

**HOPKINS CITY COUNCIL
AGENDA
Tuesday, January 4, 2022
7:00 pm**

**THIS AGENDA IS SUBJECT TO CHANGE
UNTIL THE START OF THE CITY COUNCIL MEETING**

Schedule HRA Meeting immediately following City Council meeting

I. CALL TO ORDER

1. Oath of Office – Mayor Hanlon and Council Members Balan and Garrido; Domeier

II. ADOPT AGENDA

III. PRESENTATIONS

1. 2021 Hopkins Community Image Awards; Elverum

IV. CONSENT AGENDA

1. Minutes of the December 21, 2021 City Council Regular Meeting Proceedings
2. Appointment of Mayor Pro Tempore for 2022; Domeier
3. Designation of the Official Newspaper for 2022; Domeier
4. Designation of Official Depositories for 2022; Bishop
5. Authorize Out-of-State Travel; Domeier
6. Ratify Checks Issued in December 2021; Bishop
7. Resolution Amending Fees in Appendix A of the Hopkins City Code; Imihy Bean

V. PUBLIC HEARING

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

IX. ANNOUNCEMENTS

- Next City Council Work Session: Tuesday, January 11 at 6:30 p.m.
- Next City Council Regular Meeting: Tuesday, January 18 at 7 p.m.

X. ADJOURN

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Kersten Elverum, Planning & Economic Development Director

DATE: January 4, 2022

SUBJECT: 2021 Hopkins Community Image Awards

Each year the City of Hopkins recognizes certain properties for their contribution toward the positive image of the community. Awards are grouped in three categories—Commercial/Industrial/ Office, Multi-Family Residential, and Single-Family Residential. Nominations are sought from the public through August and a review committee determines which nominated properties receive awards. Each property that receives at least four of the five review committee votes receives an award. There is no limit to the number of properties that can be awarded, but winners from the last 10 years are not considered.

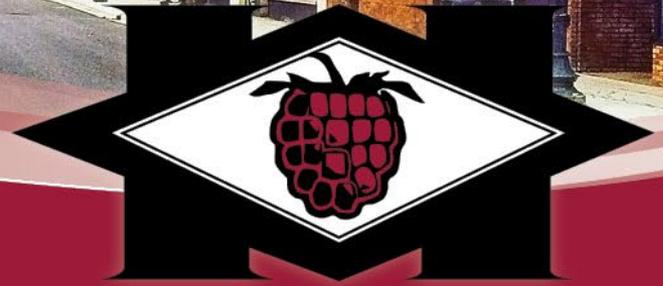
This year the review committee consisted of business representatives Jorge and Fernando of Casa Deli, residents Carol Dunn and Pazey Yang, and City staff members Melanie Ortiz and Maria Jimenez.

The following three properties were selected by the committee:

- Commercial/Industrial/Office:
 - Atelier Academy of Beauty – 1413 Mainstreet

- Single-Family Residential:
 - Leslie and Jeffrey Flaws – 1405 Boyce Street
 - Rick and Rhonda Pavelka – 146 11th Avenue North

Attachment: PowerPoint presentation highlighting this year's CIA winners



City of Hopkins

2021 Hopkins Community Image Awards

1413 Mainstreet – Atelier Academy of Beauty



BEFORE



1413 Mainstreet – Atelier Academy of Beauty



AFTER



1405 Boyce Street



2011



1405 Boyce Street



146 11th Avenue North



2011



146 11th Avenue North



2021



THANK YOU TO OUR JUDGES!

- Maria Jimenez
- Pazey Yang
- Melanie Ortiz
- Carol Dunn
- Jorge and Fernando of Casa Deli (720 11th Avenue S)



**HOPKINS CITY COUNCIL
REGULAR MEETING PROCEEDINGS
DECEMBER 21, 2021**

CALL TO ORDER

Pursuant to due call and notice thereof a regular meeting of the Hopkins City Council was held on Tuesday, December 21, 2021 at 7:30 p.m. in the Council Chambers at City Hall, 1010 1st Street South.

Mayor Gadd called the meeting to order with Council Members Beck, Brausen, Halverson and Hunke attending. Others attending included City Manager Mornson, City Clerk Domeier, Assistant City Manager Lenz, City Attorney Riggs, City Attorney Eddington, Director of Planning and Development Elverum, Community Development Coordinator Youngquist, City Planner Lindahl, Finance Director Bishop, Management Analyst Imihy Bean; City Engineer Klingbeil and Director of Public Works Stanley.

ADOPT AGENDA

Motion by Brausen. **Second** by Beck.

Motion to Adopt the Agenda.

Ayes: Beck, Brausen, Gadd, Halverson, Hunke

Nays: None. Motion carried.

PRESENTATION

III.1. Recognition of Mayor Gadd, Council Member Brausen and Council Member Halverson

Mayor Gadd, Council Member Brausen and Council Member Halverson were recognized and thanked for their service to the community.

CONSENT AGENDA

Motion by Brausen. **Second** by Halverson.

Motion to Approve the Consent Agenda.

1. Minutes of the December 6, 2021 City Council Special Meeting Proceedings
2. Minutes of the December 7, 2021 City Council Regular Meeting Proceedings
3. Minutes of the December 14, 2021 City Council Work Session Proceedings
4. Resolution Designating Polling Places; Domeier
5. Resolution Approving the Memorandum of Agreement between the State of Minnesota and Local Governments and Authorizing Participation in National Opioid Settlement; Domeier
6. Resolution Approving State of Minnesota Joint Powers Agreement with the City of Hopkins on behalf of its City Attorney and Police Department; Domeier
7. Second Reading: Ordinance 2021-1177 Rezoning Property at 325 Blake Road North; Lindahl
8. 325 Blake Road North – Mile 14 on Minnehaha Creek Final Plat; Lindahl
9. Contract for Private Redevelopment - 325 Blake Road; Elverum

Ayes: Beck, Brausen, Gadd, Halverson, Hunke

Nays: None. Motion carried.

NEW BUSINESS

VI.1. Approve Final Plans and Order Bids – 2022 Street and Utility Improvements, City Project 2021-010; Klingbeil

City Engineer Klingbeil and Bolton & Menk Project Engineer Nick Amatuccio provided a summary of Council Report 2021-128. The final plans are complete and staff requested that Council to approve the plans and authorize advertisement for bids. The project includes reconstruction of 6th Avenue South from Mainstreet to 2nd Street South and 7th Avenue South from Mainstreet to 2nd Street South.

Motion by Beck. **Second** by Hunke.

Motion to adopt Resolution 2021-098, Resolution Approving Plans and Specifications and Authorizing Advertisement for Bids, 2022 Street and Utility Improvements, City Project 2021-10.

Ayes: Beck, Brausen, Gadd, Halverson, Hunke

Nays: None. Motion carried.

VI.2. 325 Blake Road Planned Unit Development (PUD) Agreement; Lindahl

City Planner Lindahl provided a summary of the Council memo. Alatus, LLC on behalf of the property owner the Minnehaha Creek Watershed District (MCWD), requested approval of the 325 Blake Road Planned Unit Development (PUD) Agreement. This PUD agreement covers the 16.87-acre 325 Blake Road North property which is located on the west side of Blake Road between Lake Street Northeast and the Southwest Light Rail Transit/Cedar Lake Regional Trail corridor

Motion by Halverson. **Second** by Beck.

Motion to adopt Resolution 2021-089 approving the 325 Blake Road Planned Unit Development (PUD) Agreement and authorizing the Mayor and City Manager to enter into this agreement, subject to any modification approved by the City Attorney.

Ayes: Beck, Brausen, Gadd, Halverson, Hunke

Nays: None. Motion carried.

VI.3. Resolution Calling for a Public Hearing and Providing Preliminary Approval for the Issuance of Housing Revenue Bonds for the Benefit of Alatus LLC; Bishop

Finance Director Bishop provided a summary of Council Report 2021-130. Alatus LLC is requesting that the city issue housing revenue bonds in an amount not to exceed \$25,000,000 in order to finance the project. In order to issue the bonds the City must grant preliminary approval of the issuance of bonds, submit an application to the office of Minnesota Management and Budget for an allocation of bonding authority, adopt a housing program based on the Housing Act and hold a public hearing. City Attorney Eddington clarified the public hearing process.

**HOPKINS CITY COUNCIL
REGULAR MEETING PROCEEDINGS
DECEMBER 21, 2021**

Motion by Halverson. **Second** by Brausen.

Motion to Adopt Resolution 2021-100: Calling Public Hearing Regarding the Issuance of Housing Revenue Bonds and Providing Preliminary Approval for the Issuance of Housing Revenue Bonds.

Ayes: Beck, Brausen, Gadd, Halverson, Hunke
Nays: None. Motion carried.

ANNOUNCEMENTS

On behalf of City staff, City Manager Mornson thanked the outgoing City Council members for their service. Mayor Gadd provided outgoing remarks and the upcoming meeting schedule.

ADJOURNMENT

There being no further business to come before the City Council and upon a motion by Halverson, second by Brausen, the meeting was unanimously adjourned at 8:12 p.m.

Respectfully Submitted,
Amy Domeier, City Clerk

ATTEST:

Patrick Hanlon, Mayor

Amy Domeier, City Clerk



January 4, 2022

Council Report 2021-001

Appointment of Mayor Pro Tempore for 2022

Staff recommends approval of the following motion: Move to appoint Council Member Hunke as the Mayor Pro Tempore for 2022.

Overview

Minnesota State Statute section 412.121 and Hopkins City Charter section 2.06 states that at the first meeting of each year the City Council shall choose a Mayor Pro Tempore. The Mayor Pro Tempore shall serve as the presiding officer and Acting Mayor of the Council in the absence of the Mayor.

Primary Issues to Consider

- Traditionally the Council Member who has served the longest is chosen as Mayor Pro Tempore.

Staff recommends appointing Council Member Hunke as Mayor Pro Tempore for 2022.

Amy Domeier

Amy Domeier, City Clerk

| |
|--|
| Financial Impact: \$ _____ Budgeted: Y/N ____ Source: _____ Related Documents (CIP, ERP, etc.): _____ Notes: _____ |
|--|



January 4, 2022

Council Report 2022-002

Designation of the Official Newspaper for 2022

Staff recommends approval of the following motion: Move to designate the Hopkins/Minnetonka Sun-Sailor as the 2022 Official Newspaper for the City of Hopkins.

Overview

MN Statute 331A.02 and City Charter section 12.01 require that the City Council designate the official newspaper for the year at the first regular Council Meeting. All required legal documents and notices for the City of Hopkins will be published in the official newspaper.

Primary Issues to Consider

The City received a bid from the *Hopkins/Minnetonka Sun-Sailor* for the legal newspaper designation. Staff is proposing to keep *Hopkins/Minnetonka Sun-Sailor* as the official newspaper because it reaches a majority of our residents in print and the working relationship the City has with their staff and reporters.

The following rate structure for legal notices would be effective January 1, 2022:

- First insertion: \$11.90 per column inch
- Subsequent insertions: \$7.00 per column inch
- Characters per inch: 320
- Lines per inch: 9

All published legal notices will be posted on the *Sun-Sailor* website at no additional charge. The prices have not increased since 2018. This item is budgeted in all departments.

Recommendation

Staff recommends designating the *Hopkins/Minnetonka Sun-Sailor* as the official newspaper for Hopkins.

Amy Domeier

Amy Domeier, City Clerk

| |
|---|
| Financial Impact: \$_____ Budgeted: Y/N <u>Y</u> Source: _____ Related Documents (CIP, ERP, etc.): _____ Notes: _____ |
|---|

January 4, 2022



Council Report 2022-004

Designation of Official Depositories for 2022

Proposed Action.

Staff recommends adoption of the following motion: Approve Resolution 2022-001 Approving Official Depositories for City Funds in 2022.

Overview:

MN Statute 118A.02 requires that the City Council designate banks and financial institutions as official depositories for City Funds. This list gives staff authority to deposit funds in the named organizations only.

Primary Issues to Consider:

The City worked with Wells Fargo Bank, N.A, Wells Fargo Securities LLC, TD Ameritrade Inc., and Ehlers Investment Partners LLC in 2021. The City has also previously worked with Morgan Stanley Smith Barney and RBC Capital Markets, LLC. The City would like to continue these relationships into 2022.

Supporting Information:

- Resolution 2022-001.

Nick Bishop, CPA
Finance Director

| |
|--|
| Financial Impact: \$ _____ Budgeted: Y/N _____ Y _____ Source: _____ |
| Related Documents (CIP, ERP, etc.): _____ |
| Notes: _____ |

**CITY OF HOPKINS
HENNEPIN COUNTY, MINNESOTA**

RESOLUTION 2022-001

**A RESOLUTION APPROVING OFFICIAL DEPOSITORIES
FOR CITY FUNDS IN 2022**

WHEREAS, the City of Hopkins is required by law to designate depositories and financial institutions for City Funds.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Hopkins designates Wells Fargo Bank, N.A. as an official depository for City funds, both checking and savings; and

BE IT FURTHER RESOLVED, that the City Council of the City of Hopkins designates as depositories and financial institutions for City funds, Wells Fargo Securities, LLC, TD Ameritrade Inc, Morgan Stanley Smith Barney, RBC Capital Markets, LLC for all authorized and suitable investments covered under the City's Investment Policy, Legislative Policy 6-B

BE IT FURTHER RESOLVED, that the City Council of the City of Hopkins designates depositories for City funds, Wells Fargo Securities LLC, Ehlers Investment Partners LLC, Morgan Stanley Smith Barney and RBC Capital Markets, LLC as agent/brokers, for all authorized and suitable investments covered under the City's Investment Policy, Legislative Policy 6-B.

Adopted by the City Council of the City of Hopkins this 4th day of January, 2022.

Patrick Hanlon, Mayor

ATTEST:

Amy Domeier, City Clerk



January 4, 2022

Council Report 2022-003

Authorize Out-of-State Travel

Proposed Action

Staff recommends approval of the following motion: Move that the Hopkins City Council authorize attendance at the National League of Cities Conferences as required by the Travel Reimbursement Policy.

Approval of this motion will authorize the expenditure of funds for City Council members to attend the National League of Cities 2022 Congressional City Conference, 2022 NLC City Summit and any other NLC Policy Committee meetings.

Overview

In 2005, the Minnesota Legislature adopted a law, M.S. 471.661, requiring local units of government to adopt a policy that controls travel outside the state of Minnesota. The policy had to specify:

- (1) when travel outside the state is appropriate;
- (2) applicable expense limits; and
- (3) procedures for approval of the travel.

The City's Travel and Reimbursement Policy requires the City Council to approve, in advance, travel outside the state of Minnesota for elected officials. Travel can be authorized for the following reasons:

- The elected official will be receiving training on issues relevant to the city or to his or her role as the Mayor or as a council member;
- The elected official will be meeting and networking with other elected officials from around the country to exchange ideas on topics of relevance to the City or on the official roles of local elected officials.

The National League of Cities Conference provides opportunities for the City Council to accomplish both these objectives.

Supporting Documents

- Travel Reimbursement Policy

Amy Domeier, City Clerk

POLICY 2-H
TRAVEL REGULATIONS
REIMBURSEMENT POLICIES

1. PURPOSE

1.01 The purpose of this policy is to establish guidelines for the reimbursement of money spent on official city business.

2. OUT-OF-STATE TRAVEL FOR ELECTED OFFICIALS

2.01 The event, workshop, conference or assignment must be approved in advance by the City Council at an open meeting and must include an estimate of the cost of the travel. In evaluating the out-of-state travel request, the Council will consider the following:

- Whether the elected official will be receiving training on issues relevant to the city or to his or her role as the Mayor or as a council member;
- Whether the elected official will be meeting and networking with other elected officials from around the country to exchange ideas on topics of relevance to the City or on the official roles of local elected officials.
- Whether the elected official will be viewing a city facility or function that is similar in nature to one that is currently operating at, or under consideration by the City where the purpose for the trip is to study the facility or function to bring back ideas for the consideration of the full council.
- Whether the elected official has been specifically assigned by the Council to visit another city for the purpose of establishing a goodwill relationship such as a "sister-city" relationship.
- Whether the elected official has been specifically assigned by the Council to testify on behalf of the city at the United States Congress or to otherwise meet with federal officials on behalf of the city.
- Whether the city has sufficient funding available in the budget to pay the cost of the trip.

2.02 No reimbursements will be made for attendance at events sponsored by or affiliated with political parties.

2.03 The city may make payments in advance for airfare, lodging and registration if specifically approved by the council. Otherwise all payments will be made as reimbursements to the elected official.

2.04 The City will reimburse for transportation, lodging, meals, registration, and incidental costs using the same procedures, limitations and guidelines outlined in this policy for out-of-state travel by city employees.

3. APPROVAL AND ADVANCES

- 3.01 Reimbursement for City business related travel, conference, seminar and meeting expenses are intended to refund actual costs incurred by employees and elected officials of the City of Hopkins.
- 3.02 Cash advances intended to defray costs incurred during authorized travel and prior to submission of a TRAVEL EXPENSE REPORT AND REQUEST FOR REIMBURSEMENT form may be obtained by submitting a REQUEST FOR TRAVEL ADVANCE form to the Finance Department at least seven (7) calendar days prior to a regular Council meeting at which the request for Advance will be considered.

4. ALLOWABLE EXPENSES-LODGING

- 4.01 Accommodations shall be selected at a reasonable cost consistent with the facilities available and convenient to the location of the conference, seminar or meeting attended.
- 4.02 Only the costs of single occupancy will be reimbursed. If a double occupancy occurs (i.e. a spouse/guest accompanies the employee) the employee is responsible for the additional cost of double over single occupancy.
- 4.03 Lodging for the night before the commencement of a conference, seminar or meeting may be claimed.
- 4.04 Reimbursement for meals and lodging shall be limited to the period of time required if commercial air transportation were used. Generally this includes one travel day prior to the conference and one travel day after the conference. If a conference does not start until the late afternoon or evening, that day shall be considered the travel day.
- 4.05 Lodging within the metro area will not be reimbursed.

5. ALLOWABLE EXPENSES-TRANSPORTATION

- 5.01 Allowable transportation costs shall include reimbursement for mileage accumulated on a personal vehicle at the standard IRS rate per mile or the actual round trip coach-class airfare rate, whichever is less. When two or more employees are traveling in one automobile, reimbursement shall be made to one employee.
- 5.02 Air transportation shall be coach-class unless such service is unavailable. Reservations are to be made in advance at the earliest date to insure the lowest possible fares. "Super Saver"-type rates shall be used if available and appropriate for the particular situation. If the reservation is not going to be used, it must be canceled immediately.
- 5.03 Airline travel credit. Whenever public funds are used to pay for airline travel by an elected official or City employee, any credits or other benefits issued by any airline must accrue to the benefit of the City. In the event the issuing airline will not honor a transfer or assignment of any credit or benefit, the individual passenger shall report receipt of the credit or benefit to the City Council within 90 days of receipt.

5.04 Local transportation such as taxicab and bus fares to and from the place of lodging and conference, seminar or meeting are reimbursable only if circumstances require such travel. Costs for local transportation not pertaining directly to City business will not be reimbursed.

6. ALLOWABLE EXPENSES-MEALS

6.01 Reimbursement for meals while on authorized travel shall include only actual expenditures including tax and tip with a maximum gratuity of 20% when applicable. Receipts for meals must clearly indicate whether the requested reimbursement is for BREAKFAST, LUNCH, or DINNER, and the date of the meal. Detailed meal receipts should be obtained indicating the actual items purchased. Reimbursement will not be provided for any meals which are included as part of registration, tuition or fees.

6.02 Due to the general difficulty in acquiring receipts for meals and incidentals, any official or employee may claim a per diem reimbursement for actual and necessary expenses.

The per diem for meals and miscellaneous subsistence expenses for employees who travel on City business shall be \$66.00.

6.03 The per diem allowance includes all charges for meals, all gratuities and taxes, all fees and tips to bellhops and porters, any laundry and/or cleaning expenses and any other similar expenses.

6.04 Reimbursement is not allowed for alcoholic beverages.

6.05 Reimbursement for actual meal costs that exceed the daily allowance will be made only when documented by receipts.

6.06 If meals are included in tuition or registration fees and/or only a fraction of the day is authorized for travel, the per diem or expense allowance will be reduced as follows, unless documented otherwise:

| | |
|-----------|-----------|
| Breakfast | - \$12.00 |
| Lunch | \$18.00 |
| Dinner | \$36.00 |

6.07 Breakfast allowance shall be authorized for metro-Minneapolis departures prior to 8:00am and dinner allowance shall be authorized for metro-Minneapolis arrivals after 7:00pm.

7. ALLOWABLE EXPENSES — GENERALLY

7.01 Whenever possible, receipts must accompany claims for reimbursement. Each such receipt shall clearly depict the type of expense incurred, the date of its incurrence, and the purpose of the expense. When using a credit card write the purpose of the expense on the credit slip. If the credit purchase is made over the phone, a record of the amount, purpose, and vendor must be turned into the Finance department.

7.02 Miscellaneous expenses may be authorized, such as business related telephone and tips for bellhops.

- 7.03 The City shall not pay for any expenses, the costs of which are included in registration for conferences, seminars, or other purposes.
- 7.04 Spouse/Guest's conference registration or airline tickets may be advanced by the City but must be reimbursed by the employee. The City shall pay no expenses for a spouse/guest who accompanies the employee/city official to a conference/seminar/meeting including the incremental lodging expenses of double over single occupancy rates.
- 7.05 The city will not reimburse for personal telephone calls, rental of luxury vehicles, or recreational expenses such as golf or tennis.

8. EXPENSE REPORTS

- 8.01 A TRAVEL EXPENSE REPORT AND REQUEST FOR REIMBURSEMENT form shall be submitted to the Finance Department within thirty (30) days of the date of the conclusion of the conference, seminar, or other purpose for reimbursement by person claiming reimbursement. Receipts for expense items, including meals, shall accompany each TRAVEL EXPENSE REPORT AND REQUEST FOR REIMBURSEMENT form. If a paid receipt for a particular item is unobtainable, the TRAVEL EXPENSE REPORT AND REQUEST FOR REIMBURSEMENT form must contain a statement certifying that the claim(s) for that particular item(s) is accurate.
- 8.02 Any unused portion of a travel advance must be promptly returned to the City. Attendees shall be billed for non-reimbursable expenses paid by the City.
- 8.03 A copy of the conference registration/brochure shall be submitted with the expense report.

Established 8/18/87
Revised 3/28/90
Revised Dec. 2005
Revised 10/2012
Revised 8/13

CITY OF HOPKINS

FINANCE DEPARTMENT

MEMORANDUM

Date: December 30, 2021
To: Honorable Mayor and Members of the City Council
From: Nicholas Bishop, Finance Director
Subject: Ratify Checks Issued in December 2021

The checks issued between November 25, 2021 and December 30, 2021 were number 125231 through 125549, for a total distribution of \$1,168,131.64.

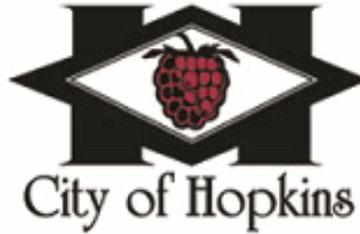
The checks issued, along with the purpose for those payments are attached for your review.

The check registers and detail of those checks can be reviewed at any time in the Finance Department.

Accounts Payable

Checks by Date - Summary by Check Date

User: jthoennes
Printed: 12/29/2021 12:15 PM



1010 First Street South
Hopkins, MN 55343

952-935-8474
M-F, 8 am-4:30 pm
www.hopkinsmn.com

| Check No | Vendor No | Vendor Name | Check Date | Void Checks | Check Amount |
|----------|-----------|---------------------------------|------------|-------------|--------------|
| 125231 | 30660 | PATRICIA MAUREEN ANDERSON | 12/02/2021 | 0.00 | 280.00 |
| 125232 | 28600 | APPLE VALLEY FORD LINCOLN | 12/02/2021 | 0.00 | 1,477.92 |
| 125233 | 31112 | ALLYSON ASHLEY | 12/02/2021 | 0.00 | 25.00 |
| 125234 | 01722 | ASPEN EQUIPMENT CO | 12/02/2021 | 0.00 | 1,269.84 |
| 125235 | 01737 | ASPEN MILLS | 12/02/2021 | 0.00 | 222.39 |
| 125236 | 27822 | BRADS PRO AUDIO | 12/02/2021 | 0.00 | 250.00 |
| 125237 | 28430 | CENTURY LINK | 12/02/2021 | 0.00 | 112.58 |
| 125238 | 26951 | COMCAST | 12/02/2021 | 0.00 | 69.95 |
| 125239 | 27060 | CROWN MARKING INC | 12/02/2021 | 0.00 | 50.49 |
| 125240 | 28898 | ECM PUBLISHERS INC | 12/02/2021 | 0.00 | 71.40 |
| 125241 | 27569 | EMERGENCY AUTOMOTIVE TECHNO | 12/02/2021 | 0.00 | 118.32 |
| 125242 | 30330 | FAE LSE 6 LLC | 12/02/2021 | 0.00 | 5,021.69 |
| 125243 | 30601 | FAE LSE 8 LLC | 12/02/2021 | 0.00 | 4,955.07 |
| 125244 | 31187 | FAMILY HOUR TOURING INC | 12/02/2021 | 0.00 | 4,000.00 |
| 125245 | 28628 | FLEETPRIDE INC | 12/02/2021 | 0.00 | 103.15 |
| 125246 | 30288 | GARY L FISCHLER & ASSOCIATES PA | 12/02/2021 | 0.00 | 650.00 |
| 125247 | 30555 | MARGARET GONGOLL | 12/02/2021 | 0.00 | 405.00 |
| 125248 | 31143 | SARA HALPERN | 12/02/2021 | 0.00 | 390.00 |
| 125249 | 08004 | HANCE HARDWARE, INC | 12/02/2021 | 0.00 | 985.66 |
| 125250 | 08192 | HENNEPIN CTY TREASURER | 12/02/2021 | 0.00 | 1,542.95 |
| 125251 | 30048 | RICH HILL | 12/02/2021 | 0.00 | 500.00 |
| 125252 | 08576 | HOPKINS F.D. RELIEF ASSOC | 12/02/2021 | 0.00 | 125.00 |
| 125253 | 28537 | IS LAX LLC | 12/02/2021 | 0.00 | 1,119.86 |
| 125254 | 30269 | JANELLE JASPERS JONES | 12/02/2021 | 0.00 | 240.00 |
| 125255 | 30145 | ZACH LUNDBERG | 12/02/2021 | 0.00 | 600.00 |
| 125256 | 31186 | STEPHANIE G MCDONALD | 12/02/2021 | 0.00 | 75.00 |
| 125257 | 13207 | MENARDS | 12/02/2021 | 0.00 | 67.67 |
| 125258 | 29177 | RENEE A MEUWISSEN | 12/02/2021 | 0.00 | 345.00 |
| 125259 | 13275 | MICRO CENTER | 12/02/2021 | 0.00 | 375.88 |
| 125260 | 27324 | MIDWEST OVERHEAD CRANE | 12/02/2021 | 0.00 | 454.47 |
| 125261 | 13375 | MN DEPT OF HEALTH | 12/02/2021 | 0.00 | 8,585.00 |
| 125262 | 13399 | MN SAFETY COUNCIL, INC | 12/02/2021 | 0.00 | 506.00 |
| 125263 | 14582 | NORTHWEST ASPHALT INC | 12/02/2021 | 0.00 | 116,512.57 |
| 125264 | 29753 | NOVACARE REHABILITATION | 12/02/2021 | 0.00 | 240.00 |
| 125265 | 30600 | ROBERT OLSON | 12/02/2021 | 0.00 | 435.00 |
| 125266 | 19004 | SAMARITAN TIRE COMPANY | 12/02/2021 | 0.00 | 1,273.40 |
| 125267 | 19520 | SNAP PRINT INC | 12/02/2021 | 0.00 | 3,078.74 |
| 125268 | 19564 | SOUTH METRO PUBLIC SAFETY | 12/02/2021 | 0.00 | 600.00 |
| 125269 | 30091 | RAY STAFFORD | 12/02/2021 | 0.00 | 480.00 |
| 125270 | 19766 | STAR TRIBUNE | 12/02/2021 | 0.00 | 165.26 |
| 125271 | 29205 | CHRIS STRONER | 12/02/2021 | 0.00 | 360.00 |
| 125272 | 02326 | T T & J VENTURES LLC | 12/02/2021 | 0.00 | 267.72 |
| 125273 | 28907 | TILLER CORPORATION | 12/02/2021 | 0.00 | 4,244.80 |
| 125274 | 30664 | UNIVERSITY LANGUAGE CENTER INC | 12/02/2021 | 0.00 | 300.00 |
| 125275 | 29466 | VERIZON WIRELESS | 12/02/2021 | 0.00 | 1,168.86 |
| 125276 | 29473 | VERIZON WIRELESS | 12/02/2021 | 0.00 | 337.10 |
| 125277 | 30017 | VERIZON WIRELESS | 12/02/2021 | 0.00 | 1,692.42 |

| Check No | Vendor No | Vendor Name | Check Date | Void Checks | Check Amount |
|----------------------|-----------|--------------------------------|------------|-------------|--------------|
| 125328 | 19290 | SHADYWOOD TREE EXPERTS, INC | 12/09/2021 | 0.00 | 6,035.40 |
| 125329 | 29449 | PATRICIA CARMODY SMITH | 12/09/2021 | 0.00 | 262.50 |
| 125330 | 19520 | SNAP PRINT INC | 12/09/2021 | 0.00 | 367.40 |
| 125331 | 19602 | SPS COMPANIES INC | 12/09/2021 | 0.00 | 524.86 |
| 125332 | 19777 | STREICHERS | 12/09/2021 | 0.00 | 2,976.60 |
| 125333 | 31157 | THOMPSON INSPECTIONS INC | 12/09/2021 | 0.00 | 1,290.75 |
| 125334 | 30093 | TRANSUNION RISK AND ALTERNATIV | 12/09/2021 | 0.00 | 155.30 |
| 125335 | 27981 | ULINE INC | 12/09/2021 | 0.00 | 67.32 |
| 125336 | 03440 | ULTIMATE SAFETY CONCEPTS INC | 12/09/2021 | 0.00 | 1,670.00 |
| 125337 | 30189 | VAN PAPER SUPPLY COMPANY | 12/09/2021 | 0.00 | 191.54 |
| 125338 | 29475 | VERIZON WIRELESS | 12/09/2021 | 0.00 | 105.03 |
| 125339 | 30819 | VERIZON WIRELESS | 12/09/2021 | 0.00 | 240.06 |
| 125340 | 31094 | DANIEL SCOTT VOLENEC | 12/09/2021 | 0.00 | 157.50 |
| 125341 | 22563 | VOSS LIGHTING | 12/09/2021 | 0.00 | 685.32 |
| 125342 | 28123 | WRAP CITY GRAPHICS INC | 12/09/2021 | 0.00 | 85.00 |
| 125343 | 23720 | WSB & ASSOCIATES INC | 12/09/2021 | 0.00 | 5,380.50 |
| 125344 | 25080 | XCEL ENERGY | 12/09/2021 | 0.00 | 101.56 |
| 125345 | 25080 | XCEL ENERGY | 12/09/2021 | 0.00 | 607.02 |
| 125346 | 31192 | YOUR ARTS DESIRE LLC | 12/09/2021 | 0.00 | 525.00 |
| 125347 | 08576 | HOPKINS F.D. RELIEF ASSOC | 12/09/2021 | 0.00 | 930.00 |
| Total for 12/9/2021: | | | | 417,359.33 | 435,091.85 |
| 125348 | 29535 | ADVANCED ENGINEERING | 12/16/2021 | 0.00 | 6,307.00 |
| 125349 | 28600 | APPLE VALLEY FORD LINCOLN | 12/16/2021 | 0.00 | 175.74 |
| 125350 | 14571 | BLUE TARP FINANCIAL INC | 12/16/2021 | 0.00 | 189.96 |
| 125351 | 27782 | BOUND TREE MEDICAL LLC | 12/16/2021 | 0.00 | 509.28 |
| 125352 | 26976 | BUCKEYE INTERNATIONAL INC | 12/16/2021 | 0.00 | 197.29 |
| 125353 | 29836 | ANDREA CANTER | 12/16/2021 | 0.00 | 96.67 |
| 125354 | 03160 | CENTERPOINT ENERGY MINNEGASC | 12/16/2021 | 0.00 | 10,054.65 |
| 125355 | 28981 | CHESTNUT CAMBRONNE PA | 12/16/2021 | 0.00 | 18,191.44 |
| 125356 | 28264 | CLINIC SUPPLY INC | 12/16/2021 | 0.00 | 2,392.00 |
| 125357 | 26951 | COMCAST | 12/16/2021 | 0.00 | 14.63 |
| 125358 | 26951 | COMCAST | 12/16/2021 | 0.00 | 135.97 |
| 125359 | 27060 | CROWN MARKING INC | 12/16/2021 | 0.00 | 19.92 |
| 125360 | 28259 | DELUXE FOR BUSINESS | 12/16/2021 | 0.00 | 1,353.25 |
| 125361 | 04690 | DRISKILLS FOODS | 12/16/2021 | 0.00 | 101.22 |
| 125362 | 04690 | DRISKILLS FOODS | 12/16/2021 | 0.00 | 58.42 |
| 125363 | 27569 | EMERGENCY AUTOMOTIVE TECHNO | 12/16/2021 | 0.00 | 6,960.97 |
| 125364 | 29398 | ENTERPRISE FLEET MANAGEMENT | 12/16/2021 | 0.00 | 2,207.93 |
| 125365 | 31193 | CYNTHIA FUERSTENBERG | 12/16/2021 | 0.00 | 16.00 |
| 125366 | 07185 | GENUINE PARTS | 12/16/2021 | 0.00 | 1,035.83 |
| 125367 | 29377 | GRAINGER, INC | 12/16/2021 | 0.00 | 37.18 |
| 125368 | 29820 | GROUP HEALTH PLAN INC | 12/16/2021 | 0.00 | 1,127.00 |
| 125369 | 08001 | HACH COMPANY | 12/16/2021 | 0.00 | 1,175.95 |
| 125370 | 08038 | HAWKINS, INC | 12/16/2021 | 0.00 | 899.00 |
| 125371 | 08166 | HENNEPIN CTY TREASURER | 12/16/2021 | 0.00 | 3,228.90 |
| 125372 | 08166 | HENNEPIN CTY TREASURER | 12/16/2021 | 0.00 | 1,760.52 |
| 125373 | 08179 | HENNEPIN CTY TREASURER | 12/16/2021 | 0.00 | 8,982.75 |
| 125374 | 08186 | HENNEPIN CTY TREASURER | 12/16/2021 | 0.00 | 87.00 |
| 125375 | 08223 | HENNEPIN CTY TREASURER | 12/16/2021 | 0.00 | 12,512.09 |
| 125376 | 29662 | HENNEPIN CTY TREASURER | 12/16/2021 | 0.00 | 721.85 |
| 125377 | 09801 | I.U.O.E. CENTRAL PENSION FUND | 12/16/2021 | 0.00 | 40.00 |
| 125378 | 28189 | INSTY PRINTS | 12/16/2021 | 0.00 | 70.73 |
| 125379 | 31059 | INTEGRATED FIRE & SECURITY INC | 12/16/2021 | 0.00 | 335.40 |
| 125380 | 12009 | J. H. LARSON COMPANY | 12/16/2021 | 0.00 | 601.34 |
| 125381 | 11327 | KILLMER ELECTRIC CO INC | 12/16/2021 | 0.00 | 2,810.88 |

| Check No | Vendor No | Vendor Name | Check Date | Void Checks | Check Amount |
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| 125382 | 30678 | WILLIAM RAYMOND LAMBACH | 12/16/2021 | 0.00 | 970.00 |
| 125383 | 29529 | LEXISNEXIS RISK SOLUTIONS | 12/16/2021 | 0.00 | 91.06 |
| 125384 | 28103 | LIBERTY TIRE RECYCLING LLC | 12/16/2021 | 0.00 | 127.15 |
| 125385 | 29059 | MANSFIELD OIL COMPANY | 12/16/2021 | 0.00 | 17,008.49 |
| 125386 | 13207 | MENARDS | 12/16/2021 | 0.00 | 38.97 |
| 125387 | 13179 | METROPOLITAN COUNCIL | 12/16/2021 | 0.00 | 4,920.30 |
| 125388 | 13251 | MINNEAPOLIS SAW INC | 12/16/2021 | 0.00 | 931.72 |
| 125389 | 30375 | MINNESOTA MUNICIPAL BEVERAGE | 12/16/2021 | 0.00 | 600.00 |
| 125390 | 31080 | MINNESOTA TOPSOIL | 12/16/2021 | 0.00 | 7,630.00 |
| 125391 | 13760 | MTI DISTRIBUTING INC | 12/16/2021 | 0.00 | 196.20 |
| 125392 | 29953 | MUNICODE | 12/16/2021 | 0.00 | 593.33 |
| 125393 | 15521 | ON SITE COMPANIES | 12/16/2021 | 0.00 | 50.00 |
| 125394 | 16035 | PACE ANALYTICAL SERVICES INC | 12/16/2021 | 0.00 | 470.80 |
| 125395 | 29468 | PARALLEL TECHNOLOGIES | 12/16/2021 | 0.00 | 10,352.88 |
| 125396 | 30199 | PULSE ELECTRIC | 12/16/2021 | 0.00 | 1,668.00 |
| 125397 | 16801 | PUMP & METER SERVICE, INC | 12/16/2021 | 0.00 | 724.00 |
| 125398 | 04573 | QUALITY RESOURCE GROUP INC | 12/16/2021 | 0.00 | 125.39 |
| 125399 | 28533 | RODNEY J RODMAN | 12/16/2021 | 0.00 | 1,556.94 |
| 125400 | 19004 | SAMARITAN TIRE COMPANY | 12/16/2021 | 0.00 | 231.00 |
| 125401 | 30901 | SERVICE RESTORATION | 12/16/2021 | 0.00 | 130.00 |
| 125402 | 19290 | SHADYWOOD TREE EXPERTS, INC | 12/16/2021 | VOID | 6,240.00 |
| 125403 | 30132 | LAURA SHIUE | 12/16/2021 | 0.00 | 1,500.00 |
| 125404 | 19520 | SNAP PRINT INC | 12/16/2021 | 0.00 | 125.07 |
| 125405 | 29200 | SPRINGBROOK SOFTWARE INC | 12/16/2021 | 0.00 | 1,256.50 |
| 125406 | 28590 | ST CLOUD STATE UNIV | 12/16/2021 | 0.00 | 1,375.00 |
| 125407 | 19752 | STAGES THEATRE COMPANY | 12/16/2021 | 0.00 | 1,482.78 |
| 125408 | 20560 | TOLL GAS & WELDING SUPPLY | 12/16/2021 | 0.00 | 11.64 |
| 125409 | 25080 | XCEL ENERGY | 12/16/2021 | 0.00 | 9,638.44 |
| 125410 | 25080 | XCEL ENERGY | 12/16/2021 | 0.00 | 38.07 |
| 125411 | 25080 | XCEL ENERGY | 12/16/2021 | 0.00 | 23.91 |
| 125412 | 26320 | ZIEGLER, INC | 12/16/2021 | 0.00 | 1,344.40 |
| Total for 12/16/2021: | | | | 6,240.00 | 149,620.80 |
| 125413 | UB*00717 | E H ABRAMSON | 12/23/2021 | 0.00 | 22.50 |
| 125414 | 30728 | AFSCME COUNCIL 5 | 12/23/2021 | 0.00 | 876.39 |
| 125415 | 01328 | AIRGAS USA | 12/23/2021 | 0.00 | 165.94 |
| 125416 | 31081 | ALLEN'S SERVICE | 12/23/2021 | 0.00 | 750.00 |
| 125417 | 30933 | ANCHOR SOLAR INVESTMENTS LLC | 12/23/2021 | 0.00 | 423.11 |
| 125418 | 30933 | ANCHOR SOLAR INVESTMENTS LLC | 12/23/2021 | 0.00 | 1,276.26 |
| 125419 | 30933 | ANCHOR SOLAR INVESTMENTS LLC | 12/23/2021 | 0.00 | 1,754.71 |
| 125420 | 01600 | APACHE GROUP | 12/23/2021 | 0.00 | 1,653.40 |
| 125421 | 28600 | APPLE VALLEY FORD LINCOLN | 12/23/2021 | 0.00 | 533.68 |
| 125422 | 02031 | B & W SPECIALTY COFFEE CO | 12/23/2021 | 0.00 | 338.99 |
| 125423 | 14571 | BLUE TARP FINANCIAL INC | 12/23/2021 | 0.00 | 129.48 |
| 125424 | 02563 | BOLTON & MENK, INC | 12/23/2021 | 0.00 | 132,740.40 |
| 125425 | 30661 | BORGEN RADIATOR CO | 12/23/2021 | 0.00 | 698.98 |
| 125426 | 27782 | BOUND TREE MEDICAL LLC | 12/23/2021 | 0.00 | 491.96 |
| 125427 | 29416 | CDW GOVERNMENT | 12/23/2021 | 0.00 | 3,073.00 |
| 125428 | 29671 | CEDAR CROSS | 12/23/2021 | 0.00 | 474.00 |
| 125429 | 30127 | CINTAS CORPORATION NO. 2 | 12/23/2021 | 0.00 | 877.03 |
| 125430 | 29342 | CITY OF MINNETONKA | 12/23/2021 | 0.00 | 563.98 |
| 125431 | 30038 | CIVICPLUS, INC. | 12/23/2021 | 0.00 | 13,775.00 |
| 125432 | UB*00714 | WALTER COHEN | 12/23/2021 | 0.00 | 78.43 |
| 125433 | 26951 | COMCAST | 12/23/2021 | 0.00 | 404.74 |
| 125434 | 26951 | COMCAST | 12/23/2021 | 0.00 | 149.74 |
| 125435 | 26951 | COMCAST | 12/23/2021 | 0.00 | 142.43 |

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| 125436 | 26951 | COMCAST | 12/23/2021 | 0.00 | 94.20 |
| 125437 | 30560 | COMPUTER INTEGRATION TECHNOLOG | 12/23/2021 | 0.00 | 6,473.40 |
| 125438 | 03800 | CULLIGAN - METRO | 12/23/2021 | 0.00 | 77.84 |
| 125439 | 31195 | DEANS PROFESSIONAL PLUMBING | 12/23/2021 | 0.00 | 32.00 |
| 125440 | 29303 | DIVERSIFIED COFFEE PRODUCTS | 12/23/2021 | 0.00 | 301.50 |
| 125441 | UB*00718 | LEON DUDA | 12/23/2021 | 0.00 | 132.93 |
| 125442 | 28898 | ECM PUBLISHERS INC | 12/23/2021 | 0.00 | 23.80 |
| 125443 | 29520 | ECOLAB | 12/23/2021 | 0.00 | 395.84 |
| 125444 | 05729 | ESRI | 12/23/2021 | 0.00 | 1,400.00 |
| 125445 | 06008 | FASTENAL CO | 12/23/2021 | 0.00 | 230.82 |
| 125446 | 06567 | FORCE AMERICA | 12/23/2021 | 0.00 | 12,510.72 |
| 125447 | 07003 | GARTNER REFRIGERATION & MFG. | 12/23/2021 | 0.00 | 4,358.03 |
| 125448 | 08001 | HACH COMPANY | 12/23/2021 | 0.00 | 148.37 |
| 125449 | 29748 | HENNEPIN COUNTY PUBLIC WORKS | 12/23/2021 | 0.00 | 10,111.10 |
| 125450 | 08166 | HENNEPIN CTY TREASURER | 12/23/2021 | 0.00 | 245.50 |
| 125451 | 27248 | HENNEPIN CTY TREASURER | 12/23/2021 | 0.00 | 1,155.00 |
| 125452 | 31196 | HESSE INC | 12/23/2021 | 0.00 | 730.40 |
| 125453 | 29818 | HIAWATHA TREE SERVICE INC. | 12/23/2021 | 0.00 | 10,320.00 |
| 125454 | 08336 | HIRSHFIELDS | 12/23/2021 | 0.00 | 58.99 |
| 125455 | 08625 | HOPKINS POLICE ASSOCIATION | 12/23/2021 | 0.00 | 1,200.00 |
| 125456 | 09801 | I.U.O.E. CENTRAL PENSION FUND | 12/23/2021 | 0.00 | 1,680.00 |
| 125457 | UB*00712 | LUCY IBURG | 12/23/2021 | 0.00 | 42.64 |
| 125458 | 09085 | ICMA - ROTH IRA - 706260 | 12/23/2021 | 0.00 | 1,297.40 |
| 125459 | 29345 | IMPACT MAILING OF MN | 12/23/2021 | 0.00 | 3,067.62 |
| 125460 | 31059 | INTEGRATED FIRE & SECURITY INC | 12/23/2021 | 0.00 | 10,623.61 |
| 125461 | 29612 | INTERNATIONAL CHEMTEX | 12/23/2021 | 0.00 | 2,468.16 |
| 125462 | 11161 | KENNEDY & GRAVEN, CHARTERED | 12/23/2021 | 0.00 | 8,785.04 |
| 125463 | 12012 | LAW ENFORCEMENT LABOR SERVICE | 12/23/2021 | 0.00 | 444.50 |
| 125464 | UB*00716 | KENNETH G LEICK | 12/23/2021 | 0.00 | 13.90 |
| 125465 | 30392 | CIGNA LIFE INS COMP OF AMERICA - | 12/23/2021 | 0.00 | 386.72 |
| 125466 | 30391 | CIGNA LIFE INS COMP OF AMERICA - | 12/23/2021 | 0.00 | 2,709.46 |
| 125467 | 30390 | CIGNA LIFE INS COMP OF AMERICA - | 12/23/2021 | 0.00 | 2,674.48 |
| 125468 | 30023 | CIGNA LIFE INS COMP OF N AMERICA | 12/23/2021 | 0.00 | 783.28 |
| 125469 | 13160 | MEDICINE LAKE TOURS | 12/23/2021 | 0.00 | 836.00 |
| 125470 | 13167 | MENARDS | 12/23/2021 | 0.00 | 1.63 |
| 125471 | 13207 | MENARDS | 12/23/2021 | 0.00 | 129.98 |
| 125472 | 13275 | MICRO CENTER | 12/23/2021 | 0.00 | 484.90 |
| 125473 | 13327 | MINNEAPOLIS RIFLE CLUB | 12/23/2021 | 0.00 | 300.00 |
| 125474 | 31194 | NORTHLAND MECH CONTRACTORS I | 12/23/2021 | 0.00 | 2,826.36 |
| 125475 | 29317 | OFFICE OF MN IT SERVICES | 12/23/2021 | 0.00 | 134.40 |
| 125476 | UB*00715 | GRANT OVSAK | 12/23/2021 | 0.00 | 6.97 |
| 125477 | 30125 | PROJECT COMPANY FINCO PHASE III | 12/23/2021 | 0.00 | 12,127.33 |
| 125478 | 16687 | PRO-TEC DESIGN INC | 12/23/2021 | 0.00 | 204.00 |
| 125479 | 30199 | PULSE ELECTRIC | 12/23/2021 | 0.00 | 895.00 |
| 125480 | 28245 | QUADIENT FINANCES USA INC | 12/23/2021 | 0.00 | 2,000.00 |
| 125481 | 14188 | QUADIENT LEASING INC | 12/23/2021 | 0.00 | 2,058.03 |
| 125482 | 31197 | REBECCA REICH | 12/23/2021 | 0.00 | 100.00 |
| 125483 | 31120 | REPUBLIC SERVICES INC | 12/23/2021 | 0.00 | 14,583.95 |
| 125484 | 08568 | RESOURCE WEST | 12/23/2021 | 0.00 | 15.40 |
| 125485 | 09084 | ICMA RETIREMENT TRUST- 300824 | 12/23/2021 | 0.00 | 2,731.09 |
| 125486 | 28502 | PHIL ROONEY | 12/23/2021 | 0.00 | 360.00 |
| 125487 | 30032 | SCOTT NELSON COACHING, INC. | 12/23/2021 | 0.00 | 750.00 |
| 125488 | UB*00713 | HUGO SEARLE | 12/23/2021 | 0.00 | 65.77 |
| 125489 | 19290 | SHADYWOOD TREE EXPERTS, INC | 12/23/2021 | 0.00 | 204.60 |
| 125490 | UB*00711 | RYAN J/ANNE S SIESS | 12/23/2021 | 0.00 | 87.06 |
| 125491 | 19520 | SNAP PRINT INC | 12/23/2021 | 0.00 | 255.29 |
| 125492 | 30495 | SPEEDWAY LLC | 12/23/2021 | 0.00 | 60.00 |

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| 125493 | 31125 | STANDARD HEATING AND A/C | 12/23/2021 | 0.00 | 230.52 |
| 125494 | 19777 | STREICHERS | 12/23/2021 | 0.00 | 64.99 |
| 125495 | 19824 | SUNSHINE CAR WASH | 12/23/2021 | 0.00 | 10.75 |
| 125496 | 20120 | TDS METROCOM - MN | 12/23/2021 | 0.00 | 343.76 |
| 125497 | 29729 | T-MOBILE USA, INC. | 12/23/2021 | 0.00 | 390.00 |
| 125498 | 20687 | TRI-STATE BOBCAT INC | 12/23/2021 | 0.00 | 1,542.98 |
| 125499 | 30651 | TRITECH SOFTWARE SYSTEMS | 12/23/2021 | 0.00 | 35,357.05 |
| 125500 | 20887 | TWIN CITY WATER CLINIC | 12/23/2021 | 0.00 | 340.00 |
| 125501 | 27981 | ULINE INC | 12/23/2021 | 0.00 | 47.46 |
| 125502 | 03440 | ULTIMATE SAFETY CONCEPTS INC | 12/23/2021 | 0.00 | 1,214.09 |
| 125503 | 21523 | UNION LOCAL 49 | 12/23/2021 | 0.00 | 752.50 |
| 125504 | 30189 | VAN PAPER SUPPLY COMPANY | 12/23/2021 | 0.00 | 254.64 |
| 125505 | 29458 | VERIZON WIRELESS | 12/23/2021 | 0.00 | 2,245.13 |
| 125506 | 29490 | VERIZON WIRELESS | 12/23/2021 | 0.00 | 1,627.45 |
| 125507 | 30017 | VERIZON WIRELESS | 12/23/2021 | 0.00 | 1,688.26 |
| 125508 | 22563 | VOSS LIGHTING | 12/23/2021 | 0.00 | 1,020.00 |
| 125509 | 29343 | W. WELLS & ASSOCIATES LLC | 12/23/2021 | 0.00 | 1,500.00 |
| 125510 | 27065 | WALTERS CLIMATE INC | 12/23/2021 | 0.00 | 98.00 |
| 125511 | 27900 | WATER CONSERVATION SERVICES | 12/23/2021 | 0.00 | 473.52 |
| 125512 | 28624 | MICHEAL J WHITE | 12/23/2021 | 0.00 | 618.70 |
| 125513 | 23720 | WSB & ASSOCIATES INC | 12/23/2021 | 0.00 | 4,011.50 |
| 125514 | 26320 | ZIEGLER, INC | 12/23/2021 | 0.00 | 1,738.49 |
| Total for 12/23/2021: | | | | 0.00 | 343,158.95 |
| 125515 | 30660 | PATRICIA MAUREEN ANDERSON | 12/30/2021 | 0.00 | 245.00 |
| 125516 | 30230 | BARNA, GUZY & STEFFEN, LTD. | 12/30/2021 | 0.00 | 675.00 |
| 125517 | 30899 | BAUERS MINNOCO | 12/30/2021 | 0.00 | 111.01 |
| 125518 | 27782 | BOUND TREE MEDICAL LLC | 12/30/2021 | 0.00 | 221.97 |
| 125519 | 28430 | CENTURY LINK | 12/30/2021 | 0.00 | 687.20 |
| 125520 | 30127 | CINTAS CORPORATION NO. 2 | 12/30/2021 | 0.00 | 59.56 |
| 125521 | 30560 | COMPUTER INTEGRATION TECHNOL | 12/30/2021 | 0.00 | 1,313.00 |
| 125522 | 05282 | EHLERS AND ASSOCIATES, INC | 12/30/2021 | 0.00 | 23,228.75 |
| 125523 | 30330 | FAE LSE 6 LLC | 12/30/2021 | 0.00 | 3,622.81 |
| 125524 | 07681 | GRAINGER, INC | 12/30/2021 | 0.00 | 56.88 |
| 125525 | 29377 | GRAINGER, INC | 12/30/2021 | 0.00 | 10.82 |
| 125526 | 08004 | HANCE HARDWARE, INC | 12/30/2021 | 0.00 | 1,369.58 |
| 125527 | 08627 | HOME DEPOT CREDIT SERVICES | 12/30/2021 | 0.00 | 200.16 |
| 125528 | 09002 | I-STATE TRUCK CENTER | 12/30/2021 | 0.00 | 88.36 |
| 125529 | 31198 | JDS & WMK INC | 12/30/2021 | 0.00 | 241.40 |
| 125530 | 31169 | CAMERON JONES | 12/30/2021 | 0.00 | 500.00 |
| 125531 | 31199 | JSR MANAGMENT INC | 12/30/2021 | 0.00 | 157.59 |
| 125532 | 30981 | KEN LABAU | 12/30/2021 | 0.00 | 565.00 |
| 125533 | 03369 | LEAGUE OF MN CITIES | 12/30/2021 | 0.00 | 60.00 |
| 125534 | 31200 | ERIC J LENZEN | 12/30/2021 | 0.00 | 707.35 |
| 125535 | 28103 | LIBERTY TIRE RECYCLING LLC | 12/30/2021 | 0.00 | 254.30 |
| 125536 | 13207 | MENARDS | 12/30/2021 | 0.00 | 129.98 |
| 125537 | 31064 | MR CUTTING EDGE LLC | 12/30/2021 | 0.00 | 99.00 |
| 125538 | 15521 | ON SITE COMPANIES | 12/30/2021 | 0.00 | 50.00 |
| 125539 | 16166 | PETTY CASH | 12/30/2021 | 0.00 | 93.65 |
| 125540 | 29331 | POSTMASTER | 12/30/2021 | 0.00 | 826.87 |
| 125541 | 16687 | PRO-TEC DESIGN INC | 12/30/2021 | 0.00 | 153.00 |
| 125542 | 04573 | QUALITY RESOURCE GROUP INC | 12/30/2021 | 0.00 | 125.84 |
| 125543 | 27124 | SHERWIN WILLIAMS | 12/30/2021 | 0.00 | 179.77 |
| 125544 | 19777 | STREICHERS | 12/30/2021 | 0.00 | 75.00 |
| 125545 | 02326 | T T & J VENTURES LLC | 12/30/2021 | 0.00 | 117.18 |
| 125546 | 20883 | TWIN CITY GARAGE DOOR INC | 12/30/2021 | 0.00 | 881.00 |

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| 125547 | 27981 | ULINE INC | 12/30/2021 | 0.00 | 752.63 |
| 125548 | 22563 | VOSS LIGHTING | 12/30/2021 | 0.00 | 247.00 |
| 125549 | 26320 | ZIEGLER, INC | 12/30/2021 | 0.00 | 643.28 |
| Total for 12/30/2021: | | | | 0.00 | 38,749.94 |
| Report Total (320 checks): | | | | 423,599.33 | 1,168,131.64 |



January 4, 2022

Council Report 2022-006

Resolution Amending Fees in Appendix A of the Hopkins City Code

Proposed Action

Staff recommends adoption of the following motion: Move to adopt a Resolution 2022-002 Amending Fees in Appendix A of the Hopkins City Code.

The proposed resolution establishes logical and defensible fees for Reasonable Accommodation Requests.

Overview

In 2021, Staff alongside the City Attorney created Ordinance 2021-1173, which established a process for considering reasonable accommodation requests. These are situations where, in compliance with the 1988 Federal Fair Housing Act, qualified persons may request flexibility, modification or a waiver from the City’s code of ordinances.

This type of request, if made, is one which would require significant staff time from the Building, Planning and Fire departments in addition to significant City Attorney time. As discussed during updates of Planning and Zoning fees, the addition of a fee is not intended to create revenue but is instead meant to offset costs incurred by the application.

A fee has been proposed for a Reasonable Accommodation request at the same rate of a Variance request, \$500.00. This fee includes all staff time related to the application as well as any costs associate with mailings and other administrative costs. If an application wishes to appeal a decision made, as allowed for in Ordinance 2021-1173, they made do so for a fee of \$300.00.

Supporting Information

- Resolution 2021-002

PeggySue Imihy Bean, AICP

| |
|--|
| Financial Impact: <u> N </u> Budgeted: Y/N <u> N </u> Source: _____ Related Documents (CIP, ERP, etc.): _____ Notes: |
|--|

**CITY OF HOPKINS
HENNEPIN COUNTY, MINNESOTA**

RESOLUTION 2022-002

RESOLUTION AMENDING FEES IN APPENDIX A OF THE HOPKINS CITY CODE

WHEREAS, the City of Hopkins has reviews Appendix A of the Hopkins City Code in order to establish logical and defensible fees; and

WHEREAS, the City of Hopkins has found certain fees and rates in need of adjustments and is hereby amended to add the double-underlined language and delete the ~~stricken~~ language as follows:

Appendix A – Reasonable Accommodations

| | |
|--|-----------------|
| <u>Reasonable Accommodation Request</u> | <u>\$500.00</u> |
| <u>Appeal to Reasonable Accommodation Decision</u> | <u>\$300.00</u> |

NOW, THEREFORE BE IT NOW RESOLVED, by the City Council of the City of Hopkins that it adopts the fee adjustments as outlined above effective January 4, 2022.

Adopted by the City Council of the City of Hopkins this 4th day of January 2022.

Patrick Hanlon, Mayor

ATTEST:

Amy Domeier, City Clerk