtown Hopkins businesses during a Spring 2026 and Fall 2026 social media campaign
- Establish evaluation metrics for the campaign that includes pre- and post-data as detailed in the Evaluation section below.

Deliverable: Two-part social media campaign carried out in Spring 2026 and Fall 2026 highlighting a minimum of 15 locally owned Downtown Hopkins businesses that involves a minimum of 15 posts by contracted local influencers.

Artery Pedestrian Lighting (Lighting)

The city will be responsible for the following activities:

- Purchase and installation of pedestrian lighting for the Artery that creates an illuminated gateway to Downtown Hopkins
 - PROJECT design shall enhance visibility and usability of the Artery as a public space

- Establish evaluation metrics to evaluate how the lighting impacts how residents and visitors use the Artery, as defined in the Evaluation section below.

Deliverable: Installation of pedestrian lighting on the Artery in Downtown Hopkins that meets the above goals

Evaluation

CITY will establish quantitative and qualitative measures to determine the success of both components of the BDI PROJECT that address:

- Current visitor trends, sales numbers, and impressions of Downtown Hopkins
- The degree to which the interventions through the Hopkins Influence campaign and/or improved lighting on the Artery influenced
 - Impressions of Downtown Hopkins
 - Decisions whether to visit Downtown Hopkins
 - Spending decisions
 - Business reaction to the campaign
 - Decisions to return to Downtown Hopkins
 - Other measure to be established

Deliverable: Evaluation report to the COUNTY on the Hopkins Influence campaign and the impact of Pedestrian Lighting that addresses the above measures

Budget and Invoicing

The total project budget is as follows, including both the Business District Initiative award and the CITY contribution. CITY may allocate additional funds from the Hopkins Influence portion of the PROJECT towards the Pedestrian Lighting portion of the project with prior written notification to the COUNTY. Mileage, travel and other expenses such as printing, are not eligible for reimbursement by AUTHORITY. CITY will invoice AUTHORITY for reimbursement monthly for eligible project costs.

Task	City	County	Total
Hopkins Influence	\$10,000	\$10,000	\$20,000
Pedestrian Lighting	\$10,000	\$30,000	\$40,000
Total	\$20,000	\$40,000	\$60,000

Timeline

Note: Timeline is tentative and may be modified.

September 2025

- Scope of Work Signed
- Lighting: Researches vendor options, Identifies evaluation metrics
- Influence: Establishes micro-influencer guidelines, Identifies evaluation metrics

October 2025

- Lighting: Selects lighting vendor
- Influence: City Attorney drafts contract template, Creates reimbursement form for creators

November 2025

- Lighting: Lighting installation (pending availability), Event on the Artery (tentative)

December 2025

- Lighting: Lighting installation (pending availability), Event on the Artery (tentative)
 - Deliverable: installation of lighting
- Influence: Reviews micro-influencer applications, contracts with selected creators
 - Deliverable: installation of lighting

January 2026

- Influence:

February 2026

- Influence: opens creator applications

March 2026

- Influence: reviews creator applications and contracts with selected creators

April 2026

- Influence: spring content campaign
 - Deliverable: approximately 3 posts

May 2026

- Influence: spring content campaign
 - Deliverable: approximately 4 posts

June 2026

- Influence: evaluate spring campaign metrics

July 2026

- Influence: evaluate spring campaign metrics, re-evaluate fall campaign based on spring metrics

August 2026

September 2026

- Influence: fall content campaign
 - Deliverable: approximately 4 posts

October 2026

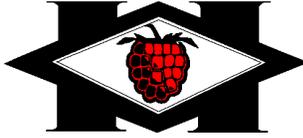
- Influence: fall content campaign
 - Deliverable: approximately 4 posts

November 2026

- Influence: evaluate fall campaign metrics

December 2026

- Final Evaluation Report submitted to County



CITY OF HOPKINS

Finance Department

City Council Report 2025-136

To: Honorable Mayor and Council Members
Mike Mornson, City Manager

From: Nick Bishop, Finance Director

Date: AUGUST 28, 2025

Subject: Ratify Checks Issued AUGUST 2025

RECOMMENDED ACTION

MOTION TO Ratify Checks issued between July 31, 2025 and August 28, 2025 with numbers 139509 thru 139728 for total distribution of 2,071,807.34.

This section ONLY includes the motion.

OVERVIEW

The checks issues, along with the purpose for those payments are attached for your review.

The check registers and detail of those checks can be reviewed at any time in the Finance Department.

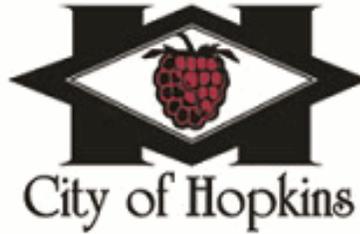
SUPPORTING INFORMATION

- Check Register

Accounts Payable

Checks by Date - Summary by Check Date

User: mschrick@hopkinsmn.com
Printed: 8/28/2025 10:36 AM



1010 First Street South
Hopkins, MN 55343

952-935-8474
M-F, 8 am-4:30 pm
www.hopkinsmn.com

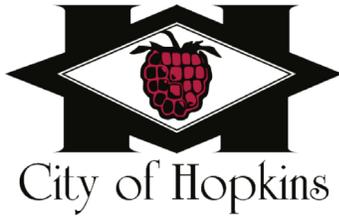
Check No	Vendor No	Vendor Name	Check Date	Check Amount
139509	29270	A-1 OUTDOOR POWER INC	08/01/2025	165.99
139510	30364	ABDO LLP	08/01/2025	23,637.50
139511	01045	ABM EQUIPMENT & SUPPLY LLC	08/01/2025	903.52
139512	01125	ADT SECURITY SERVICES	08/01/2025	257.68
139513	29535	ADVANCED ENGINEERING	08/01/2025	1,228.50
139514	30728	AFSCME COUNCIL 5	08/01/2025	1,072.45
139515	01328	AIRGAS USA	08/01/2025	133.20
139516	27953	AMERICAN TEST CENTER INC	08/01/2025	1,992.00
139517	30933	ANCHOR SOLAR INVESTMENTS LLC	08/01/2025	3,730.72
139518	28600	APPLE VALLEY FORD LINCOLN	08/01/2025	265.03
139519	28602	APPLIED CONCEPTS INC	08/01/2025	2,538.00
139520	02047	BADGER METER INC	08/01/2025	1,991.53
139521	31524	BEACON ATHLETICS LLC	08/01/2025	79.00
139522	14571	** USE ACCT 32100 ** BLUE TARP FIN	08/01/2025	559.98
139523	29479	BLUUM OF MINNESOTA LLC	08/01/2025	531.10
139524	26976	BUCKEYE INTERNATIONAL INC	08/01/2025	514.83
139525	31400	BZDOK INSPECTIONS INC	08/01/2025	2,334.00
139526	03160	CENTERPOINT ENERGY MINNEGASCO	08/01/2025	40.80
139527	03160	CENTERPOINT ENERGY MINNEGASCO	08/01/2025	20.41
139528	28430	CENTURY LINK	08/01/2025	815.75
139529	31267	CINTAS CORPORATION	08/01/2025	641.50
139530	30127	CINTAS CORPORATION NO. 2	08/01/2025	97.53
139531	03328	CITY OF MINNETONKA	08/01/2025	2,000.00
139532	31158	CLARK COMPANIES INCORPORATED	08/01/2025	36,961.42
139533	26951	COMCAST	08/01/2025	404.93
139534	26951	COMCAST	08/01/2025	162.93
139535	26951	COMCAST	08/01/2025	287.24
139536	26951	COMCAST	08/01/2025	15.12
139537	26951	COMCAST	08/01/2025	286.85
139538	26951	COMCAST	08/01/2025	255.73
139539	31384	CONSOLIDATED COMMUNICATIONS	08/01/2025	379.05
139540	29981	CORE & MAIN LP	08/01/2025	4,719.10
139541	31182	COVERTTRACK GROUP INC	08/01/2025	1,200.00
139542	32080	DAVID J UNMACHT LLC	08/01/2025	825.00
139543	04168	DEM-CON LANDFILL, INC	08/01/2025	837.97
139544	01523	EARL F. ANDERSEN, INC	08/01/2025	5,685.16
139545	28898	ECM PUBLISHERS INC	08/01/2025	97.99
139546	30431	EHLERS INVESTMENT PARTNERS LLC	08/01/2025	14,125.00
139547	31603	ELEVATOR SERVICE HOLDINGS LLC	08/01/2025	1,101.60
139548	28780	ENVIRONMENTAL EQUIPMENT & SER	08/01/2025	611.42
139549	30601	FAE LSE 8 LLC	08/01/2025	25,851.63
139550	29491	FERGUSON WATERWORKS #2518	08/01/2025	33,922.01
139551	31468	ABBY FINIS	08/01/2025	4,887.50
139552	06567	FORCE AMERICA	08/01/2025	440.00
139553	07185	GENUINE PARTS	08/01/2025	412.91
139554	29377	GRAINGER, INC	08/01/2025	1,362.04
139555	29745	GRAYBAR ELECTRIC COMPANY, INC.	08/01/2025	2,786.42

Check No	Vendor No	Vendor Name	Check Date	Check Amount
139556	32076	GURSTEL LAW FIRM	08/01/2025	616.06
139557	08001	HACH COMPANIES	08/01/2025	1,654.26
139558	31143	SARA HALPERN	08/01/2025	310.00
139559	32055	RUSSEL HAMILTON	08/01/2025	1,050.00
139560	08038	HAWKINS, INC	08/01/2025	5,997.03
139561	08166	HENNEPIN CTY TREASURER	08/01/2025	7,949.09
139562	08179	HENNEPIN CTY TREASURER	08/01/2025	2,293.00
139563	27454	HENNEPIN CTY TREASURER	08/01/2025	52,023.01
139564	30541	HENNEPIN HEALTHCARE SYSTEM INC	08/01/2025	5,850.00
139565	30362	HENRICKSEN & COMPANY INC	08/01/2025	4,664.48
139566	08324	HIGHVIEW PLUMBING INC	08/01/2025	7,160.00
139567	31342	HI-LINE ELECTRIC COMPANY INC	08/01/2025	268.50
139568	08336	HIRSHFIELDS	08/01/2025	85.96
139569	08620	HOPKINS ROTARY	08/01/2025	250.00
139570	09801	CENTRAL PENSION FUND	08/01/2025	2,720.00
139571	29345	IMPACT MAILING OF MN	08/01/2025	2,935.14
139572	28537	IS LAX LLC	08/01/2025	4,710.00
139573	09002	I-STATE TRUCK CENTER	08/01/2025	671.99
139574	11327	KILLMER ELECTRIC CO INC	08/01/2025	680.00
139575	31895	LIFE-ASSIST	08/01/2025	663.33
139576	31848	DAN LIPE	08/01/2025	21,429.45
139577	30165	THOMAS LORENTZ	08/01/2025	500.00
139578	30145	ZACH LUNDBERG	08/01/2025	175.00
139579	13012	MACQUEEN EQUIPMENT INC	08/01/2025	1,086.04
139580	31257	SCOTT ANDREWS MARKS	08/01/2025	480.00
139581	31505	MARTIN MARIETTA MATERIALS INC	08/01/2025	1,456.16
139582	30277	SIAMA MATUZUNGIDI	08/01/2025	2,282.50
139583	31305	MARY MCCALLUM	08/01/2025	160.00
139584	28154	MCCLURE AUTOMOTIVE INC	08/01/2025	4,877.60
139585	UB*01088	PATRICK MCNEIL	08/01/2025	2,133.69
139586	13160	MEDICINE LAKE TOURS	08/01/2025	1,500.00
139587	13167	MENARDS	08/01/2025	174.27
139588	31767	MGMT FIVE INC	08/01/2025	1,313.58
139589	30363	MINNEAPOLIS OXYGEN COMPANY	08/01/2025	103.97
139590	32081	MINNESOTA NATIVE LANDSCAPES INC	08/01/2025	167.64
139591	13383	MN FIRE SERVICE CERT BOARD	08/01/2025	1,268.00
139592	28599	MN PUBLIC RADIO	08/01/2025	833.00
139593	13760	MTI DISTRIBUTING INC	08/01/2025	1,506.15
139594	31839	KRISTINA NESSE	08/01/2025	50.00
139595	32019	NORCOSTCO INC	08/01/2025	4,620.00
139596	30300	NORDIC SOLAR HOLDCO LLC	08/01/2025	3,432.21
139597	29317	OFFICE OF MN IT SERVICES	08/01/2025	312.90
139598	15521	ON SITE COMPANIES	08/01/2025	3,163.98
139599	26974	O'REILLY AUTO PARTS	08/01/2025	5.59
139600	15682	ORKIN LLC	08/01/2025	298.44
139601	31796	DAVID OSTLUND	08/01/2025	260.00
139602	29051	PAINTERS GEAR	08/01/2025	1,317.03
139603	16337	PIRTEK PLYMOUTH	08/01/2025	1,174.06
139604	30125	PROJECT COMPANY FINCO PHASE III	08/01/2025	26,162.53
139605	16687	PRO-TEC DESIGN INC	08/01/2025	274.50
139606	04573	QUALITY RESOURCE GROUP INC	08/01/2025	172.80
139607	17806	QWEST CORP	08/01/2025	396.00
139608	18163	RECYCLING ASSOCIATION OF MN	08/01/2025	200.00
139609	19004	SAMARITAN TIRE COMPANY	08/01/2025	3,305.31
139610	19290	SHADYWOOD TREE EXPERTS, INC	08/01/2025	3,910.20
139611	29143	SHRED IT USA	08/01/2025	87.33
139612	29384	SITEONE LANDSCAPE SUPPLY	08/01/2025	414.84

Check No	Vendor No	Vendor Name	Check Date	Check Amount
139613	31301	SMSC ENTERPRISES	08/01/2025	2,788.80
139614	19520	SNAP PRINT INC	08/01/2025	610.25
139615	19602	SPS COMPANIES INC	08/01/2025	1,181.60
139616	19730	STERICYCLE INC	08/01/2025	182.53
139617	30279	SUNSHINE DETAIL CENTER	08/01/2025	1,019.60
139618	20120	TDS METROCOM - MN	08/01/2025	195.15
139619	32078	THE BANCORP BANK N.A.	08/01/2025	80.00
139620	20560	TOLL GAS & WELDING SUPPLY	08/01/2025	79.20
139621	29708	TOXALERT INTERNATIONAL INC.	08/01/2025	648.00
139622	20687	TRI-STATE BOBCAT INC	08/01/2025	342.32
139623	27981	ULINE INC	08/01/2025	356.71
139624	29898	UTILITY LOGIC LLC	08/01/2025	308.42
139625	29466	VERIZON WIRELESS	08/01/2025	1,239.15
139626	29473	VERIZON WIRELESS	08/01/2025	533.24
Total for 8/1/2025:				386,291.63
139627	08627	HOME DEPOT CREDIT SERVICES	08/05/2025	2,117.90
139628	08576	HOPKINS F.D. RELIEF ASSOC	08/05/2025	810.00
Total for 8/5/2025:				2,927.90
139629	32046	R L LARSON EXCAVATING INC	08/07/2025	835,931.36
139630	31825	7-ELEVEN INC	08/07/2025	115.00
139631	28422	ADVANCED IMAGING SOLUTIONS	08/07/2025	4,333.63
139632	32093	APPLE VALLEY COMMUNITY CRIME I	08/07/2025	450.00
139633	29817	GARY BINGER	08/07/2025	4,200.00
139634	02323	BITUMINOUS ROADWAYS, INC	08/07/2025	68,725.00
139635	32088	KELLY BLAU	08/07/2025	50.00
139636	27822	BRADS PRO AUDIO	08/07/2025	550.00
139637	UB*01092	JAMES BRUESTLE	08/07/2025	361.99
139638	32087	BUTTERFLIES AFLUTTER	08/07/2025	20.00
139639	31568	CARE RESOURCE CONNECTION	08/07/2025	1,250.00
139640	32085	AUDREY CARVER	08/07/2025	500.00
139641	32092	CHUNKCHUNK ICE CREAM	08/07/2025	68.31
139642	31158	CLARK COMPANIES INCORPORATED	08/07/2025	2,113.50
139643	26951	COMCAST	08/07/2025	69.95
139644	UB*01091	CROSSROADS AT SEVEN	08/07/2025	5,036.87
139645	28747	CULLIGAN BOTTLED WATER CO	08/07/2025	177.80
139646	31195	DEANS HOME SERVICES	08/07/2025	71.50
139647	32089	ECKBERG LAMMERS P.C.	08/07/2025	699.00
139648	32090	EVERYACTION INC	08/07/2025	2,831.22
139649	06567	FORCE AMERICA	08/07/2025	113.40
139650	UB*01089	GAVNAT PROPERTIES LLC	08/07/2025	8.85
139651	UB*01090	GAVNAT PROPERTIES LLC	08/07/2025	5.00
139652	07564	GOPHER STATE ONE-CALL, INC	08/07/2025	338.85
139653	31143	SARA HALPERN	08/07/2025	320.00
139654	30095	HAMLIN SCHOOL OF BUSINESS	08/07/2025	1,300.00
139655	08004	HANCE HARDWARE, INC	08/07/2025	1,026.63
139656	30261	HOPKINS WESTWIND CONCERT BANI	08/07/2025	250.00
139657	09578	INNOVATIVE OFFICE SOLUTIONS LLC	08/07/2025	2,403.35
139658	27429	ITL PATCH COMPANY INC	08/07/2025	648.62
139659	30269	JANELLE JASPERS JONES	08/07/2025	400.00
139660	32083	JAYHAWK MECHANICAL	08/07/2025	127.50
139661	32082	KADA CREATIVE LTD	08/07/2025	750.00
139662	31895	LIFE-ASSIST	08/07/2025	150.39
139663	13012	MACQUEEN EQUIPMENT INC	08/07/2025	825.08

Check No	Vendor No	Vendor Name	Check Date	Check Amount
139664	31505	MARTIN MARIETTA MATERIALS INC	08/07/2025	280.20
139665	32011	MITLYNG ELECTRIC HVAC	08/07/2025	209.16
139666	13354	MN BENEFIT ASSOCIATION	08/07/2025	84.18
139667	32086	MOLLY SUNSHINE	08/07/2025	70.31
139668	31452	NOW MICRO INC	08/07/2025	230.00
139669	15682	ORKIN LLC	08/07/2025	300.00
139670	16337	PIRTEK PLYMOUTH	08/07/2025	543.16
139671	04573	QUALITY RESOURCE GROUP INC	08/07/2025	57.60
139672	32094	SALSA DEL SOUL PRODUCTIONS	08/07/2025	1,450.00
139673	28834	SHI INTERNATIONAL CORP	08/07/2025	24.33
139674	19520	SNAP PRINT INC	08/07/2025	261.79
139675	28590	ST CLOUD STATE UNIV	08/07/2025	800.00
139676	30093	TRANSUNION RISK AND ALTERNATIV	08/07/2025	200.20
139677	31688	TRIMBLE INC	08/07/2025	128.00
139678	32084	ADAM TURMAN	08/07/2025	750.00
139679	27981	ULINE INC	08/07/2025	459.14
139680	32091	VESTIS	08/07/2025	57.47
Total for 8/7/2025:				942,128.34
139681	32099	EMPLOYEE STRATEGIES	08/14/2025	6,000.00
139682	30281	ACTIVE NETWORK LLC	08/14/2025	1,483.85
139683	01328	AIRGAS USA	08/14/2025	137.64
139684	32097	DAVID AMDUR	08/14/2025	630.00
139685	02563	BOLTON & MENK, INC	08/14/2025	117,802.10
139686	27822	BRADS PRO AUDIO	08/14/2025	550.00
139687	30023	(CHLIC) CIGNA HEALTH AND LIFE INS	08/14/2025	630.14
139688	26951	COMCAST	08/14/2025	4.32
139689	31032	COVERALL NORTH AMERICA	08/14/2025	5,965.00
139690	28747	CULLIGAN BOTTLED WATER CO	08/14/2025	129.00
139691	28898	ECM PUBLISHERS INC	08/14/2025	328.50
139692	31603	ELEVATOR SERVICE HOLDINGS LLC	08/14/2025	648.90
139693	29006	ENTERPRISE FLEET MANAGEMENT	08/14/2025	2,705.28
139694	29398	ENTERPRISE FLEET MANAGEMENT	08/14/2025	3,374.17
139695	06336	FIRST HOSPITAL LAB INC	08/14/2025	305.80
139696	32098	LINDA GALUSKA	08/14/2025	88.00
139697	32076	GURSTEL LAW FIRM	08/14/2025	697.09
139698	30911	HD ENTERTAINMENT INC	08/14/2025	1,500.00
139699	29748	HENNEPIN COUNTY PUBLIC WORKS	08/14/2025	45,325.55
139700	08166	HENNEPIN CTY TREASURER	08/14/2025	7,570.40
139701	08336	HIRSHFIELDS	08/14/2025	159.96
139702	08576	HOPKINS F.D. RELIEF ASSOC	08/14/2025	150.00
139703	04004	IMPERIAL BAG & PAPER CO LLC	08/14/2025	2,751.20
139704	03369	LEAGUE OF MN CITIES	08/14/2025	35.00
139705	31585	LOCKRIDGE GRINDAL NAUEN PLLP	08/14/2025	2,083.33
139706	29524	MARTIN-MCALLISTER	08/14/2025	650.00
139707	13167	MENARDS	08/14/2025	287.22
139708	13446	MN DEPT OF LABOR & INDUSTRY	08/14/2025	145.00
139709	13383	MN FIRE SERVICE CERT BOARD	08/14/2025	75.00
139710	13412	MN TROPHIES & GIFTS	08/14/2025	23.50
139711	32096	MOVE FOR AMERICA	08/14/2025	2,500.00
139712	29452	OFFICE OF MN IT SERVICES	08/14/2025	293.59
139713	15682	ORKIN LLC	08/14/2025	150.00
139714	29331	POSTMASTER	08/14/2025	471.08
139715	30199	PULSE ELECTRIC	08/14/2025	277.50
139716	32095	JEAN SEVERSON	08/14/2025	91.00
139717	19602	SPS COMPANIES INC	08/14/2025	67.74

Check No	Vendor No	Vendor Name	Check Date	Check Amount
139718	19681	SRF CONSULTING GROUP INC	08/14/2025	3,756.99
139719	19777	STREICHERS	08/14/2025	5,686.16
139720	31927	SUSA	08/14/2025	150.00
139721	30017	VERIZON WIRELESS	08/14/2025	2,748.37
Total for 8/14/2025:				218,428.38
139723	27822	BRADS PRO AUDIO	08/21/2025	550.00
139724	30436	DORAN 810 APARTMENTS LLC	08/21/2025	489,627.74
139725	29306	DORAN MARKETPLACE LLC	08/21/2025	21,866.17
139726	29302	HENNEPIN CTY TREASURER	08/21/2025	172.00
139727	31546	ELSA LEE	08/21/2025	600.00
Total for 8/21/2025:				512,815.91
139728	31776	ALATUS HOPKINS LIHTC I LLC	08/26/2025	9,215.18
Total for 8/26/2025:				9,215.18
Report Total (219 checks):				2,071,807.34



City Council Report 2025-135

To: Honorable Mayor and Council Members
Mike Mornson, City Manager

From: Ryan Krzos, City Planner

Date: September 2, 2025

Subject: Conditional Use Permit and Site Plan Review Requests for a Major Vehicle Repair & Maintenance use at 1201 - 6th St S

REQUEST

MN Adult & Teen Challenge requests approval of a conditional use permit and an associated site plan to allow Major Vehicle Repair & Maintenance at 1201 - 6th St S.

RECOMMENDATION

The City Council is asked to adopt, by motion, Resolution 2025-051 approving a conditional use permit and site plan for a major vehicle repair and maintenance use at the property located at 1201 - 6th Street S.

ANALYSIS

Background

Mn Adult & Teen Challenge is intending to purchase the property at 1201 6th - Street S to service its fleet of vehicles. Mn Adult & Teen Challenge is a non-profit organization that provides services and treatment for people seeking assistance with substance use disorder. The proposed facility would service Mn Adult & Teen Challenge's fleet of company owned vehicles used in the organization's day-to-day operations. The facility would not service the general public. Approximately 15 to 20 vehicles would be serviced per week. In addition to routine preventive maintenance, minor body work would occur. The Hopkins development code defines uses that involve maintenance and repair of vehicles including body work, as major vehicle repair and maintenance. Major vehicle repair and maintenance is a conditional use in the I1, light industrial zoning district.

The Planning and Zoning Commission reviewed the request at their August 26, 2025 meeting and held a public hearing. The Commission asked the applicant for clarification on the facility's provisions for vehicle waste collection and storage, and fuel tanks. Following the public hearing the Commission approved a resolution recommending the City Council approve the Conditional Use Permit and Site Plan requests.

Site Overview

Address:	1201 - 6th Street S		
Applicant/Owner:	MN Adult & Teen Challenge, Applicant / 1201 6th Street LLC, Property Owner		
ZONING:	I1, Light Industrial	COMPREHENSIVE PLAN DESIGNATION:	Business and Production
EXISTING USE:	Former Contractor Shop	PROPOSED USE:	Major Auto Repair
SITE AREA:	0.42 acres (18,231 sq ft)	IS USE PERMITTED/ CONDITIONAL?:	Conditional
BUILDING SIZE:	2 buildings totaling 4,393 sq ft		

Development Policy Consistency

Development Code

Major vehicle repair and maintenance uses are subject to the supplemental regulations noted below. Staff's analysis of the application's compliance is included below each criterion.

- a. Building to Parking/Display Area Ratio.** *The parking area may not be larger in area than the floor area of the building devoted to the related business.*

The existing buildings total 4,393 square feet in area. Area identified for the parking of vehicles equates to 2,120 square feet in area, which excludes driveway/circulation area. Accordingly, this criterion is met.

- b. Exterior Lighting.** *Exterior lighting must be consistent in character, design and bulb type throughout the entire site:*
1. *Light must be directed toward the ground. Externally lit signs, display, building and aesthetic lighting must be lit from the top and shine downward. Lighting must be shielded to prevent direct glare;*
 2. *Light levels may not exceed 0.5 lumens at any residential property line or 1.0 lumens at any nonresidential property line;*
 3. *Exterior lighting may not exceed 30 feet in height. The height of any exterior lighting within 100 feet of a residential use or N zone may not exceed 20 feet; and*
 4. *All nonessential lighting must be turned off after business hours, leaving only the lighting necessary for site security.*

No new lighting is proposed. Any newly installed lights would be required to comply with the above noted standards.

- c. Screening.** *Lots that abut an N zone, must provide complete visual screening at least 6 feet in height along the lot line of abutting N-zoned lot.*

Not applicable, the site does not abut an N-zoned lot.

- d. Junk Vehicles.** *Junk vehicles awaiting repair or pick up are subject to the regulations of 102-9100 (must be in an enclosed building or structure).*

Ongoing compliance is required as a condition of approval.

- e. Outdoor activity.** *All repair, assembly, disassembly or maintenance of vehicles must occur within an enclosed building, except minor maintenance including tire inflation, adding oil, and wiper or battery replacement, glass repair or replacement, paintless dent repair and the like.*

Ongoing compliance is required as a condition of approval.

- f. Outdoor Storage.** *Outdoor storage of parts, materials, or equipment is prohibited except licensed vehicles awaiting repair or repaired vehicles awaiting pick up.*

Ongoing compliance is required as a condition of approval.

- g. Public Address Systems.** *Public address systems are prohibited.*

None proposed. Ongoing compliance is required as a condition of approval.

- h. Test Driving.** *Test driving of vehicles on local residential streets is prohibited.*

Required as a condition of approval.

- i. Vehicle Parking or Display.** *Major vehicle repair and maintenance uses must designate on a site plan areas for required off-street parking including customer parking, storage of inoperable vehicles awaiting repair and repaired vehicles awaiting pick up. Such required off-street parking areas must comply with 102-960. Sites may not contain more vehicles than can be placed in accordance with these standards. Vehicles may not be positioned in any way to interfere with access to any parking, loading, maneuvering or pedestrian area.*

A site plan designating areas for vehicle storage is included among the attached application materials. Parking of vehicles must follow said site plan as a condition of approval.

- j. Painting.** *All painting must be conducted in an approved paint booth. All paint booths and all other activities of the operation must thoroughly control the emission of fumes, dust, or other particulate matter in compliance with Minnesota Pollution Control Agency standards and applicable fire and building codes.*

Painting of vehicles was not identified in the application materials as a proposed activity. Any painting would need to be done in an approved booth that complies with applicable code requirements.

Site Plan Review Criteria

Major Site Plan Review is required for all applications seeking conditional use permit approval. Final action to approve or disapprove a proposed major site plan or administrative site plan must be based on whether the site plan, as proposed, complies the regulations of this development code and all other applicable regulations. As noted above, the proposed use complies with the applicable major auto repair regulations. Accordingly, staff finds that the criteria for site plan approval are met.

Conditional Use Permit Review Criteria

A conditional use permit may be approved only if the City’s decision-making bodies determine that the use is consistent with the criteria noted below. Staff’s analysis of the application’s compliance is included below each criterion.

1. *The proposed conditional use is consistent with the comprehensive plan and the purposes of this development code;*

The subject property is guided by the 2040 Comprehensive Plan as Business and Production District. This district is envisioned as allowing contemporary regionally focused auto-oriented manufacturing, warehouse and distribution uses along the City’s freight and passenger rail lines. The proposed use is consistent with this guidance in that the auto-oriented use is industrial in nature and serves a regionally-serving organization.

2. *The proposed conditional use complies with all applicable provisions of this development code; and*

As noted, the proposed use complies with the applicable major auto repair regulations. Since no modifications are proposed for the building’s exterior or the site in general, those elements may proceed as-is.

3. *The proposed conditional use will not be injurious to the neighborhood or otherwise detrimental to the public welfare.*

Staff finds that the proposed use would not inherently conflict with the surrounding land uses, which include other auto-related uses and contractor shops. Furthermore, repair activities are required to occur inside of the existing buildings, and a significant portion of the parking area is within a fence-enclosed area; minimizing any visual impact. Lastly, given that the facility repairs and maintains a private fleet of vehicles, not the general public, traffic around the site will be minimally impacted.

Community Input and Engagement:

- No community members commented on this item prior to or during the public hearing.
- Staff will provide an update to the City Council on any public comments received following the public hearing.

Engagement Activities

- The Planning and Zoning Commission’s public hearing on August 26.
- Mailed notice of the public hearing to property owners and tenants within 500 ft of the property.
- Published notice of this public hearing in the City’s official paper.

Alternatives:

Conditional Use and Site Plan Review are considered “quasi-judicial” actions. The City must determine the facts associated with the request and then apply those facts to the legal standards in the Development Code and relevant state law. In general, if the facts show the applicant meets the relevant legal standards, approval should be granted.

The City could consider the following alternatives:

- Require modifications to the proposal – may include imposing additional conditions addressing an anticipated impact.
- Deny the proposal. Should the City consider this alternative, findings supporting this decision must be established.

NEXT STEPS

Should the City Council approve the request, the resolution must be recorded against the property with the County. Any necessary building permits must also be reviewed and approved prior to any work requiring said permits.

CITY OF HOPKINS
Hennepin County, Minnesota

RESOLUTION NO. 2025-051

**A RESOLUTION APPROVING A CONDITIONAL USE PERMIT AND SITE PLAN FOR
1201 – 6TH STREET S (PID 25-117-22-24-0019),
SUBJECT TO CONDITIONS**

WHEREAS, the applicant, MN Adult & Teen Challenge, on behalf of 1201 - 6th Street LLC, the Property Owner, initiated an application for a conditional use permit and site plan approval allowing a major vehicle repair and maintenance use at the property located at 1201 - 6th Street S (PID 25-117-22-24-0019); and

WHEREAS, this property is legally described as Block 55 and that part of the West Half of 12th Avenue, vacated, lying between the extensions across it of the Northwesterly and South lines of Block 55 all in “West Minneapolis”, Hennepin County, Minnesota; and

WHEREAS, the procedural history of the application is as follows:

1. That the above stated application was initiated by the applicant on June 24, 2025; and
2. That the Planning & Zoning Commission of the City of Hopkins, pursuant to published and mailed notice, held a public hearing on the application and reviewed such application on August 26, 2025; all persons present were given an opportunity to be heard; and,
3. That written comments and analysis of City staff were considered; and,
4. The Hopkins Planning & Zoning Commission adopted a resolution recommending approval of the conditional use permit and site plan approval requests; and,

WHEREAS, staff recommended approval of the above stated application based on the findings outlined in the City Council Report 2025-135 dated September 2, 2025; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hopkins hereby approves a conditional use permit and site plan allowing a major vehicle repair and maintenance use at the property located at 1201 - 6th Street S (PID 25-117-22-24-0019); subject to the conditions listed below.

1. Pursuant to Minn. Stat. § 462.3595, a certified copy of this Resolution shall be recorded with the Hennepin County Recorder or the Hennepin County

- Registrar of Titles and the City shall be provided with recording information prior to commencing of the Proposed Use.
2. Conformance with all applicable I1, Light Industrial District standards; Conditional Use standards; and Major Vehicle Repair and Maintenance supplemental standards.
 3. Approval of all necessary permits from the Building, Engineering, and Fire Departments.
 4. Payment all applicable development fees including but not limited to SAC and City Attorney fees.

Adopted this 2nd day of September 2025.

ATTEST:

Patrick Hanlon, Mayor

Amy Domeier, City Clerk

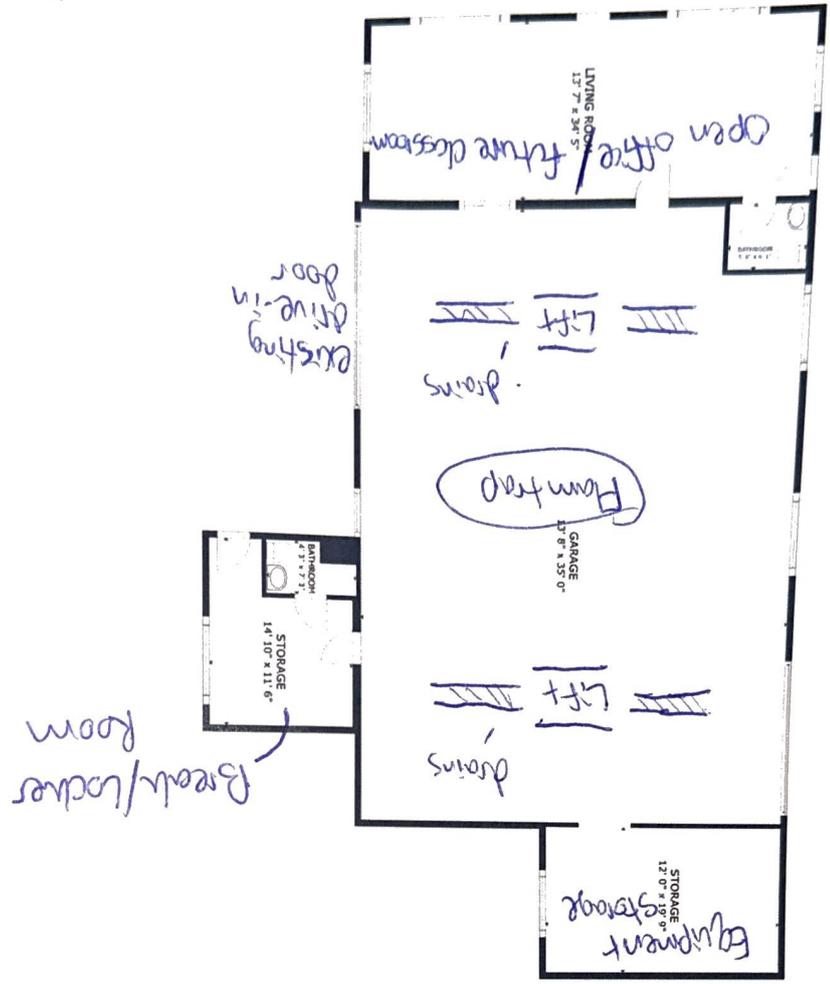


1201-1203 6th Sts
Hoboken, NJ 07030

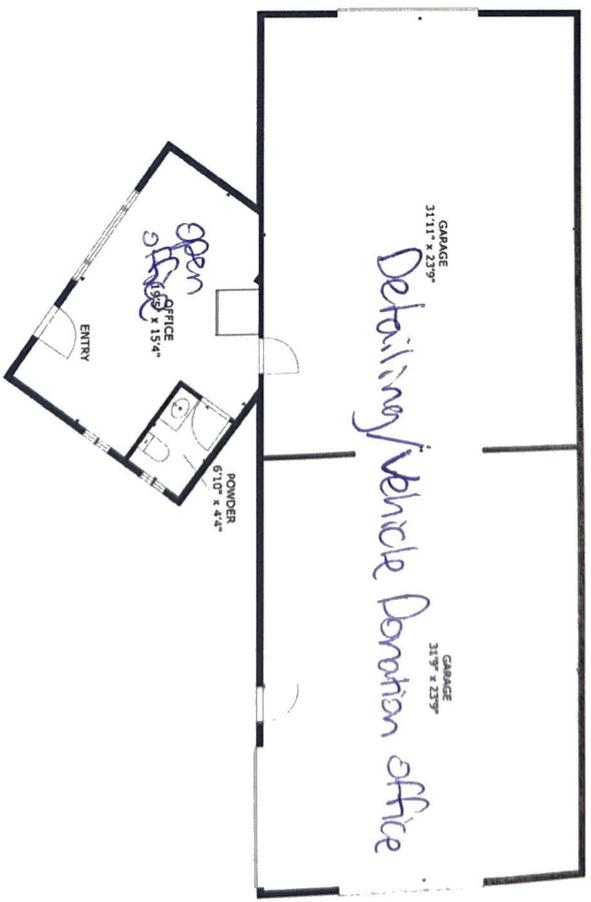


FLOOR PLAN

1201 Building



1203 Building

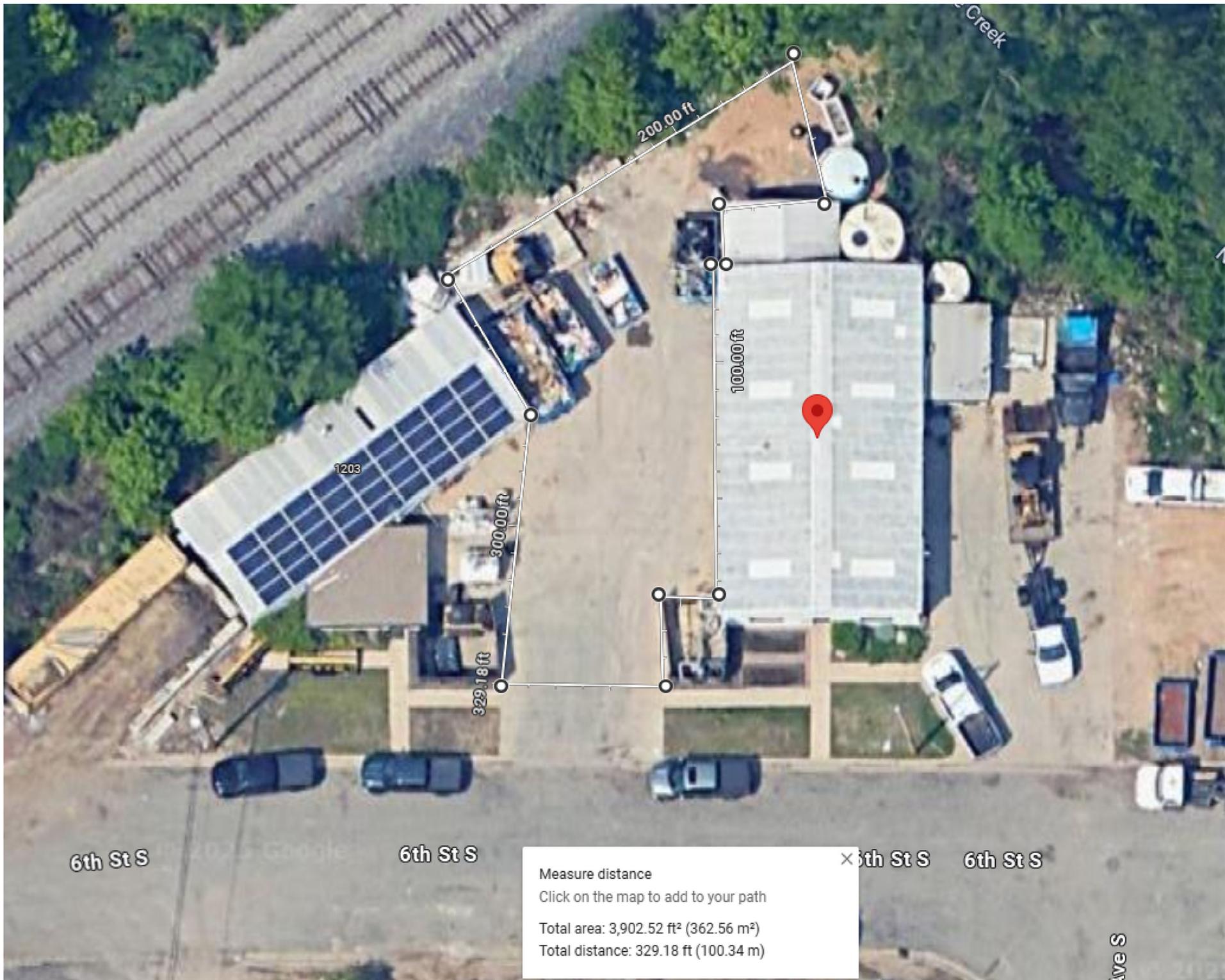


For more information Please Contact

ANDREW MOLITOR

763-515-4235

Andrew@smallbayproperties.com



Measure distance
Click on the map to add to your path
Total area: 3,902.52 ft² (362.56 m²)
Total distance: 329.18 ft (100.34 m)

City of Hopkins • Planning & Zoning

1010 1st Street South, Hopkins, MN 55343

952-935-8474 | 952-935-1834 (fax) | www.hopkinsmn.com

Application Number _____

Conditional Use Permit Application

Please print or type all information.

A. General Data

Name of Applicant Mn Adult & Teen Challenge

The above named individual, firm or corporation hereby respectfully submits the following data in support of the preliminary information provided on the accompanying zoning application summary form dated 7/22/25 for the purpose of securing a Conditional Use Permit.

Contact Person (Last Name, First) Vagle, Eric Daytime Phone 612-238-6555

B. Project Information

1. Specify the section of the ordinance which applied to this project: 102-540 (l)(1)(a)

2. Brief narrative description of this request:

Mn Adult & Teen Challenge (MnTC) is a Minnesota Non-Profit residential treatment organization serving people seeking assistance with a Substance Use Disorder. It has several locations throughout the metro and outstate areas serving people located throughout the state. In the course of its daily operation Mn TC utilizes a fleet of company owned vehicles, including passenger vans, to transport residents from site to site, to local churches, to personal appointments and to carry out the business of the organization. The subject property will be used to conduct preventive maintenance on the vehicles including such work as oil changes, brake maintenance and replacement, tire replacement, fluid replenishment, etc. It will also be used to do functional minor body work in order to repair a vehicle to a functional and safety standard that results in its roadworthiness. We anticipate the installation of two auto hoists, a waste trap system and a number of facility upgrades to improve the functionality, safety and aesthetics of the buildings. We anticipate the servicing of 15-20 vehicles per week and will have 2 - 4 employees on site on any given day.

3. Written justification for request, including discussion of how any potential conflicts with existing nearby land uses will be minimized:

We will not conduct any retail business out of this site and view it as desirable due to its size and proximity to our existing operations. We do not anticipate any conflicts with nearby land uses.

4. Check all additional supporting documents and data which are being submitted to help explain this project proposal.

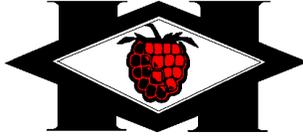
- Site Plan
- Topographic Map
- Detailed Narrative
- Operation Plans
- Engineering Plans
- Landscaping Plans
- Elevations
- Stormwater Management Plan

Signature

I hereby certify with my signature that all data on my application forms, plans and specifications are true and correct to the best of my knowledge.

X Signature of Applicant Eric Vagle
DocuSigned by: 382BC04DCA704AE...

Date 7/24/2025



Finance Department

CITY OF HOPKINS

Memorandum

To: Honorable Mayor and Council Members
Mike Mornson, City Manager

From: Nick Bishop, Finance Director

Date: September 2, 2025

Subject: 2026 General Fund Budget and Tax Levy

PURPOSE

To provide input and guidance for the 2026 General Fund Budget and Tax Levy.

INFORMATION

The City Council reviewed a draft of the 2026 General Fund Budget and Tax Levy on [August 4th](#). The initial budget, including all staff requests, resulted in a tax levy increase of \$4.3 million or 20.7%. Staff made reductions and presented a tax levy of \$22,643,813 or a 9.7% increase from 2025. Council directed staff to reinstate the Hopkins Climate Solutions Fund Grant Program for \$125,000. This change results in a tax levy of \$22,768,813 or a 10.3% increase. City Council directed staff to prepare levy scenarios with 8%, 6% and 4% increases.

Total Proposed Budget Reductions to reduce levy from 20.7% increase to 7.98% Increase
This proposed scenario has minimal layoffs; however it does rely heavily on delaying equipment purchases and capital improvements to later years.

- Reduce Equipment Replacement Requests - \$860,000
 - Armored Pick UP Truck
 - 1 Ton Traffic Boom
 - 2 Police Marked Patrol Vehicles
 - Parking Enforcement Vehicle
 - Camera Trailer
 - Squad Car Rifles
 - Police Gym Treadmill
 - Public Works Supervisor Vehicle
 - Tire Balancer
 - Permitting and Licensing Software

- Reduce Capital Improvement Requests - \$765,000
 - City Street Lighting Upgrades
 - City Hall/Police Station Roof Replacement
 - Mainstreet Banner Pole Installation
 - Arts Center Restroom Remodel
 - Pavilion Roof Replacement
 - Pavilion Warming House Blinds
 - Excelsior Fencing Project
 - Bathroom Project at Activity Center
- Eliminate New Employee Requests - \$310,000
 - HR Technician
 - IT Technician
 - Firefighter
- Pay Burnes Park debt with Franchise Fees - \$150,000
- Eliminate Request for Class and Compensation Study - \$100,000
- Eliminate Public Works Trainee Position - \$80,000
- Reduce Diversity, Equity & Inclusion - \$75,000
 - Including Community Connectors
- Fund ACE Program through EDA Levy - \$50,000
- Reduce Police Minor Equipment Budget - \$50,000
- Reductions to Travel and Training (Staff and Council) - \$50,000
- End Contract with Lockridge Grindal Nauen for Lobbyist Services - \$40,000
- Reduce Public Works Supplies Budget - \$40,000

Additional Proposed Budget Reductions for a 5.97% Levy Increase

- Eliminate three full-time positions - \$345,000
 - Staff would request City Council to identify areas or departments for service reductions.
- Partially Fund the Arts Center through Economic Development Fund - \$70,000
 - Art Center would be funded by a tax levy (\$330,000), Economic Development Transfers (\$105,000)

Additional Proposed Budget Reductions for a 4.00% Levy Increase

- Eliminate two additional full-time positions (5 total) - \$230,000
 - Staff would request City Council to identify areas or departments for service reductions.
- Eliminate Hopkins Climate Solutions Fund - \$125,000
- Partially Fund the Arts Center through Economic Development Fund - \$50,000
 - Art Center would be funded by a tax levy (\$280,000), Economic Development Transfers (\$155,000)

FUTURE ACTION

A preliminary levy must be adopted at the September 16th meeting. The preliminary levy will be the maximum allowable amount for 2026 and can only be reduced.

Any additional meetings to discuss the budget can be scheduled in October and November. A Truth and Taxation hearing is planned for Monday, December 1st. A final levy must be adopted by December 31st.

**City of Hopkins
Tax Levy
For the Year Ending December 31, 2026**

Levy Scenarios
9/2/2025

Purpose	Actual FY2025	Proposed on 8-4-2026 FY 2026	Proposed on 9/2/2024 - FY2026		
			7.98% Increase	5.97% Increase	4.00% Increase
General Operations					
General Fund	15,321,075	17,566,186	17,351,186	17,006,186	16,651,186
Capital Levy	445,000	302,500	262,500	262,500	262,500
Arts Center	380,000	400,000	400,000	330,000	280,000
Pavilion Fund	448,500	431,000	431,000	431,000	431,000
Equipment Replacement	180,000	44,000	-	-	-
Permanent Improvement	50,000	50,000	-	-	-
Parking	75,000	100,000	100,000	100,000	100,000
Total General Operations	16,899,575	18,893,686	18,544,686	18,129,686	17,724,686
Debt Levy	3,748,530	3,750,127	3,750,127	3,750,127	3,750,127
Total Levy	20,648,105	22,643,813	22,294,813	21,879,813	21,474,813
Percentage Increase	4.92%	9.67%	7.98%	5.97%	4.00%

Preliminary Tax Calculation for a Median Value Home - \$376,200

Purpose	Actual FY2025	Proposed on 8-4-2026 FY 2026	Proposed on 9/2/2024 - FY2026		
			7.98% Increase	5.97% Increase	4.00% Increase
City Taxes	\$ 2,260	\$ 2,464	\$ 2,422	\$ 2,372	\$ 2,323
Dollar Increase	\$ 69	\$ 204	\$ 162	\$ 112	\$ 63
Percentage Increase	3.15%	9.03%	7.17%	4.96%	2.79%