

**HOPKINS CITY COUNCIL  
WORK SESSION  
AGENDA**

Tuesday, August 10, 2021

**6:30 pm**

**Hopkins City Hall – Council Chambers**

- 6:30 p.m. Business Assistance – Blake Road Station Development Project; Bishop
- 7:15 p.m. Fee Schedule Updates; Imihy
- 7:30 p.m. 2022 – 2026 Capital Improvement & Equipment Replacement Plans; Bishop
- Other
- Adjournment



**Finance Department**

**CITY OF HOPKINS**

## **Memorandum**

To: Honorable Mayor and Council Members  
Mike Mornson, City Manager

From: Nick Bishop, Finance Director

Date: August 10, 2021

Subject: Business Assistance – Blake Road Station Development Project

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City Council has expressed an interest in providing some type of financial assistance to businesses affected by the Blake Road Station Development Project. Staff is currently in the process of researching what options are available to consider. Staff will present their findings at the work session.



**CITY OF HOPKINS**

## **Memorandum**

To: Honorable Mayor and Council Members  
Mike Mornson, City Manager

From: PeggySue Imihy, Management Analyst

Date: August 10, 2021

Subject: Fee Schedule Updates

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### **Purpose**

At the August 10, 2021, work session, staff will present regarding the current rate of a variety of fees which are currently charged by the City of Hopkins and seek guidance on if fees should be increased. This will include:

- Administrative fees such as Liquor License Amendments, Special Events Permits, Transient Merchants, Temporary Signs/Sign Permits and Fences
- Other fees tied to specific departments such as fees related the Police Department and Public Works
- Planning and Zoning fees and a comparison to neighboring communities' rates for similar fees
- Park Dedication fees and a comparison to neighboring communities

Staff is interested in receiving feedback from the Council on a proposed increase in fees to be commensurate with staff and city resources used for corresponding applications.

### **Background and History**

Over the past several months, Staff has begun reviewing fees charged by the city for a variety of services and making changes to fees such as animal licensing, alarm user permits, massage therapy licenses and massage therapy establishments to ensure that the rate charged accurately reflected the amount of staff time required to process the request. Over the last few months, several other areas, such as Liquor License Amendments, Special Events Permits, Transient Merchants, Temporary Signs/Sign Permits and Fences have been noted by staff as areas where fees to do not accurate offset costs related to processing the application. For example, a permit to construct at fence only costs \$10, yet staff time and check processing fees cost significantly more. While the goal is not to recoup all costs associated for services, Staff believes that it is important to have fees more correctly aligned with what the actual cost of the service provided.

Other departments, such as the police department and public works are also currently reviewing fees charged to ensure that they are fair, reasonable, and proportionate to the service for which the fee is imposed.

In 2018, Staff began this review process on planning and zoning fees but at that time did not move forward with recommending changes, and like many cities fee increases were not discussed during the 2020 COVID-19 pandemic. Over the summer, staff has restarted exploring whether fees related to planning and zoning applications correctly reflect the amount of time required to process these applications. Additionally, staff reviewed comparison cities to explore what other cities were charging for similar applications.

Currently, the City Planner and the Planning and Economic Development Administrative Assistant often spend anywhere between 10 and 30 hours on a single planning application. This includes time spent on mailing and preparing public hearing notices, preparing and presenting at the planning commission and city council, meeting with the applicant and answering community questions about a development application. All of the city's fees cost less than \$500 with most fees between \$150-\$350. A \$300 fee for a planned unit development application for example, only covers about six hours of the City Planner's time. Comparatively, this same fee costs \$1650 in Edina, \$5000-6000 in Saint Louis Park, or around \$2500 in Columbia Heights, North Saint Paul and Golden Valley. Staff recommends reviewing these fees and increasing them to be proportionate to the amount of time and effort that is required to process the corresponding application.

In addition to planning and zoning fees, Staff recommends doing a review of park dedication fees charged per unit to ensure that the number charged is proportionate to demand created by additional units. As the City continues to develop, Staff wants to ensure that we can provide adequate parkland and amenities for residents. Currently, the fee charged for residential development is \$3000 per dwelling unit. Comparatively, many cities charge between \$3500 - \$6000, depending on the city's unique need for park development.

### **Next Steps**

If supported by the City Council, Staff will begin working to evaluate how fees compare to the actual staff cost related to the service for which the fee is imposed. Any proposed changes to fees would be brought forward to future Council Meetings throughout the fall.



**Finance Department**

**CITY OF HOPKINS**

## **Memorandum**

To: Honorable Mayor and Council Members  
Mike Mornson, City Manager

From: Nick Bishop, Finance Director

Date: August 10, 2021

Subject: 2022 – 2026 Capital Improvement & Equipment Replacement Plans

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### **PURPOSE**

To provide input and guidance for the 2022 – 2026 Capital Improvement & Equipment Replacement Plans.

### **INFORMATION**

Pages two through six provide a summary of the Park Improvement Fund, Capital Improvement Fund, Permanent Improvement Revolving Fund, Equipment Replacement fund and Pavilion requests for 2022. Projected cash flows are based on amounts in the draft levy presented on July 13, 2021.

Five year summary information for the Capital Improvement Plan is on pages 9 to 18 and for the Equipment Replacement Plan on pages 19 to 29.

## Park Improvement Fund

The main sources of revenue for park improvements are franchise fees and park dedication fees. Annually, the City receives approximately \$305,000 in gas and electric franchise fees used for the purposes of park improvements. Park dedication fees are received from developers as land is platted for development. They can provide a significant source of revenue for the fund, but are also uncertain and outside the direct control of the City. Their use is limited to acquisition, development or improvement activities. The City has received \$279,000 of park dedication fees in 2021. There are no park dedication fees included in 2022 or 2023 projections.

In 2022, the Park Improvement Fund has projected revenues of \$305,474 and projected expenditures of \$285,200. The projected expenditures include capital projects and debt service payments for Cottageville Park. They do not include debt service payments for Burnes Park. The fund is projected to increase its fund balance by \$20,274 and end 2021 with a fund balance of \$322,574.

<b>Park Improvement Fund - Projected Cash Flows</b>		
	2022	2023
Beginning Fund Balance	302,300	322,574
Revenues & Other Financing Sources		
Franchise Fees	305,022	305,022
Park Dedication Fees	-	-
Interest Earnings	452	473
Total Revenue & Other Financing Sources	305,474	305,495
Expenditures & Other Financing Uses		
Current Expenditures	7,000	7,000
Capital Projects		
Shady Oak Beach Improvements	8,200	3,300
Central Park Picnic Shelters Rehab	60,000	-
Central Park East Play Equipment Replacement	100,000	-
Improve Courts at Oakes and Cottageville Park	-	190,000
Debt Service Transfers		
Cottageville Park Bonds	110,000	110,000
Burnes Park Bonds	-	-
Total Expenditures and Other Financing Sources	285,200	310,300
Increase (Decrease) in Fund Balance	20,274	(4,805)
Projected Ending Fund Balance	322,574	317,769

## Capital Improvement Fund

This fund accounts for capital improvements at the Activity Center, City Hall/Police Station, Fire Station and Public Work Building. Its two funding sources are franchise fees from gas and electric utilities and a property tax levy.

In 2022, the Capital Improvement Fund has projected revenues of \$563,572 and projected expenditures of \$476,400. The projected expenditures include debt service transfers for the City Hall renovation project, Activity Center projects and replacement of Fire Station boilers. The fund is projected to increase its fund balance by \$87,172 and end 2022 with a fund balance of \$294,354.

<b>Capital Improvement Fund - Projected Cash Flows</b>		
	2022	2023
Beginning Fund Balance	207,182	294,354
Revenues & Other Financing Sources		
Tax Levy	200,000	200,000
Franchise Fees	361,500	361,500
Interest Earnings	2,072	2,943
Total Revenue & Other Financing Sources	563,572	564,443
Expenditures & Other Financing Uses		
Current Expenditures		
Capital Projects		
Activity Center - Facility Improvements	10,000	175,000
Activity Center - Gym Acoustic Panels	15,000	-
Activity Center - Replace Carpeting	18,200	-
Activity Center - Recover Chairs	10,000	-
Activity Center - Painting Common Area	18,200	-
Fire Station - Replace Boilers	45,000	-
Activity Center - Raspberry Room Roof Replacement	-	80,000
Activity Center - Lower Roof Replacement	-	80,000
907 Mainstreet (HHS) Windows & Front/Back Doors	-	55,000
Debt Service Transfers - City Hall	360,000	360,000
Total Expenditures and Other Financing Sources	476,400	750,000
Increase (Decrease) in Fund Balance	87,172	(185,557)
Projected Ending Fund Balance	294,354	108,797

## Permanent Improvement Revolving Fund

The Permanent Improvement Revolving Fund is used to account for street improvements, which can include streets, walkways, trails, traffic signs, traffic signals, vehicular parking and street lighting. The primary funding sources are debt and special assessments. Previous projects have received grants or funding from other governmental entities.

In, 2022, the Permanent Improvement Revolving Fund is projected to receive \$1,945,000 of bond proceeds. The major expenditures of the fund are 6<sup>th</sup> Ave South/7<sup>th</sup> Ave South street reconstruction project, a mill and overlay project on 2<sup>nd</sup> Ave S and a portion of trunk water main rehabilitation project. All the underlying utilities are replaced during each street reconstruction project and related costs and bond proceeds are recorded in those funds.

The fund also includes proposed street lighting upgrades on Feltl Court in 2022 for \$110,000. The project cannot be funded through bonds or special assessments. The 2022 draft levy includes available tax levies for Equipment Replacement or Capital Improvements that could be reallocated to this purpose.

<b>Permanent Improvement Revolving - Projected Cash Flows</b>		
	2022	2023
Beginning Fund Balance	673,155	571,226
Revenues & Other Financing Sources		
Special Assessments (Prepaid)	100,000	210,000
Interest Earnings	8,071	6,051
Bond Proceeds	1,945,000	3,480,000
Total Revenue & Other Financing Sources	2,053,071	3,696,051
Expenditures & Other Financing Uses		
Current Expenditures		
Capital Projects		
6th Ave South/7th Ave South	1,150,000	-
West Central Avenues	-	3,220,000
Trunk Water Main Rehabilitation	450,000	-
Pedestrian & Bicycle Access Improvements	25,000	25,000
Street Rehabilitation (Mill & Overlay)	400,000	425,000
Street Sign Management	20,000	20,000
Street Lighting Upgrades	110,000	190,000
Central Business District Lighting Upgrades	-	100,000
Total Expenditures and Other Financing Sources	2,155,000	3,980,000
Increase (Decrease) in Fund Balance	(101,929)	(283,949)
Projected Ending Fund Balance	571,226	287,277

## Equipment Replacement Fund

This fund accounts for the purchase of machinery and equipment. The two sources of revenue are a tax levy and equipment charges. Equipment charges are billed to various City departments and are over 99% in the General Fund. Equipment replacement has also been accomplished through the issuance of equipment certificates (debt).

In 2022, the Equipment Replacement Fund has projected revenues of \$1,931,540, including debt proceeds of \$996,000. The projected expenditures are \$1,620,477. Major purchases proposed for 2022 include a Quick Attack Pumper Fire Truck (\$771,000) and Single Axle Dump Truck (\$225,000). The fund is projected to increase its net position by \$311,063 and end 2022 with a net position of \$1,095,691.

<b>Equipment Replacement Fund - Projected Cash Flows</b>		
	2022	2023
Beginning Fund Balance	784,628	1,095,691
<b>Revenues &amp; Other Financing Sources</b>		
Tax Levy	250,000	250,000
Equipment Charges	669,755	709,941
Sale of Equipment	15,000	35,000
Interest Earnings	785	1,175
Equipment Certificates (Bonds)	996,000	-
<b>Total Revenue &amp; Other Financing Sources</b>	<b>1,931,540</b>	<b>996,116</b>
<b>Expenditures &amp; Other Financing Uses</b>		
Current Expenditures	35,248	35,600
Capital Projects		
Community Services - Activity Center	37,000	12,000
Community Services - Information Technology	225,729	333,085
Fire Vehicles & Equipment	787,000	105,000
Police Vehicles & Equipment	207,100	595,912
Public Works: Parks/Forestry	-	199,000
Public Works: Streets/Traffic	328,400	83,500
<b>Total Expenditures and Other Financing Sources</b>	<b>1,620,477</b>	<b>1,364,097</b>
Increase (Decrease) in Fund Balance	311,063	(367,981)
<b>Projected Ending Fund Balance</b>	<b>1,095,691</b>	<b>727,710</b>

## **Pavilion Requests**

The Pavilion Fund includes two requests for 2022. The first request is to replace and upgrade the current sound system and audio visual capabilities. The upgrade would allow for inside arena announcing, lobby music and outside rink music simultaneously. Pavilion staff is currently looking for outside funding assistance. The total cost of the project is estimated to be \$70,000.

The second request is to replace 60 high bay lighting fixtures with more energy efficient LED fixtures. The new LED lighting is more energy efficient and needs less maintenance. The cost of the project is estimated to be \$18,000.

The Pavilion Fund budget is currently being completed. The operating budget may not be able to fund these projects. The 2022 draft levy includes available tax levies for Equipment Replacement or Capital Improvements that could be reallocated to this purpose.

City of Hopkins  
2022 Budget Preparation Schedule for City Council

The following table outlines the **tentative** schedule for discussions on important aspects of the City’s Budget.

<b>Meeting Date</b>	<b>Meeting Type</b>	<b>Subject</b>	<b>Details</b>
<b>January 19</b>	Regular Meeting	Finance Update	-Overview of Community Engagement Plan and Budget Preparation Schedule for 2022 Budget
<b>January-February</b>	Regular Meetings & Work Sessions	Department Updates	-Planning and Development -Police and Fire -Public Works -Community Services and Administration
<b>March 16</b>	Work Session	Financial Management Plan	-Presentation on FMP -Decision on Infrastructure Projects in 2022 -Decision on Burnes Park Debt Service in 2022
<b>April-July</b>	N/A	Internal Preparations	-2020 Audit Ongoing -Departments Prepare Budgets, Equipment Replacement and Capital Improvement Schedules
<b>July 13</b>	Work Session	Review 2022 Tax Levy and General Fund Budget	-First Draft
<b>August 10</b>	Work Session	Review Capital Improvement Plan (CIP) and Equipment Replacement Plan (ERP)	-Park Dedication Fund -Permanent Improvement Revolving Fund (Street Projects) -Equipment Replacement Levy

City of Hopkins  
2022 Budget Preparation Schedule for City Council

<b>Meeting Date</b>	<b>Meeting Type</b>	<b>Subject</b>	<b>Details</b>
<b>August 16 (Monday)</b>	Budget Engagement Session	Review 2022 Tax Levy and General Fund Budget	-Presentation -Question and Answer Session
<b>September 7</b>	Regular Meeting	Review 2022 Tax Levy and General Fund Budget	-Preliminary for approval on September 21
<b>September 21</b>	Regular Meeting	Approve Preliminary Tax Levy and General Fund Budget	-Must be approved by September 30
<b>October 12</b>	Work Session	Review Enterprise Fund Budgets and Utility Rates	-Water -Storm Sewer -Pavilion -Sewer -Refuse
<b>November 3</b>	Regular Meeting	Approve CIP, ERP and Utility Rates	
<b>November 9</b>	Work Session	Review Special Revenue Budgets and Activity Center Budget	-Chemical Assessment -Economic Development -Communications -Activity Center -Parking -Depot -Arts Center
<b>December 6 (Monday)</b>	Regular Meeting	Truth in Taxation Hearing	-Overview of 2022 Budget and Tax Levy -Public Comment
<b>December 7</b>	Regular Meeting	Approve Final Budget & Tax Levy	
<b>December 21</b>	Regular Meeting	Approve Final Budget & Tax Levy	-Last scheduled meeting to approve

City of Hopkins, MN - CIP  
**CAPITAL IMPROVEMENT PLAN**  
**2022 thru 2026**

**PROJECTS BY YEAR**

<b>Project Name</b>	<b>Department</b>	<b>Project #</b>	<b>Priority</b>	<b>Project Cost</b>
<b>2022</b>				
Activity Center - Facility Improvements	Comm Svcs - Activity Center	19-CIP-AC045	n/a	10,000
Activity Center - Gym Acoustical Panels	Comm Svcs - Activity Center	19-CIP-AC048	n/a	15,000
Activity Center - Replace Carpeting in Common Area	Comm Svcs - Activity Center	21-CIP-AC049	2	18,200
Activity Center - Recover Chairs	Comm Svcs - Activity Center	21-CIP-AC050	2	10,000
Activity Center - Painting Common Areas	Comm Svcs - Activity Center	21-CIP-AC051	2	18,200
Arts Center - Paint Theatre	Comm Svcs - Arts Center	14-CIP-AR003	2	24,086
Arts Center - Outdoor Signage/lighting	Comm Svcs - Arts Center	19-CIP-AR002	2	10,000
Arts Center - Tile Flooring	Comm Svcs - Arts Center	19-CIP-AR003	1	18,000
Arts Center - Key Card Exterior & Interior Access	Comm Svcs - Arts Center	19-CIP-AR005	2	20,000
Arts Center - Fire Panel	Comm Svcs - Arts Center	19-CIP-AR006	2	30,000
Arts Center - Green Room & West Hallway Carpeting	Comm Svcs - Arts Center	21-CIP-AR002	2	16,010
Arts Center - Replace JC Studio Flooring	Comm Svcs - Arts Center	21-CIP-AR003	1	18,095
Fire Station - Replace Boilers	Fire	08-CIP-FD123	n/a	45,000
Pavilion - Arena Lighting Replacement	Pavilion	19-CIP-PV331	2	18,000
Pavilion - Pav/Cent Park Sound System	Pavilion	19-CIP-PV332	2	70,000
Central Park Picnic Shelters Rehab	Public Works: Parks	20-CIP-P071	n/a	60,000
Central Park East Play Equipment Replacement	Public Works: Parks	20-CIP-P072	n/a	100,000
Residential Street Improvements and Utilities	Public Works: Streets/Traffic	01-CIP-S101	n/a	2,375,000
Pedestrian & Bicycle Access Improvements	Public Works: Streets/Traffic	13-CIP-S040	n/a	25,000
Street Rehabilitation Improvements	Public Works: Streets/Traffic	16-CIP-S041	n/a	400,000
Street Sign Management	Public Works: Streets/Traffic	16-CIP-S042	n/a	20,000
City Street Lighting Upgrades	Public Works: Streets/Traffic	20-CIP-S002	n/a	110,000
Storm Drainage System Maintenance - Alley Repairs	Public Works: Utilities	01-CIP-U002	n/a	25,000
Sewer Lining	Public Works: Utilities	18-CIP-U016	2	52,500
Trunk Water Main Rehabilitation	Public Works: Utilities	19-CIP-U017	2	3,955,000
Shady Oak Beach Improvements	Recreation	16-CIP-R003	3	25,000
<b>Total for 2022</b>				<b>7,488,091</b>
<b>2023</b>				
Activity Center - Raspberry Room Roof Replacement	Comm Svcs - Activity Center	08-CIP-AC024	n/a	80,000
Activity Center - Lower Roof Replacement	Comm Svcs - Activity Center	09-CIP-AC031	n/a	80,000
Activity Center - Facility Improvements	Comm Svcs - Activity Center	19-CIP-AC045	n/a	175,000
Arts Center - Outdoor Signage/lighting	Comm Svcs - Arts Center	19-CIP-AR002	2	25,000
Arts Center - Roof Replacement	Comm Svcs - Arts Center	19-CIP-AR007	2	150,000
Pavilion - Indoor Turf System Replacement	Pavilion	19-CIP-PV330	2	95,000
907 Mainstreet (HHS) Windows & Front/Back Door	Public Works: Bldg/Equip Serv	21-CIP-B101	5	55,000
Improve Courts at Oakes Park and Cottageville Park	Public Works: Parks	13-CIP-P044	n/a	190,000
Residential Street Improvements and Utilities	Public Works: Streets/Traffic	01-CIP-S101	n/a	6,493,000
Pedestrian & Bicycle Access Improvements	Public Works: Streets/Traffic	13-CIP-S040	n/a	25,000
Street Rehabilitation Improvements	Public Works: Streets/Traffic	16-CIP-S041	n/a	425,000
Street Sign Management	Public Works: Streets/Traffic	16-CIP-S042	n/a	20,000
Central Business District Lighting Upgrades	Public Works: Streets/Traffic	20-CIP-S001	n/a	100,000
City Street Lighting Upgrades	Public Works: Streets/Traffic	20-CIP-S002	n/a	190,000
Storm Drainage System Maintenance - Alley Repairs	Public Works: Utilities	01-CIP-U002	n/a	26,000

<b>Project Name</b>	<b>Department</b>	<b>Project #</b>	<b>Priority</b>	<b>Project Cost</b>
Sewer Lining	Public Works: Utilities	18-CIP-U016	2	55,000
Shady Oak Beach Improvements	Recreation	16-CIP-R003	3	10,000
<b>Total for 2023</b>				8,194,000
<b>2024</b>				
Arts Center - Outdoor Signage/lighting	Comm Svcs - Arts Center	19-CIP-AR002	2	10,000
Fire Station: Replace 25 Ton AHU	Fire	08-CIP-B121	n/a	82,000
Pavilion - Arena Exit Door Replacement	Pavilion	20-CIP-PV334	3	105,000
Repair Valley Park Basketball Court	Public Works: Parks	21-CIP-P073	n/a	70,000
Residential Street Improvements and Utilities	Public Works: Streets/Traffic	01-CIP-S101	n/a	7,542,000
Pedestrian & Bicycle Access Improvements	Public Works: Streets/Traffic	13-CIP-S040	n/a	25,000
Street Rehabilitation Improvements	Public Works: Streets/Traffic	16-CIP-S041	n/a	450,000
Street Sign Management	Public Works: Streets/Traffic	16-CIP-S042	n/a	20,000
Central Business District Lighting Upgrades	Public Works: Streets/Traffic	20-CIP-S001	n/a	40,000
City Street Lighting Upgrades	Public Works: Streets/Traffic	20-CIP-S002	n/a	200,000
Storm Drainage System Maintenance - Alley Repairs	Public Works: Utilities	01-CIP-U002	n/a	27,000
Sewer Lining	Public Works: Utilities	18-CIP-U016	2	60,000
Shady Oak Beach Improvements	Recreation	16-CIP-R003	3	10,000
<b>Total for 2024</b>				8,641,000
<b>2025</b>				
City Hall- Site Landscaping Improvement	City Hall Administration	08-CIP-CH011	n/a	100,000
Pavilion - Mezzanine Flooring Replacement	Pavilion	20-CIP-PV333	3	90,000
City Hall Police Station Rooftop	Police	08-CIP-PD215	n/a	240,000
Public Works - Replace Overhead Doors	Public Works: Bldg/Equip Serv	08-CIP-B023	n/a	90,000
Repair Burnes Park Tennis Courts	Public Works: Parks	21-CIP-P074	n/a	130,000
Residential Street Improvements and Utilities	Public Works: Streets/Traffic	01-CIP-S101	n/a	7,552,000
Pedestrian & Bicycle Access Improvements	Public Works: Streets/Traffic	13-CIP-S040	n/a	100,000
Street Rehabilitation Improvements	Public Works: Streets/Traffic	16-CIP-S041	n/a	475,000
Street Sign Management	Public Works: Streets/Traffic	16-CIP-S042	n/a	20,000
City Street Lighting Upgrades	Public Works: Streets/Traffic	20-CIP-S002	n/a	90,000
Storm Drainage System Maintenance - Alley Repairs	Public Works: Utilities	01-CIP-U002	n/a	28,000
Sewer Lining	Public Works: Utilities	18-CIP-U016	2	65,000
Shady Oak Beach Improvements	Recreation	16-CIP-R003	3	10,000
<b>Total for 2025</b>				8,990,000
<b>2026</b>				
Council Chambers HVAC Unit	City Hall Administration	09-CIP-CH032	n/a	15,000
Activity Ctr - Lounge/Comptr/Lib - Tables & Chairs	Comm Svcs - Activity Center	16-CIP-AC034	n/a	23,500
Repair Play Courts-Interlachen, Elmo & Park Valley	Public Works: Parks	21-CIP-P075	n/a	120,000
Residential Street Improvements and Utilities	Public Works: Streets/Traffic	01-CIP-S101	n/a	7,567,000
County Road 3	Public Works: Streets/Traffic	01-CIP-S104	n/a	2,300,000
Pedestrian & Bicycle Access Improvements	Public Works: Streets/Traffic	13-CIP-S040	n/a	25,000
Street Rehabilitation Improvements	Public Works: Streets/Traffic	16-CIP-S041	n/a	500,000
Street Sign Management	Public Works: Streets/Traffic	16-CIP-S042	n/a	20,000
City Street Lighting Upgrades	Public Works: Streets/Traffic	20-CIP-S002	n/a	225,000
Minnetonka Mills/5th St N Signal Replacement	Public Works: Streets/Traffic	20-CIP-S005	5	600,000
Storm Drainage System Maintenance - Alley Repairs	Public Works: Utilities	01-CIP-U002	n/a	29,000
Sewer Lining	Public Works: Utilities	18-CIP-U016	2	75,000
Shady Oak Beach Improvements	Recreation	16-CIP-R003	3	10,000
<b>Total for 2026</b>				11,509,500

<b>Project Name</b>	<b>Department</b>	<b>Project #</b>	<b>Priority</b>	<b>Project Cost</b>
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**GRAND TOTAL**

44,822,591

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City of Hopkins, MN - CIP  
**CAPITAL IMPROVEMENT PLAN**  
**2022 thru 2026**

**DEPARTMENT SUMMARY**

<b>Department</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
City Hall Administration				100,000	15,000	115,000
Comm Svcs - Activity Center	71,400	335,000			23,500	429,900
Comm Svcs - Arts Center	136,191	175,000	10,000			321,191
Fire	45,000		82,000			127,000
Pavilion	88,000	95,000	105,000	90,000		378,000
Police				240,000		240,000
Public Works: Bldg/Equip Serv		55,000		90,000		145,000
Public Works: Parks	160,000	190,000	70,000	130,000	120,000	670,000
Public Works: Streets/Traffic	2,930,000	7,253,000	8,277,000	8,237,000	11,237,000	37,934,000
Public Works: Utilities	4,032,500	81,000	87,000	93,000	104,000	4,397,500
Recreation	25,000	10,000	10,000	10,000	10,000	65,000
<b>TOTAL</b>	<b>7,488,091</b>	<b>8,194,000</b>	<b>8,641,000</b>	<b>8,990,000</b>	<b>11,509,500</b>	<b>44,822,591</b>

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City of Hopkins, MN - CIP  
**CAPITAL IMPROVEMENT PLAN**  
 2022 thru 2026

**PROJECTS BY DEPARTMENT**

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
<b>City Hall Administration</b>								
City Hall- Site Landscaping Improvement	08-CIP-CH011	n/a				100,000		100,000
Council Chambers HVAC Unit	09-CIP-CH032	n/a					15,000	15,000
<b>City Hall Administration Total</b>						100,000	15,000	115,000
<b>Comm Svcs - Activity Center</b>								
Activity Center - Rasperry Room Roof Replacement	08-CIP-AC024	n/a		80,000				80,000
Activity Center - Lower Roof Replacement	09-CIP-AC031	n/a		80,000				80,000
Activity Ctr - Lounge/Comptr/Lib - Tables & Chairs	16-CIP-AC034	n/a					23,500	23,500
Activity Center - Facility Improvements	19-CIP-AC045	n/a	10,000	175,000				185,000
Activity Center - Gym Acoustical Panels	19-CIP-AC048	n/a	15,000					15,000
Activity Center - Replace Carpeting in Common Area	21-CIP-AC049	2	18,200					18,200
Activity Center - Recover Chairs	21-CIP-AC050	2	10,000					10,000
Activity Center - Painting Common Areas	21-CIP-AC051	2	18,200					18,200
<b>Comm Svcs - Activity Center Total</b>			71,400	335,000			23,500	429,900
<b>Comm Svcs - Arts Center</b>								
Arts Center - Paint Theatre	14-CIP-AR003	2	24,086					24,086
Arts Center - Outdoor Signage/lighting	19-CIP-AR002	2	10,000	25,000	10,000			45,000
Arts Center - Tile Flooring	19-CIP-AR003	1	18,000					18,000
Arts Center - Key Card Exterior & Interior Access	19-CIP-AR005	2	20,000					20,000
Arts Center - Fire Panel	19-CIP-AR006	2	30,000					30,000
Arts Center - Roof Replacement	19-CIP-AR007	2		150,000				150,000
Arts Center - Green Room & West Hallway Carpeting	21-CIP-AR002	2	16,010					16,010
Arts Center - Replace JC Studio Flooring	21-CIP-AR003	1	18,095					18,095
<b>Comm Svcs - Arts Center Total</b>			136,191	175,000	10,000			321,191
<b>Fire</b>								
Fire Station: Replace 25 Ton AHU	08-CIP-B121	n/a			82,000			82,000
Fire Station - Replace Boilers	08-CIP-FD123	n/a	45,000					45,000
<b>Fire Total</b>			45,000		82,000			127,000
<b>Pavilion</b>								
Pavilion - Indoor Turf System Replacement	19-CIP-PV330	2		95,000				95,000
Pavilion - Arena Lighting Replacement	19-CIP-PV331	2	18,000					18,000
Pavilion - Pav/Cent Park Sound System	19-CIP-PV332	2	70,000					70,000
Pavilion - Mezzanine Flooring Replacement	20-CIP-PV333	3				90,000		90,000
Pavilion - Arena Exit Door Replacement	20-CIP-PV334	3			105,000			105,000
<b>Pavilion Total</b>			88,000	95,000	105,000	90,000		378,000
<b>Police</b>								
City Hall Police Station Rooftop	08-CIP-PD215	n/a				240,000		240,000

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
<b>Police Total</b>						240,000		240,000
<b>Public Works: Bldg/Equip Serv</b>								
Public Works - Replace Overhead Doors	08-CIP-B023	n/a				90,000		90,000
907 Mainstreet (HHS) Windows & Front/Back Door	21-CIP-B101	5		55,000				55,000
<b>Public Works: Bldg/Equip Serv Total</b>				55,000		90,000		145,000
<b>Public Works: Parks</b>								
Improve Courts at Oakes Park and Cottageville Park	13-CIP-P044	n/a		190,000				190,000
Central Park Picnic Shelters Rehab	20-CIP-P071	n/a	60,000					60,000
Central Park East Play Equipment Replacement	20-CIP-P072	n/a	100,000					100,000
Repair Valley Park Basketball Court	21-CIP-P073	n/a			70,000			70,000
Repair Burnes Park Tennis Courts	21-CIP-P074	n/a				130,000		130,000
Repair Play Courts-Interlachen, Elmo & Park Valley	21-CIP-P075	n/a					120,000	120,000
<b>Public Works: Parks Total</b>			160,000	190,000	70,000	130,000	120,000	670,000
<b>Public Works: Streets/Traffic</b>								
Residential Street Improvements and Utilities	01-CIP-S101	n/a	2,375,000	6,493,000	7,542,000	7,552,000	7,567,000	31,529,000
County Road 3	01-CIP-S104	n/a					2,300,000	2,300,000
Pedestrian & Bicycle Access Improvements	13-CIP-S040	n/a	25,000	25,000	25,000	100,000	25,000	200,000
Street Rehabilitation Improvements	16-CIP-S041	n/a	400,000	425,000	450,000	475,000	500,000	2,250,000
Street Sign Management	16-CIP-S042	n/a	20,000	20,000	20,000	20,000	20,000	100,000
Central Business District Lighting Upgrades	20-CIP-S001	n/a		100,000	40,000			140,000
City Street Lighting Upgrades	20-CIP-S002	n/a	110,000	190,000	200,000	90,000	225,000	815,000
Minnnetonka Mills/5th St N Signal Replacement	20-CIP-S005	5					600,000	600,000
<b>Public Works: Streets/Traffic Total</b>			2,930,000	7,253,000	8,277,000	8,237,000	11,237,000	37,934,000
<b>Public Works: Utilities</b>								
Storm Drainage System Maintenance - Alley Repairs	01-CIP-U002	n/a	25,000	26,000	27,000	28,000	29,000	135,000
Sewer Lining	18-CIP-U016	2	52,500	55,000	60,000	65,000	75,000	307,500
Trunk Water Main Rehabilitation	19-CIP-U017	2	3,955,000					3,955,000
<b>Public Works: Utilities Total</b>			4,032,500	81,000	87,000	93,000	104,000	4,397,500
<b>Recreation</b>								
Shady Oak Beach Improvements	16-CIP-R003	3	25,000	10,000	10,000	10,000	10,000	65,000
<b>Recreation Total</b>			25,000	10,000	10,000	10,000	10,000	65,000
<b>GRAND TOTAL</b>			7,488,091	8,194,000	8,641,000	8,990,000	11,509,500	44,822,591

City of Hopkins, MN - CIP  
**CAPITAL IMPROVEMENT PLAN**  
**2022 thru 2026**

**FUNDING SOURCE SUMMARY**

<b>Source</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
AC - Arts Center Fund	136,191	175,000	10,000			321,191
CI - Capital Improvement Fund	116,400	390,000	82,000	358,000	38,500	984,900
GU - Other Governmental Units	16,800	6,700	6,700	6,700	1,606,700	1,643,600
MS - Municipal State Aid Streets					700,000	700,000
PA - Pavilion Fund	88,000	95,000	105,000	90,000		378,000
PDF- Park Dedication Fund	168,200	193,300	73,300	133,300	123,300	691,400
PI - PIR/General Obligation Bonds	1,655,000	2,930,000	3,620,000	3,580,000	4,270,000	16,055,000
RF - Refuse Fund				18,000		18,000
SA - Special Assessment	500,000	1,050,000	1,006,000	1,006,000	1,006,000	4,568,000
SF - Sanitary Sewer Fund	947,500	1,418,000	1,587,000	1,610,000	1,602,000	7,164,500
SU - Storm Sewer Fund	410,000	506,000	627,000	646,000	639,000	2,828,000
WF - Water Fund	3,450,000	1,430,000	1,524,000	1,542,000	1,524,000	9,470,000
<b>GRAND TOTAL</b>	<b>7,488,091</b>	<b>8,194,000</b>	<b>8,641,000</b>	<b>8,990,000</b>	<b>11,509,500</b>	<b>44,822,591</b>

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City of Hopkins, MN - CIP  
**CAPITAL IMPROVEMENT PLAN**  
 2022 thru 2026

**PROJECTS BY FUNDING SOURCE**

Source	Project #	Priority	2022	2023	2024	2025	2026	Total
<b>AC - Arts Center Fund</b>								
Arts Center - Paint Theatre	14-CIP-AR003	2	24,086					24,086
Arts Center - Outdoor Signage/lighting	19-CIP-AR002	2	10,000	25,000	10,000			45,000
Arts Center - Tile Flooring	19-CIP-AR003	1	18,000					18,000
Arts Center - Key Card Exterior & Interior Access	19-CIP-AR005	2	20,000					20,000
Arts Center - Fire Panel	19-CIP-AR006	2	30,000					30,000
Arts Center - Roof Replacement	19-CIP-AR007	2		150,000				150,000
Arts Center - Green Room & West Hallway Carpeting	21-CIP-AR002	2	16,010					16,010
Arts Center - Replace JC Studio Flooring	21-CIP-AR003	1	18,095					18,095
<b>AC - Arts Center Fund Total</b>			136,191	175,000	10,000			321,191
<b>CI - Capital Improvement Fund</b>								
Activity Center - Raspberry Room Roof Replacement	08-CIP-AC024	n/a		80,000				80,000
Public Works - Replace Overhead Doors	08-CIP-B023	n/a				18,000		18,000
Fire Station: Replace 25 Ton AHU	08-CIP-B121	n/a			82,000			82,000
City Hall- Site Landscaping Improvement	08-CIP-CH011	n/a				100,000		100,000
Fire Station - Replace Boilers	08-CIP-FD123	n/a	45,000					45,000
City Hall Police Station Rooftop	08-CIP-PD215	n/a				240,000		240,000
Activity Center - Lower Roof Replacement	09-CIP-AC031	n/a		80,000				80,000
Council Chambers HVAC Unit	09-CIP-CH032	n/a					15,000	15,000
Activity Ctr - Lounge/Comptr/Lib - Tables & Chairs	16-CIP-AC034	n/a					23,500	23,500
Activity Center - Facility Improvements	19-CIP-AC045	n/a	10,000	175,000				185,000
Activity Center - Gym Acoustical Panels	19-CIP-AC048	n/a	15,000					15,000
Activity Center - Replace Carpeting in Common Area	21-CIP-AC049	2	18,200					18,200
Activity Center - Recover Chairs	21-CIP-AC050	2	10,000					10,000
Activity Center - Painting Common Areas	21-CIP-AC051	2	18,200					18,200
907 Mainstreet (HHS) Windows & Front/Back Door	21-CIP-B101	5		55,000				55,000
<b>CI - Capital Improvement Fund Total</b>			116,400	390,000	82,000	358,000	38,500	984,900
<b>GU - Other Governmental Units</b>								
County Road 3	01-CIP-S104	n/a					1,600,000	1,600,000
Shady Oak Beach Improvements	16-CIP-R003	3	16,800	6,700	6,700	6,700	6,700	43,600
<b>GU - Other Governmental Units Total</b>			16,800	6,700	6,700	6,700	1,606,700	1,643,600
<b>MS - Municipal State Aid Streets</b>								
County Road 3	01-CIP-S104	n/a					700,000	700,000
<b>MS - Municipal State Aid Streets Total</b>							700,000	700,000
<b>PA - Pavilion Fund</b>								
Pavilion - Indoor Turf System Replacement	19-CIP-PV330	2		95,000				95,000

Source	Project #	Priority	2022	2023	2024	2025	2026	Total
Pavilion - Arena Lighting Replacement	19-CIP-PV331	2	18,000					18,000
Pavilion - Pav/Cent Park Sound System	19-CIP-PV332	2	70,000					70,000
Pavilion - Mezzanine Flooring Replacement	20-CIP-PV333	3				90,000		90,000
Pavilion - Arena Exit Door Replacement	20-CIP-PV334	3			105,000			105,000
<b>PA - Pavilion Fund Total</b>			88,000	95,000	105,000	90,000		378,000

### PDF - Park Dedication Fund

Improve Courts at Oakes Park and Cottageville Park	13-CIP-P044	n/a		190,000				190,000
Shady Oak Beach Improvements	16-CIP-R003	3	8,200	3,300	3,300	3,300	3,300	21,400
Central Park Picnic Shelters Rehab	20-CIP-P071	n/a	60,000					60,000
Central Park East Play Equipment Replacement	20-CIP-P072	n/a	100,000					100,000
Repair Valley Park Basketball Court	21-CIP-P073	n/a			70,000			70,000
Repair Burnes Park Tennis Courts	21-CIP-P074	n/a				130,000		130,000
Repair Play Courts-Interlachen, Elmo & Park Valley	21-CIP-P075	n/a					120,000	120,000
<b>PDF - Park Dedication Fund Total</b>			168,200	193,300	73,300	133,300	123,300	691,400

### PI - PIR/General Obligation Bonds

Residential Street Improvements and Utilities	01-CIP-S101	n/a	650,000	2,170,000	2,885,000	2,895,000	2,910,000	11,510,000
Pedestrian & Bicycle Access Improvements	13-CIP-S040	n/a	25,000	25,000	25,000	100,000	25,000	200,000
Street Rehabilitation Improvements	16-CIP-S041	n/a	400,000	425,000	450,000	475,000	500,000	2,250,000
Street Sign Management	16-CIP-S042	n/a	20,000	20,000	20,000	20,000	20,000	100,000
Trunk Water Main Rehabilitation	19-CIP-U017	2	450,000					450,000
Central Business District Lighting Upgrades	20-CIP-S001	n/a		100,000	40,000			140,000
City Street Lighting Upgrades	20-CIP-S002	n/a	110,000	190,000	200,000	90,000	225,000	815,000
Minnetonka Mills/5th St N Signal Replacement	20-CIP-S005	5					590,000	590,000
<b>PI - PIR/General Obligation Bonds Total</b>			1,655,000	2,930,000	3,620,000	3,580,000	4,270,000	16,055,000

### RF - Refuse Fund

Public Works - Replace Overhead Doors	08-CIP-B023	n/a				18,000		18,000
<b>RF - Refuse Fund Total</b>						18,000		18,000

### SA - Special Assessment

Residential Street Improvements and Utilities	01-CIP-S101	n/a	500,000	1,050,000	1,006,000	1,006,000	1,006,000	4,568,000
<b>SA - Special Assessment Total</b>			500,000	1,050,000	1,006,000	1,006,000	1,006,000	4,568,000

### SF - Sanitary Sewer Fund

Residential Street Improvements and Utilities	01-CIP-S101	n/a	500,000	1,363,000	1,527,000	1,527,000	1,527,000	6,444,000
Public Works - Replace Overhead Doors	08-CIP-B023	n/a				18,000		18,000
Sewer Lining	18-CIP-U016	2	52,500	55,000	60,000	65,000	75,000	307,500
Trunk Water Main Rehabilitation	19-CIP-U017	2	395,000					395,000
<b>SF - Sanitary Sewer Fund Total</b>			947,500	1,418,000	1,587,000	1,610,000	1,602,000	7,164,500

### SU - Storm Sewer Fund

Residential Street Improvements and Utilities	01-CIP-S101	n/a	225,000	480,000	600,000	600,000	600,000	2,505,000
Storm Drainage System Maintenance - Alley Repairs	01-CIP-U002	n/a	25,000	26,000	27,000	28,000	29,000	135,000
Public Works - Replace Overhead Doors	08-CIP-B023	n/a				18,000		18,000

<b>Source</b>	<b>Project #</b>	<b>Priority</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
Trunk Water Main Rehabilitation	19-CIP-U017	2	160,000					160,000
Minnetonka Mills/5th St N Signal Replacement	20-CIP-S005	5					10,000	10,000
<b>SU - Storm Sewer Fund Total</b>			410,000	506,000	627,000	646,000	639,000	2,828,000
<b>WF - Water Fund</b>								
Residential Street Improvements and Utilities	01-CIP-S101	n/a	500,000	1,430,000	1,524,000	1,524,000	1,524,000	6,502,000
Public Works - Replace Overhead Doors	08-CIP-B023	n/a				18,000		18,000
Trunk Water Main Rehabilitation	19-CIP-U017	2	2,950,000					2,950,000
<b>WF - Water Fund Total</b>			3,450,000	1,430,000	1,524,000	1,542,000	1,524,000	9,470,000
<b>GRAND TOTAL</b>			7,488,091	8,194,000	8,641,000	8,990,000	11,509,500	44,822,591

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**City of Hopkins, MN - ERP**  
**EQUIPMENT REPLACEMENT PLAN**  
**2022 thru 2026**

**PROJECTS BY YEAR**

<b>Project Name</b>	<b>Department</b>	<b>Project #</b>	<b>Priority</b>	<b>Project Cost</b>
<b>2022</b>				
Activity Center - Kitchen Storage	Comm Svcs - Activity Center	01-ERP-0038	5	17,000
Activity Center - Replace Sanitizer/Heat Booster	Comm Svcs - Activity Center	01-ERP-0042	2	20,000
Art Center Jaycee Studio Audio Visual	Comm Svcs - Arts Center	01-ERP-1105	n/a	13,500
CH - Network Server	Comm Svcs - IT	01-ERP-0003	n/a	25,000
Computers	Comm Svcs - IT	01-ERP-0006	n/a	34,729
Network Infrastructure Upgrade	Comm Svcs - IT	01-ERP-0009	n/a	0
IT - Office 365	Comm Svcs - IT	01-ERP-0017	n/a	44,000
IT - Patching Automation Software	Comm Svcs - IT	01-ERP-0020	1	10,000
IT - Windows 10 Enterprise Upgrade	Comm Svcs - IT	01-ERP-0022	n/a	42,000
IT - Sandbox Security Appliance	Comm Svcs - IT	01-ERP-0024	n/a	45,000
PD - Network Server	Comm Svcs - IT	01-ERP-0211	n/a	25,000
Quick Attack Pumper/Rescue (Rescue 8)	Fire	01-ERP-0105	n/a	771,000
Fire - Fire Helmets	Fire	01-ERP-0126	n/a	16,000
HRA Copier	HRA	01-ERP-0401	n/a	16,500
Marked Patrol Vehicles (7)	Police	01-ERP-0200	n/a	110,000
PSO - Utility 4x4	Police	01-ERP-0203	n/a	72,100
Police Equipment	Police	01-ERP-0227	n/a	25,000
1 Ton Dump Truck (2)	Public Works: Streets/Traffic	01-ERP-0303	n/a	53,400
Single Axle Dump Truck (2)	Public Works: Streets/Traffic	01-ERP-0305	n/a	225,000
Skid Loader (2)	Public Works: Streets/Traffic	01-ERP-0309	n/a	50,000
Generator (2)	Sewer	01-ERP-0555	n/a	43,000
Sewer Televising Camera and Van	Sewer	01-ERP-0560	1	180,000
<b>Total for 2022</b>				<b>1,838,229</b>
<b>2023</b>				
Activity Center - Kitchen Storage	Comm Svcs - Activity Center	01-ERP-0038	5	12,000
CH - Network Server	Comm Svcs - IT	01-ERP-0003	n/a	26,250
Telephone System	Comm Svcs - IT	01-ERP-0004	n/a	89,600
Computers	Comm Svcs - IT	01-ERP-0006	n/a	36,465
Backup Server	Comm Svcs - IT	01-ERP-0015	n/a	72,120
IT - Office 365	Comm Svcs - IT	01-ERP-0017	n/a	44,000
IT - Patching Automation Software	Comm Svcs - IT	01-ERP-0020	1	10,000
IT - Windows 10 Enterprise Upgrade	Comm Svcs - IT	01-ERP-0022	n/a	42,000
PD - Network Server	Comm Svcs - IT	01-ERP-0211	n/a	26,250
Extrication Tool (1)	Fire	01-ERP-0109	n/a	32,000
Fire - Lucus Device	Fire	01-ERP-0127	n/a	18,000
Fire - Station Alerting System	Fire	01-ERP-0131	n/a	55,000
4x4 3/4 Ton Truck	HRA	01-ERP-0400	n/a	41,100
Marked Patrol Vehicles (7)	Police	01-ERP-0200	n/a	117,400
Tactical Ballistic Vests / Helmets - SWAT	Police	01-ERP-0214	3	76,512
Police - Portable Radios	Police	01-ERP-0215	n/a	290,000
Taser Replacement	Police	01-ERP-0217	n/a	90,000
Building Video Server	Police	01-ERP-0218	n/a	22,000
1/2 Ton Pickup Truck	Public Works: Parks/Forestry	01-ERP-0800	n/a	35,400

Project Name	Department	Project #	Priority	Project Cost
Log Truck	Public Works: Parks/Forestry	01-ERP-0804	n/a	163,600
4x4 1/2 Ton Pickup with Plow	Public Works: Streets/Traffic	01-ERP-0300	n/a	28,900
1 Ton Traffic Boom Truck	Public Works: Streets/Traffic	01-ERP-0304	n/a	136,400
<b>Total for 2023</b>				1,464,997

### 2024

Art Center Theater Projection Screen	Comm Svcs - Arts Center	01-ERP-1107	2	6,700
CH - Network Server	Comm Svcs - IT	01-ERP-0003	n/a	27,037
Computers	Comm Svcs - IT	01-ERP-0006	n/a	37,559
Core Network Switch	Comm Svcs - IT	01-ERP-0012	n/a	20,000
IT - Office 365	Comm Svcs - IT	01-ERP-0017	n/a	45,320
IT - Patching Automation Software	Comm Svcs - IT	01-ERP-0020	1	10,000
IT - Windows 10 Enterprise Upgrade	Comm Svcs - IT	01-ERP-0022	n/a	63,000
PD - Network Server	Comm Svcs - IT	01-ERP-0211	n/a	27,038
Pavilion - Floor Scrubber	Pavilion	01-ERP-1003	n/a	11,600
Marked Patrol Vehicles (7)	Police	01-ERP-0200	n/a	117,400
Squad Car Camera Systems/ Body Worn Camera	Police	01-ERP-0212	n/a	160,000
Squad Computers	Police	01-ERP-0220	n/a	90,000
Records Management System	Police	01-ERP-0221	n/a	150,000
Trailer Flatbed	Public Works: Parks/Forestry	01-ERP-0814	n/a	10,000
1 Ton Dump Truck (2)	Public Works: Streets/Traffic	01-ERP-0303	n/a	49,500
Front End Loaders (2)	Public Works: Streets/Traffic	01-ERP-0308	n/a	268,600
<b>Total for 2024</b>				1,093,754

### 2025

Art Center Floor Scrubber	Comm Svcs - Arts Center	01-ERP-1109	n/a	10,800
CH - Network Server	Comm Svcs - IT	01-ERP-0003	n/a	27,849
Financial Software - Various Depts.	Comm Svcs - IT	01-ERP-0005	n/a	315,000
Computers	Comm Svcs - IT	01-ERP-0006	n/a	38,686
Distribution Network Switches	Comm Svcs - IT	01-ERP-0014	n/a	57,000
IT - Office 365	Comm Svcs - IT	01-ERP-0017	n/a	46,680
IT - Patching Automation Software	Comm Svcs - IT	01-ERP-0020	1	10,300
PD - Network Server	Comm Svcs - IT	01-ERP-0211	n/a	27,849
Electronic Inspections Processing	Community Services	01-ERP-0052	2	16,231
Self Contained Breathing Apparatus (SCBA) (45)	Fire	01-ERP-0108	n/a	250,000
Thermal Imaging Camera (2)	Fire	01-ERP-0112	n/a	16,180
Fire Radios - Portable and Mobile Devices	Fire	01-ERP-0125	n/a	386,000
Marked Patrol Vehicles (7)	Police	01-ERP-0200	n/a	117,400
Sergeant's Vehicle	Police	01-ERP-0201	n/a	64,154
Police Equipment	Police	01-ERP-0227	n/a	25,000
Refuse Truck (RAP-R) (2)	Refuse	01-ERP-0900	n/a	275,200
<b>Total for 2025</b>				1,684,329

### 2026

Activity Center - Floor Scrubber	Comm Svcs - Activity Center	01-ERP-0035	n/a	6,700
Art Center Kitchen Catering Equipment	Comm Svcs - Arts Center	01-ERP-1102	n/a	7,100
CH - Network Server	Comm Svcs - IT	01-ERP-0003	n/a	28,684
Computers	Comm Svcs - IT	01-ERP-0006	n/a	39,847
Backup Server	Comm Svcs - IT	01-ERP-0015	n/a	78,808
IT - Office 365	Comm Svcs - IT	01-ERP-0017	n/a	48,080
IT - Patching Automation Software	Comm Svcs - IT	01-ERP-0020	1	10,609
IT - Sandbox Security Appliance	Comm Svcs - IT	01-ERP-0024	n/a	45,000
PD - Network Server	Comm Svcs - IT	01-ERP-0211	n/a	28,684
Emergency Preparedness Sirens	Fire	01-ERP-0113	n/a	38,500

<b>Project Name</b>	<b>Department</b>	<b>Project #</b>	<b>Priority</b>	<b>Project Cost</b>
Fire - Station Alerting System	Fire	01-ERP-0131	n/a	75,000
Pavilion Ice Resurfacers	Pavilion	01-ERP-1000	n/a	165,000
Pavilion - Electric Ice Edger	Pavilion	01-ERP-1001	n/a	8,900
Pavilion Arena Scoreboard	Pavilion	01-ERP-1002	n/a	12,000
Marked Patrol Vehicles (7)	Police	01-ERP-0200	n/a	128,000
PSO / Parking Enforcement Vehicle	Police	01-ERP-0202	n/a	60,000
PSO - Utility 4x4	Police	01-ERP-0203	n/a	86,100
Building Video Server	Police	01-ERP-0218	n/a	17,000
4X4 3/4 Ton Truck	Public Works: Bldg/Equip Serv	01-ERP-0710	n/a	42,100
Riding Mowers (2)	Public Works: Parks/Forestry	01-ERP-0808	1	17,700
Toolcat	Public Works: Parks/Forestry	01-ERP-0816	n/a	80,200
Sign Machine (Traffic)	Public Works: Streets/Traffic	01-ERP-0317	n/a	18,100
3/4 Ton Utility Truck	Sewer	01-ERP-0551	n/a	45,200
3/4 Ton Utility Truck	Water	01-ERP-0501	n/a	46,900
<b>Total for 2026</b>				1,134,212
<b>GRAND TOTAL</b>				7,215,521

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City of Hopkins, MN - ERP  
**EQUIPMENT REPLACEMENT PLAN**  
**2022 thru 2026**

**DEPARTMENT SUMMARY**

<b>Department</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
Comm Svcs - Activity Center	37,000	12,000			6,700	55,700
Comm Svcs - Arts Center	13,500		6,700	10,800	7,100	38,100
Comm Svcs - IT	225,729	346,685	229,954	523,364	279,712	1,605,444
Community Services				16,231		16,231
Fire	787,000	105,000		652,180	113,500	1,657,680
HRA	16,500	41,100				57,600
Pavilion			11,600		185,900	197,500
Police	207,100	595,912	517,400	206,554	291,100	1,818,066
Public Works: Bldg/Equip Serv					42,100	42,100
Public Works: Parks/Forestry		199,000	10,000		97,900	306,900
Public Works: Streets/Traffic	328,400	165,300	318,100		18,100	829,900
Refuse				275,200		275,200
Sewer	223,000				45,200	268,200
Water					46,900	46,900
<b>TOTAL</b>	<b>1,838,229</b>	<b>1,464,997</b>	<b>1,093,754</b>	<b>1,684,329</b>	<b>1,134,212</b>	<b>7,215,521</b>

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City of Hopkins, MN - ERP  
**EQUIPMENT REPLACEMENT PLAN**  
 2022 thru 2026

**PROJECTS BY DEPARTMENT**

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
<b>Comm Svcs - Activity Center</b>								
Activity Center - Floor Scrubber	01-ERP-0035	n/a					6,700	6,700
Activity Center - Kitchen Storage	01-ERP-0038	5	17,000	12,000				29,000
Activity Center - Replace Sanitizer/Heat Booster	01-ERP-0042	2	20,000					20,000
<b>Comm Svcs - Activity Center Total</b>			37,000	12,000			6,700	55,700
<b>Comm Svcs - Arts Center</b>								
Art Center Kitchen Catering Equipment	01-ERP-1102	n/a					7,100	7,100
Art Center Jaycee Studio Audio Visual	01-ERP-1105	n/a	13,500					13,500
Art Center Theater Projection Screen	01-ERP-1107	2			6,700			6,700
Art Center Floor Scrubber	01-ERP-1109	n/a				10,800		10,800
<b>Comm Svcs - Arts Center Total</b>			13,500		6,700	10,800	7,100	38,100
<b>Comm Svcs - IT</b>								
CH - Network Server	01-ERP-0003	n/a	25,000	26,250	27,037	27,849	28,684	134,820
Telephone System	01-ERP-0004	n/a		89,600				89,600
Financial Software - Various Depts.	01-ERP-0005	n/a				315,000		315,000
Computers	01-ERP-0006	n/a	34,729	36,465	37,559	38,686	39,847	187,286
Network Infrastructure Upgrade	01-ERP-0009	n/a	0					0
Core Network Switch	01-ERP-0012	n/a			20,000			20,000
Distribution Network Switches	01-ERP-0014	n/a				57,000		57,000
Backup Server	01-ERP-0015	n/a		72,120			78,808	150,928
IT - Office 365	01-ERP-0017	n/a	44,000	44,000	45,320	46,680	48,080	228,080
IT - Patching Automation Software	01-ERP-0020	1	10,000	10,000	10,000	10,300	10,609	50,909
IT - Windows 10 Enterprise Upgrade	01-ERP-0022	n/a	42,000	42,000	63,000			147,000
IT - Sandbox Security Appliance	01-ERP-0024	n/a	45,000				45,000	90,000
PD - Network Server	01-ERP-0211	n/a	25,000	26,250	27,038	27,849	28,684	134,821
<b>Comm Svcs - IT Total</b>			225,729	346,685	229,954	523,364	279,712	1,605,444
<b>Community Services</b>								
Electronic Inspections Processing	01-ERP-0052	2				16,231		16,231
<b>Community Services Total</b>						16,231		16,231
<b>Fire</b>								
Quick Attack Pumper/Rescue (Rescue 8)	01-ERP-0105	n/a	771,000					771,000
Self Contained Breathing Apparatus (SCBA) (45)	01-ERP-0108	n/a				250,000		250,000
Extrication Tool (1)	01-ERP-0109	n/a		32,000				32,000
Thermal Imaging Camera (2)	01-ERP-0112	n/a				16,180		16,180
Emergency Preparedness Sirens	01-ERP-0113	n/a					38,500	38,500
Fire Radios - Portable and Mobile Devices	01-ERP-0125	n/a				386,000		386,000
Fire - Fire Helmets	01-ERP-0126	n/a	16,000					16,000
Fire - Lucus Device	01-ERP-0127	n/a		18,000				18,000
Fire - Station Alerting System	01-ERP-0131	n/a		55,000			75,000	130,000

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
<b>Fire Total</b>			787,000	105,000		652,180	113,500	1,657,680
<b>HRA</b>								
4x4 3/4 Ton Truck	01-ERP-0400	n/a		41,100				41,100
HRA Copier	01-ERP-0401	n/a	16,500					16,500
<b>HRA Total</b>			16,500	41,100				57,600
<b>Pavilion</b>								
Pavilion Ice Resurfacers	01-ERP-1000	n/a					165,000	165,000
Pavilion - Electric Ice Edger	01-ERP-1001	n/a					8,900	8,900
Pavilion Arena Scoreboard	01-ERP-1002	n/a					12,000	12,000
Pavilion - Floor Scrubber	01-ERP-1003	n/a			11,600			11,600
<b>Pavilion Total</b>					11,600		185,900	197,500
<b>Police</b>								
Marked Patrol Vehicles (7)	01-ERP-0200	n/a	110,000	117,400	117,400	117,400	128,000	590,200
Sergeant's Vehicle	01-ERP-0201	n/a				64,154		64,154
PSO / Parking Enforcement Vehicle	01-ERP-0202	n/a					60,000	60,000
PSO - Utility 4x4	01-ERP-0203	n/a	72,100				86,100	158,200
Squad Car Camera Systems/ Body Worn Camera	01-ERP-0212	n/a			160,000			160,000
Tactical Ballistic Vests / Helmets - SWAT	01-ERP-0214	3		76,512				76,512
Police - Portable Radios	01-ERP-0215	n/a		290,000				290,000
Taser Replacement	01-ERP-0217	n/a		90,000				90,000
Building Video Server	01-ERP-0218	n/a		22,000			17,000	39,000
Squad Computers	01-ERP-0220	n/a			90,000			90,000
Records Management System	01-ERP-0221	n/a			150,000			150,000
Police Equipment	01-ERP-0227	n/a	25,000			25,000		50,000
<b>Police Total</b>			207,100	595,912	517,400	206,554	291,100	1,818,066
<b>Public Works: Bldg/Equip Serv</b>								
4X4 3/4 Ton Truck	01-ERP-0710	n/a					42,100	42,100
<b>Public Works: Bldg/Equip Serv Total</b>							42,100	42,100
<b>Public Works: Parks/Forestry</b>								
1/2 Ton Pickup Truck	01-ERP-0800	n/a		35,400				35,400
Log Truck	01-ERP-0804	n/a		163,600				163,600
Riding Mowers (2)	01-ERP-0808	1					17,700	17,700
Trailer Flatbed	01-ERP-0814	n/a			10,000			10,000
Toolcat	01-ERP-0816	n/a					80,200	80,200
<b>Public Works: Parks/Forestry Total</b>				199,000	10,000		97,900	306,900
<b>Public Works: Streets/Traffic</b>								
4x4 1/2 Ton Pickup with Plow	01-ERP-0300	n/a		28,900				28,900
1 Ton Dump Truck (2)	01-ERP-0303	n/a	53,400		49,500			102,900
1 Ton Traffic Boom Truck	01-ERP-0304	n/a		136,400				136,400
Single Axle Dump Truck (2)	01-ERP-0305	n/a	225,000					225,000
Front End Loaders (2)	01-ERP-0308	n/a			268,600			268,600
Skid Loader (2)	01-ERP-0309	n/a	50,000					50,000
Sign Machine (Traffic)	01-ERP-0317	n/a					18,100	18,100
<b>Public Works: Streets/Traffic Total</b>			328,400	165,300	318,100		18,100	829,900

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
<b>Refuse</b>								
Refuse Truck (RAP-R) (2)	01-ERP-0900	n/a				275,200		275,200
<b>Refuse Total</b>						275,200		275,200
<b>Sewer</b>								
3/4 Ton Utility Truck	01-ERP-0551	n/a					45,200	45,200
Generator (2)	01-ERP-0555	n/a	43,000					43,000
Sewer Televising Camera and Van	01-ERP-0560	1	180,000					180,000
<b>Sewer Total</b>			223,000				45,200	268,200
<b>Water</b>								
3/4 Ton Utility Truck	01-ERP-0501	n/a					46,900	46,900
<b>Water Total</b>							46,900	46,900
<b>GRAND TOTAL</b>			1,838,229	1,464,997	1,093,754	1,684,329	1,134,212	7,215,521

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City of Hopkins, MN - ERP  
***EQUIPMENT REPLACEMENT PLAN***  
**2022 thru 2026**

**FUNDING SOURCE SUMMARY**

<b>Source</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
AC - Arts Center Fund	13,500		6,700	10,800	7,100	38,100
Equipment Replacement Fund	1,585,229	1,328,497	1,067,454	1,398,329	849,112	6,228,621
HRA - Housing and Redevelopment Authority	16,500	41,100				57,600
PA - Pavilion Fund			11,600		185,900	197,500
PKG - Parking Fund			8,000			8,000
RF - Refuse Fund		81,800		275,200		357,000
SF - Sanitary Sewer Fund	223,000	6,800			45,200	275,000
WF - Water Fund		6,800			46,900	53,700
<b>GRAND TOTAL</b>	<b>1,838,229</b>	<b>1,464,997</b>	<b>1,093,754</b>	<b>1,684,329</b>	<b>1,134,212</b>	<b>7,215,521</b>

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City of Hopkins, MN - ERP  
**EQUIPMENT REPLACEMENT PLAN**  
**2022 thru 2026**

**PROJECTS BY FUNDING SOURCE**

Source	Project #	Priority	2022	2023	2024	2025	2026	Total
<b>AC - Arts Center Fund</b>								
Art Center Kitchen Catering Equipment	01-ERP-1102	n/a					7,100	7,100
Art Center Jaycee Studio Audio Visual	01-ERP-1105	n/a	13,500					13,500
Art Center Theater Projection Screen	01-ERP-1107	2			6,700			6,700
Art Center Floor Scrubber	01-ERP-1109	n/a				10,800		10,800
<b>AC - Arts Center Fund Total</b>			13,500		6,700	10,800	7,100	38,100
<b>Equipment Replacement Fund</b>								
CH - Network Server	01-ERP-0003	n/a	25,000	26,250	27,037	27,849	28,684	134,820
Telephone System	01-ERP-0004	n/a		76,000				76,000
Financial Software - Various Depts.	01-ERP-0005	n/a				315,000		315,000
Computers	01-ERP-0006	n/a	34,729	36,465	37,559	38,686	39,847	187,286
Network Infrastructure Upgrade	01-ERP-0009	n/a	0					0
Core Network Switch	01-ERP-0012	n/a			20,000			20,000
Distribution Network Switches	01-ERP-0014	n/a				57,000		57,000
Backup Server	01-ERP-0015	n/a		72,120			78,808	150,928
IT - Office 365	01-ERP-0017	n/a	44,000	44,000	45,320	46,680	48,080	228,080
IT - Patching Automation Software	01-ERP-0020	1	10,000	10,000	10,000	10,300	10,609	50,909
IT - Windows 10 Enterprise Upgrade	01-ERP-0022	n/a	42,000	42,000	63,000			147,000
IT - Sandbox Security Appliance	01-ERP-0024	n/a	45,000				45,000	90,000
Activity Center - Floor Scrubber	01-ERP-0035	n/a					6,700	6,700
Activity Center - Kitchen Storage	01-ERP-0038	5	17,000	12,000				29,000
Activity Center - Replace Sanitizer/Heat Booster	01-ERP-0042	2	20,000					20,000
Electronic Inspections Processing	01-ERP-0052	2				16,231		16,231
Quick Attack Pumper/Rescue (Rescue 8)	01-ERP-0105	n/a	771,000					771,000
Self Contained Breathing Apparatus (SCBA) (45)	01-ERP-0108	n/a				250,000		250,000
Extrication Tool (1)	01-ERP-0109	n/a		32,000				32,000
Thermal Imaging Camera (2)	01-ERP-0112	n/a				16,180		16,180
Emergency Preparedness Sirens	01-ERP-0113	n/a					38,500	38,500
Fire Radios - Portable and Mobile Devices	01-ERP-0125	n/a				386,000		386,000
Fire - Fire Helmets	01-ERP-0126	n/a	16,000					16,000
Fire - Lucus Device	01-ERP-0127	n/a		18,000				18,000
Fire - Station Alerting System	01-ERP-0131	n/a		55,000			75,000	130,000
Marked Patrol Vehicles (7)	01-ERP-0200	n/a	110,000	117,400	117,400	117,400	128,000	590,200
Sergeant's Vehicle	01-ERP-0201	n/a				64,154		64,154
PSO / Parking Enforcement Vehicle	01-ERP-0202	n/a					60,000	60,000
PSO - Utility 4x4	01-ERP-0203	n/a	72,100				86,100	158,200
PD - Network Server	01-ERP-0211	n/a	25,000	26,250	27,038	27,849	28,684	134,821
Squad Car Camera Systems/ Body Worn Camera	01-ERP-0212	n/a			152,000			152,000
Tactical Ballistic Vests / Helmets - SWAT	01-ERP-0214	3		76,512				76,512
Police - Portable Radios	01-ERP-0215	n/a		290,000				290,000
Taser Replacement	01-ERP-0217	n/a		90,000				90,000
Building Video Server	01-ERP-0218	n/a		22,000			17,000	39,000
Squad Computers	01-ERP-0220	n/a			90,000			90,000

Source	Project #	Priority	2022	2023	2024	2025	2026	Total
Records Management System	01-ERP-0221	n/a			150,000			150,000
Police Equipment	01-ERP-0227	n/a	25,000			25,000		50,000
4x4 1/2 Ton Pickup with Plow	01-ERP-0300	n/a		28,900				28,900
1 Ton Dump Truck (2)	01-ERP-0303	n/a	53,400		49,500			102,900
1 Ton Traffic Boom Truck	01-ERP-0304	n/a		136,400				136,400
Single Axle Dump Truck (2)	01-ERP-0305	n/a	225,000					225,000
Front End Loaders (2)	01-ERP-0308	n/a			268,600			268,600
Skid Loader (2)	01-ERP-0309	n/a	50,000					50,000
Sign Machine (Traffic)	01-ERP-0317	n/a					18,100	18,100
4X4 3/4 Ton Truck	01-ERP-0710	n/a					42,100	42,100
1/2 Ton Pickup Truck	01-ERP-0800	n/a		35,400				35,400
Log Truck	01-ERP-0804	n/a		81,800				81,800
Riding Mowers (2)	01-ERP-0808	1					17,700	17,700
Trailer Flatbed	01-ERP-0814	n/a			10,000			10,000
Toolcat	01-ERP-0816	n/a					80,200	80,200
<b>Equipment Replacement Fund Total</b>			1,585,229	1,328,497	1,067,454	1,398,329	849,112	6,228,621

### **HRA - Housing and Redevelopment A**

4x4 3/4 Ton Truck	01-ERP-0400	n/a		41,100				41,100
HRA Copier	01-ERP-0401	n/a	16,500					16,500
<b>HRA - Housing and Redevelopment Authority Total</b>			16,500	41,100				57,600

### **PA - Pavilion Fund**

Pavilion Ice Resurfacer	01-ERP-1000	n/a					165,000	165,000
Pavilion - Electric Ice Edger	01-ERP-1001	n/a					8,900	8,900
Pavilion Arena Scoreboard	01-ERP-1002	n/a					12,000	12,000
Pavilion - Floor Scrubber	01-ERP-1003	n/a			11,600			11,600
<b>PA - Pavilion Fund Total</b>					11,600		185,900	197,500

### **PKG - Parking Fund**

Squad Car Camera Systems/ Body Worn Camera	01-ERP-0212	n/a			8,000			8,000
<b>PKG - Parking Fund Total</b>					8,000			8,000

### **RF - Refuse Fund**

Log Truck	01-ERP-0804	n/a		81,800				81,800
Refuse Truck (RAP-R) (2)	01-ERP-0900	n/a				275,200		275,200
<b>RF - Refuse Fund Total</b>				81,800		275,200		357,000

### **SF - Sanitary Sewer Fund**

Telephone System	01-ERP-0004	n/a		6,800				6,800
3/4 Ton Utility Truck	01-ERP-0551	n/a					45,200	45,200
Generator (2)	01-ERP-0555	n/a	43,000					43,000
Sewer Televising Camera and Van	01-ERP-0560	1	180,000					180,000
<b>SF - Sanitary Sewer Fund Total</b>			223,000	6,800			45,200	275,000

### **WF - Water Fund**

<b>Source</b>	<b>Project #</b>	<b>Priority</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
Telephone System	01-ERP-0004	n/a		6,800				6,800
3/4 Ton Utility Truck	01-ERP-0501	n/a					46,900	46,900
<b>WF - Water Fund Total</b>				6,800			46,900	53,700
<b>GRAND TOTAL</b>			1,838,229	1,464,997	1,093,754	1,684,329	1,134,212	7,215,521

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