

**HOPKINS CITY COUNCIL
AGENDA
Tuesday, January 5, 2021
7:00 pm**

**THIS AGENDA IS SUBJECT TO CHANGE
UNTIL THE START OF THE CITY COUNCIL MEETING**

Schedule HRA Meeting, 7 p.m. – City Council Meeting immediately following HRA Meeting

I. CALL TO ORDER

II. ADOPT AGENDA

III. PRESENTATIONS

IV. CONSENT AGENDA

1. Minutes of the December 15, 2020 City Council Regular Meeting Proceedings
2. Appointment of Mayor Pro Tempore for 2021; Domeier
3. Designation of Official Newspaper for 2021; Domeier
4. Resolution Approving an Off Sale Intoxicating Liquor License for Vintage Spirits LLC dba Ace Spirits; Domeier
5. Second Reading of Ordinance 2020-1161; Kearney
6. Designation of Official Depositories for 2021; Bishop
7. Ratify Checks Issued in December 2020; Bishop
8. Approve License Agreement – Metro Transit use of Lot 800 as park and ride; Stadler

V. PUBLIC HEARING

VI. OLD BUSINESS

VII. NEW BUSINESS

1. First Reading: St. Joseph's Church Easement Vacation; Lindahl
2. 2021 Mission and Goals – Hopkins City Council; Mornson

VIII. ANNOUNCEMENTS

- Next Regular City Council Meeting: Tuesday, January 19 at 7:00 p.m.

IX. ADJOURN

DUE TO THE COVID-19 HEALTH PANDEMIC, THE CITY COUNCIL'S REGULAR MEETING PLACE IS NOT AVAILABLE TO THE PUBLIC. MEMBERS OF THE PUBLIC WHO DESIRE TO MONITOR THE MEETING REMOTELY OR GIVE INPUT OR TESTIMONY DURING THE MEETING CAN FIND INSTRUCTIONS AT www.hopkinsmn.com/virtualmeetings OR BY CALLING CITY HALL AT 952-548-6302 (DURING NORMAL BUSINESS HOURS 8 AM TO 4:30 PM.)

**HOPKINS CITY COUNCIL
REGULAR MEETING PROCEEDINGS
DECEMBER 15, 2020**

CALL TO ORDER

Pursuant to due call and notice thereof a regular meeting of the Hopkins City Council was held on Tuesday, December 15, 2020 at 7:00 p.m. in the Council Chambers at City Hall, 1010 1st Street South.

Mayor Gadd called the meeting to order with Council Members Brausen, Halverson and Hunke attending. Council Members Beck participated via virtual means. Others attending included City Manager Mornson, Assistant City Manager Lenz, Chief Building Official Kearney, City Clerk Domeier, Community Development Coordinator Youngquist, Director of Public Works Stadler, Police Chief Johnson, Police Services Liaison Buck, Director of Planning and Development Elverum and City Attorney Riggs.

Mayor Gadd provided information on the meeting format and other opening remarks.

ADOPT AGENDA

Motion by Brausen. **Second** by Halverson.

Motion to Adopt the Agenda.

Ayes: Beck, Brausen, Halverson, Hunke, Gadd.

Nays: None. Motion carried.

PRESENTATIONS

III.1. JCI Hopkins Donation to the Hopkins Police Department Cops 'N' Kids Program; Johnson

Member of the Hopkins JCI virtually presented the Hopkins Police Department with a \$3,000 donation to be used for the Cops N Kids program. Police Chief Johnson along with the City Council expressed their gratitude.

III.2. U of M Student Projects; Elverum

Director of Planning and Development Elverum provided a summary of the project. Students from the University of MN Environmental Sciences, Policy and Management Program presented their end of semester projects. A full copy of the executive summaries is included in Council Report 2020-102.

CONSENT AGENDA

Related to Item 6. Approve Resolution 2020-066 Authorizing Amendment to Residential Recycling Grant Agreement with Hennepin County, Council Member Hunke questioned if the City was exploring opportunities for curbside organic recycling. Mayor Gadd suggested that staff obtain additional information for an upcoming meeting. Council Member Beck questioned how other cities handle organic recycling. Director of Public Works provided more information about organic recycling in Hopkins. He anticipated further discussion at the June 12 work session.

Motion by Brausen. **Second** by Halverson.

**HOPKINS CITY COUNCIL
REGULAR MEETING PROCEEDINGS
DECEMBER 15, 2020**

Motion to Approve the Consent Agenda.

1. Minutes of the November 30, 2020 City Council Budget Hearing Proceedings
2. Minutes of the December 1, 2020 City Council Regular Meeting Proceedings
3. Minutes of the December 8, 2020 City Council Special Meeting Proceedings
4. Resolution Designating Polling Places for the 2021 General Election; Domeier
5. Second Reading of Ordinance 2020-1160; Lindahl
6. Approve Resolution 2020-066 Authorizing Amendment to Residential Recycling Grant Agreement with Hennepin County; Stadler

Ayes: Beck, Brausen, Halverson, Hunke, Gadd

Nays: None. Motion carried.

NEW BUSINESS

VII.1. First Reading: Ordinance Repealing Chapter 20, Article II of the Hopkins City Code regarding Truth in Housing; Kearney

Chief Building Official Kearney provided a summary of Council Report 2020-099 requesting first reading of Ordinance 2020-1161. Staff is recommending a repeal of Chapter 20, Article II in order to end the Truth in Housing program.

Council Member Brausen questioned if it would be an option to keep the program and have the evaluator do the subsequent inspections. Mr. Kearney stated it was an option but that most evaluators will not want to do follow up inspections without a cost. He also spoke of the logistics.

Mayor Gadd questioned the detail of the inspections. Mr. Kearney stated that private home evaluators do a more in depth, detailed inspection.

Council Member Beck stated he received a call from an evaluator that supported the program. Mr. Beck supported moving forward with the ordinance.

Assistant City Manager talked about the rental housing program that is currently suspended. She noted that staff will be back in those places to do inspections in the future.

Motion by Hunke. **Second** by Beck.

Motion to adopt for first reading Ordinance 2020-1161 An Ordinance Repealing Chapter 20, Article II of the Hopkins City Code Regarding Truth in Housing.

Ayes: Beck, Brausen, Halverson, Hunke, Gadd.

Nays: None. Motion carried.

**HOPKINS CITY COUNCIL
REGULAR MEETING PROCEEDINGS
DECEMBER 15, 2020**

ANNOUNCEMENTS

Council Member Hunke provided an update on the zoning code update. The City Council shared their holiday wishes and encouraged all to support the local businesses. Mayor Gadd stated that the next regular next regular meeting will be on January 5 at 7 p.m.

ADJOURNMENT

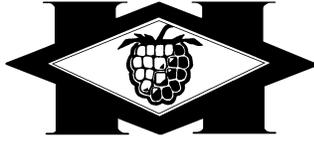
There being no further information to come before the City Council and upon a motion by Brausen, second by Halverson, the meeting was unanimously adjourned at 8:37 p.m.

Respectfully Submitted,
Amy Domeier, City Clerk

ATTEST:

Jason Gadd, Mayor

Amy Domeier, City Clerk



January 5, 2021

Council Report 2021-001

Appointment of Mayor Pro Tempore for 2021

Staff recommends approval of the following motion: Move to appoint Council Member Halverson as the Mayor Pro Tempore for 2021.

Overview

Minnesota State Statute section 412.121 and Hopkins City Charter section 2.06 states that at the first meeting of each year the City Council shall choose a Mayor Pro Tempore. The Mayor Pro Tempore shall serve as the presiding officer and Acting Mayor of the Council in the absence of the Mayor.

Primary Issues to Consider

- Traditionally the Council Member who has served the longest is chosen as Mayor Pro Tempore.

Alternatives

- Appoint Council Member Halverson as Mayor Pro Tempore; or
- Appoint another Council Member as Mayor Pro Tempore.

Staff recommends alternative one, appoint Council Member Halverson as Mayor Pro Tempore for 2021.

Amy Domeier

Amy Domeier, City Clerk

Financial Impact: \$_____ Budgeted: Y/N ____ Source: _____ Related Documents (CIP, ERP, etc.): _____ Notes: _____



January 5, 2021

Council Report 2021-002

Designation of the Official Newspaper for 2021

Staff recommends approval of the following motion: Move to designate the Hopkins/Minnetonka Sun-Sailor as the 2021 Official Newspaper for the City of Hopkins.

Overview

MN Statute 331A.02 and City Charter section 12.01 require that the City Council designate the official newspaper for the year at the first regular Council Meeting. All required legal documents and notices for the City of Hopkins will be published in the official newspaper.

Primary Issues to Consider

The City received a bid from the *Hopkins/Minnetonka Sun-Sailor* for the legal newspaper designation. Staff is proposing to keep *Hopkins/Minnetonka Sun-Sailor* as the official newspaper because it reaches a majority of our residents in print and the working relationship the City has with their staff and reporters.

The following rate structure for legal notices would be effective January 1, 2021:

- First insertion: \$11.90 per column inch
- Subsequent insertions: \$7.00 per column inch
- Characters per inch: 320
- Lines per inch: 9

All published legal notices will be posted on the *Sun-Sailor* website at no additional charge. The prices have not increased since 2018. This item is budgeted in all departments.

Recommendation

Staff recommends designating the *Hopkins/Minnetonka Sun-Sailor* as the official newspaper for Hopkins.

Amy Domeier

Amy Domeier, City Clerk

Financial Impact: \$ _____ Budgeted: Y/N <u>Y</u> Source: _____ Related Documents (CIP, ERP, etc.): _____ Notes: _____
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January 5, 2021

Council Report 2021-003

**Resolution Approving an Off Sale Intoxicating Liquor License
for Vintage Spirits LLC dba Ace Spirits**

Proposed Action

Staff recommends adoption of the following motion: Move to grant an Off Sale Intoxicating Liquor License to Vintage Spirits LLC dba Ace Spirits by adopting Resolution 2021-001.

Overview

In accordance with City Code Chapter 4, the City Council will consider the application from Vintage Spirits LLC. The application is for off sale intoxicating liquor sales for Ace Spirits located at 4 Shady Oak Road, #18.

The Police Department reviewed the application for the liquor license request and conducted a background investigation. The Police Department has no reservations in approving the license based upon the results of the investigation. As a liquor license holder, Ace Spirits representatives will be required to attend liquor control training and will be subject to alcohol compliance checks.

Upon City Council approval of the liquor license request, the State application will be sent to the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division, for certification. The liquor licenses will expire on June 30, 2021.

Supporting Information

- Resolution 2021-001
- The complete application is on file in the City Clerk's office.

Amy Domeier

Amy Domeier, City Clerk

Financial Impact: _____ Budgeted: Y/N <u>N</u> Source: _____ Related Documents (CIP, ERP, etc.): _____ Notes:

**CITY OF HOPKINS
HENNEPIN COUNTY, MINNESOTA**

RESOLUTION 2021-001

**APPROVING AN OFF SALE INTOXICATING LIQUOR LICENSE
TO VINTAGE SPIRITS LLC DBA ACE SPIRITS**

WHEREAS, the City Council, pursuant to City Code Chapter 4, reviewed the application on January 5, 2021, with respect to the issuance of an Off Sale Intoxicating Liquor License to Vintage Spirits LLC dba Ace Spirits, for its premise located at 4 Shady Oak Road, #18, Hopkins; and

WHEREAS, the Hopkins Police Department has reviewed the application as it is on file with the City Clerk and has no reservations about the licensers being issued.

NOW, THEREFORE BE IT NOW RESOLVED, by the City Council of the City of Hopkins as follows:

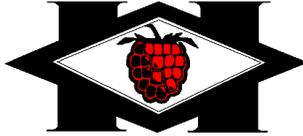
1. To grant and approve an Off Sale Intoxicating Liquor License to Vintage Spirits LLC dba Ace Spirits for the premise located at 4 Shady Oak Road, #18.
2. The license is conditioned on the applicant's ongoing compliance with its application that is on file with the City Clerk and are further subject to the following:
 - A. All terms and conditions of the City Code Chapter 1200 Sale, Consumption and Display of Alcoholic Beverages and Minnesota Statute 340A.
3. The Mayor and City Clerk are hereby authorized to execute said license.
4. This license shall expire at 11:59 p.m. on June 30, 2020.

Adopted by the City Council of the City of Hopkins this 5th day of January, 2021.

Jason Gadd, Mayor

ATTEST:

Amy Domeier, City Clerk



CITY OF HOPKINS

Memorandum

To: Honorable Mayor and Council Members
From: Christopher P. Kearney, Chief Building Official
Copy: Mike Mornson, City Manager
Date: January 5, 2021
Subject: Second Reading of Ordinance 2020-1161

Staff recommends that Council approve the following motion: Move that the Hopkins City Council adopt Ordinance 2020-1161, an Ordinance repealing Chapter 20 Article II of the Hopkins City Code regarding Truth In Housing for second reading.

Since the first reading, there have been no changes.

Attachment:
Ordinance 2020-1161

**CITY OF HOPKINS
HENNEPIN COUNTY, MINNESOTA**

ORDINANCE NO. 2020-1161

**ORDINANCE REPEALING CHAPTER 20, ARTICLE II
OF THE HOPKINS CITY CODE REGARDING TRUTH IN HOUSING**

THE COUNCIL OF THE CITY OF HOPKINS HEREBY ORDAINS AS FOLLOWS:

SECTION 1. Hopkins City Code Chapter 20, Article II is repealed in its entirety.

SECTION 2. The effective date of this ordinance shall be the date of publication.

First Reading:	December 15, 2020
Second Reading:	January 5, 2021
Date of Publication:	January 14, 2021
Date Ordinance Takes Effect:	January 14, 2021

BY THE CITY COUNCIL

Jason Gadd, Mayor

ATTEST:

Amy Domeier, City Clerk

January 5, 2021



Council Report 2021-005

Designation of Official Depositories for 2021

Proposed Action.

Staff recommends adoption of the following motion: Approve Resolution 2021-002 Approving Official Depositories for City Funds in 2021.

Overview:

MN Statute 118A.02 requires that the City Council designate banks and financial institutions as official depositories for City Funds. This list gives staff authority to deposit funds in the named organizations only.

Primary Issues to Consider:

The City worked with Wells Fargo Bank, N.A, Wells Fargo Securities LLC, TD Ameritrade Inc., and Ehlers Investment Partners LLC in 2020. The City has also previously worked with Morgan Stanley Smith Barney and RBC Capital Markets, LLC. The City would like to continue these relationships into 2021

Supporting Information:

- Resolution 2021-002.

A handwritten signature in black ink, appearing to read 'Nick Bishop'.

Nick Bishop, CPA
Finance Director

Financial Impact: \$ _____ Budgeted: Y/N _____ Y _____ Source: _____
Related Documents (CIP, ERP, etc.): _____
Notes: _____

**CITY OF HOPKINS
HENNEPIN COUNTY, MINNESOTA**

RESOLUTION 2021-002

**A RESOLUTION APPROVING OFFICIAL DEPOSITORIES
FOR CITY FUNDS IN 2021**

WHEREAS, the City of Hopkins is required by law to designate depositories and financial institutions for City Funds.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Hopkins designates Wells Fargo Bank, N.A. as an official depository for City funds, both checking and savings; and

BE IT FURTHER RESOLVED, that the City Council of the City of Hopkins designates as depositories and financial institutions for City funds, Wells Fargo Securities, LLC, TD Ameritrade Inc, Morgan Stanley Smith Barney, RBC Capital Markets, LLC for all authorized and suitable investments covered under the City's Investment Policy, Legislative Policy 6-B

BE IT FURTHER RESOLVED, that the City Council of the City of Hopkins designates depositories for City funds, Wells Fargo Securities LLC, Ehlers Investment Partners LLC, Morgan Stanley Smith Barney and RBC Capital Markets, LLC as agent/brokers, for all authorized and suitable investments covered under the City's Investment Policy, Legislative Policy 6-B.

Adopted by the City Council of the City of Hopkins this 5th day of January, 2021.

By: _____
Jason Gadd, Mayor

ATTEST:

Amy Domeier, City Clerk

CITY OF HOPKINS

FINANCE DEPARTMENT

MEMORANDUM

Date: December 31, 2020
To: Honorable Mayor and Members of the City Council
From: Nicholas Bishop, Finance Director
Subject: Ratify Checks Issued in December 2020

The checks issued between November 24, 2020 and December 31, 2020 were number 121490 through 121807, for a total distribution of \$3,952,426.68.

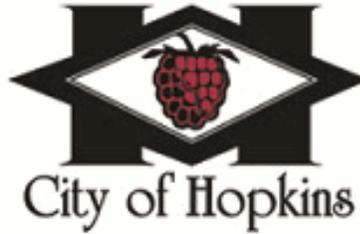
The checks issued, along with the purpose for those payments are attached for your review.

The check registers and detail of those checks can be reviewed at any time in the Finance Department.

Accounts Payable

Checks by Date - Summary by Check Date

User: jthoennes
Printed: 12/31/2020 8:01 AM



1010 First Street South
Hopkins, MN 55343

952-935-8474
M-F, 8 am-4:30 pm
www.hopkinsmn.com

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
121490	01328	AIRGAS USA	12/03/2020	0.00	168.89
121491	30660	PATRICIA MAUREEN ANDERSON	12/03/2020	0.00	159.00
121492	28600	APPLE VALLEY FORD LINCOLN	12/03/2020	0.00	758.85
121493	29512	BACHMAN'S	12/03/2020	0.00	140.76
121494	31015	DARLENE BARTELS	12/03/2020	0.00	20.00
121495	30481	BATTERIES PLUS BULBS #018	12/03/2020	0.00	100.84
121496	29298	BCA CRIMINAL JUSTICE TRAINING	12/03/2020	0.00	250.00
121497	14571	BLUE TARP FINANCIAL INC	12/03/2020	0.00	17.98
121498	27782	BOUND TREE MEDICAL LLC	12/03/2020	0.00	401.53
121499	31014	BURNET TITLE	12/03/2020	0.00	25.01
121500	29416	CDW GOVERNMENT	12/03/2020	0.00	18,314.44
121501	03160	CENTERPOINT ENERGY MINNEGASC	12/03/2020	0.00	45.53
121502	30127	CINTAS CORPORATION NO. 2	12/03/2020	0.00	6.40
121503	26951	COMCAST	12/03/2020	0.00	404.74
121504	26951	COMCAST	12/03/2020	0.00	69.95
121505	30560	COMPUTER INTEGRATION TECHNOL	12/03/2020	0.00	1,064.00
121506	03640	CPT SERVICES, INC	12/03/2020	0.00	105.00
121507	29896	DATAWORKS PLUS LLC	12/03/2020	0.00	5,110.00
121508	29649	DELI DOUBLE CATERING	12/03/2020	0.00	1,195.74
121509	04217	DISCOUNT STEEL INC	12/03/2020	0.00	25.25
121510	05481	EMERGENCY APPARATUS MAINT INC	12/03/2020	0.00	1,370.31
121511	29398	ENTERPRISE FLEET MANAGEMENT	12/03/2020	0.00	2,564.08
121512	29661	ESS BROTHERS & SONS	12/03/2020	0.00	469.20
121513	30330	FAE LSE 6 LLC	12/03/2020	0.00	4,528.97
121514	30601	FAE LSE 8 LLC	12/03/2020	0.00	4,136.80
121515	06008	FASTENAL CO	12/03/2020	0.00	180.37
121516	30555	MARGARET GONGOLL	12/03/2020	0.00	405.00
121517	07681	GRAINGER, INC	12/03/2020	0.00	73.09
121518	31009	JOEL GRAY	12/03/2020	0.00	532.26
121519	08000	H & L MESABI	12/03/2020	0.00	2,007.00
121520	08038	HAWKINS, INC	12/03/2020	0.00	100.00
121521	08166	HENNEPIN CTY TREASURER	12/03/2020	0.00	1,823.55
121522	08192	HENNEPIN CTY TREASURER	12/03/2020	0.00	1,062.86
121523	08243	HENNEPIN HEALTHCARE	12/03/2020	0.00	300.00
121524	30048	RICH HILL	12/03/2020	0.00	500.00
121525	08576	HOPKINS F.D. RELIEF ASSOC	12/03/2020	0.00	840.00
121526	29345	IMPACT MAILING OF MN	12/03/2020	0.00	3,708.01
121527	29267	J SPANJERS COMPANY INC	12/03/2020	0.00	933.00
121528	30269	JANELLE JASPERS JONES	12/03/2020	0.00	261.00
121529	28469	KELLY GREEN IRRIGATION INC	12/03/2020	0.00	1,550.00
121530	11583	KONE INC	12/03/2020	0.00	1,132.92
121531	29059	MANSFIELD OIL COMPANY	12/03/2020	0.00	12,249.07
121532	28154	MCCLURE AUTOMOTIVE INC	12/03/2020	0.00	787.40
121533	31016	MED ALLIANCE GROUP INC	12/03/2020	0.00	6,957.16
121534	30045	MEGGITT TRAINING SYSTEMS, INC.	12/03/2020	0.00	1,395.00
121535	13207	MENARDS - GOLDEN VALLEY	12/03/2020	0.00	60.57
121536	13172	METRO ELEVATOR, INC	12/03/2020	0.00	170.00

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
121537	29177	RENEE A MEUWISSEN	12/03/2020	0.00	345.00
121538	30363	MINNEAPOLIS OXYGEN COMPANY	12/03/2020	0.00	24.54
121539	31017	MIRACLE RECREATION EQUIPMENT (12/03/2020	0.00	8,420.00
121540	30600	ROBERT OLSON	12/03/2020	0.00	435.00
121541	26974	O'REILLY AUTO PARTS	12/03/2020	0.00	51.56
121542	30460	PLYMOUTH RIDGE INC	12/03/2020	0.00	3,563.00
121543	30997	REPUBLIC HOMES INC	12/03/2020	0.00	13,433.12
121544	28533	RODNEY J RODMAN	12/03/2020	0.00	1,775.00
121545	18805	RUMPCA COMPANIES, INC	12/03/2020	0.00	4,250.00
121546	19004	SAMARITAN TIRE COMPANY	12/03/2020	0.00	1,752.00
121547	19117	SCHERER BROS. LUMBER CO.	12/03/2020	0.00	11.39
121548	30901	SERVICE RESTORATION	12/03/2020	0.00	390.00
121549	29143	SHRED IT USA	12/03/2020	0.00	121.20
121550	30091	RAY STAFFORD	12/03/2020	0.00	480.00
121551	19766	STAR TRIBUNE	12/03/2020	0.00	149.11
121552	29205	CHRIS STRONER	12/03/2020	0.00	360.00
121553	30506	TONKADALE INC	12/03/2020	0.00	71.98
121554	28482	DOUGLAS A TORVUND JR	12/03/2020	0.00	4,404.00
121555	30093	TRANSUNION RISK ALTERNATIVE DA	12/03/2020	0.00	209.00
121556	03440	ULTIMATE SAFETY CONCEPTS INC	12/03/2020	0.00	1,963.25
121557	29466	VERIZON WIRELESS	12/03/2020	0.00	1,040.34
121558	29490	VERIZON WIRELESS	12/03/2020	0.00	802.59
121559	22321	VIKING ELECTRIC SUPPLY INC	12/03/2020	0.00	17.54
121560	30583	W P & R S MARS CO	12/03/2020	0.00	1,984.48
121561	25080	XCEL ENERGY	12/03/2020	0.00	462.01
121562	25080	XCEL ENERGY	12/03/2020	0.00	548.06
121563	25080	XCEL ENERGY	12/03/2020	0.00	39.00
121564	26320	ZIEGLER, INC	12/03/2020	0.00	1,212.01
Total for 12/3/2020:				0.00	126,796.71
121565	31023	ANIMAL EMERGENCY AND REFERRA	12/15/2020	0.00	1,098.03
121566	28600	APPLE VALLEY FORD LINCOLN	12/15/2020	0.00	371.92
121567	02031	B & W SPECIALTY COFFEE CO	12/15/2020	0.00	462.65
121568	30899	BAUERS MINNOCO	12/15/2020	0.00	72.62
121569	29817	GARY BINGER	12/15/2020	0.00	3,058.74
121570	02323	BITUMINOUS ROADWAYS, INC	12/15/2020	0.00	354.16
121571	02563	BOLTON & MENK, INC	12/15/2020	0.00	300.00
121572	31022	RICK BONINE	12/15/2020	0.00	75.00
121573	29416	CDW GOVERNMENT	12/15/2020	0.00	6,198.01
121574	03160	CENTERPOINT ENERGY MINNEGASC	12/15/2020	0.00	8,046.86
121575	31026	CHECKPOINT WELDING AND FABRIC.	12/15/2020	0.00	3,950.00
121576	28981	CHESTNUT CAMBRONNE PA	12/15/2020	0.00	14,964.95
121577	30127	CINTAS CORPORATION NO. 2	12/15/2020	0.00	227.91
121578	30579	CLEAN CHARLIES HOME SERVICES I	12/15/2020	0.00	480.00
121579	26951	COMCAST	12/15/2020	0.00	144.85
121580	26951	COMCAST	12/15/2020	0.00	6.30
121581	26951	COMCAST	12/15/2020	0.00	14.70
121582	26951	COMCAST	12/15/2020	0.00	135.97
121583	26951	COMCAST	12/15/2020	0.00	146.85
121584	03800	CULLIGAN - METRO	12/15/2020	0.00	196.20
121585	03800	CULLIGAN - METRO	12/15/2020	0.00	74.14
121586	29303	DIVERSIFIED COFFEE PRODUCTS	12/15/2020	0.00	551.02
121587	01523	EARL F. ANDERSEN, INC	12/15/2020	0.00	82.07
121588	29520	ECOLAB	12/15/2020	0.00	192.34
121589	05282	EHLERS AND ASSOCIATES, INC	12/15/2020	0.00	1,391.25
121590	29006	ENTERPRISE FLEET MANAGEMENT	12/15/2020	0.00	2,959.89

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
121591	06008	FASTENAL CO	12/15/2020	0.00	92.52
121592	31024	FIRST AMERICAN TITLE INSURANCE	12/15/2020	0.00	87.97
121593	06336	FIRST HOSPITAL LAB INC	12/15/2020	0.00	225.52
121594	06567	FORCE AMERICA	12/15/2020	0.00	200.00
121595	07003	GARTNER REFRIGERATION & MFG.	12/15/2020	0.00	3,679.78
121596	07564	GOPHER STATE ONE-CALL, INC	12/15/2020	0.00	259.20
121597	07681	GRAINGER, INC	12/15/2020	0.00	93.24
121598	29377	GRAINGER, INC	12/15/2020	0.00	313.26
121599	29748	HENNEPIN COUNTY PUBLIC WORKS	12/15/2020	0.00	9,972.15
121600	08166	HENNEPIN CTY TREASURER	12/15/2020	0.00	2,701.90
121601	08166	HENNEPIN CTY TREASURER	12/15/2020	0.00	229.90
121602	08179	HENNEPIN CTY TREASURER	12/15/2020	0.00	417.00
121603	08223	HENNEPIN CTY TREASURER	12/15/2020	0.00	12,428.52
121604	08224	HENNEPIN CTY TREASURER	12/15/2020	0.00	80,000.00
121605	08641	HOPKINS HISTORICAL SOCIETY	12/15/2020	0.00	200.00
121606	09085	ICMA - ROTH IRA - 706260	12/15/2020	0.00	1,304.23
121607	29345	IMPACT MAILING OF MN	12/15/2020	0.00	2,960.44
121608	09578	INNOVATIVE OFFICE SOLUTIONS	12/15/2020	0.00	567.09
121609	29612	INTERNATIONAL CHEMTEX	12/15/2020	0.00	907.68
121610	09534	INTERSTATE BATTERY SYSTEM	12/15/2020	0.00	112.95
121611	12009	J. H. LARSON COMPANY	12/15/2020	0.00	282.90
121612	29249	JR'S ADVANCED RECYCLERS	12/15/2020	0.00	40.00
121613	11161	KENNEDY & GRAVEN, CHARTERED	12/15/2020	0.00	4,471.11
121614	12160	LEAGUE OF MN CITIES	12/15/2020	0.00	469.03
121615	29529	LEXISNEXIS RISK SOLUTIONS	12/15/2020	0.00	88.41
121616	31025	MANN THEATRES INC	12/15/2020	0.00	975.00
121617	31016	MED ALLIANCE GROUP INC	12/15/2020	0.00	321.50
121618	13167	MENARDS - EDEN PRAIRIE	12/15/2020	0.00	31.40
121619	31020	MELANIE MILLER	12/15/2020	0.00	100.00
121620	30300	NORDIC SOLAR HOLDCO LLC	12/15/2020	0.00	3,961.30
121621	14582	NORTHWEST ASPHALT INC	12/15/2020	0.00	356,149.64
121622	15441	OLSEN CHAIN AND CABLE CO INC	12/15/2020	0.00	138.12
121623	28458	OLSEN FIRE PROTECTION INC	12/15/2020	0.00	3,715.00
121624	15521	ON SITE SANITATION	12/15/2020	0.00	938.75
121625	31019	MIKE OPHEIM	12/15/2020	0.00	75.00
121626	30460	PLYMOUTH RIDGE INC	12/15/2020	0.00	1,860.50
121627	04573	QUALITY RESOURCE GROUP INC	12/15/2020	0.00	1,983.19
121628	17806	QWEST CORP	12/15/2020	0.00	2,700.82
121629	17806	QWEST CORP	12/15/2020	0.00	60.72
121630	31018	RENT-TO-OWN LLC	12/15/2020	0.00	75.00
121631	09084	ICMA RETIREMENT TRUST- 300824	12/15/2020	0.00	3,395.30
121632	31021	TYRONE REYNOLDS	12/15/2020	0.00	100.00
121633	28845	RIGID HITCH INCORPORATED	12/15/2020	0.00	436.56
121634	27124	SHERWIN WILLIAMS	12/15/2020	0.00	168.06
121635	29537	SMSC ENTERPRISES	12/15/2020	0.00	341.40
121636	19520	SNAP PRINT INC	12/15/2020	0.00	1,070.88
121637	29115	MANUEL SOTELO	12/15/2020	0.00	1,190.00
121638	29200	SPRINGBROOK SOFTWARE INC	12/15/2020	0.00	1,142.50
121639	19602	SPS COMPANIES INC	12/15/2020	0.00	396.78
121640	28590	ST CLOUD STATE UNIV	12/15/2020	0.00	890.00
121641	30923	JEROLD STILLMAN	12/15/2020	0.00	100.00
121642	19777	STREICHERS	12/15/2020	0.00	1,502.53
121643	20560	TOLL GAS & WELDING SUPPLY	12/15/2020	0.00	10.98
121644	20883	TWIN CITY GARAGE DOOR INC	12/15/2020	0.00	2,274.00
121645	29473	VERIZON WIRELESS	12/15/2020	0.00	332.21
121646	29489	VERIZON WIRELESS	12/15/2020	0.00	35.01
121647	30819	VERIZON WIRELESS	12/15/2020	0.00	200.05

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
121648	22321	VIKING ELECTRIC SUPPLY INC	12/15/2020	0.00	22.00
121649	23003	WASTE MANAGEMENT OF WI-MN	12/15/2020	0.00	9,568.00
121650	30977	MOLLY WHITE	12/15/2020	0.00	60.00
121651	23720	WSB & ASSOCIATES INC	12/15/2020	0.00	8,951.00
121652	25080	XCEL ENERGY	12/15/2020	0.00	8,866.10
121653	25080	XCEL ENERGY	12/15/2020	0.00	22.83
121654	25080	XCEL ENERGY	12/15/2020	0.00	36.61
Total for 12/15/2020:				0.00	581,859.97
121655	31030	6224 EQUITIES LLC	12/17/2020	0.00	175.00
121656	29535	ADVANCED ENGINEERING	12/17/2020	0.00	2,440.00
121657	30481	BATTERIES PLUS BULBS #018	12/17/2020	0.00	111.74
121658	30127	CINTAS CORPORATION NO. 2	12/17/2020	0.00	267.88
121659	03328	CITY OF MINNETONKA	12/17/2020	0.00	296,881.60
121660	26951	COMCAST	12/17/2020	0.00	404.74
121661	04004	DALCO ENTERPRISES INC	12/17/2020	0.00	281.64
121662	04217	DISCOUNT STEEL INC	12/17/2020	0.00	330.00
121663	28898	ECM PUBLISHERS INC	12/17/2020	0.00	160.65
121664	07681	GRAINGER, INC	12/17/2020	0.00	147.51
121665	08000	H & L MESABI	12/17/2020	0.00	1,300.00
121666	08001	HACH COMPANY	12/17/2020	0.00	1,195.60
121667	08004	HANCE HARDWARE, INC	12/17/2020	0.00	1,031.80
121668	30362	HENRICKSEN & COMPANY INC	12/17/2020	0.00	4,301.11
121669	29818	HIAWATHA TREE SERVICE INC.	12/17/2020	0.00	1,200.00
121670	08336	HIRSHFIELDS	12/17/2020	0.00	289.25
121671	13012	MACQUEEN EQUIPMENT INC	12/17/2020	0.00	36.18
121672	13354	MN BENEFIT ASSOCIATION	12/17/2020	0.00	37.18
121673	15880	OWENS SERVICE CORP- CHEMTEX	12/17/2020	0.00	315.00
121674	16035	PACE ANALYTICAL SERVICES INC	12/17/2020	0.00	462.20
121675	31028	DIANE PEARSON	12/17/2020	0.00	140.00
121676	31027	ROBERT JOSEPH POMMERENING	12/17/2020	0.00	7,644.00
121677	16566	POMPS TIRE SERVICE INC	12/17/2020	0.00	552.00
121678	18164	RED WING BUSINESS ADVANTAGE AC	12/17/2020	0.00	204.99
121679	28309	SCOTT COUNTY TREASURER	12/17/2020	0.00	100.00
121680	19602	SPS COMPANIES INC	12/17/2020	0.00	39.91
121681	19824	SUNSHINE CAR WASH	12/17/2020	0.00	125.59
121682	20120	TDS METROCOM - MN	12/17/2020	0.00	344.10
121683	31029	TITLENEXUS LLC	12/17/2020	0.00	10.42
121684	20560	TOLL GAS & WELDING SUPPLY	12/17/2020	0.00	30.79
121685	29708	TOXALERT INTERNATIONAL INC.	12/17/2020	0.00	1,444.00
121686	20887	TWIN CITY WATER CLINIC	12/17/2020	0.00	272.00
121687	30664	UNIVERSITY LANGUAGE CENTER INC	12/17/2020	0.00	300.00
121688	30189	VAN PAPER SUPPLY COMPANY	12/17/2020	0.00	552.91
121689	07562	W W GOETSCH ASSOC	12/17/2020	0.00	1,470.00
121690	28624	MICHEAL J WHITE	12/17/2020	0.00	433.90
121691	23720	WSB & ASSOCIATES INC	12/17/2020	0.00	1,368.00
121692	26320	ZIEGLER, INC	12/17/2020	0.00	780.52
Total for 12/17/2020:				0.00	327,182.21
121693	28241	AMERICAN SOCIETY OF	12/18/2020	0.00	368.76
121694	28216	ATOM	12/18/2020	0.00	250.00
121695	13179	METROPOLITAN COUNCIL	12/18/2020	0.00	123,225.39
121696	13362	MN CHIEFS OF POLICE ASSOC	12/18/2020	0.00	172.00
121697	27523	MN DEPT OF PUBLIC SAFETY	12/18/2020	0.00	20.25
121698	30078	MN POLICE & PEACE OFFICER ASSOC	12/18/2020	0.00	150.00

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
121699	30079	MPPOA LEGAL DEFENSE FUND	12/18/2020	0.00	456.00
121700	30452	RACO MANUFACTURING & ENGINEE	12/18/2020	0.00	465.00
121701	29301	SCHEDULES PLUS LLC	12/18/2020	0.00	720.00
121702	19085	SCHINDLER ELEVATOR CORP	12/18/2020	0.00	3,823.16
121703	30651	TRITECH SOFTWARE SYSTEMS	12/18/2020	0.00	33,673.38
Total for 12/18/2020:				0.00	163,323.94
121704	13327	MINNEAPOLIS RIFLE CLUB	12/22/2020	0.00	150.00
Total for 12/22/2020:				0.00	150.00
121706	28422	ADVANCED IMAGING SOLUTIONS	12/23/2020	0.00	4,570.02
121707	30728	AMERICAN FEDERATION OF STATE, C	12/23/2020	0.00	1,000.11
121708	01328	AIRGAS USA	12/23/2020	0.00	161.96
121709	28600	APPLE VALLEY FORD LINCOLN	12/23/2020	0.00	216.45
121710	29669	AVESIS	12/23/2020	0.00	301.13
121711	27782	BOUND TREE MEDICAL LLC	12/23/2020	0.00	259.51
121712	29416	CDW GOVERNMENT	12/23/2020	0.00	1,874.80
121713	28430	CENTURY LINK	12/23/2020	0.00	47.51
121714	30127	CINTAS CORPORATION NO. 2	12/23/2020	0.00	127.25
121715	29342	CITY OF MINNETONKA	12/23/2020	0.00	1,239.80
121716	26951	COMCAST	12/23/2020	0.00	149.74
121717	26951	COMCAST	12/23/2020	0.00	2.10
121718	30560	COMPUTER INTEGRATION TECHNOLA	12/23/2020	0.00	3,589.00
121719	28123	CRITTERS UNLIMITED INC	12/23/2020	0.00	180.00
121720	04600	DPC INDUSTRIES, INC	12/23/2020	0.00	1,468.76
121721	29398	ENTERPRISE FLEET MANAGEMENT	12/23/2020	0.00	2,564.08
121722	UB*00597	THERESA FREEMAN	12/23/2020	0.00	124.80
121723	07185	GENUINE PARTS	12/23/2020	0.00	684.83
121724	UB*00598	JASON GEYEN	12/23/2020	0.00	51.33
121725	28609	GRANICUS INC	12/23/2020	0.00	716.76
121726	31009	JOEL GRAY	12/23/2020	0.00	2,104.85
121727	08176	HENNEPIN COUNTY TREASURER	12/23/2020	0.00	1,900.03
121728	08176	HENNEPIN COUNTY TREASURER	12/23/2020	0.00	3,897.00
121729	08166	HENNEPIN CTY TREASURER	12/23/2020	0.00	1,823.55
121730	27454	HENNEPIN CTY TREASURER	12/23/2020	0.00	7,500.00
121731	08243	HENNEPIN HEALTHCARE	12/23/2020	0.00	4,050.00
121732	08627	HOME DEPOT CREDIT SERVICES	12/23/2020	0.00	622.55
121733	08625	HOPKINS POLICE ASSOCIATION	12/23/2020	0.00	1,320.00
121734	09801	I.U.O.E. CENTRAL PENSION FUND	12/23/2020	0.00	1,840.00
121735	09085	ICMA - ROTH IRA - 706260	12/23/2020	0.00	1,304.23
121736	UB*00596	GARY A KEMP	12/23/2020	0.00	176.36
121737	12012	LAW ENFORCEMENT LABOR SERVI	12/23/2020	0.00	496.00
121738	03369	LEAGUE OF MN CITIES	12/23/2020	0.00	646.78
121739	30392	CIGNA LIFE INS COMP OF AMERICA -	12/23/2020	0.00	207.40
121740	30391	CIGNA LIFE INS COMP OF AMERICA -	12/23/2020	0.00	2,727.28
121741	30390	CIGNA LIFE INS COMP OF AMERICA -	12/23/2020	0.00	2,712.70
121742	30023	CIGNA LIFE INS COMP OF N AMERICA	12/23/2020	0.00	672.42
121743	30005	MEDART- CENTRAL POWER DISTRIBI	12/23/2020	0.00	180.17
121744	13179	METROPOLITAN COUNCIL	12/23/2020	0.00	29,521.80
121745	13275	MICRO CENTER	12/23/2020	0.00	288.96
121746	UB*00595	JILL MILLER	12/23/2020	0.00	5.99
121747	13446	MN DEPT OF LABOR & INDUSTRY	12/23/2020	0.00	100.00
121748	31031	JESSE MOEN	12/23/2020	0.00	780.00
121749	29953	MUNICODE	12/23/2020	0.00	1,982.34
121750	29452	OFFICE OF MN IT SERVICES	12/23/2020	0.00	285.76

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
121751	26974	O'REILLY AUTO PARTS	12/23/2020	0.00	123.45
121752	30125	PROJECT COMPANY FINCO PHASE III	12/23/2020	0.00	33,500.54
121753	17806	QWEST CORP	12/23/2020	0.00	113.23
121754	17806	QWEST CORP	12/23/2020	0.00	85.00
121755	17806	QWEST CORP	12/23/2020	0.00	116.87
121756	17806	QWEST CORP	12/23/2020	0.00	99.70
121757	17806	QWEST CORP	12/23/2020	0.00	1,166.44
121758	17806	QWEST CORP	12/23/2020	0.00	94.94
121759	17806	QWEST CORP	12/23/2020	0.00	164.65
121760	08568	RESOURCE WEST	12/23/2020	0.00	61.58
121761	09084	ICMA RETIREMENT TRUST- 300824	12/23/2020	0.00	3,395.30
121762	UB*00599	TIMOTHY ROSENFLANZ	12/23/2020	0.00	36.66
121763	UB*00594	SEVENTYSEVEN INVESTMENT GROU	12/23/2020	0.00	304.84
121764	20687	TRI-STATE BOBCAT INC	12/23/2020	0.00	282.82
121765	21523	UNION LOCAL 49	12/23/2020	0.00	805.00
121766	21529	UNITED WAY	12/23/2020	0.00	47.70
121767	29490	VERIZON WIRELESS	12/23/2020	0.00	802.59
121768	22563	VOSS LIGHTING	12/23/2020	0.00	95.20
121769	30381	WL HALL COMPANY	12/23/2020	0.00	702.00
121770	26160	ZEE MEDICAL SERVICE	12/23/2020	0.00	144.40
121771	26320	ZIEGLER, INC	12/23/2020	0.00	137.53
Total for 12/23/2020:				0.00	128,756.55
121772	01493	AMERICAN PRESSURE, INC	12/31/2020	0.00	878.90
121773	02031	B & W SPECIALTY COFFEE CO	12/31/2020	0.00	119.47
121774	31038	BOND TRUST SERVICES CORPORATIC	12/31/2020	0.00	2,336,961.12
121775	31026	CHECKPOINT WELDING AND FABRIC.	12/31/2020	0.00	300.00
121776	30127	CINTAS CORPORATION NO. 2	12/31/2020	0.00	66.00
121777	26951	COMCAST	12/31/2020	0.00	142.44
121778	26951	COMCAST	12/31/2020	0.00	604.36
121779	04165	DELEGARD TOOL CO	12/31/2020	0.00	172.40
121780	04690	DRISKILLS FOODS	12/31/2020	0.00	62.86
121781	30222	EUREKA CONSTRUCTION, INC.	12/31/2020	0.00	249,279.10
121782	30330	FAE LSE 6 LLC	12/31/2020	0.00	3,570.70
121783	30601	FAE LSE 8 LLC	12/31/2020	0.00	3,418.98
121784	31033	G & J AWNING METRO INC	12/31/2020	0.00	5,250.00
121785	08004	HANCE HARDWARE, INC	12/31/2020	0.00	908.38
121786	08038	HAWKINS, INC	12/31/2020	0.00	3,473.46
121787	27248	HENNEPIN CTY TREASURER	12/31/2020	0.00	2,255.00
121788	08324	HIGHVIEW PLUMBING INC	12/31/2020	0.00	1,839.49
121789	08336	HIRSHFIELDS	12/31/2020	0.00	103.35
121790	31034	INDIGO SIGNWORKS INC	12/31/2020	0.00	495.00
121791	28825	JOBS FOUNDATION	12/31/2020	0.00	3,344.48
121792	29249	JR'S ADVANCED RECYCLERS	12/31/2020	0.00	40.00
121793	11327	KILLMER ELECTRIC CO INC	12/31/2020	0.00	6,525.00
121794	27519	MN DEPT OF TRANSPORTATION	12/31/2020	0.00	85.74
121795	31006	MOTOROLA SOLUTIONS, INC.	12/31/2020	0.00	522.75
121796	26974	O'REILLY AUTO PARTS	12/31/2020	0.00	77.22
121797	18121	RDO EQUIPMENT CO.	12/31/2020	0.00	179.90
121798	31035	GRACE E REBAI	12/31/2020	0.00	100.00
121799	31036	SAFELITE FULFILLMENT INC	12/31/2020	0.00	280.38
121800	19012	SAFETY SIGNS	12/31/2020	0.00	287.45
121801	19777	STREICHERS	12/31/2020	0.00	1,570.00
121802	30219	THE BLAKE SCHOOL	12/31/2020	0.00	75.00
121803	31039	TONKA FINANCIAL SERVICES CORP	12/31/2020	0.00	75.00
121804	20883	TWIN CITY GARAGE DOOR INC	12/31/2020	0.00	1,000.00

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
121805	30189	VAN PAPER SUPPLY COMPANY	12/31/2020	0.00	181.74
121806	29475	VERIZON WIRELESS	12/31/2020	0.00	105.03
121807	22321	VIKING ELECTRIC SUPPLY INC	12/31/2020	0.00	6.60
Total for 12/31/2020:				0.00	2,624,357.30
Report Total (317 checks):				0.00	3,952,426.68



January 5, 2021

Council Report 2021-004

Approve Amendment One to License Agreement between the City of Hopkins and the Metropolitan Council for the temporary use of City parking lot #800 as a Metro Transit bus park and ride lot.

Proposed Action.

Staff recommends adoption of the following motion: Move that Council authorize the Mayor and City Manager to sign Amendment One to the license agreement with the Metropolitan Council for the temporary use of City parking lot #800 as a park and ride lot.

Overview.

In June, 2019 City Council approved the License Agreement for Metropolitan Council's use of city parking lot 800 as a temporary Metro Transit park and ride lot. The Metropolitan Council has now asked that the license agreement be extended via amendment One until October 31, 2022. When the license agreement was approved in 2019 it was thought that the park and ride lot would move to the Moline public parking ramp in the fall, 2020. With the Moline project option no longer available, the Metropolitan Council seeks a two-year extension for the use of City parking lot 800. The parking lot will continue to support riders for express route 670 with three buses departing in the early morning (6:45-7:45 am) and three buses arriving in the late afternoon (4:45-5:45 pm). There have been no parking or maintenance issues and no complaints from nearby residents regarding the bus route change or the use of this parking lot as a park/ride lot. The conditions of the amended agreement are basically unchanged with the notable exception of Metropolitan Council paying the City \$2000/month for their non-exclusive use of the parking lot. Staff recommends approval.

Supporting Information

- Proposed License agreement amendment
- Original License Agreement

A handwritten signature in black ink, appearing to read "S. Stadler", written over a horizontal line.

Steven J. Stadler
Public Works Director

Financial Impact: \$ <u>new annual rental fee revenue</u> Budgeted: <u>No</u>
Related documents (CIP, ERP, etc.): _____
Notes: <u>\$24,000 per year Parking Fund revenue</u>



AMENDMENT NUMBER ONE
to
Metropolitan Council Contract No. 19I001
HOPKINS LICENSE AGREEMENT

The **City of Hopkins**, a Minnesota municipal Corporation (“**Licensor**”), and the **Metropolitan Council** (“**Licensee**”), a public corporation and political subdivision under the laws of the State of Minnesota, agree that the License Agreement, entered into on June 17, 2019 had an expiration date of October 31, 2020, the parties wish to extend and amend this License Agreement as follows:

1. **Section 2** is deleted, and the following is inserted in its place:

Use. The Premises may be used by the Licensee and its agents, employees, contractors, and customers as a park and ride lot. All Licensee operations must take place in the eighty (80) parking stalls depicted in Exhibit A. The Licensee’s use of the Property is non-exclusive and is subject to the rights of others.

2. **Section 4** is deleted, and the following is inserted in its place:

Term. The term of this Agreement shall commence upon execution of this Agreement by both parties and shall end on October 31, 2022 unless this Agreement is terminated pursuant to Section 6 below.

3. **Section 5** is deleted, and the following is inserted in its place:

Reimbursement. The Licensee will reimburse the Licensor for 50% of the actual snow removal costs. The total snow removal costs reimbursed under this agreement shall not exceed \$5,000. The invoices for snow removal should be submitted to the Licensee within thirty (30) days of the termination date of this License, and the invoice must include the total cost, total hours by date, and the hourly rate for snow removal.

In addition, Licensee shall pay a fee of \$2,000 per month for the term November 1, 2020 through October 31, 2022. The Licensor shall submit monthly invoices for reimbursement to the attention of Accounts Payable, at the following address:

Southwest Light Rail Transit Project Office
6465 Wayzata Blvd, Suite 500
St. Louis Park, MN 55426

IN WITNESS WHEREOF, the parties have caused this amendment to be executed by their duly authorized officials as of the dates indicated below. The individuals executing this amendment represent and warrant that they are authorized to execute this amendment on behalf of their respective organizations. Furthermore, this Amendment may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

CITY OF HOPKINS

METROPOLITAN COUNCIL

By: _____

By: _____

Its: _____

Its: _____

Date: _____

Date: _____

By: _____

Its: _____

Date: _____

Metropolitan Council
390 Robert Street
St. Paul, Minnesota 55101
(651) 602-1749

City of Hopkins
1010 First Street South
Hopkins, Minnesota 55343

LICENSE AGREEMENT

THIS LICENSE AGREEMENT (the "Agreement") is made by and between the **Metropolitan Council**, a public corporation and political subdivision under the laws of the State of Minnesota ("the Licensee"), and the **City of Hopkins**, a Minnesota municipal corporation ("Licensor").

WITNESSETH:

WHEREAS, the Licensor owns real property located at 102 10th Avenue North in the City of Hopkins, Minnesota ("the Property") depicted on the attached Exhibit A; and

WHEREAS, the Licensee's existing park and ride location on Excelsior Boulevard at 8th Avenue will be impacted for the construction of the METRO Greenline Extension Southwest Light Rail Transit (SWLRT) project; and

WHEREAS, Licensee is interested in using City Parking Lot 800 (the "Premises"), located on the Property for temporary customer parking; and

WHEREAS, the Licensor is willing to allow Licensee to use the Premises pursuant to the terms and conditions of this Agreement.

NOW THEREFORE, for good and valuable consideration the receipt of which is hereby acknowledged, the Parties hereto agree as follows:

1. *Premises.* The Licensor agrees to allow Licensee and its agents, employees and contractors, and customers to use that portion of the Property described and shown in the attached Exhibit A, under the terms of this Agreement.

2. *Use.* The Premises may be used by the Licensee and its agents, employees, contractors, and customers as a park and ride lot. All Licensee operations must take place in the eighty (80) parking stalls depicted in Exhibit A. The Licensee's use of the Property is non-exclusive and is subject to the rights of others. In entering this agreement, it is the Licensor's and Licensee's expectation that the Licensee park and ride demand will not exceed fifty (50) parking stalls.

3. *Time of Usage.* The Premises described and shown on Exhibit A may be used by Licensee, and its agents, employees, contractors, and customers 24 hours a day Monday through Friday during the Term of the Agreement set forth herein.

4. *Term.* The term of this Agreement shall commence upon execution of this Agreement by both parties and shall end of October 31, 2020 unless this Agreement is terminated pursuant to Section 6 below.

5. *Reimbursement.* The Licensee will reimburse the Licensor for 50% of the actual snow removal costs. The total costs reimbursed under this agreement shall not exceed \$5,000. The Invoice should be submitted to the Licensee within thirty (30) days of the termination date of this License, and the invoice must include the total cost, total hours by date, and the hourly rate for snow removal.

6. *Termination.* Either party may terminate this upon ten (10) days prior written notice to the other party.

7. *Maintenance.* For the duration of this Agreement, the Licensor shall provide or arrange for and be financially responsible for provisions of routine maintenance or repair of the parking lot. Snow removal is covered separately in section 8 of this Agreement. The Licensor shall ensure that the Premises remains illuminated 24 hours a day Monday through Friday. Non-routine maintenance or repair directly attributed to the use of the Premises by the Licensee through its Metro Transit division shall be the financial responsibility of the Licensee. Any non-routine maintenance will be agreed upon, in writing, by both parties prior to the commencement of the work.

8. *Snow Removal.* The Licensor agrees to arrange for regular and/or timely snow removal of the Premises, including driveways. The Licensor further agrees that when snow removal is required, such snow removal will be completed as soon as reasonably practical.

9. *Signs.* The Licensee will erect signs on or adjacent to the Premises designating the areas as a park and ride lot and specifying the days on which it may be used as such by Licensee passengers. Such signs will be customary for Licensee's Metro Transit operations. Signs are subject to approval by Licensor, which approval shall not be unreasonably conditioned, withheld, or delayed.

10. *Indemnity.* Without waiving any statutory immunities and specifically subject to the liability limits contained in Minn. Stat. chapter 466.04, Licensee shall defend, indemnify and hold harmless the Licensor and its officers, officials, employees, and agents, from and against all claims, damages, losses and expenses arising out of the negligent use of the Premises by the Licensee, its agents and its employees, pursuant to this Agreement. This obligation shall survive the termination of this Agreement.

11. *Insurance.* The Licensee shall purchase, carry and maintain in full force and effect, throughout the term of this Agreement, at Licensee's sole expense, general liability insurance (CGL), occurrence form, with limits no less provided by Minn. Stat. Chap. 466.04, providing coverage for liability arising from premises, operations, , products-completed

operations (if applicable) personal injury and advertising injury, and contractual liability assumed under this Agreement. In lieu of such policy, the parties agree that Licensee may self-insure such exposures. Should Licensee elect to procure and maintain a CGL policy, such policy shall list Licensor as an additional insured on such policy.

12. *General Provisions*

12.1 *Entire Agreement.* This Agreement (including any and all exhibits and amendments hereto, which are hereby incorporated herein by reference) constitutes the entire agreement between the parties and supersedes all oral or written proposals, prior agreements and any other prior communications between the parties concerning the subject matter of this Agreement. Any modifications or changes to this Agreement shall be effective only where mutually agreed upon in writing by both parties. This Agreement shall be fully binding upon, inure to the benefit of and be enforceable by the parties hereto and their successors and/or assigns.

12.2 *No Agency or Joint Venture.* The parties agree and acknowledge that the relationship of the parties is in the nature of an independent contractor. This Agreement shall not be deemed to create a partnership, franchise or joint venture and neither party is the other party's agent, partner, franchisee, employee or representative.

12.3 *Severability.* Should any provision of this Agreement be held to be void, invalid or unenforceable, such provision shall be enforced to the maximum extent permissible, and the remaining provisions of this Agreement shall remain in full force and effect.

12.4 *Authority to Execute.* The parties mutually represent and warrant that (i) each has the legal power and authority to execute and perform this Agreement and to grant the rights and assume its obligations herein and (ii) that the person(s) executing this Agreement below on each party's behalf is/are duly authorized to do so and that the signatures of such person(s) is/are legally sufficient to bind the parties hereunder

12.5 *Assignment.* Licensee agrees to use the Property for the purpose stated in this agreement and shall not assign, subcontract, sublet, or transfer this lease without receiving express written consent from the Licensor.

12.6 *Successor and Assigns.* This Agreement shall be binding on the parties and their successors, or assigns, or both.

12.7 *No Third-Party Beneficiaries.* Except as expressly provided in this Agreement, no person not a party to this Agreement shall have any rights or entitlement of any nature under it.

12.8 *Governing Law.* This Agreement is governed, construed, and enforced under the laws of the State of Minnesota without regard to its conflicts of law provisions.

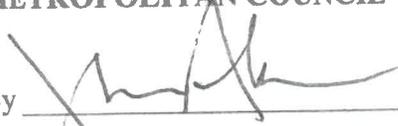
12.9 *Legal Compliance.* The Licensor and the Licensee agree to comply with all applicable state and federal laws and regulations and all applicable local ordinances and rules.

12.10 *Data Practices.* The Parties will comply with the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, as it applies to all data created, collected, received, stored, used, maintained, or disseminated in accordance with this Agreement. The civil remedies of Minnesota Statutes, section 13.08, apply to the release of the data referred to in this section by either Party.

12.11 *Record-Keeping and Audit.* As required by Minnesota Statutes, section 16C.05, the records, books, documents, and accounting procedures and practices of the Licensor and of any subcontractor relating to work performed pursuant to this Agreement shall be subject to audit and examination by the Licensee and the Legislative Auditor or State Auditor. The Licensor and any subcontractor shall permit the Licensee or its designee to inspect, copy, and audit its accounts, records, and business documents at any time during regular business hours, as they may relate to the performance under this agreement. Audits conducted by the Licensee under this provision shall be in accordance with generally accepted auditing standards. Financial adjustments resulting from any audit by the Licensee shall be paid in full within thirty (30) days of the Licensor's receipt of audit.

IN WITNESS WHEREOF, the parties have, by the undersigned individual so authorized, executed and delivered this Agreement as of the Effective Date.

METROPOLITAN COUNCIL

By: 

Date: 17 JUN 2019

Its: Project Director

CITY OF HOPKINS

By: 

Date: 6/4/19

Its: Mayor

By: 

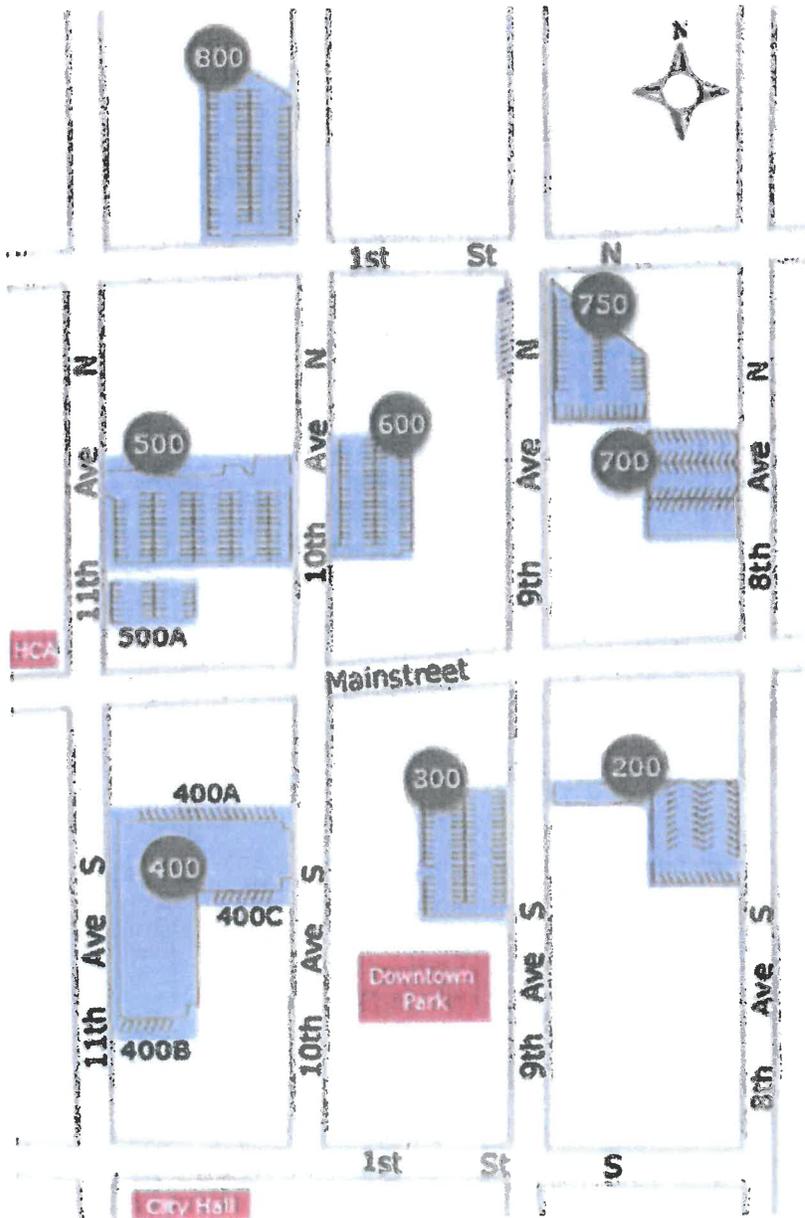
Date: 6/4/19

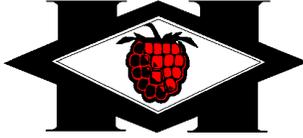
Its: City Manager

EXHIBIT A



imagery ©2019 Google, Map data ©2019 Google 50 ft.





CITY OF HOPKINS

City Manager

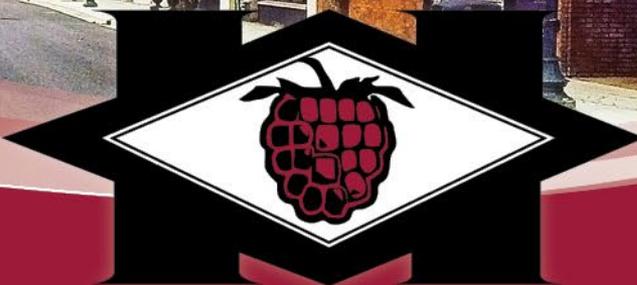
Memorandum

To: Honorable Mayor and Council Members
From: Mike Mornson, City Manager
Date: January 5, 2021
Subject: 2021 Mission and Goals – Hopkins City Council

The City Council meets annually to review the goals from the previous year, evaluate new goals and develop a strategic plan. This year we have designated time over the next three months to assess the current goals and objectives of departments to use in creating new goals and initiatives for 2021.

The proposed schedule:

- JANUARY 5** Kick off by Mike Mornson with highlights from 2020 and thoughts for 2021
- JANUARY 12** Planning and Development Update from Kersten Elverum
- JANUARY 19** Finance Update from Nick Bishop
- FEBRUARY 2** Police and Fire Updates from Brent Johnson and Dale Specken
- FEBRUARY 9** Public Works and Recreation Updates from Steve Stadler and Kelly O'Dea
- FEBRUARY 16** Community Services Update from Ari Lenz
- MARCH 2/9** Recap Work Session and discuss next steps



City of Hopkins

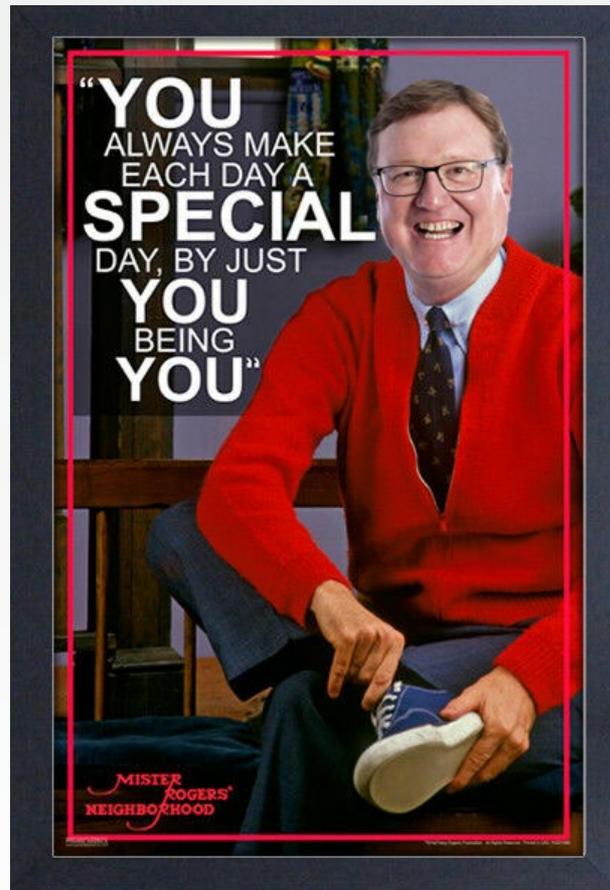
2021 Mission and Goals Hopkins City Council

Mike Mornson, City Manager

City Council and Staff



State of the City 2020



Mission

- Inspire
- Educate
- Involve
- Communicate



Vision

- All people feel safe and respected, and diversity is celebrated.
- Business growth is supported and a vibrant downtown is maintained.
- People enjoy exceptional government services, neighborhoods, and outstanding schools.



Goals

- Goal I: Preserve the Hometown Feel of Hopkins
- Goal II: Urban Design – Do it Right
- Goal III: Take it to Them



Goal I: Preserve the Hometown Feel of Hopkins

Four Strategies

- Support a vibrant business community
- Promote and enhance city events
- Provide accessible, friendly, and efficient city services
- Embrace and strengthen partnerships



Goal II: Urban Design – Do it Right

Four Strategies

- Improve walking and biking infrastructure in the city
- Practice environmental responsibility
- Support a range of housing options
- Support transit-oriented development



Goal III: Take it to Them

Three Strategies

- Involve diverse populations
- Engage the rental community of Hopkins
- Inspire community and citizen engagement



Some Accomplishments in 2020

- Financial Budget and Engagement Plan
- Reaffirmed AA+ Bond Rating on May 8 and November 9
- Southwest Light Rail construction
- Interlachen Street Reconstruction
- Façade Improvement Loans for Kiddywampus, Wild Boar and Express Personnel
- Approval of Bear Cave Brewing and other new businesses
- Completed the City facility solar program with solar arrays installed at Pavilion, Fire Station and Public Works



Some Accomplishments in 2020

- Maetzold Field parking lot mill/overlay
- Installed two Level-2 EV charging stations at parking ramp
- Bicycle Friendly Community
- LMC Excellence Award – Fire Department
- Leadership Award for Chloride Reduction from Nine Mile Creek Watershed District – Public Works



Highlights in 2020

- Elections
 - 3 elections in 2020 all during pandemic
 - Early voting most popular option in November (71%)



COVID-19 in 2020

- Business assistance
- Rental assistance
- Restaurant outdoor seating
- Virtual meetings
- Birthday patrol
- Easter bunny parade
- Halloween drive thru event
- Thanksgiving food donations



Looking Ahead to 2021

- 325 Blake Road (Cold Storage site)
- Blake/Excelsior
- Interlachen part two
- Continue pandemic planning



Mainstreet Valuation 2013

- **\$89,000,000**



Mainstreet Valuation 2020

- \$226,631,000



Upcoming Meetings

- January 5 – City Manager Kick Off
- January 12 – Planning & Development
- January 19 – Finance
- February 2 – Police & Fire
- February 9 – Public Works & Recreation
- February 16 – Community Services
- March 2 and March 9 – Recap and next steps



Background

In December of 2019 Beacon Interfaith Housing Collaborative (Vista 44 Housing Limited Partnership) on behalf of the property owner the Parish of St. Gabriel the Archangel of Hopkins received land use approval to construct the Vista 44 apartment building. The utility easement that is requested to be vacated runs north-south through this property. In June of 1967, the City of Hopkins approved resolution 1613 vacated the alley but retained an easement for public utilities. To date, St. Joseph's Church has maintained an electric line and light in this easement to illuminate their parking lot. With the sale of the southern portion of this property from St. Joseph's Church to Beacon to construct the Vista 44 apartment building, the church as agreed that the easement is no longer necessary and requests it be vacated.

Given this request by the church, staff finds no continuing public need for the easement and recommends the City Council approve this request subject to the execution by the City and Petitioner, or an affiliated entity of Petitioner, of a Planned Unit Development (PUD) Agreement that meets all requirements of the city attorney.

Alternatives

1. Approve the first reading of Ordinance 2020-1162. By approving the first reading of this ordinance, this application will move forward for a second reading and formal approval at the January 19, 2021 City Council meeting.
2. Deny the first reading of Ordinance 2020-1162. By denying the first reading of this ordinance, this application will not move forward for formal approval at the January 19, 2020 City Council meeting. Should the City Council consider this option, it must also identify specific findings that support this alternative.
3. Continue for further information. If the Planning & Zoning Commission concludes that further information is needed, the items should be continued.

**CITY OF HOPKINS
HENNEPIN COUNTY, MINNESOTA**

RESOLUTION NO. 2020-068

**A RESOLUTION APPROVING THE FIRST READING OF ORDINANCE 2020-1162
VACATING A UTILITY EASEMENT IN BLOCK 8, WEST MINNEAPOLIS ADDITION**

WHEREAS, on January 5, 2021, pursuant to a petition from Beacon Interfaith Housing Collaborative, on behalf of the Church of St. Joseph of Hopkins, a Minnesota religious corporation, the Hopkins City Council was presented with Ordinance 2020-1162 regarding the proposed vacation of the utility easement in favor of the City of Hopkins, as reserved in Resolution No. 1613 filed September 20, 1967 as Document Number 3676546 (Abstract) and filed October 11, 1967 as Document Number 890094 (Torrens), and also reserved in Ordinance No. 284 filed January 26, 1968 as Document Number 3699977 (Abstract), which lies within the vacated North-South alley in Block 8, West Minneapolis, lying between a line extended across said vacated alley from the Northwesterly corner of Lot 7 to the Northeasterly corner of Lot 25 and a second line from the Southwesterly corner of Lot 16 to the Southeasterly corner of Lot 17, all in said Block 8, West Minneapolis, Hennepin County (the “Easement”).

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hopkins as follows:

1. That the City Council hereby approves the first reading of Ordinance 2020-1162.
2. Pursuant to Hopkins City Charter, section 12.06 and Minnesota Statutes, section 462.358, subd. 7, a duly noticed public hearing shall be held during the regular city council meeting on January 19, 2021 in order to allow public input regarding the proposed vacation of the Easement.
3. Following the aforementioned public hearing, City staff shall present Ordinance 2020-1162 for a second reading, as required by the Hopkins City Charter.

Dated: January 5, 2021

Jason Gadd, Mayor

ATTEST:

Amy Domeier, City Clerk

**CITY OF HOPKINS
COUNTY OF HENNEPIN**

ORDINANCE NO. 2020-1162

**ORDINANCE VACATING UTILITY EASEMENT IN BLOCK 8,
MINNEAPOLIS WEST ADDITION**

THE CITY COUNCIL OF THE CITY OF HOPKINS HEREBY ORDAINS AS FOLLOWS:

SECTION 1. Pursuant to a petition from Beacon Interfaith Housing Collaborative (“Petitioner”), on behalf of the Church of St. Joseph of Hopkins, a Minnesota religious corporation, the utility easement in favor of the City of Hopkins, as reserved in Resolution No. 1613 filed September 20, 1967 as Document Number 3676546 (Abstract) and filed October 11, 1967 as Document Number 890094 (Torrens), and also as reserved in Ordinance No. 284 filed January 26, 1968 as Document Number 3699977 (Abstract), which lies within the vacated North-South alley in Block 8, West Minneapolis, lying between a line extended across said vacated alley from the Northwesterly corner of Lot 7 to the Northeasterly corner of Lot 25 and a second line from the Southwesterly corner of Lot 16 to the Southeasterly corner of Lot 17, all in said Block 8, West Minneapolis, Hennepin County, is hereby vacated, subject to the following condition: (i) execution by the City and Petitioner, or an affiliated entity of Petitioner, of a Planned Unit Development (PUD) Agreement that meets all requirements of the city attorney.

SECTION 2. The effective date of this ordinance shall be the date of publication, although the easement vacation shall not take effect until the aforementioned condition is satisfied, after which the city clerk shall execute, present, and have filed the requisite notice of completion related to these proceedings.

First Reading:	January 5, 2021
Second Reading:	January 19, 2021
Date of Publication:	January 28, 2021
Date Ordinance Takes Effect:	January 28, 2021

By: _____
Jason Gadd, Mayor

ATTEST:

Amy Domeier, City Clerk