

**HOPKINS CITY COUNCIL
AGENDA
Tuesday, November 17, 2020
7:00 pm**

**THIS AGENDA IS SUBJECT TO CHANGE
UNTIL THE START OF THE CITY COUNCIL MEETING**

I. CALL TO ORDER

II. ADOPT AGENDA

III. PRESENTATIONS

1. 2020 Hopkins Community Image Awards; Elverum

IV. CONSENT AGENDA

1. Minutes of the November 4, 2020 City Council Regular Meeting Proceedings
2. Minutes of the November 10, 2020 City Council Work Session Proceedings
3. Approval of the 2021 City Council Meeting Schedule; Domeier

V. PUBLIC HEARING

VI. OLD BUSINESS

VII. NEW BUSINESS

1. Award Sale of \$2,350,000 General Obligation Refunding Bonds, Series 2020B; Bishop
2. Calling for a Public Hearing and Providing Preliminary Approval for the Issuance of Housing Revenue Bonds for the Benefit of Trellis Co; Bishop
3. 2021-2025 Equipment Replacement Plan (ERP); Bishop
4. 2021-2025 Capital Improvement Plan (CIP); Bishop
5. Approve Water and Sanitary Sewer Rate Increases; Bishop
6. 2040 Comprehensive Plan – Cultivate Hopkins Final Approval; Lindahl
7. First Reading: Ordinance Amending Chapter 10, Article XIII of the Hopkins City Code Regarding Tobacco Products; Domeier

VIII. ANNOUNCEMENTS

- City Council Virtual Budget Hearing: Monday, November 30 at 7 p.m.
- Next Regular City Council Meeting: Tuesday, December 1 at 7 p.m.

IX. ADJOURN

DUE TO THE COVID-19 HEALTH PANDEMIC, THE CITY COUNCIL'S REGULAR MEETING PLACE IS NOT AVAILABLE TO THE PUBLIC. MEMBERS OF THE PUBLIC WHO DESIRE TO MONITOR THE MEETING REMOTELY OR GIVE INPUT OR TESTIMONY DURING THE MEETING CAN FIND INSTRUCTIONS AT www.hopkinsmn.com/virtualmeetings OR BY CALLING CITY HALL AT 952-548-6302 (DURING NORMAL BUSINESS HOURS 8 AM TO 4:30 PM.)

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Kersten Elverum, Planning & Economic Development Director

DATE: November 17, 2020

SUBJECT: 2020 Hopkins Community Image Awards

Each year the City of Hopkins recognizes certain properties for their contribution toward the positive image of the community. Awards are grouped in three categories—Commercial/Industrial/ Office, Multi-Family Residential, and Single-Family Residential. Nominations are sought from the public through August and a review committee determines which nominated properties receive awards. Each property that receives at least four of the five review committee votes receives an award. There is no limit to the number of properties that can be awarded, but winners from the last 10 years are not considered.

This year the review committee consisted of business representatives Jorge and Fernando of Casa Deli, residents Alan Schutte and Elaine Goepfert, and City staff members Katelyn Lindbery and Maria Jimenez.

The following four properties were selected by the committee:

- Commercial/Industrial/Office:
 - Kiddywampus – 1023 Mainstreet
 - Cream & Amber – 1605 Mainstreet
- Single-Family Residential:
 - Steve and Mary Belden – 140 10th Avenue North
- Multi-Family Residential:
 - Fraser Hopkins Court – 41 8th Avenue North

Attachment: PowerPoint presentation highlighting this year's CIA winners

Hopkins Community Image Awards 2020



COMMERCIAL/INDUSTRIAL/OFFICE
Kiddywampus
1023 Mainstreet



BEFORE



AFTER

Judge's Comment: "The façade update with the expansion of the store looks amazing!"

COMMERCIAL/INDUSTRIAL/OFFICE
Cream & Amber
1605 Mainstreet



BEFORE



AFTER

Judge's Comment: "Great look with open windows and addition of the patio. The design of the sign really matches the downtown Mainstreet look."

SINGLE FAMILY RESIDENTIAL

Stephen & Mary Belden

140 – 10th Avenue North



BEFORE



AFTER

Judge's Comment: "Remarkable transformation. Love the touch of the window above the garage. The landscaping looks amazing with the arch."

MULTI-FAMILY RESIDENTIAL
Fraser Hopkins Court
41 – 8th Avenue North



BEFORE



AFTER

Judge's Comment: "Removal of the large shrubs stopped hiding the building and gives it a nicer look. Really like the landscaping."

**Thank you to
our judges!**



Maria Jimenez

Katelyn Lindbery

Alan Schutte

Elaine Goepfert

Jorge and Fernando of Casa Deli

**HOPKINS CITY COUNCIL
REGULAR MEETING PROCEEDINGS
NOVEMBER 4, 2020**

CALL TO ORDER

Pursuant to due call and notice thereof a regular meeting of the Hopkins City Council was held on Wednesday, November 4, 2020 at 7:00 p.m. in the Council Chambers at City Hall, 1010 1st Street South.

Mayor Gadd called the meeting to order with Council Members Beck, Brausen, Halverson and Hunke attending. Others attending included City Manager Mornson, Assistant City Manager Lenz, Director of Planning and Development Elverum, City Attorney Riggs, Community Development Coordinator Youngquist and Finance Director Bishop.

Mayor Gadd provided information on the meeting format and other opening remarks.

ADOPT AGENDA

Motion by Beck. **Second** by Hunke.

Motion to Adopt Agenda.

Ayes: All.

Nays: None. Motion carried.

CONSENT AGENDA

Motion by Brausen. **Second** by Hunke.

Motion to Approve the Consent Agenda.

1. Minutes of the October 13, 2020 City Council Work Session Proceedings
2. Minutes of the October 20, 2020 City Council Regular Meeting Proceedings
3. Special Assessment Deferral Request – 11 Interlachen Road; Bishop
4. Ratify Checks Issued in October 2020; Bishop

Ayes. All.

Nays. None. Motion carried.

NEW BUSINESS

VII.1. Participation in the Local Housing Incentive Account Program under the Metropolitan Livable Communities Act; Youngquist

Community Development Coordinator Youngquist providing a summary of Staff Report 2020-083 requesting the City Council approve a resolution electing to participate in the Local Housing Incentives Account Program under the Metropolitan Livable Communities Act.

Council Member Hunke and Mayor Gadd shared their appreciation for the program.

Motion by Hunke. **Second** by Brausen.

**HOPKINS CITY COUNCIL
REGULAR MEETING PROCEEDINGS
NOVEMBER 4, 2020**

Motion to approve Resolution 2020-058 electing to participate in the Local Housing Incentives Account Program under the Metropolitan Livable Communities Act.

Ayes: All.

Nays: None. Motion carried.

VII.2. Review Options for 2021 Tax Levy; Bishop

Finance Director Bishop provided options for the 2021 Tax Levy outlined in the staff memorandum included in the packet.

Mayor Gadd appreciated that staff brought forward two options for review. Discussion ensued regarding the following:

- The options for reducing or eliminating the ERP levy and potential long-term effects with either option. Council Members shared concerns about potential future issues.
- The impacts and unknowns of COVID-19 and where additional funds may be needed.
- Staffing levels at the Activity Center, current and future staffing, union negotiations, and impacts to service levels.
- The impact taxes have on residents, the rental community and the business owners.

ANNOUNCEMENTS

Mayor Gadd shared his appreciation for all the neighbors getting creative with Halloween activities during COVID-19. The City Council Work Session is November 10 and Regular Meeting is November 17. Council Member Beck thanked Public Works for repairing the electrical vehicle charging station.

ADJOURNMENT

There being no further information to come before the City Council and upon a motion by Beck, second by Halverson, the meeting was unanimously adjourned at 7:48p.m.

Respectfully Submitted,
Amy Domeier, City Clerk

ATTEST:

Jason Gadd, Mayor

Amy Domeier, City Clerk

**HOPKINS CITY COUNCIL
WORK SESSION PROCEEDINGS
NOVEMBER 10, 2020**

CALL TO ORDER

Pursuant to due call and notice thereof a work session of the Hopkins City Council was held on Tuesday, November 10 at 6:30 p.m. in the Council Chambers at City Hall, 1010 1st Street South, Hopkins.

Mayor Gadd called the meeting to order with Council Members Beck, Halverson and Hunke attending. Council Member Brausen arrived shortly thereafter. Staff present included City Manager Mornson, Assistant City Manager Lenz, Planning and Development Director Elverum and Finance Director Bishop.

SPECIAL REVENUE FUND BUDGETS, ACTIVITY CENTER BUDGET, ENTERPRISE FUND BUDGETS AND UTILITY RATES; BISHOP

Finance Director Bishop requested input on the proposed budgets for special revenue funds, enterprise funds, activity center and utility rates.

Council Member Beck questioned the Refuse Fund negative balance. Mr. Bishop explained that part of balance is due to depreciation.

Council Member Hunke requested more information on the Depot Fund. Mr. Bishop provided information on the fund balance and the partnership with surrounding agencies. The City serves as the fiscal agent while Three Rivers takes care of the building from a capital perspective.

Council Member Hunke stated that the Activity Center is an important facility but was concerned about the budget shortfall. Assistant City Manager Lenz provided information about the center as part of the general fund. She added that there are always opportunities to look for efficiencies especially with the significant revenue decrease.

Mayor Gadd asked for feedback about the Façade Program. He talked about the tremendous impact it has had on Mainstreet businesses. Director of Planning and Development Elverum provided history on the program. The City Council supported keeping the program while suggesting the application period be later in the year.

Council Member Beck suggested asking the partners to increase their contributions to the Depot Fund. The increase could help offset the balance the City carries. Ms. Lenz stated that there are ongoing communications about the funding all while realizing recreation facilities have been hit hard this year.

Council Member Brausen envisioned different types of work sessions happening after the first of the year. Conversations may include partners and facilities where discussion involves how COVID is changing our working life and how to make up the differences.

Mr. Bishop provided information on the preliminary tax statements. Discussion ensued about the upcoming 2021 Tax Levy decision and the proposed options. Generally, the

**HOPKINS CITY COUNCIL
WORK SESSION PROCEEDINGS
NOVEMBER 10, 2020**

majority of the Council supported Option 1. Council Member Brausen would like to see the final levy land between Options 1 and 2.

Mr. Bishop reviewed the next steps of budget schedule.

OTHER

Mayor Gadd stated that City was contacted by the MDH about COVID cases. He encouraged all residents to be vigilant and follow the current guidelines.

ADJOURNMENT

There being no further information to come before the City Council and upon a motion by Beck, second by Hunke, the meeting was unanimously adjourned at 7:438p.m.

Respectfully Submitted,
Amy Domeier, City Clerk

ATTEST:

Jason Gadd, Mayor

Amy Domeier, City Clerk



Approval of the 2021 City Council Meeting Schedule

Proposed Action.

Staff recommends adoption of the following motion: Move to approve the 2021 City Council Meeting Schedule.

Overview:

Regular City Council meetings will be held the first and third Tuesday of each month at 7:00 p.m. Work Session meetings will be held the second Tuesday of each month at 6:30 p.m. Occasionally meeting dates are changed to avoid conflicts with holidays or other events. Staff has reviewed the potential conflicts and proposes the following changes:

July

- The meetings in July have been changed due to the July 4 Independence Holiday. The City Council Work Session will be held on Tuesday, July 13. The HRA Meeting and City Council Meeting will be held on Tuesday, July 20.

August

- National Night Out is Tuesday, August 3. The HRA Meeting and City Council Meeting will be held on Monday, August 2.

November

- Election Day is Tuesday, November 2. The HRA Meeting and City Council Meeting will be held on Wednesday, November 3.

Primary Issues to Consider:

- Does the proposed meeting schedule outline all meetings of the City Council?

When creating the calendar staff attempts to foresee all dates and times for meeting, and attempts to address as many potential conflicts as possible; there are times where a special meeting may need to be scheduled during the course of the year.

Supporting Information:

- Proposed 2021 City Council Meeting Calendar

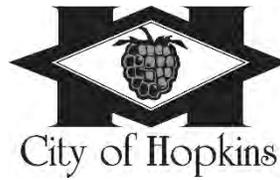
Amy Domeier, City Clerk

2021 City Council Schedule

Friday	January	1	2021	New Year's Day Holiday	City Hall Closed
Tuesday	January	5	2021	HRA Meeting	7:00 PM
Tuesday	January	5	2021	City Council Meeting	7:05 PM
Tuesday	January	12	2021	City Council Work Session	6:30 PM
Monday	January	18	2021	Martin Luther King Day	City Hall Closed
Tuesday	January	19	2021	City Council Meeting	7:00 PM
Monday	January	25	2021	Park Board	6:30 PM
Tuesday	January	26	2021	Zoning & Planning Commission	6:30 PM
Thursday	January		2021	STATE OF THE CITY	
Tuesday	February	2	2021	HRA Meeting	7:00 PM
Tuesday	February	2	2021	City Council Meeting	7:05 PM
Tuesday	February	9	2021	City Council Work Session	6:30 PM
Monday	February	15	2021	President's Day	City Hall Closed
Tuesday	February	16	2021	City Council Meeting	7:00 PM
Monday	February	22	2021	Park Board	6:30 PM
Tuesday	February	23	2021	Zoning & Planning Commission	6:30 PM
Tuesday	March	2	2021	HRA Meeting	7:00 PM
Tuesday	March	2	2021	City Council Meeting	7:05 PM
Tuesday	March	9	2021	City Council Work Session	6:30 PM
Monday	March	16	2021	City Council Meeting	7:00 PM
Monday	March	22	2021	Park Board	6:30 PM
Tuesday	March	23	2021	Zoning & Planning Commission	6:30 PM
Tuesday	April	6	2021	HRA Meeting	7:00 PM
Tuesday	April	6	2021	City Council Meeting	7:05 PM
Tuesday	April	13	2021	City Council Work Session	6:30 PM
Tuesday	April	20	2021	City Council Meeting	7:00 PM
Monday	April	26	2021	Park Board	6:30 PM
Tuesday	April	27	2021	Zoning & Planning Commission	6:30 PM
Tuesday	May	4	2021	HRA Meeting	7:00 PM
Tuesday	May	4	2021	City Council Meeting	7:05 PM
Tuesday	May	11	2021	City Council Work Session	6:30 PM
Tuesday	May	18	2021	City Council Meeting	7:00 PM
Monday	May	24	2021	Park Board	6:30 PM
Tuesday	May	25	2021	Zoning & Planning Commission	6:30 PM

Monday	May	31	2021	Memorial Day	City Hall Closed
Tuesday	June	1	2021	HRA Meeting	7:00 PM
Tuesday	June	1	2021	City Council Meeting	7:05 PM
Tuesday	June	8	2021	City Council Work Session	6:30 PM
Tuesday	June	15	2021	City Council Meeting	7:00 PM
Monday	June	21	2021	Park Board	6:30 PM
Tuesday	June	22	2021	Zoning & Planning Commission	6:30 PM
Monday	July	5	2021	Independence Day Holiday	City Hall Closed
Tuesday	July	13	2021	City Council Work Session	6:30 PM
Tuesday	July	20	2021	City Council Meeting	7:05 PM
Monday	July	26	2021	Park Board	6:30 PM
Tuesday	July	27	2021	Zoning & Planning Commission	6:30 PM
Monday	August	2	2021	HRA Meeting	7:00 PM
Monday	August	2	2021	2City Council Meeting	7:05 PM
Tuesday	August	3	2021	NATIONAL NIGHT OUT	
Tuesday	August	10	2021	City Council Work Session	6:30 PM
Tuesday	August	17	2021	City Council Meeting	7:00 PM
Monday	August	23	2021	Park Board	6:30 PM
Tuesday	August	24	2021	Zoning & Planning Commission	6:30 PM
Monday	September	6	2021	Labor Day	City Hall Closed
Tuesday	September	7	2021	HRA Meeting	7:00 PM
Tuesday	September	7	2021	City Council Meeting	7:05 PM
Tuesday	September	14	2021	City Council Work Session	6:30 PM
Tuesday	September	21	2021	City Council Meeting	7:00 PM
Monday	September	27	2021	Park Board	6:30 PM
Tuesday	September	28	2021	Zoning & Planning Commission	6:30 PM
Tuesday	October	5	2021	HRA Meeting	7:00 PM
Tuesday	October	5	2021	City Council Meeting	7:05 PM
Tuesday	October	12	2021	City Council Work Session	6:30 PM

Tuesday	October	19	2021	City Council Meeting	7:00 PM
Monday	October	25	2021	Park Board	6:30 PM
Tuesday	October	26	2021	Zoning & Planning Commission	6:30 PM
Tuesday	November	2	2021	Election Day General	
Wednesday	November	3	2021	HRA Meeting	7:00 PM
Wednesday	November	3	2021	City Council Meeting	7:05 PM
Tuesday	November	9	2021	City Council Work Session	6:30 PM
Thursday	November	11	2021	Veteran's Day Holiday	City Hall Closed
Tuesday	November	16	2021	City Council Meeting	7:00 PM
Monday	November	22	2021	Park Board	6:30 PM
Tuesday	November	23	2021	Zoning & Planning Commission	6:30 PM
Thursday	November	25	2021	Thanksgiving Day	City Hall Closed
Friday	November	26	2021	Thanksgiving Friday	City Hall Closed
Tuesday	December	7	2021	HRA Meeting	7:00 PM
Tuesday	December	7	2021	City Council Meeting	7:05 PM
Tuesday	December	14	2021	City Council Work Session	6:30 PM
Tuesday	December	21	2021	City Council Meeting	7:00 PM
Friday	December	24	2021	Christmas Eve	City Hall Closed
Monday	December	27	2021	Park Board	6:30 PM
Tuesday	December	28	2021	Zoning & Planning Commission	6:30 PM



**AWARD THE SALE OF \$2,350,000 GENERAL OBLIGATION
REFUNDING BONDS, SERIES 2020B**

Proposed Action

Staff recommends approval of the following motion:

Adopt Resolution No. 2020-089 Awarding the Sale of General Obligation Refunding Bonds, Series 2020B, in the Original Aggregate Principal Amount of \$2,350,000; Fixing Their Form and Specifications; Directing Their Execution and Delivery; Providing for Their Payment; and Providing for the Redemption of Bonds Refunded Thereby.

With this motion the sale of the bonds will be awarded based on the recommendation of Ehlers and Associates, Inc., financial advisor for this issuance. The 2012B General Obligation Bonds will be called and prepaid.

Overview

The City previously issued 2012B GO Bonds that funded street improvements, water system improvements, sewer system improvements, storm sewer improvements and equipment purchases. The debt is being paid from taxes, special assessments and enterprise fund revenue. The refunding is expected to generate a net present value savings of \$63,121.

The bonds are being issued with an eight year term, the same as existing terms. The payments will continue to come from enterprise revenues, special assessments and property taxes. On November 9, 2020 Standard & Poor’s reaffirmed our AA+ bond rating with a stable outlook.

At the October 6, 2020 Council Meeting, the Council authorized the sale of \$2,350,000 G.O. Refunding Bonds. The bids will be accepted until 9:30 am on November 17, 2020 at which time they will be reviewed and the recommendation incorporated into Resolution 2020-089.

Primary Issues to Consider

At this time, there do not appear to be any primary issues relating to the award of the bond sales. Any significant issues affecting the sale will not be known until after the closing of the bids on November 17, 2020.

Supporting Information

- Resolution No. 2020-089
- S&P Rating Report

Nicholas Bishop, CPA
Finance Director

Financial Impact: \$ 63,121 total savings	_____
Budgeted: Y/N	<u>Yes</u>
Source:	<u>Enterprise Funds, Special Assessments, Taxes</u>
Related Documents:	<u>None</u>

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE CITY OF HOPKINS, MINNESOTA

HELD: November 17, 2020

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Hopkins, Minnesota was called and held by teleconference on Tuesday, the 17th day of November, 2020, at 7:00 p.m., for the purpose, in part, of awarding the sale of the City's General Obligation Refunding Bonds, Series 2020B, and directing their execution and delivery. The teleconference was held in accordance with Minnesota Statutes, Section 13D.021, and pursuant to a declaration made by the Mayor on March 16, 2020.

The following members were present:

and the following were absent:

* * *

* * *

* * *

The Mayor announced that the next order of business was consideration of the proposals which had been received for the purchase of the City's General Obligation Refunding Bonds, Series 2020B, to be issued in the original aggregate principal amount of \$2,350,000.

The City Manager presented a tabulation of the proposals that had been received in the manner specified in the Terms of Proposal for the Bonds. The proposals are attached hereto as EXHIBIT A.

After due consideration of the proposals, Member _____ then introduced the following written resolution, the reading of which was dispensed with by unanimous consent, and moved its adoption:

RESOLUTION NO. 2020-060

A RESOLUTION AWARDING THE SALE OF GENERAL OBLIGATION REFUNDING BONDS, SERIES 2020B, IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF \$2,350,000; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; PROVIDING FOR THEIR PAYMENT; AND PROVIDING FOR THE REDEMPTION OF BONDS REFUNDED THEREBY

BE IT RESOLVED By the City Council of the City of Hopkins, Hennepin County, Minnesota (the “City”) as follows:

Section 1. Sale of Bonds.

1.01. Authority.

(a) Pursuant to Minnesota Statutes, Chapters 429, 444, and 475, as amended, and Sections 410.32 and 412.301, as amended (collectively, the “Act”), the City issued its General Obligation Bonds, Series 2012B (the “Prior Bonds”), dated September 13, 2012, in the original aggregate principal amount of \$5,505,000, currently outstanding in the principal amount of \$2,750,000, of which \$2,350,000 in principal amount is subject to prior optional redemption on or after February 1, 2021. The proceeds of the Prior Bonds were used to finance the acquisition of capital equipment (the “Equipment”) and the construction of assessable public improvements (the “Assessable Improvements”) and improvements to the water, sanitary sewer, and storm sewer systems of the City (the “Utility Improvements”).

(b) The City is authorized by Section 475.67, subdivision 3 of the Act to issue and sell its general obligation bonds to refund obligations and the interest thereon before the due date of the obligations, if consistent with covenants made with the holders thereof, when determined by the City Council to be necessary or desirable for the reduction of debt service costs to the City or for the extension or adjustment of maturities in relation to the resources available for their payment.

(c) It is necessary and desirable for the reduction of debt service costs to the City that the City issue its General Obligation Refunding Bonds, Series 2020B (the “Bonds”), in the original aggregate principal amount of \$2,350,000, pursuant to the Act, specifically Section 475.67, subdivision 3, to redeem and prepay the outstanding principal amount of the Prior Bonds on February 1, 2021 (the “Redemption Date”).

(d) The City is authorized by Section 475.60, subdivision 2(9) of the Act to negotiate the sale of the Bonds, it being determined that the City has retained an independent municipal advisor in connection with such sale. The actions of the City staff and municipal advisor in negotiating the sale of the Bonds are ratified and confirmed in all aspects.

1.02. Award to the Purchaser and Interest Rates. The proposal of _____ (the “Purchaser”) to purchase the Bonds is hereby determined to be a reasonable offer and is accepted, the proposal being to purchase the Bonds at a price of \$_____ (par amount of \$2,350,000, [plus original issue premium of \$_____,] [less original issue discount of \$_____,] less underwriter’s

discount of \$ _____), plus accrued interest, if any, to date of delivery, for Bonds bearing interest as follows.

<u>Year</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Interest Rate</u>
2022	%	2026	%
2023		2027	
2024		2028	
2025			

True interest cost: _____%

1.03. Purchase Contract. The sum of \$ _____, being the amount proposed by the Purchaser in excess of \$2,321,800, shall be credited to the accounts in the Debt Service Fund hereinafter created or deposited in the Redemption Fund hereinafter created, as determined by the City’s Finance Director in consultation with the City’s municipal advisor. The good faith deposit of the Purchaser shall be retained and deposited until the Bonds have been delivered and shall be deducted from the purchase price paid at settlement. The Mayor and City Manager are directed to execute a contract with the Purchaser on behalf of the City.

1.04. Terms and Principal Amounts of the Bonds. The City will forthwith issue and sell the Bonds pursuant to the Act, specifically Section 475.67, subdivision 3, in the total principal amount of \$2,350,000, originally dated December 10, 2020, in the denomination of \$5,000 each or any integral multiple thereof, numbered No. R-1, upward, bearing interest as above set forth, and which mature serially on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2022	\$	2026	\$
2023		2027	
2024		2028	
2025			

(a) \$115,000 of the Bonds (the “Equipment Refunding Bonds”), maturing on February 1, 2022, will be used to refinance the Equipment.

(b) \$1,615,000 of the Bonds (the “Improvement Refunding Bonds”), maturing in the amounts and on February 1 in the years set forth below, will be used to refinance the Assessable Improvements:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2022	\$	2026	\$
2023		2027	
2024		2028	
2025			

(c) The remainder of the Bonds in the amount of \$620,000 (the “Utility Revenue Refunding Bonds”), maturing in the amounts and on February 1 in the years set forth below, will be used to refinance the Utility Improvements:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2022	\$	2026	\$
2023		2027	
2024		2028	
2025			

1.05. Optional Redemption. The City may elect on February 1, 2027, and on any day thereafter to prepay Bonds due on or after February 1, 2028. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC (as defined in Section 8 hereof) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

[TO BE COMPLETED IF TERM BONDS ARE REQUESTED: 1.06. Mandatory Redemption; Term Bonds. The Bonds maturing on February 1, 20__ and February 1, 20__ shall hereinafter be referred to collectively as the "Term Bonds." The principal amount of the Term Bonds subject to mandatory sinking fund redemption on any date may be reduced through earlier optional redemptions, with any partial redemptions of the Term Bonds credited against future mandatory sinking fund redemptions of such Term Bonds in such order as the City shall determine. The Term Bonds are subject to mandatory sinking fund redemption and shall be redeemed in part at par plus accrued interest on February 1 of the following years and in the principal amounts as follows:]

Sinking Fund Installment Date

February 1, 20__ Term Bond

Principal Amount
\$

* *Maturity*

February 1, 20__ Term Bond

Principal Amount
\$

* *Maturity*

Section 2. Registration and Payment.

2.01. Registered Form. The Bonds will be issued only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02. Dates; Interest Payment Dates. Each Bond will be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Bond will be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bond will be dated as of the date of original issue. The interest on the Bonds is payable on February 1 and August 1 of

each year, commencing August 1, 2021, to the registered owners of record as of the close of business on the fifteenth day of the immediately preceding month, whether or not that day is a business day.

2.03. Registration. The City will appoint, and will maintain, a bond registrar, transfer agent, authenticating agent and paying agent (the “Registrar”). The effect of registration and the rights and duties of the City and the Registrar with respect thereto are as follows:

(a) Register. The Registrar must keep at its principal corporate trust office a bond register in which the Registrar provides for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of a Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar will authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until that interest payment date.

(c) Exchange of Bonds. When Bonds are surrendered by the registered owner for exchange the Registrar will authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner’s attorney in writing.

(d) Cancellation. Bonds surrendered upon transfer or exchange will be promptly cancelled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. When a Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar will incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name a Bond is registered in the bond register as the absolute owner of the Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes, and payments so made to a registered owner or upon the owner’s order will be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Bonds sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. If a Bond becomes mutilated or is destroyed, stolen or lost, the Registrar will deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a

Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance and amount satisfactory to it and as provided by law, in which both the City and the Registrar must be named as obligees. Bonds so surrendered to the Registrar will be cancelled by the Registrar and evidence of such cancellation must be given to the City. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it is not necessary to issue a new Bond prior to payment.

2.04. Appointment of Initial Registrar. The City appoints Bond Trust Services Corporation, Roseville, Minnesota, as the initial Registrar. The Mayor and the City Manager are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar. The City agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar upon thirty (30) days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar must deliver all cash and Bonds in its possession to the successor Registrar and must deliver the bond register to the successor Registrar. On or before each principal or interest due date, without further order of the City Council, the Finance Director must transmit to the Registrar monies sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication and Delivery. The Bonds will be prepared under the direction of the City Manager and executed on behalf of the City by the signatures of the Mayor and the City Manager, provided that all signatures may be printed, engraved or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bonds ceases to be such officer before the delivery of any Bond, that signature or facsimile will nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Bond will not be valid or obligatory for any purpose or entitled to any security or benefit under this resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on a Bond is conclusive evidence that it has been authenticated and delivered under this resolution. When the Bonds have been so prepared, executed and authenticated, the City Manager will deliver the same to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

Section 3. Form of Bond.

3.01. Execution of Bonds. The Bonds will be printed or typewritten in substantially the form attached hereto as EXHIBIT B.

3.02. Approving Legal Opinion. The City Manager is authorized and directed to obtain a copy of the proposed approving legal opinion of Kennedy & Graven, Chartered, Minneapolis, Minnesota, and cause the opinion to be printed on or accompany each Bond.

Section 4. Payment; Security; Pledges and Covenants.

4.01. Debt Service Fund. The Bonds will be payable from the General Obligation Refunding Bonds, Series 2020B Debt Service Fund (the "Debt Service Fund") hereby created. The Debt Service Fund shall be administered and maintained by the Finance Director as a bookkeeping account separate and apart

from all other funds maintained in the official financial records of the City. The City will maintain the following accounts in the Debt Service Fund: the “Equipment Account,” the “Assessable Improvements Account,” and the “Utility Improvements Account.” Amounts in the Equipment Account are irrevocably pledged to the Equipment Refunding Bonds, amounts in the Assessable Improvements Account are irrevocably pledged to the Improvement Refunding Bonds, and amounts in the Utility Improvements Account are irrevocably pledged to the Utility Improvements Account.

(a) Equipment Account. Proceeds of the ad valorem taxes hereinafter levied for the payment of the Equipment Refunding Bonds are hereby pledged to the Equipment Account of the Debt Service Fund, and such amounts shall be used to pay the principal of and interest on the Equipment Refunding Bonds. There is also appropriated to the Equipment Account a pro rata portion of amounts over the minimum purchase price paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.03 hereof.

(b) Assessable Improvements Account. Proceeds of the ad valorem taxes hereinafter levied for the payment of the Improvement Refunding Bonds and, following the Redemption Date, special assessments levied (the “Special Assessments”) for the Assessable Improvements are hereby pledged to the Assessable Improvements Account of the Debt Service Fund, and such amounts shall be used to pay the principal of and interest on the Improvement Refunding Bonds. There is also appropriated to the Assessable Improvements Account a pro rata portion of amounts over the minimum purchase price paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.03 hereof.

(c) Utility Revenue Account. The City will continue to maintain and operate its Water Fund, Sanitary Sewer Fund, and Storm Water Fund to which will be credited all gross revenues of the water, sanitary sewer, and storm water systems, respectively, and out of which will be paid all normal and reasonable expenses of current operations of such systems. Any balances therein are deemed net revenues (the “Net Revenues”) and will be transferred from time to time to the Utility Revenue Account of the Debt Service Fund, which Utility Revenue Account shall be used to pay the principal of and interest on the Utility Revenue Refunding Bonds and any other bonds similarly authorized. There will always be retained in the Utility Revenue Account a sufficient amount to pay principal of and interest on the Utility Revenue Refunding Bonds, and the Finance Director must report any current or anticipated deficiency in the Utility Revenue Account to the City Council. There is appropriated to the Utility Revenue Account a pro rata portion of amounts over the minimum purchase price paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.03 hereof.

4.02. Redemption Fund. All proceeds of the Bonds, less the appropriations made in Section 4.01 hereof and the costs of issuance of the Bonds, will be deposited in a separate fund (the “Redemption Fund”) to be used solely to redeem and prepay the Prior Bonds on the Redemption Date. Any balance remaining in the Redemption Fund after the redemption of the Prior Bonds on the Redemption Date shall be deposited in accounts of the Debt Service Fund herein created.

4.03. Prior Debt Service Fund. The debt service fund heretofore established for the Prior Bonds pursuant to the resolution providing for the issuance and sale of the Prior Bonds (the “Prior Resolution”) shall be closed following the redemption of the Prior Bonds, and all monies therein shall be transferred to the accounts of the Debt Service Fund herein created.

4.04. Prior Resolution Pledges. The pledges and covenants of the City made by the Prior Resolution relating to the Special Assessments levied for the Assessable Improvements and relating to the ownership, protection of, and other particulars governing the operation and financial management of the

water, sanitary sewer, and storm water systems of the City and the Utility Improvements are restated and confirmed in all respects. The provisions of the Prior Resolution are hereby supplemented to the extent necessary to give full effect to the provisions hereof.

4.05. General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City will be and are hereby irrevocably pledged. If the balance in the Debt Service Fund is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency will be promptly paid out of monies in the general fund of the City which are available for such purpose, and such general fund may be reimbursed with or without interest from the Debt Service Fund when a sufficient balance is available therein.

4.06. Pledge of Tax Levy. For the purpose of paying the principal of and interest on the Equipment Refunding Bonds and a portion of the principal of and interest on the Improvement Refunding Bonds, there is levied a direct annual irrevocable ad valorem tax upon all of the taxable property in the City (the "Taxes"), which will be spread upon the tax rolls and collected with and as part of other general taxes of the City. Such Taxes will be credited to the Equipment Account and the Assessable Improvements Account of the Debt Service Fund above provided and will be in the years and amounts attached hereto as EXHIBIT C.

4.07. Certification to Taxpayer Services Division Manager as to Debt Service Fund Amount. It is hereby determined that the estimated collection of the foregoing Taxes, Special Assessments, and Net Revenues will produce at least five percent (5%) in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levy herein provided will be irrevocable until all of the Bonds are paid, provided that at the time the City makes its annual tax levies the Finance Director may certify to the Taxpayer Services Division Manager of Hennepin County, Minnesota (the "Taxpayer Services Division Manager") the amount available in the Debt Service Fund to pay principal and interest due during the ensuing year, and the Taxpayer Services Division Manager will thereupon reduce the levy collectible during such year by the amount so certified.

4.08. Cancellation of Levy for Prior Bonds. Following the payment in full of all outstanding principal of and interest due on the Prior Bonds on the Redemption Date, the Finance Director is hereby directed to certify such fact to and request the Taxpayer Services Division Manager to cancel any and all tax levies made by the Prior Resolution.

4.09. Certification of Taxpayer Services Division Manager as to Registration. The City Manager is directed to file a certified copy of this resolution with the Taxpayer Services Division Manager and to obtain the certificate required by Section 475.63 of the Act.

Section 5. Refunding of Prior Bonds; Findings; Redemption of Prior Bonds.

5.01. Purpose of Refunding. On the Redemption Date, the Prior Bonds will be called for redemption in the principal amount of \$2,350,000. It is hereby found and determined that based upon information presently available from the City's municipal advisor, the issuance of the Bonds, a portion of which will be used to redeem and prepay the Prior Bonds, is consistent with covenants made with the holders of the Prior Bonds and is necessary and desirable for the reduction of debt service costs to the City.

5.02. Application of Proceeds of Bonds. It is hereby found and determined that the proceeds of the Bonds deposited in the Redemption Fund, along with any other funds on hand in the debt service

funds established for the Prior Bonds, will be sufficient to prepay all of the principal of, interest on and redemption premium (if any) on the Prior Bonds.

5.03. Redemption; Date of Redemption; Notice of Call for Redemption. The Prior Bonds maturing after the Redemption Date will be redeemed and prepaid on the Redemption Date. The Prior Bonds will be redeemed and prepaid in accordance with their terms and in accordance with the terms and conditions set forth in the form of Notice of Call for Redemption attached hereto as EXHIBIT D, which terms and conditions are hereby approved and incorporated herein by reference. The registrar for the Prior Bonds is authorized and directed to send a copy of the Notice of Call for Redemption to each registered holder of the Prior Bonds at least thirty (30) days prior to the Redemption Date.

Section 6. Authentication of Transcript.

6.01. City Proceedings and Records. The officers of the City are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds certified copies of proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other certificates, affidavits and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bonds and such instruments, including any heretofore furnished, will be deemed representations of the City as to the facts stated therein.

6.02. Certification as to Final Official Statement. The Mayor, the City Manager, and the Finance Director are hereby authorized and directed to certify that they have examined the Final Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the offering materials are a complete and accurate representation of the facts and representations made therein as of the date of the offering materials.

6.03. Other Certificates. The Mayor, the City Manager, and the Finance Director are hereby authorized and directed to furnish to the Purchaser at the closing such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bonds or the organization of the City or incumbency of its officers, at the closing the Mayor, the City Manager, and the Finance Director shall also execute and deliver to the Purchaser a suitable certificate as to absence of material litigation, and the Finance Director shall also execute and deliver a certificate as to payment for and delivery of the Bonds.

6.04. Electronic Signatures. The electronic signature of the Mayor, the City Manager, the City Clerk, and/or the Finance Director to this resolution and to any certificate authorized to be executed hereunder shall be as valid as an original signature of such party and shall be effective to bind the City thereto. For purposes hereof, (i) "electronic signature" means a manually signed original signature that is then transmitted by electronic means; and (ii) "transmitted by electronic means" means sent in the form of a facsimile or sent via the internet as a portable document format ("pdf") or other replicating image attached to an electronic mail or internet message.

6.05. Payment of Costs of Issuance. The City authorizes the Purchaser to forward the amount of Bond proceeds allocable to the payment of issuance expenses to Old National Bank, Chaska, Minnesota, on the closing date for further distribution as directed by the City's municipal advisor, Ehlers and Associates, Inc.

Section 7. Tax Covenant.

7.01. Tax-Exempt Bonds. The City covenants and agrees with the holders from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bonds to become subject to taxation under the Internal Revenue Code of 1986, as amended (the "Code"), and the Treasury Regulations promulgated thereunder, in effect at the time of such actions, and that it will take or cause its officers, employees or agents to take, all affirmative action within its power that may be necessary to ensure that such interest will not become subject to taxation under the Code and applicable Treasury Regulations, as presently existing or as hereafter amended and made applicable to the Bonds.

7.02. Rebate. The City will comply with requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Bonds under Section 103 of the Code, including without limitation requirements relating to temporary periods for investments, limitations on amounts invested at a yield greater than the yield on the Bonds, and the rebate of excess investment earnings to the United States.

7.03. Not Private Activity Bonds. The City further covenants not to use the proceeds of the Bonds or to cause or permit them or any of them to be used, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

7.04. Qualified Tax-Exempt Obligations. The Bonds are deemed to be qualified tax-exempt obligations within the meaning of Section 265(b)(3) of the Code because the City determines that:

- (a) the Prior Bonds were qualified tax-exempt obligations;
- (b) the Bonds are not taken into account in determining the status of the City as a "qualified small issuer" within the meaning of Section 265(b)(3) of the Code, because the amount of the Bonds does not exceed the outstanding amount of the Prior Bonds;
- (c) the average maturity date of the Bonds is not later than the average maturity date of the Prior Bonds; and
- (d) the Bonds have a maturity date which is not later than the date which is thirty (30) years after the date the Prior Bonds were issued.

7.05. Procedural Requirements. The City will use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this section.

Section 8. Book-Entry System; Limited Obligation of City.

8.01. DTC. The Bonds will be initially issued in the form of a separate single typewritten or printed fully registered Bond for each of the maturities set forth in Section 1.04 hereof. Upon initial issuance, the ownership of each Bond will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns ("DTC"). Except as provided in this section, all of the outstanding Bonds will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC.

8.02. Participants. With respect to Bonds registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC, the City, the Registrar and the Paying Agent will have no responsibility or obligation to any broker dealers, banks and other financial institutions from

time to time for which DTC holds Bonds as securities depository (the “Participants”) or to any other person on behalf of which a Participant holds an interest in the Bonds, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any Participant or any other person (other than a registered owner of Bonds, as shown by the registration books kept by the Registrar), of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any Participant or any other person, other than a registered owner of Bonds, of any amount with respect to principal of, premium, if any, or interest on the Bonds. The City, the Registrar and the Paying Agent may treat and consider the person in whose name each Bond is registered in the registration books kept by the Registrar as the holder and absolute owner of such Bond for the purpose of payment of principal, premium and interest with respect to such Bond, for the purpose of registering transfers with respect to such Bonds, and for all other purposes. The Paying Agent will pay all principal of, premium, if any, and interest on the Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments will be valid and effectual to fully satisfy and discharge the City’s obligations with respect to payment of principal of, premium, if any, or interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of Bonds, as shown in the registration books kept by the Registrar, will receive a certificated Bond evidencing the obligation of this resolution. Upon delivery by DTC to the City Manager of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words “Cede & Co.” will refer to such new nominee of DTC; and upon receipt of such a notice, the City Manager will promptly deliver a copy of the same to the Registrar and Paying Agent.

8.03. Representation Letter. The City has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the “Representation Letter”) which will govern payment of principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds. Any Paying Agent or Registrar subsequently appointed by the City with respect to the Bonds will agree to take all action necessary for all representations of the City in the Representation Letter with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

8.04. Transfers Outside Book-Entry System. In the event the City, by resolution of the City Council, determines that it is in the best interests of the persons having beneficial interests in the Bonds that they be able to obtain Bond certificates, the City will notify DTC, whereupon DTC will notify the Participants, of the availability through DTC of Bond certificates. In such event the City will issue, transfer and exchange Bond certificates as requested by DTC and any other registered owners in accordance with the provisions of this resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the City and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the City will issue and the Registrar will authenticate Bond certificates in accordance with this resolution and the provisions hereof will apply to the transfer, exchange and method of payment thereof.

8.05. Payments to Cede & Co. Notwithstanding any other provision of this resolution to the contrary, so long as a Bond is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Bond and notices with respect to the Bond will be made and given, respectively in the manner provided in DTC’s Operational Arrangements as set forth in the Representation Letter.

Section 9. Continuing Disclosure.

9.01. Execution of Continuing Disclosure Certificate. “Continuing Disclosure Certificate” means that certain Continuing Disclosure Certificate executed by the Mayor and City Manager and dated

the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

9.02. City Compliance with Provisions of Continuing Disclosure Certificate. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this resolution, failure of the City to comply with the Continuing Disclosure Certificate is not to be considered an event of default with respect to the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City to comply with its obligations under this section.

Section 10. Defeasance. When all Bonds and all interest thereon have been discharged as provided in this section, all pledges, covenants and other rights granted by this resolution to the holders of the Bonds will cease, except that the pledge of the full faith and credit of the City for the prompt and full payment of the principal of and interest on the Bonds will remain in full force and effect. The City may discharge all Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full. If any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

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The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Passed and adopted this 17th day of November, 2020.

Jason Gadd, Mayor

Attest:

Amy Domeier, City Clerk

EXHIBIT A
PROPOSALS

EXHIBIT B
FORM OF BOND

No. R-____ UNITED STATES OF AMERICA \$ _____
STATE OF MINNESOTA
COUNTY OF HENNEPIN
CITY OF HOPKINS

GENERAL OBLIGATION REFUNDING BOND
SERIES 2020B

<u>Rate</u>	<u>Maturity</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	February 1, 20__	December 10, 2020	

Registered Owner: Cede & Co.

The City of Hopkins, Minnesota, a duly organized and existing municipal corporation in Hennepin County, Minnesota (the "City"), acknowledges itself to be indebted and for value received promises to pay to the Registered Owner specified above or registered assigns, the principal sum of \$_____ on the maturity date specified above, with interest thereon from the date hereof at the annual rate specified above (calculated on the basis of a 360 day year of twelve 30 day months), payable February 1 and August 1 in each year, commencing August 1, 2021, to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by Bond Trust Services Corporation, Roseville, Minnesota, as Registrar, Paying Agent, Transfer Agent and Authenticating Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the City have been and are hereby irrevocably pledged.

The City may elect on February 1, 2027, and on any day thereafter to prepay Bonds due on or after February 1, 2028. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify The Depository Trust Company ("DTC") of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

This Bond is one of an issue in the aggregate principal amount of \$2,350,000 all of like original issue date and tenor, except as to number, maturity date, redemption privilege, and interest rate, all issued pursuant to a resolution adopted by the City Council on November 17, 2020 (the "Resolution"), for the purpose of providing money to refund the outstanding principal amount of certain general obligation bonds of the City, pursuant to and in full conformity with the home rule charter of the City and the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapters 429, 444, and 475, as amended, specifically Section 475.67, subdivision 3, and Sections 410.32 and 412.301, as

amended. The principal hereof and interest hereon are payable in part from ad valorem taxes, special assessments, and net revenues of the water, storm water, and sanitary sewer systems of the City, as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred. The full faith and credit of the City are irrevocably pledged for payment of this Bond and the City Council has obligated itself to levy additional ad valorem taxes on all taxable property in the City in the event of any deficiency in taxes, special assessments, and net revenues pledged, which additional taxes may be levied without limitation as to rate or amount. The Bonds of this series are issued only as fully registered Bonds in denominations of \$5,000 or any integral multiple thereof of single maturities.

The City Council has deemed designated the issue of Bonds of which this Bond forms a part as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, relating to disallowance of interest expense for financial institutions.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Registrar, by the registered owner hereof in person or by the owner’s attorney duly authorized in writing, upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner’s attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Registrar will be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the home rule charter of the City and the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required, and that the issuance of this Bond does not cause the indebtedness of the City to exceed any constitutional, charter, or statutory limitation of indebtedness.

This Bond is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of Hopkins, Minnesota, by its City Council, has caused this Bond to be executed on its behalf by the facsimile or manual signatures of the Mayor and City Manager and has caused this Bond to be dated as of the date set forth below.

Dated: December 10, 2020

CITY OF HOPKINS, MINNESOTA

(Facsimile)
Mayor

(Facsimile)
City Manager

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

BOND TRUST SERVICES CORPORATION

By _____
Authorized Representative

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, will be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -- as tenants in common

UNIF GIFT MIN ACT

_____ Custodian _____

(Cust) (Minor)

TEN ENT -- as tenants by entireties

under Uniform Gifts or Transfers to Minors
Act, State of _____

JT TEN -- as joint tenants with right of
survivorship and not as tenants in common

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

NOTICE: Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program (“STAMP”), the Stock Exchange Medallion Program (“SEMP”), the New York Stock Exchange, Inc. Medallion Signatures Program (“MSP”) or other such “signature guarantee program” as may be determined by the Registrar in addition to, or in substitution for, STAMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address: _____

(Include information for all joint owners if this Bond is held by joint account.)

Please insert social security or other identifying number of assignee

PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Bond has been registered on the books of the Registrar in the name of the person last noted below.

<u>Date of Registration</u>	<u>Registered Owner</u>	<u>Signature of Officer of Registrar</u>
_____	Cede & Co. Federal ID #13-2555119	_____

EXHIBIT C
TAX LEVY SCHEDULES

Tax Levy Schedule for Equipment Refunding Bonds

<u>YEAR *</u>	<u>TAX LEVY</u>
2021	\$

** Year tax levy collected.*

Tax Levy Schedule for Improvement Refunding Bonds

<u>YEAR *</u>	<u>TAX LEVY</u>
2021	\$
2022	
2023	
2024	
2025	
2026	
2027	

** Year tax levy collected.*

EXHIBIT D

NOTICE OF CALL FOR REDEMPTION

\$5,505,000
CITY OF HOPKINS, MINNESOTA
GENERAL OBLIGATION BONDS
SERIES 2012B

NOTICE IS HEREBY GIVEN that, by order of the City Council of the City of Hopkins, Minnesota (the “City”), there have been called for redemption and prepayment on

February 1, 2021

all outstanding bonds of the City designated as General Obligation Bonds, Series 2012B, dated September 13, 2012, having stated maturity dates of February 1 in the years 2022 through 2028, both inclusive, totaling \$840,000 in principal amount, and with the following CUSIP numbers:

<u>Year of Maturity</u>	<u>Amount</u>	<u>CUSIP Number</u>
2022	\$410,000	439866 H23
2023	305,000	439866 H31
2024	310,000	439866 H49
2025	315,000	439866 H56
2026	325,000	439866 H64
2027	340,000	439866 H72
2028	345,000	439866 H80

The bonds are being called at a price of par plus accrued interest to February 1, 2021, on which date all interest on said bonds will cease to accrue. Holders of the bonds hereby called for redemption are requested to present their bonds for payment at the main office of Bond Trust Services Corporation, 3060 Centre Pointe Drive, Roseville, Minnesota 55113, on or before February 1, 2021.

Important Notice: In compliance with the Economic Growth and Tax Relief Reconciliation Act of 2003, the City is required to withhold a specified percentage of the principal amount of the redemption price payable to the holder of any Bonds subject to redemption and prepayment on the redemption date, unless the City is provided with the Social Security Number or Federal Employer Identification Number of the holder, properly certified. Submission of a fully executed Request for Taxpayer Identification Number and Certification, Form W-9, will satisfy the requirements of this paragraph.

Dated: _____, 20__.

**BY ORDER OF THE CITY COUNCIL OF
THE CITY OF HOPKINS, MINNESOTA**

By: /s/ Michael Mornson
City Manager
City of Hopkins, Minnesota

STATE OF MINNESOTA)
)
COUNTY OF HENNEPIN) SS.
)
CITY OF HOPKINS)

I, the undersigned, being the duly qualified and acting City Clerk of the City of Hopkins, Minnesota (the “City”), do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City Council of the City held on November 17, 2020, with the original minutes on file in my office and the extract is a full, true and correct copy of the minutes insofar as they relate to the issuance and sale of the City’s General Obligation Refunding Bonds, Series 2020B, in the original aggregate principal amount of \$2,350,000.

WITNESS My hand officially as such City Clerk and the corporate seal of the City this ____ day of November, 2020.

(SEAL)

City Clerk
City of Hopkins, Minnesota

Summary:

**Hopkins, Minnesota; General
Obligation**

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Credit Profile

US\$2.35 mil GO rfdg bnnds ser 2020B dtd 12/10/2020 due 02/01/2028

Long Term Rating AA+/Stable New

Hopkins GO

Long Term Rating AA+/Stable Affirmed

Rating Action

S&P Global Ratings assigned its 'AA+' long-term rating to Hopkins, Minn.'s series 2020B general obligation (GO) refunding bonds. At the same time, we affirmed our 'AA+' rating on the city's existing GO bonds. The outlook is stable.

The city's full-faith-and-credit pledge and ability to levy unlimited ad valorem property taxes secure the bonds. Officials intend to pay debt service with special assessments, net revenues of the sewer, water, and storm systems, and ad valorem property taxes, but the rating is based on the unlimited ad valorem tax pledge. The city's existing GO debt also includes various other pledged revenues such as tax-increment, tax abatement, special assessment revenues, and various enterprise fund revenues, but in each case, we rate to the city's GO pledge. Proceeds will be used to finance a current refunding of the city's series 2012B GO bonds for interest cost savings.

Credit overview

Hopkins, having maintained a strong history of mostly stable operational performance, complete with very strong available reserves, has placed itself in a positive position to hold steady during uncertain economic times. It maintains sizable general fund receivables, including loans to the Arts Center fund, water fund, and various other governmental funds, and even excluding those amounts from the city's available fund balance, it has been able to maintain very strong reserves. However, if these interfund loans continue to grow, there could be pressure on the city's general fund. Hopkins is backed by a strong management team that has implemented robust policies and practices, helping it maintain stability in operations. The city's debt profile, while somewhat elevated, has been historically managed within its budget and, even given sizable debt service carrying charges, we expect that to continue. Additionally, its other long-term liabilities (pension and other postemployment benefits [OPEBs]) are manageable, further supporting its underlying credit quality.

We believe that the city will be able to maintain steady operations, even given any lingering pressures that could result from the current COVID-19 pandemic, which caused the national economy to fall into recession in early 2020. In the view of S&P Global Economics, the economy is now on a slow, but steady, road to recovery (see "The U.S. Economy Reboots, With Obstacles Ahead," published Sept. 24, 2020, on RatingsDirect). However, we believe that current recessionary pressures will likely continue to pose the threat of a near-term economic slowdown at both the local and state levels. Still, we recognize that Hopkins' very strong reserves provide a meaningful hedge against near-term revenue volatility, and we expect that its fiscal position over the near term will remain stable and in line with what we

typically see among similarly rated peers. While the scope of economic and financial challenges posed by COVID-19 remains unknown, and could include delayed local property taxes, based on the city's historical tax base stability and resilience, coupled with very strong reserves and significant taxing flexibility, we think Hopkins is well positioned to navigate the possible negative effects of COVID-19 on finances; we will continue to monitor the effects of COVID-19 on revenue and expenses.

The 'AA+' rating reflects our assessment of the city's:

- Very strong economy, with access to a broad and diverse metropolitan statistical area (MSA);
- Very strong management, with strong financial policies and practices under our Financial Management Assessment (FMA) methodology;
- Adequate budgetary performance, with operating surpluses in the general fund and at the total governmental fund level in fiscal 2019;
- Very strong budgetary flexibility, with an available fund balance in fiscal 2019 of 21% of operating expenditures;
- Very strong liquidity, with total government available cash at 86.6% of total governmental fund expenditures and 3.6x governmental debt service, and access to external liquidity we consider strong;
- Weak debt and contingent liability position, with debt service carrying charges at 23.8% of expenditures and net direct debt that is 253.6% of total governmental fund revenue, but rapid amortization, with 77.7% of debt scheduled to be retired in 10 years; and
- Strong institutional framework score.

Stable Outlook

Downside scenario

We could lower the rating if budgetary pressures outside of the general fund, such as with the enterprise and Arts Center funds, continue to drain general fund resources, and if debt were to increase substantially beyond current expectations.

Upside scenario

While we don't view this as likely given current macroeconomic conditions, we could raise the rating if the city's balance sheet improves and economic measures, such as its income levels and per capita market values, were to improve to levels commensurate with those of higher-rated peers, all other credit factors remaining equal.

Environmental, social, and governance factors

The rating incorporates our view of the health and safety risks posed by the COVID-19 pandemic, which we consider a social risk factor. Although the scope of economic and financial challenges posed by the pandemic remains unknown, we believe a prolonged disruption could weaken the city's local economy and potentially affect state and local revenues. However, the COVID-19 pandemic is not affecting the city more than other sector standards. We also analyzed Hopkins' environmental and governance risks relative to its economy, management, financial measures, and debt and liability profile, and determined that all are in line with our view of the sector standard.

Credit Opinion

Very strong economy

We consider Hopkins' economy very strong. The city, with a population of 19,213, is in Hennepin County in the Minneapolis-St. Paul-Bloomington MSA, which we consider to be broad and diverse. It has a projected per capita effective buying income of 114% of the national level and per capita market value of \$123,788. Overall, market value grew by 10.8% over the past year to \$2.4 billion in 2020.

Hopkins' proximity to the Twin Cities allows easy access to employment and retail opportunities, and will become more easily accessible with the expansion of the Minneapolis METRO light-rail system, which will include three new stops in Hopkins that are currently under development. The city's economy experienced some slowdown with the spread of COVID-19, but it was primarily concentrated in minimal temporary closures of restaurants and small businesses. However, development throughout the city has continued, including the ongoing expansions of some of its large employers, and management reported no major shutdowns or layoffs as a result of the pandemic. Unemployment at the county level peaked in May at 10.3% but has since fallen to 6.6% (in September). The tax base primarily consists of residential (homestead/non-homestead) properties (63%), followed by commercial and industrial properties (35%). While we believe that economic metrics and property values could be pressured over the medium term, we think that the city's historic tax base growth, coupled with general economic stability, will lead to minimal credit implications, and that our view of the local economy will remain stable.

Very strong management

We view the city's management as very strong, with strong financial policies and practices under our FMA methodology, indicating financial practices exist in most areas, but that governance officials might not formalize or monitor all of them on a regular basis.

Highlights of the city's financial practices and policies include:

- Use of at least three years of historical information in the formulation of the upcoming year's revenue and expenditure assumptions with the help of outside sources and a line-by-line approach to budgeting;
- Quarterly reporting of budget-to-actual performance to the council with the ability to make amendments to the budget as needed;
- A five-year, long-term financial plan that projects revenues and expenditures and is updated on an annual basis;
- A rolling five-year, long-term capital plan that addresses capital needs of the city with sources and uses of funds identified;
- Formalized investment management policy with quarterly reporting of investments and holdings;
- Formalized debt management policy that sets guidelines for short-term borrowing, maturity lengths, and minimum allowable coverage on revenue debt; and
- Formalized fund balance policy to maintain 42% of expenditures for cash-flow needs, which the city has mostly been in compliance with, with the exception of 2018, and which we calculate differently than the city given our adjustments to available reserves.

Adequate budgetary performance

Hopkins's budgetary performance is adequate, in our opinion. The city had operating surpluses of 3.2% of expenditures in the general fund and 6.9% across all governmental funds in fiscal 2019. In our analysis of budgetary performance, we adjusted for recurring transfers out of the general fund and recurring transfers into all governmental funds from the city's enterprise funds. We also adjusted total governmental fund expenditures to account for one-time capital spending funded with bond proceeds. While the city's operational budget has been very stable in recent years, in our view, pressures resulting from the pandemic and recession could pose budgetary challenges in the near term. The budgetary performance score of adequate reflects our view of revenue uncertainty facing Hopkins in the current economic climate, particularly regarding potential delays to property tax receipts.

In fiscal 2019, the general fund outperformed its budget, showing a \$466,000 surplus (3.2% of expenditures), which reflected positive revenue variances. Compared to the initial break-even budget that was projected for fiscal 2020, current expectations are calling for a roughly \$240,000 increase to fund balance (roughly 1.5% of expenditures); midyear adjustments to revenue include the receipt of roughly \$1.2 million in CARES Act funding, offset by an estimated delay of roughly \$440,000 in property tax receipts, which are expected to be received in fiscal 2021. Expenditure adjustments were also made, including hiring freezes and reduced part-time hiring, lessened travel expenditures, and some deferred maintenance, which amounted to roughly \$550,000 in savings. All-in, the city is still expecting to post a surplus come year-end, which we view as an achievable result. Preliminary budgetary discussions for fiscal 2021 are calling for a break-even result. We expect the city will continue to manage its overall operating budget to alleviate any potential pressure on the general fund, and ease its reliance on interfund loans. Should interfund loans and negative operations in the other funds rise in such a way that we believe the city's budgetary performance is compromised, it could lead to a weakening in our view of its overall credit quality.

The general fund benefits from a revenue structure that has historically been stable and predictable, consisting mostly of property taxes (79%), with only 9% coming from state aid, which is referred to as local government aid (LGA) in Minnesota. While the city is estimating a slight delay in some property tax receipts, we don't expect to see a substantial disruption to the city's budget for fiscal 2020. We believe the city is well placed to manage expenditures and make appropriate budgetary adjustments to maintain structural balance.

Very strong budgetary flexibility

Hopkins' budgetary flexibility is very strong, in our view, with an available fund balance in fiscal 2019 of 21% of operating expenditures, or \$3.0 million.

We have reduced the city's available fund balance to account for interfund loans to its Arts Center fund, water fund, and various other governmental funds, which amounted to roughly \$2.8 million in 2019. Even with this portion removed, the city's reserves have been historically maintained at levels we consider very strong. We note that the total interfund loan has increased year over year and if it continues to rise, they could put downward pressure on what we consider the available fund balance.

The Arts Center fund has historically held a deficit fund balance, all of which was marked as a loan from the general fund. The city realizes economic benefits from the Arts Center, so management plans to continue providing financial support for it from the general fund. The receivable showed a slight decrease in 2019, to \$1.14 million from \$1.20 in

2018, which was due to efforts by Arts Center staff to bring in more revenue and lower expenses. Initially, the budget for fiscal 2020 called for a deficit reduction of roughly \$60,000 funded by a direct levy for this purpose, but the facility experienced shortfalls due to COVID-19 in fiscal 2020, so roughly half of that amount will be used to subsidize operations, and the deficit will likely only decrease by \$30,000. The levy is expected to continue, but there is no specified timeline for when the full receivable will be repaid.

The general fund also has receivables from the water fund and various other governmental funds, all of which (including the Arts Center fund receivable) amounted to \$2.8 million in fiscal 2019. The receivable from the water fund increased slightly between 2018 and 2019, to \$1.1 million. Water rate hikes were implemented in January 2020 to pay down the amount owed to the general fund, and while there is no specified timeline for full repayment, management expects it will likely occur within a five-year period, with an expected \$120,000 decrease in 2020. The remainder of the receivable to the general fund, totaling roughly \$600,000 in 2019, is accounted for in various nonmajor governmental and enterprise funds and the pavilion fund, the negative balances of which primarily reflect timing of bond proceeds. An additional loan to the city's HRA fund of \$200,000 increased the amount in 2019; however, this portion will be repaid in 2020.

Very strong liquidity

In our opinion, Hopkins' liquidity is very strong, with total government available cash at 86.6% of total governmental fund expenditures and 3.6x governmental debt service in 2019. In our view, the city has strong access to external liquidity if necessary. The city's available \$24.6 million in available cash and investments (after removing unspent bond proceeds) were held primarily in federal and municipal securities, money market accounts, and certificates of deposit, which we do not consider aggressive. Based on past issuance of debt, we believe the city has strong access to capital markets to provide for liquidity needs if necessary. It has no direct-purchase or variable-rate debt that we expect could pose a liquidity risk. We believe that the city has sufficient cash levels and will maintain a very strong liquidity profile.

Weak debt and contingent liability profile

In our view, Hopkins' debt and contingent liability profile is weak. Total governmental fund debt service is 23.8% of total governmental fund expenditures, and net direct debt is 253.6% of total governmental fund revenue. Approximately 77.7% of the direct debt is scheduled to be repaid within 10 years, which is, in our view, a positive credit factor. We calculate total direct debt at \$79.5 million; when excluding self-supporting GO debt paid from the city's enterprise funds, net direct debt amounts to approximately \$75.0 million. The city plans to issue approximately \$8.0 million in new-money GO debt in 2021 for road reconstruction projects as well as roughly \$2.0 million in refunding bonds. We believe the debt profile will likely remain weak. While debt service costs make up a considerable portion of the budget, the city has historically managed these costs well, which we expect will continue.

Pensions and other postemployment benefits (OPEBs)

Hopkins' combined required pension and actual other postemployment benefit (OPEB) contributions totaled 4.3% of total governmental fund expenditures in 2019. Of that amount, 3.6% represented required contributions to pension obligations, and 0.7% represented OPEB payments. The city made its full annual required pension contribution in 2019.

We do not believe that pension liabilities represent a medium-term credit pressure, as contributions are only a modest

share of the budget, and we believe the city has the capacity to absorb higher costs without pressuring operations. Hopkins participates in two multiple-employer, defined-benefit pension plans that have seen recent improvements in funded status, though plan statutory contributions have regularly fallen short of actuarial recommendations. Along with certain plan-specific actuarial assumptions and methods, this introduces some long-term risk of funding volatility and cost acceleration. Although the city funds its OPEBs on a pay-as-you-go basis, exposing it to cost acceleration and volatility, we expect that medium-term costs will remain only a small share of total spending and, therefore, not a significant budgetary pressure.

The city participates in the following plans:

- Minnesota General Employees Retirement Fund (GERF): 80.2% funded (as of June 30, 2019), with a city proportionate share of the plan's net pension liability of \$4.5 million
- Minnesota Police and Fire Fund (PEPFF): 89.3% funded (June 30, 2019), with a proportionate share of \$3.3 million
- A single-employer, defined-benefit OPEB plan: 0% funded with a net OPEB liability of \$952,000

Total contributions to GERF and PEPFF were 89% and 94%, respectively, of our minimum funding progress metric and were slightly above static funding in both cases. Annual contributions are based on a statutory formula that has typically produced contributions lower than the actuarially determined contribution for each plan. In our view, this increases the risk of underfunding over time, if the state legislature does not make adjustments to offset future funding shortfalls. Other key risks include a 7.5% investment rate-of-return assumption (for both plans) that indicate some exposure to cost acceleration as a result of market volatility, and an amortization method that significantly defers contributions through a lengthy, closed 30-year amortization period based on a level 3.25% payroll growth assumption. Regardless, costs remain only a modest share of total spending, and we believe they are unlikely to pressure the city's medium-term operational health.

Strong institutional framework

The institutional framework score for Minnesota cities with a population greater than 2,500 is strong.

Related Research

- S&P Public Finance Local GO Criteria: How We Adjust Data For Analytic Consistency, Sept. 12, 2013
- Criteria Guidance: Assessing U.S. Public Finance Pension And Other Postemployment Obligations For GO Debt, Local Government GO Ratings, And State Ratings, Oct. 7, 2019
- Through The ESG Lens 2.0: A Deeper Dive Into U.S. Public Finance Credit Factors, April 28, 2020

Ratings Detail (As Of November 9, 2020)		
Hopkins GO bnds		
<i>Long Term Rating</i>	AA+/Stable	Affirmed
Hopkins GO bnds ser 2017B dtd 07/13/2017 due 02/01/2033		
<i>Long Term Rating</i>	AA+/Stable	Affirmed

Ratings Detail (As Of November 9, 2020) (cont.)

Hopkins GO imp bnds		
<i>Long Term Rating</i>	AA+/Stable	Affirmed
Hopkins GO tax abatement bnds		
<i>Long Term Rating</i>	AA+/Stable	Affirmed
Hopkins GO tax increment rev rfdg bnds		
<i>Long Term Rating</i>	AA+/Stable	Affirmed
Hopkins GO		
<i>Long Term Rating</i>	AA+/Stable	Affirmed
Hopkins GO		
<i>Long Term Rating</i>	AA+/Stable	Affirmed
Hopkins GO		
<i>Long Term Rating</i>	AA+/Stable	Affirmed
Hopkins GO		
<i>Long Term Rating</i>	AA+/Stable	Affirmed

Certain terms used in this report, particularly certain adjectives used to express our view on rating relevant factors, have specific meanings ascribed to them in our criteria, and should therefore be read in conjunction with such criteria. Please see Ratings Criteria at www.standardandpoors.com for further information. Complete ratings information is available to subscribers of RatingsDirect at www.capitaliq.com. All ratings affected by this rating action can be found on S&P Global Ratings' public website at www.standardandpoors.com. Use the Ratings search box located in the left column.

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**Calling for a Public Hearing and Providing Preliminary Approval for
The Issuance of Housing Revenue Bonds for the benefit of
Trellis Co. (formerly Community Housing Development Corporation)**

Proposed Action.

Staff recommends that the Council approve the following motion: Adopt Resolution 2020-061: Calling Public Hearing Regarding the Issuance of Housing Revenue Bonds and Providing Preliminary Approval for the Issuance of Housing Revenue Bonds.

Overview:

Pursuant to Minnesota Statutes, Chapter 462C (the Housing Act), a municipality is authorized to issue revenue bonds to provide funds to finance multifamily housing developments.

Trellis Co. has proposed to acquire, rehabilitate, construct, and equip an approximately 101-unit existing multifamily rental housing facility and an approximately 45-unit new multifamily rental housing facility located at 27 Fourteenth Avenue North and 9 Seventh Avenue South for individuals and families of low and moderate income. Trellis Co. is requesting that the city issue housing revenue bonds in an amount not to exceed \$21,000,000 in order to finance the project. In order to issue the bonds the City must grant preliminary approval of the issuance of bonds, submit an application to the office of Minnesota Management and Budget for an allocation of bonding authority, adopt a housing program based on the Housing Act and hold a public hearing.

Approval of the resolution will authorize the submittal of an application to Minnesota Management and Budget for an allocation of the State's available bonding pool for this project in January 2021. If the allocation is granted a Housing Program will be prepared and submitted to Metropolitan Council for review and comment; and a public hearing will be scheduled. The bonds require a final approval by City Council before issuance.

The Bonds issued would be a limited obligation of the City payable solely from the revenues pledged to the payment and will not be a general obligation of the City and will not be secured by or payable from revenue derived from any exercise of the taxing authority powers of the City.

Julie Eddington from Kennedy & Graven, the City's bond counsel and Dan Walsh from Trellis Co. will be available for questions.

Supporting Information:

-Resolution 2020-061

A handwritten signature in black ink, appearing to read 'Nick Bishop'.

Nick Bishop, Finance Director

CITY OF HOPKINS, MINNESOTA

RESOLUTION NO. 2020--061

RESOLUTION CALLING PUBLIC HEARING REGARDING THE ISSUANCE OF HOUSING REVENUE BONDS AND PROVIDING PRELIMINARY APPROVAL FOR THE ISSUANCE OF HOUSING REVENUE BONDS

BE IT RESOLVED by the City Council (the “City Council”) of the City of Hopkins, Minnesota (the “City”), as follows:

Section 1. Recitals.

1.01. Pursuant to Minnesota Statutes, Chapter 462C, as amended (the “Housing Act”), the City is authorized to carry out the public purposes described in the Housing Act by providing for the issuance of revenue bonds to provide funds to finance multifamily housing developments.

1.02. Raspberry Ridge Limited Partnership, a Minnesota limited partnership, or any affiliate of Trellis Co., a Minnesota nonprofit corporation (collectively, the “Borrower”), has proposed to acquire, rehabilitate, construct, and equip an approximately 101-unit existing multifamily rental housing facility and an approximately 45-unit new multifamily rental housing facility and facilities functionally related and subordinate thereto located at 27 Fourteenth Avenue North and 9 Seventh Avenue South in the City (the “Project”) for occupancy by individuals and families of low and moderate income.

1.03. The Borrower is requesting that the City issue one or more series of tax-exempt or taxable revenue obligations (the “Bonds”) in the approximate principal amount not to exceed \$21,000,000 and loan the proceeds thereof to the Borrower in order to finance all or a portion of (i) the costs of the acquisition, rehabilitation, construction, and equipping of the Project; (ii) required reserve funds, if any; (iii) capitalized interest during the rehabilitation and construction of the Project; and (iv) the costs of issuing the Bonds.

1.04. As a condition to the issuance of such revenue bonds, the City must prepare and adopt a housing program providing the information required by Section 462C.03, subdivision 1a of the Housing Act (the “Housing Program”). The City Council must also grant preliminary approval of the issuance of revenue bonds to finance the multifamily rental housing development referred to in the Housing Program.

1.05. Under Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), prior to the issuance of the Bonds, the City Council must conduct a public hearing after providing notice in a newspaper of general circulation in the City or on the City’s website at least seven (7) days before the hearing. Under Section 462C.04, subdivision 2 of the Housing Act, a public hearing must be held on the Housing Program after one publication of notice in a newspaper circulating generally in the City at least fifteen (15) days before the hearing.

1.06. Pursuant to Section 146 of the Code, the Bonds must receive an allocation of the bonding authority of the State of Minnesota. An application for such an allocation must be made pursuant to the requirements of Minnesota Statutes, Chapter 474A, as amended (the “Allocation Act”). The City Council must grant preliminary approval to the issuance of the Bonds to finance the Project and authorize the submission of an application to the office of Minnesota Management and Budget for an allocation of bonding authority with respect to the Bonds to finance the Project.

Section 2. Preliminary Findings. Based on representations made by the Borrower to the City to date, the City Council hereby makes the following preliminary findings, determinations, and declarations:

(a) The Bonds will finance a multifamily housing development designed and intended to be used for rental occupancy.

(b) The proceeds of the Bonds will be loaned to the Borrower and the proceeds thereof, along with other available funds, will be used to finance all or a portion of the costs of the acquisition, rehabilitation, construction, and equipping of the Project, capitalized interest during the rehabilitation of the Project, required reserve funds (if any), and costs of issuance of the Bonds. The City will enter into one or more loan agreements (or other revenue agreement) with the Borrower requiring loan repayments from the Borrower in amounts sufficient to repay the loan of the proceeds of the Bonds when due and requiring the Borrower to pay all costs of maintaining and insuring the Project, including taxes thereon.

(c) In preliminarily authorizing the issuance of the Bonds, the City's purpose is and the effect thereof will be to promote the public welfare of the City and its residents by retaining and improving multifamily housing developments and otherwise furthering the purposes and policies of the Housing Act.

(d) The Bonds will be special, limited obligations of the City payable solely from the revenues pledged to the payment thereof, will not be a general or moral obligation of the City, and will not be secured by or payable from revenues derived from any exercise of the taxing powers of the City.

Section 3. Submission of an Application for an Allocation of Bonding Authority. The City Council hereby authorizes the submission of an application for allocation of bonding authority with respect to the Bonds in the approximate principal amount of up to \$21,000,000 pursuant to Section 146 of the Code and the Allocation Act in accordance with the requirements of the Allocation Act. City staff and Kennedy & Graven, Chartered, acting as bond counsel to the City ("Bond Counsel"), shall take all actions, in cooperation with the Borrower, as are necessary to submit an application for an allocation of bonding authority to the office of Minnesota Management and Budget.

Section 4. Public Hearing. The City Council shall meet at a future date to be determined by City staff to conduct a public hearing on the Housing Program, the Project, and the issuance of the Bonds by the City. Notice of such hearing (the "Public Notice") will be published and/or posted as required by Section 462C.04, subdivision 2 of the Housing Act and Section 147(f) of the Code. Bond Counsel is hereby authorized and directed to publish the Public Notice, in substantially the form attached hereto as EXHIBIT A, in the *Sun Sailor*, a newspaper of general circulation in the City. At the public hearing reasonable opportunity will be provided for interested individuals to express their views, both orally and in writing, on the Project, the Housing Program, and the proposed issuance of the Bonds.

Section 5. Housing Program. Bond Counsel shall prepare and submit to the City a draft Housing Program to authorize the issuance by the City of the Bonds in a principal amount of up to \$21,000,000 to finance all or portion of the acquisition, rehabilitation, construction, and equipping of the Project by the Borrower. Bond Counsel is authorized and directed to submit, on behalf of the City, the Housing Program to Metropolitan Council for review and comment pursuant to Section 462C.04, subdivision 2 of the Housing Act.

Section 6. Preliminary Approval. The City Council hereby provides preliminary approval to the issuance of the Bonds in the estimated principal amount not to exceed \$21,000,000, subject to: (i) a public hearing as required by the Housing Act and Section 147(f) of the Code; (ii) final approval following the preparation of bond documents; (iii) receipt of an allocation of bonding authority from the office of Minnesota Management & Budget; and (iv) final determination by the City Council that the financing of the Project and the issuance of the Bonds are in the best interests of the City.

Section 7. Reimbursement of Costs under the Code.

7.01. The United States Department of the Treasury has promulgated regulations governing the use of the proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the City or the Borrower for project expenditures paid prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the “Regulations”) require that the City adopt a statement of official intent to reimburse an original expenditure not later than sixty (60) days after payment of the original expenditure. The Regulations also generally require that the bonds be issued and the reimbursement allocation made from the proceeds of the bonds occur within eighteen (18) months after the later of: (i) the date the expenditure is paid; or (ii) the date the project is placed in service or abandoned, but in no event more than three (3) years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the Bonds.

7.02. To the extent any portion of the proceeds of the Bonds will be applied to expenditures with respect to the Project, the City reasonably expects to reimburse the Borrower for the expenditures made for costs of the Project from the proceeds of the Bonds after the date of payment of all or a portion of such expenditures. All reimbursed expenditures shall be capital expenditures, costs of issuance of the Bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations and also qualifying expenditures under the Housing Act.

Based on representations by the Borrower, other than (i) expenditures to be paid or reimbursed from sources other than the Bonds, (ii) expenditures permitted to be reimbursed under prior regulations pursuant to the transitional provision contained in Section 1.150-2(j)(2)(i)(B) of the Regulations, (iii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iv) expenditures in a “de minimis” amount (as defined in Section 1.150-2(f)(1) of the Regulations), no expenditures with respect to the Project to be reimbursed with the proceeds of the Bonds have been made by the Borrower more than sixty (60) days before the date of adoption of this resolution of the City.

7.03. Based on representations by the Borrower, as of the date hereof, there are no funds of the Borrower reserved, allocated on a long term-basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Project to be financed from proceeds of the Bonds, other than pursuant to the issuance of the Bonds. This resolution, therefore, is determined to be consistent with the budgetary and financial circumstances of the Borrower as they exist or are reasonably foreseeable on the date hereof.

Section 8. Costs. The Borrower will pay the administrative fees of the City and pay, or, upon demand, reimburse the City for payment of, any and all costs incurred by the City in connection with the Project and the issuance of the Bonds, whether or not the Bonds are issued.

Section 9. Commitment Conditional. The adoption of this resolution does not constitute a guaranty or firm commitment that the City will issue the Bonds as requested by the Borrower. The City retains the right in its sole discretion to withdraw from participation and accordingly not to issue the Bonds, or issue the Bonds in an amount less than the amount referred to herein, should the City at any

time prior to issuance thereof determine that it is in the best interest of the City not to issue the Bonds, or to issue the Bonds in an amount less than the amount referred to in Section 6 hereof, or should the parties to the transaction be unable to reach agreement as to the terms and conditions of any of the documents required for the transaction.

Section 10. Effective Date. This resolution shall be in full force and effect from and after its passage.

Approved by the City Council of the City of Hopkins, Minnesota this 17th day of November, 2020.

Mayor, Jason Gadd

ATTEST:

City Clerk, Amy Domeier

EXHIBIT A

NOTICE OF PUBLIC HEARING

CITY OF HOPKINS, MINNESOTA

NOTICE OF PUBLIC HEARING ON THE APPROVAL OF A HOUSING PROGRAM FOR A MULTIFAMILY HOUSING DEVELOPMENT AND THE ISSUANCE OF MULTIFAMILY HOUSING REVENUE BONDS UNDER MINNESOTA STATUTES, CHAPTERS 462C AND 474A, AS AMENDED

NOTICE IS HEREBY GIVEN that the City Council of the City of Hopkins, Minnesota (the “City”) will hold a public hearing on Tuesday, _____, 2021, at or after 7:00 p.m. [at City Hall, located at 1010 First Street South in the City,] to consider a proposal that the City approve and authorize the issuance of one or more series of taxable or tax-exempt revenue obligations (the “Bonds”), pursuant to Minnesota Statutes, Chapters 462C and 474A, as amended (the “Act”), for the purposes of providing financing for all or a portion of (i) the costs of the acquisition, rehabilitation, construction, and equipping of an approximately 101-unit existing multifamily rental housing facility and an approximately 45-unit new multifamily rental housing facility and facilities functionally related and subordinate thereto located at 27 Fourteenth Avenue North and 9 Seventh Avenue South in the City (the “Project”) for occupancy by individuals and families of low and moderate income; (ii) any required reserve funds; (iii) capitalized interest during the rehabilitation and construction of the Project; and (iv) costs of issuing the Bonds. Raspberry Ridge Limited Partnership, a Minnesota limited partnership, or any affiliate of Trellis Co., a Minnesota nonprofit corporation (collectively, the “Borrower”), will own the Project. The aggregate principal amount of the proposed Bonds is estimated not to exceed \$21,000,000.

Following the public hearing, the City Council will consider a resolution approving a housing program prepared in accordance with the requirements of the Act and granting approval to the issuance of the Bonds.

The Bonds if and when issued will be special, limited obligations of the City, and the Bonds and interest thereon will be payable solely from the revenues and assets pledged to the payment thereof. No holder of any Bond will have the right to compel any exercise of the taxing power of the City to pay the Bonds or the interest thereon, nor to enforce payment against any property of the City except money payable by the Borrower to the City and pledged to the payment of the Bonds. Before issuing the Bonds, the City will enter into an agreement with the Borrower, whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on the Bonds when due.

At the time and place fixed for the public hearing, the City Council will give all persons who appear at the hearing an opportunity to express their views with respect to the proposal. In addition, interested persons may direct any questions or file written comments respecting the proposal with the City Manager, at or prior to said public hearing.

[Due to the ongoing COVID-19 pandemic, members of the City Council and City staff will either participate in the meeting by telephone or other electronic means pursuant to Minnesota Statutes, Section 13D.021, or in-person at the City Council’s regular meeting place at Hopkins City Hall, 1010 1st St. S., Hopkins, Minnesota. The City will provide an update on the meeting method/type for the hearing on the City’s website at www.hopkinsmn.com as the meeting gets closer and those details can be finalized with certainty. Additionally, questions or comments related to the public hearing may be emailed to jlindahl@hopkinsmn.com, made by phone at 952-548-6342, or mailed to 1010 First Street South,

Hopkins, MN 55343. Comments submitted through these methods must be received by Tuesday, _____, 2021 at 12:00 p.m. in order to be considered during the hearing.]

Dated: [Date of Publication]

BY ORDER OF THE CITY COUNCIL OF
THE CITY OF HOPKINS, MINNESOTA

/s/ Amy Domeier
City Clerk
City of Hopkins, Minnesota

HP110-103 (JAE)
685750v1

Equipment Replacement Fund

This fund accounts for the purchase of machinery and equipment. The two sources of revenue are a tax levy and equipment charges. Equipment charges are billed to various City departments and are over 99% in the General Fund. Equipment replacement has also been accomplished through the issuance of equipment certificates (debt).

In 2021, the Equipment Replacement Fund has projected revenues of \$847,138 and projected expenditures of \$580,398. The projected revenues include a tax levy amount of \$200,000 which has not been finalized. The projected expenditures include projects for the Activity Center, Fire Department, Police Department, Public Works Department and Information Technology projects across the City. The fund is projected to increase its net position by \$266,740 and end 2021 with a net position of \$559,915

Equipment Replacement Fund - Projected Cash Flows		
	2021	2022
Beginning Fund Balance	293,175	559,915
Revenues & Other Financing Sources		
Tax Levy	200,000	250,000
Equipment Charges	631,845	669,755
Sale of Equipment	15,000	35,000
Interest Earnings	293	359
Total Revenue & Other Financing Sources	847,138	955,114
Expenditures & Other Financing Uses		
Current Expenditures	34,899	35,248
Capital Projects		
Community Services - Activity Center	82,624	17,000
Community Services - Information Technology	141,075	204,129
Fire Equipment	-	28,000
Police Vehicles	271,800	332,100
Public Works: Parks/Forestry	50,000	-
Public Works: Streets/Traffic	-	328,400
Total Expenditures and Other Financing Sources	580,398	944,877
Increase (Decrease) in Fund Balance	266,740	10,237
Projected Ending Fund Balance	559,915	570,152

City of Hopkins

Equipment Replacement Plan

2021 – 2025

City of Hopkins, MN - ERP
EQUIPMENT REPLACEMENT PLAN
2021 thru 2025

PROJECTS BY YEAR

Project Name	Department	Project #	Priority	Project Cost
2021				
Activity Center Security System Upgrade	Comm Svcs - Activity Center	01-ERP-0037	1	20,000
Activity Center A/V Replacement & Upgrade	Comm Svcs - Activity Center	01-ERP-0041	3	62,624
CH - Network Server	Comm Svcs - IT	01-ERP-0003	n/a	22,000
Computers	Comm Svcs - IT	01-ERP-0006	n/a	33,075
IT - Office 365	Comm Svcs - IT	01-ERP-0017	n/a	33,000
IT - Patching Automation Software	Comm Svcs - IT	01-ERP-0020	1	10,000
IT - Windows 10 Enterprise Upgrade	Comm Svcs - IT	01-ERP-0022	n/a	21,000
PD - Network Server	Comm Svcs - IT	01-ERP-0211	n/a	22,000
Marked Patrol Vehicles (7)	Police	01-ERP-0200	n/a	161,100
Sergeant's Vehicle	Police	01-ERP-0201	n/a	57,000
PSO / Parking Enforcement Vehicle	Police	01-ERP-0202	n/a	53,700
Riding Mowers (2)	Public Works: Parks/Forestry	01-ERP-0808	1	50,000
Refuse Truck (RAP-R) (2)	Refuse	01-ERP-0900	n/a	270,300
Total for 2021				815,799
2022				
Activity Center Kitchen Storage	Comm Svcs - Activity Center	01-ERP-0038	5	17,000
Art Center Jaycee Studio Audio Visual	Comm Svcs - Arts Center	01-ERP-1105	n/a	13,500
CH - Network Server	Comm Svcs - IT	01-ERP-0003	n/a	25,000
Computers	Comm Svcs - IT	01-ERP-0006	n/a	34,729
Network Infrastructure Upgrade	Comm Svcs - IT	01-ERP-0009	n/a	23,400
IT - Office 365	Comm Svcs - IT	01-ERP-0017	n/a	44,000
IT - Patching Automation Software	Comm Svcs - IT	01-ERP-0020	1	10,000
IT - Windows 10 Enterprise Upgrade	Comm Svcs - IT	01-ERP-0022	n/a	42,000
PD - Network Server	Comm Svcs - IT	01-ERP-0211	n/a	25,000
Fire - Fire Helmets	Fire	01-ERP-0126	n/a	16,000
Fire - EOC Upgrade	Fire	01-ERP-0129	n/a	12,000
HRA Copier	HRA	01-ERP-0401	n/a	16,500
Marked Patrol Vehicles (7)	Police	01-ERP-0200	n/a	110,000
PSO - Utility 4x4	Police	01-ERP-0203	n/a	72,100
Records Management System	Police	01-ERP-0221	n/a	150,000
1 Ton Dump Truck (2)	Public Works: Streets/Traffic	01-ERP-0303	n/a	53,400
Single Axle Dump Truck (2)	Public Works: Streets/Traffic	01-ERP-0305	n/a	225,000
Skid Loader (2)	Public Works: Streets/Traffic	01-ERP-0309	n/a	50,000
Generator (2)	Sewer	01-ERP-0555	n/a	43,000
Sewer Televising Camera and Van	Sewer	01-ERP-0560	n/a	180,000
Total for 2022				1,162,629
2023				
Activity Center Kitchen Storage	Comm Svcs - Activity Center	01-ERP-0038	5	12,000
CH - Network Server	Comm Svcs - IT	01-ERP-0003	n/a	26,250
Telephone System	Comm Svcs - IT	01-ERP-0004	n/a	89,600
Computers	Comm Svcs - IT	01-ERP-0006	n/a	36,465

Project Name	Department	Project #	Priority	Project Cost
Backup Server	Comm Svcs - IT	01-ERP-0015	n/a	72,120
IT - Office 365	Comm Svcs - IT	01-ERP-0017	n/a	44,000
IT - Patching Automation Software	Comm Svcs - IT	01-ERP-0020	1	10,000
IT - Windows 10 Enterprise Upgrade	Comm Svcs - IT	01-ERP-0022	n/a	42,000
PD - Network Server	Comm Svcs - IT	01-ERP-0211	n/a	26,250
Quick Attack Pumper/Rescue (Rescue 8)	Fire	01-ERP-0105	n/a	725,000
Extrication Tool (1)	Fire	01-ERP-0109	n/a	32,000
Fire - Lucus Device	Fire	01-ERP-0127	n/a	18,000
4x4 3/4 Ton Truck	HRA	01-ERP-0400	n/a	41,100
Marked Patrol Vehicles (7)	Police	01-ERP-0200	n/a	117,400
Tactical Ballistic Vests / Helmets - SWAT	Police	01-ERP-0214	3	76,512
Police - Portable Radios	Police	01-ERP-0215	n/a	290,000
Taser Replacement	Police	01-ERP-0217	n/a	90,000
Building Video Server	Police	01-ERP-0218	n/a	22,000
1/2 Ton Pickup Truck	Public Works: Parks/Forestry	01-ERP-0800	n/a	35,400
Log Truck	Public Works: Parks/Forestry	01-ERP-0804	n/a	163,600
4x4 1/2 Ton Pickup with Plow	Public Works: Streets/Traffic	01-ERP-0300	n/a	28,900
1 Ton Traffic Boom Truck	Public Works: Streets/Traffic	01-ERP-0304	n/a	136,400
Total for 2023				2,134,997

2024

Art Center Theater Projection Screen	Comm Svcs - Arts Center	01-ERP-1107	2	6,700
CH - Network Server	Comm Svcs - IT	01-ERP-0003	n/a	27,037
Computers	Comm Svcs - IT	01-ERP-0006	n/a	37,559
Core Network Switch	Comm Svcs - IT	01-ERP-0012	n/a	20,000
IT - Office 365	Comm Svcs - IT	01-ERP-0017	n/a	45,320
IT - Patching Automation Software	Comm Svcs - IT	01-ERP-0020	1	10,000
IT - Windows 10 Enterprise Upgrade	Comm Svcs - IT	01-ERP-0022	n/a	63,000
PD - Network Server	Comm Svcs - IT	01-ERP-0211	n/a	27,038
Pavilion - Floor Scrubber	Pavilion	01-ERP-1003	n/a	11,600
Marked Patrol Vehicles (7)	Police	01-ERP-0200	n/a	117,400
Squad Car Camera Systems/ Body Worn Camera	Police	01-ERP-0212	n/a	160,000
Squad Computers	Police	01-ERP-0220	n/a	90,000
Trailer Flatbed	Public Works: Parks/Forestry	01-ERP-0814	n/a	10,000
1 Ton Dump Truck (2)	Public Works: Streets/Traffic	01-ERP-0303	n/a	49,500
Front End Loaders (2)	Public Works: Streets/Traffic	01-ERP-0308	n/a	268,600
Total for 2024				943,754

2025

Art Center Floor Scrubber	Comm Svcs - Arts Center	01-ERP-1109	n/a	10,800
CH - Network Server	Comm Svcs - IT	01-ERP-0003	n/a	27,849
Financial Software - Various Depts.	Comm Svcs - IT	01-ERP-0005	n/a	315,000
Computers	Comm Svcs - IT	01-ERP-0006	n/a	38,686
Distribution Network Switches	Comm Svcs - IT	01-ERP-0014	n/a	57,000
IT - Office 365	Comm Svcs - IT	01-ERP-0017	n/a	46,680
IT - Patching Automation Software	Comm Svcs - IT	01-ERP-0020	1	10,300
PD - Network Server	Comm Svcs - IT	01-ERP-0211	n/a	27,849
Electronic Inspections Processing	Community Services	01-ERP-0052	2	16,231
Self Contained Breathing Apparatus (SCBA) (45)	Fire	01-ERP-0108	n/a	250,000
Thermal Imaging Camera (2)	Fire	01-ERP-0112	n/a	16,180
Fire Radios - Portable and Mobile Devices	Fire	01-ERP-0125	n/a	386,000
Fire - Station Alerting System	Fire	01-ERP-0131	n/a	55,000
Marked Patrol Vehicles (7)	Police	01-ERP-0200	n/a	117,400
Sergeant's Vehicle	Police	01-ERP-0201	n/a	64,154
Refuse Truck (RAP-R) (2)	Refuse	01-ERP-0900	n/a	275,200

Project Name	Department	Project #	Priority	Project Cost
	Total for 2025			1,714,329
GRAND TOTAL				6,771,508

City of Hopkins, MN - ERP
EQUIPMENT REPLACEMENT PLAN
 2021 thru 2025

DEPARTMENT SUMMARY

Department	2021	2022	2023	2024	2025	Total
Comm Svcs - Activity Center	82,624	17,000	12,000			111,624
Comm Svcs - Arts Center		13,500		6,700	10,800	31,000
Comm Svcs - IT	141,075	204,129	346,685	229,954	523,364	1,445,207
Community Services					16,231	16,231
Fire		28,000	775,000		707,180	1,510,180
HRA		16,500	41,100			57,600
Pavilion				11,600		11,600
Police	271,800	332,100	595,912	367,400	181,554	1,748,766
Public Works: Parks/Forestry	50,000		199,000	10,000		259,000
Public Works: Streets/Traffic		328,400	165,300	318,100		811,800
Refuse	270,300				275,200	545,500
Sewer		223,000				223,000
TOTAL	815,799	1,162,629	2,134,997	943,754	1,714,329	6,771,508

City of Hopkins, MN - ERP
EQUIPMENT REPLACEMENT PLAN
 2021 thru 2025

PROJECTS BY DEPARTMENT

Department	Project #	Priority	2021	2022	2023	2024	2025	Total
Comm Svcs - Activity Center								
Activity Center Security System Upgrade	01-ERP-0037	1	20,000					20,000
Activity Center Kitchen Storage	01-ERP-0038	5		17,000	12,000			29,000
Activity Center AV Replacement & Upgrade	01-ERP-0041	3	62,624					62,624
Comm Svcs - Activity Center Total			82,624	17,000	12,000			111,624
Comm Svcs - Arts Center								
Art Center Jaycee Studio Audio Visual	01-ERP-1105	n/a		13,500				13,500
Art Center Theater Projection Screen	01-ERP-1107	2				6,700		6,700
Art Center Floor Scrubber	01-ERP-1109	n/a					10,800	10,800
Comm Svcs - Arts Center Total				13,500		6,700	10,800	31,000
Comm Svcs - IT								
CH - Network Server	01-ERP-0003	n/a	22,000	25,000	26,250	27,037	27,849	128,136
Telephone System	01-ERP-0004	n/a			89,600			89,600
Financial Software - Various Depts.	01-ERP-0005	n/a					315,000	315,000
Computers	01-ERP-0006	n/a	33,075	34,729	36,465	37,559	38,686	180,514
Network Infrastructure Upgrade	01-ERP-0009	n/a		23,400				23,400
Core Network Switch	01-ERP-0012	n/a				20,000		20,000
Distribution Network Switches	01-ERP-0014	n/a					57,000	57,000
Backup Server	01-ERP-0015	n/a			72,120			72,120
IT - Office 365	01-ERP-0017	n/a	33,000	44,000	44,000	45,320	46,680	213,000
IT - Patching Automation Software	01-ERP-0020	1	10,000	10,000	10,000	10,000	10,300	50,300
IT - Windows 10 Enterprise Upgrade	01-ERP-0022	n/a	21,000	42,000	42,000	63,000		168,000
PD - Network Server	01-ERP-0211	n/a	22,000	25,000	26,250	27,038	27,849	128,137
Comm Svcs - IT Total			141,075	204,129	346,685	229,954	523,364	1,445,207
Community Services								
Electronic Inspections Processing	01-ERP-0052	2					16,231	16,231
Community Services Total							16,231	16,231
Fire								
Quick Attack Pumper/Rescue (Rescue 8)	01-ERP-0105	n/a			725,000			725,000
Self Contained Breathing Apparatus (SCBA) (45)	01-ERP-0108	n/a					250,000	250,000
Extrication Tool (1)	01-ERP-0109	n/a			32,000			32,000
Thermal Imaging Camera (2)	01-ERP-0112	n/a					16,180	16,180
Fire Radios - Portable and Mobile Devices	01-ERP-0125	n/a					386,000	386,000
Fire - Fire Helmets	01-ERP-0126	n/a		16,000				16,000
Fire - Lucus Device	01-ERP-0127	n/a			18,000			18,000
Fire - EOC Upgrade	01-ERP-0129	n/a		12,000				12,000
Fire - Station Alerting System	01-ERP-0131	n/a					55,000	55,000
Fire Total				28,000	775,000		707,180	1,510,180

Department	Project #	Priority	2021	2022	2023	2024	2025	Total
HRA								
4x4 3/4 Ton Truck	01-ERP-0400	n/a			41,100			41,100
HRA Copier	01-ERP-0401	n/a		16,500				16,500
HRA Total				16,500	41,100			57,600
Pavilion								
Pavilion - Floor Scrubber	01-ERP-1003	n/a				11,600		11,600
Pavilion Total						11,600		11,600
Police								
Marked Patrol Vehicles (7)	01-ERP-0200	n/a	161,100	110,000	117,400	117,400	117,400	623,300
Sergeant's Vehicle	01-ERP-0201	n/a	57,000				64,154	121,154
PSO / Parking Enforcement Vehicle	01-ERP-0202	n/a	53,700					53,700
PSO - Utility 4x4	01-ERP-0203	n/a		72,100				72,100
Squad Car Camera Systems/ Body Worn Camera	01-ERP-0212	n/a				160,000		160,000
Tactical Ballistic Vests / Helmets - SWAT	01-ERP-0214	3			76,512			76,512
Police - Portable Radios	01-ERP-0215	n/a			290,000			290,000
Taser Replacement	01-ERP-0217	n/a			90,000			90,000
Building Video Server	01-ERP-0218	n/a			22,000			22,000
Squad Computers	01-ERP-0220	n/a				90,000		90,000
Records Management System	01-ERP-0221	n/a		150,000				150,000
Police Total			271,800	332,100	595,912	367,400	181,554	1,748,766
Public Works: Parks/Forestry								
1/2 Ton Pickup Truck	01-ERP-0800	n/a			35,400			35,400
Log Truck	01-ERP-0804	n/a			163,600			163,600
Riding Mowers (2)	01-ERP-0808	1	50,000					50,000
Trailer Flatbed	01-ERP-0814	n/a				10,000		10,000
Public Works: Parks/Forestry Total			50,000		199,000	10,000		259,000
Public Works: Streets/Traffic								
4x4 1/2 Ton Pickup with Plow	01-ERP-0300	n/a			28,900			28,900
1 Ton Dump Truck (2)	01-ERP-0303	n/a		53,400		49,500		102,900
1 Ton Traffic Boom Truck	01-ERP-0304	n/a			136,400			136,400
Single Axle Dump Truck (2)	01-ERP-0305	n/a		225,000				225,000
Front End Loaders (2)	01-ERP-0308	n/a				268,600		268,600
Skid Loader (2)	01-ERP-0309	n/a		50,000				50,000
Public Works: Streets/Traffic Total				328,400	165,300	318,100		811,800
Refuse								
Refuse Truck (RAP-R) (2)	01-ERP-0900	n/a	270,300				275,200	545,500
Refuse Total			270,300				275,200	545,500
Sewer								
Generator (2)	01-ERP-0555	n/a		43,000				43,000
Sewer Televising Camera and Van	01-ERP-0560	n/a		180,000				180,000
Sewer Total				223,000				223,000
GRAND TOTAL			815,799	1,162,629	2,134,997	943,754	1,714,329	6,771,508

City of Hopkins, MN - ERP
EQUIPMENT REPLACEMENT PLAN
 2021 thru 2025

FUNDING SOURCE SUMMARY

Source	2021	2022	2023	2024	2025	Total
AC - Arts Center Fund		13,500		6,700	10,800	31,000
Equipment Replacement Fund	545,499	909,629	1,998,497	917,454	1,428,329	5,799,408
HRA - Housing and Redevelopment Authority		16,500	41,100			57,600
PA - Pavilion Fund				11,600		11,600
PKG - Parking Fund				8,000		8,000
RF - Refuse Fund	270,300		81,800		275,200	627,300
SF - Sanitary Sewer Fund		223,000	6,800			229,800
WF - Water Fund			6,800			6,800
GRAND TOTAL	815,799	1,162,629	2,134,997	943,754	1,714,329	6,771,508

City of Hopkins, MN - ERP
EQUIPMENT REPLACEMENT PLAN
 2021 thru 2025

PROJECTS BY FUNDING SOURCE

Source	Project #	Priority	2021	2022	2023	2024	2025	Total
AC - Arts Center Fund								
Art Center Jaycee Studio Audio Visual	01-ERP-1105	n/a		13,500				13,500
Art Center Theater Projection Screen	01-ERP-1107	2				6,700		6,700
Art Center Floor Scrubber	01-ERP-1109	n/a					10,800	10,800
AC - Arts Center Fund Total				13,500	6,700	10,800		31,000
Equipment Replacement Fund								
CH - Network Server	01-ERP-0003	n/a	22,000	25,000	26,250	27,037	27,849	128,136
Telephone System	01-ERP-0004	n/a			76,000			76,000
Financial Software - Various Depts.	01-ERP-0005	n/a					315,000	315,000
Computers	01-ERP-0006	n/a	33,075	34,729	36,465	37,559	38,686	180,514
Network Infrastructure Upgrade	01-ERP-0009	n/a		23,400				23,400
Core Network Switch	01-ERP-0012	n/a				20,000		20,000
Distribution Network Switches	01-ERP-0014	n/a					57,000	57,000
Backup Server	01-ERP-0015	n/a			72,120			72,120
IT - Office 365	01-ERP-0017	n/a	33,000	44,000	44,000	45,320	46,680	213,000
IT - Patching Automation Software	01-ERP-0020	1	10,000	10,000	10,000	10,000	10,300	50,300
IT - Windows 10 Enterprise Upgrade	01-ERP-0022	n/a	21,000	42,000	42,000	63,000		168,000
Activity Center Security System Upgrade	01-ERP-0037	1	20,000					20,000
Activity Center Kitchen Storage	01-ERP-0038	5		17,000	12,000			29,000
Activity Center A/V Replacement & Upgrade	01-ERP-0041	3	62,624					62,624
Electronic Inspections Processing	01-ERP-0052	2					16,231	16,231
Quick Attack Pumper/Rescue (Rescue 8)	01-ERP-0105	n/a			725,000			725,000
Self Contained Breathing Apparatus (SCBA) (45)	01-ERP-0108	n/a					250,000	250,000
Extrication Tool (1)	01-ERP-0109	n/a			32,000			32,000
Thermal Imaging Camera (2)	01-ERP-0112	n/a					16,180	16,180
Fire Radios - Portable and Mobile Devices	01-ERP-0125	n/a					386,000	386,000
Fire - Fire Helmets	01-ERP-0126	n/a		16,000				16,000
Fire - Lucas Device	01-ERP-0127	n/a			18,000			18,000
Fire - EOC Upgrade	01-ERP-0129	n/a		12,000				12,000
Fire - Station Alerting System	01-ERP-0131	n/a					55,000	55,000
Marked Patrol Vehicles (7)	01-ERP-0200	n/a	161,100	110,000	117,400	117,400	117,400	623,300
Sergeant's Vehicle	01-ERP-0201	n/a	57,000				64,154	121,154
PSO / Parking Enforcement Vehicle	01-ERP-0202	n/a	53,700					53,700
PSO - Utility 4x4	01-ERP-0203	n/a		72,100				72,100
PD - Network Server	01-ERP-0211	n/a	22,000	25,000	26,250	27,038	27,849	128,137
Squad Car Camera Systems/ Body Worn Camera	01-ERP-0212	n/a				152,000		152,000
Tactical Ballistic Vests / Helmets - SWAT	01-ERP-0214	3			76,512			76,512
Police - Portable Radios	01-ERP-0215	n/a			290,000			290,000
Taser Replacement	01-ERP-0217	n/a			90,000			90,000
Building Video Server	01-ERP-0218	n/a			22,000			22,000
Squad Computers	01-ERP-0220	n/a				90,000		90,000
Records Management System	01-ERP-0221	n/a		150,000				150,000
4x4 1/2 Ton Pickup with Plow	01-ERP-0300	n/a			28,900			28,900

Source	Project #	Priority	2021	2022	2023	2024	2025	Total
1 Ton Dump Truck (2)	01-ERP-0303	n/a		53,400		49,500		102,900
1 Ton Traffic Boom Truck	01-ERP-0304	n/a			136,400			136,400
Single Axle Dump Truck (2)	01-ERP-0305	n/a		225,000				225,000
Front End Loaders (2)	01-ERP-0308	n/a				268,600		268,600
Skid Loader (2)	01-ERP-0309	n/a		50,000				50,000
1/2 Ton Pickup Truck	01-ERP-0800	n/a			35,400			35,400
Log Truck	01-ERP-0804	n/a			81,800			81,800
Riding Mowers (2)	01-ERP-0808	1	50,000					50,000
Trailer Flatbed	01-ERP-0814	n/a				10,000		10,000
Equipment Replacement Fund Total			545,499	909,629	1,998,497	917,454	1,428,329	5,799,408
HRA - Housing and Redevelopment A								
4x4 3/4 Ton Truck	01-ERP-0400	n/a			41,100			41,100
HRA Copier	01-ERP-0401	n/a		16,500				16,500
HRA - Housing and Redevelopment Authority Total				16,500	41,100			57,600
PA - Pavilion Fund								
Pavilion - Floor Scrubber	01-ERP-1003	n/a				11,600		11,600
PA - Pavilion Fund Total						11,600		11,600
PKG - Parking Fund								
Squad Car Camera Systems/ Body Worn Camera	01-ERP-0212	n/a				8,000		8,000
PKG - Parking Fund Total						8,000		8,000
RF - Refuse Fund								
Log Truck	01-ERP-0804	n/a			81,800			81,800
Refuse Truck (RAP-R) (2)	01-ERP-0900	n/a	270,300				275,200	545,500
RF - Refuse Fund Total			270,300		81,800		275,200	627,300
SF - Sanitary Sewer Fund								
Telephone System	01-ERP-0004	n/a			6,800			6,800
Generator (2)	01-ERP-0555	n/a		43,000				43,000
Sewer Televising Camera and Van	01-ERP-0560	n/a		180,000				180,000
SF - Sanitary Sewer Fund Total				223,000	6,800			229,800
WF - Water Fund								
Telephone System	01-ERP-0004	n/a			6,800			6,800
WF - Water Fund Total					6,800			6,800
GRAND TOTAL			815,799	1,162,629	2,134,997	943,754	1,714,329	6,771,508

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - Activity Center

City of Hopkins, MN - ERP

Contact Activity Ctr Director

Project #	01-ERP-0037
Project Name	Activity Center Security System Upgrade

Type Equipment

Useful Life 15-18 years

Category Equipment

Priority 1 Urgent

Future

Description	Total Project Cost: \$51,160
Upgrade the present security system, which was installed in 2008.	

Justification
We monitor the Activity Center to insure the safety of our participants and staff. Staff works numerous hours while alone within the building. We rely on security cameras to deter harm to participants or staff, or damage to the building itself. Cameras can help identify the perpetrator if something should happen. Recommendation to complete security upgrades after capital improvements in the facility.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	20,000					20,000
Total	20,000					20,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund	20,000					20,000
Total	20,000					20,000

Budget Impact/Other

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - Activity Center

City of Hopkins, MN - ERP

Contact Activity Ctr Director

Project #	01-ERP-0038
Project Name	Activity Center Kitchen Storage

Type Equipment

Useful Life 30 years

Category Equipment

Priority 5 Future Consideration

Future

Description	Total Project Cost: \$29,000
Purchase of stainless steel enclosed cabinets for the kitchen over a 2-year span.	

Justification
The Activity Center kitchen presently has open type shelving cages, purchased in 1991. Shelving should be replaced with shelving conducive to water as some shelves are used for storing silverware and coffee cups directly from the dishwasher. The present shelving is rusting. Enclosed units are needed to secure items we use for our own kitchen operation from facility use renters, as well as proper storage of equipment from the dirt, dust, and grim associated with everyday use of the kitchen.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment		17,000	12,000			29,000
Total		17,000	12,000			29,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund		17,000	12,000			29,000
Total		17,000	12,000			29,000

Budget Impact/Other

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - Activity Center

City of Hopkins, MN - ERP

Contact Activity Ctr Director

Project # 01-ERP-0041
Project Name Activity Center A/V Replacement & Upgrade

Type Improvement

Useful Life 15-20 years

Category Equipment

Priority 3 Important

Future

Description	Total Project Cost: \$160,192
Continue this replacement project that began in 2016 to replace and upgrade the audio and visual system within the Hopkins Activity Center, area by area, throughout the next 4 years. Note: The gym has already been replaced and upgraded.	

Justification
The present sound system in this facility was installed in 1980. It was primarily used as a paging system. This replacement and upgrading project began in 2016. We continue to replace and upgrade the audio/visual system to allow better hearing for our participants as well amplification devices for speakers, presenters, leaders, and instructors. We add equipment to use the technology now available for visual enhancements using our present televisions in various areas that are used in presentations, classroom instruction, and recreational activities. We are recommending delaying the project to correlate with the potential improvements at the Activity Center. We would like to complete upgrades at once time to ensure all equipment is compatible. We have upgraded sound and visual in the gymnasium and it has made significant difference in our participant's ability to hear and see in the programs they participate in. In addition, those who have rented from us and have used our upgraded equipment say how much it has enhanced their events.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	62,624					62,624
Total	62,624					62,624

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund	62,624					62,624
Total	62,624					62,624

Budget Impact/Other

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - Arts Center

City of Hopkins, MN - ERP

Contact Arts Center Director

Project # 01-ERP-1105
Project Name Art Center Jaycee Studio Audio Visual

Type Equipment

Useful Life 7 years

Category Equipment

Future

Priority n/a

Description **Total Project Cost: \$61,515**

Install a projector in a ceiling mount. Wire speakers into the ceiling. Wire input for computer on front wall. Add two microphones. Mount supporting hardware in rack that fits into closet.

Originally scheduled for the Community Room this project was moved to the Jaycee Studio as they found a greater need for this equipment in that room.

Justification

An increasing number of users of this room require media support. Current means of providing this include the use of an oversized A/V cart, cords stretch across the floor and a large speaker on a stick. We can streamline the appearance and functionality by making these appropriate changes. These changes also address safety concerns. They will help attract safety concerns. They will help attract and retain rental customers as well as appropriately support our own activities.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment		13,500				13,500
Total		13,500				13,500

Funding Sources	2021	2022	2023	2024	2025	Total
AC - Arts Center Fund		13,500				13,500
Total		13,500				13,500

Budget Impact/Other

Move this item from 2014 to 2015.

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - Arts Center

City of Hopkins, MN - ERP

Contact Arts Center Director

Project #	01-ERP-1107
Project Name	Art Center Theater Projection Screen

Type Equipment

Useful Life 10 years

Category Equipment

Priority 2 Very Important

Future

Description	Total Project Cost: \$32,794
Replace original retractable projection screen in the theater with wider format screen to mesh with current technology.	

Justification
This is an item being requested more frequently from renters as they find the dimensions of the current screen do not match up with the presentations they bring in.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment				6,700		6,700
Total				6,700	6,700	

Funding Sources	2021	2022	2023	2024	2025	Total
AC - Arts Center Fund				6,700		6,700
Total				6,700	6,700	

Budget Impact/Other
Variance from 20-year plan: New item

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - Arts Center

City of Hopkins, MN - ERP

Contact Arts Center Co-Director

Project #	01-ERP-1109
Project Name	Art Center Floor Scrubber

Type Equipment

Useful Life 10 years

Category Equipment

Priority n/a

Future

Total Project Cost: \$33,316

Description
26-inch auto scrubber

Justification
Current scrubber has reached its lifetime and no longer spins fast enough to be effective.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment					10,800	10,800
Total					10,800	10,800

Funding Sources	2021	2022	2023	2024	2025	Total
AC - Arts Center Fund					10,800	10,800
Total					10,800	10,800

Budget Impact/Other
Variance from 20 year plan - New item Estimate salvage/resale value on replaced item: \$-0-

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - IT

City of Hopkins, MN - ERP

Contact IT Director

Project #	01-ERP-0003
Project Name	CH - Network Server

Type Equipment

Useful Life 1 year

Category Equipment

Priority n/a

Future

Total Project Cost: **\$1,113,900**

Description
The network server is the hub of the network. New computers are faster and more reliable.

Justification
Networking allows user to share information that is stored in a single location, the network server. This is more efficient because the information does not have to be stored on many different computers. It also makes for better accuracy because as the information changes or is updated, every user is working with the same data.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	22,000	25,000	26,250	27,037	27,849	128,136
Total	22,000	25,000	26,250	27,037	27,849	128,136

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund	22,000	25,000	26,250	27,037	27,849	128,136
Total	22,000	25,000	26,250	27,037	27,849	128,136

Budget Impact/Other
Changes reflect anticipated need for increased storage.

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - IT

City of Hopkins, MN - ERP

Contact IT Director

Project # **01-ERP-0004**
 Project Name **Telephone System**

Type Equipment

Useful Life 8 years

Category Equipment

Future

Priority n/a

Description	Total Project Cost: \$490,131
Includes the PBX, the voice mail systems, and all telephone instruments. Currently there are over 200 extensions served by this system. Also includes software for the PBX and voice mail systems.	

Justification
Making, receiving and routing telephone calls, storing voice mail messages, and providing telephone based information services (snow line, etc.)

Expenditures	2021	2022	2023	2024	2025	Total
Equipment			89,600			89,600
Total				89,600		

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund			76,000			76,000
SF - Sanitary Sewer Fund			6,800			6,800
WF - Water Fund			6,800			6,800
Total				89,600		

Budget Impact/Other
Variance from 20 year plan - Upgrade to controller in 2009 delays complete replacement to 2015. Estimate salvage/resale value on replaced item: \$

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - IT

City of Hopkins, MN - ERP

Contact Finance Director

Project # 01-ERP-0005
Project Name Financial Software - Various Depts.

Type Equipment

Useful Life 7 years

Category Equipment

Future

Priority n/a

Description **Total Project Cost: \$1,573,219**
 Finance software upgrade. Software currently used by Finance, City Clerk, Inspections and Public Works. This includes software for all finance applications including general ledger, payroll, accounts payable, accounts receivable, fixed assets, utility billing; Business Licenses, Building Permits, GIS Mapping, Purchasing, etc.

Justification
 Current software vendor is unable to keep up with technology and internet security standards. Staff is often frustrated with how the software works and are often unable to get reports they need from the system.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment					315,000	315,000
Total					315,000	315,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund					315,000	315,000
Total					315,000	315,000

Budget Impact/Other
 Variance from 20 year plan - replacement needed in 2014
 Estimate salvage/resale value on replaced item: \$-0-

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - IT

City of Hopkins, MN - ERP

Contact Finance Director/IT

Project # 01-ERP-0006
Project Name Computers

Type Equipment

Useful Life 3-5 years

Category Equipment

Future

Priority n/a

Description **Total Project Cost: \$1,852,679**
 Personal computer purchases and upgrades for the entire City staff. Coordinating personal computer purchases from individual departments to one fund.

Justification
 Tools enabling staff to perform job responsibilities efficiently and effectively.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	33,075	34,729	36,465	37,559	38,686	180,514
Total	33,075	34,729	36,465	37,559	38,686	180,514

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund	33,075	34,729	36,465	37,559	38,686	180,514
Total	33,075	34,729	36,465	37,559	38,686	180,514

Budget Impact/Other
 Increase in expenditure a result of supporting more computers than when the original allotment was put in place.

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - IT

City of Hopkins, MN - ERP

Contact Finance Director/IT

Project #	01-ERP-0009
Project Name	Network Infrastructure Upgrade

Type Equipment

Useful Life 15 years

Category Equipment

Priority n/a

Future

Description	Total Project Cost: \$74,856
Install new and additional network wiring and equipment.	

Justification
Improve capacity, coverage and reliability. Installation will coincide with office space update.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment		23,400				23,400
Total		<u>23,400</u>				<u>23,400</u>

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund		23,400				23,400
Total		<u>23,400</u>				<u>23,400</u>

Budget Impact/Other
Variance from 20 year plan - new item to replace substandard network wiring. Estimate salvage/resale value on replaced item: \$

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - IT

City of Hopkins, MN - ERP

Contact Finance Director/IT

Project # 01-ERP-0012
Project Name Core Network Switch

Type Equipment

Useful Life 6 years

Category Equipment

Future

Priority n/a

Description	Total Project Cost: \$133,878
<p>Provides layer 3 IP presence for the network, core switching connectivity, backbone on which all network communication is built and facilitates fiber optic network connection to fire department.</p> <p>2 - Cisco 3560E-24PD managed switch - \$3,000 each 2 - Cisco X2-10GB-LR fiber optic transceiver - \$1200 each cost listed is for equipment only and does not include tax, shipping and other related costs</p>	

Justification
<p>Current two switches are obsolete, end of life and no longer supported by manufacturer. Past lost of service resulted in significant network outage that was immediately noticed by many employees.</p>

Expenditures	2021	2022	2023	2024	2025	Total
Equipment				20,000		20,000
Total				20,000		20,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund				20,000		20,000
Total				20,000		20,000

Budget Impact/Other
<p>Variance from 20 year plan - Not currently in ERP but critical to network communication infrastructure. This is outside the budget for city hall server network budget as the "Lisa" service is scheduled for replacement due to end of life, out of PCI compliance and obsolete.</p> <p>2015 - change amount from \$12,000 to \$17,000 - more expensive than originally thought based on 2015 replacement. Estimate salvage/resale value on replace item: - \$0-</p>

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - IT

City of Hopkins, MN - ERP

Contact IT Director

Project # 01-ERP-0014
Project Name Distribution Network Switches

Type Equipment

Useful Life 5 years

Category Equipment

Future

Priority n/a

Description **Total Project Cost: \$338,486**

We have 25 distribution network switches in our enterprise environment along with fiber optic transceivers and direct attach sfp cables to connect them. Distribution switches connect to the core switches and bring the data to the actual endpoints such as desktops, servers, telephones, and copiers.

Justification

Replacement of these switches with current technology is vital to the function of the network as well as the safety of the data being passed through the switch.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment					57,000	57,000
Total					57,000	57,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund					57,000	57,000
Total					57,000	57,000

Budget Impact/Other

2016 - New item in ERP

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - IT

City of Hopkins, MN - ERP

Contact IT Director

Project #	01-ERP-0015
Project Name	Backup Server

Type Equipment

Useful Life 3 years

Category Equipment

Future

Priority n/a

Description	Total Project Cost: \$801,110
<p>Group of Dell servers to run Dell Rapid Recovery software to backup city computers and servers, along with Windows and VMWare licensing required to run the servers.</p>	

Justification
<p>Backup servers are essential to keep the electronic data for the city safe. We have overgrown our current system and are not able to backup everything that needs to be backed up in a timely manor. Additinally restores on the curent system take hours to days. If we needed to restore a critical server from backup, we would be looking at an unacceptable amount of downtime.</p>

Expenditures	2021	2022	2023	2024	2025	Total
Equipment			72,120			72,120
Total	<hr/>					72,120

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund			72,120			72,120
Total	<hr/>					72,120

Budget Impact/Other

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - IT

City of Hopkins, MN - ERP

Contact IT Director

Project # 01-ERP-0017
Project Name IT - Office 365

Type Equipment

Useful Life 1 year

Category Equipment

Priority n/a

Future

Total Project Cost: \$2,420,118

Description

Transition from the legacy model of Microsoft Office to Office 365. This project would transition 25 percent of our users and devices per year.

Justification

As we become a more mobile workforce embracing new mobile and remote technology we need to move away from the traditional office that can only be installed on a Windows computer and transition to the version of Office that can be used in the cloud and as a mobile app. Unfortunately, as is becoming common with most enterprise software, you can no longer just purchase it out right, you must rent it from the software author. The cost for Office 365 will now be a yearly ongoing cost. Office 365 is common at other cities, corporations, and educational environments.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	33,000	44,000	44,000	45,320	46,680	213,000
Total	33,000	44,000	44,000	45,320	46,680	213,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund	33,000	44,000	44,000	45,320	46,680	213,000
Total	33,000	44,000	44,000	45,320	46,680	213,000

Budget Impact/Other

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - IT

City of Hopkins, MN - ERP

Contact IT Director

Project # 01-ERP-0020
Project Name IT - Patching Automation Software

Type Equipment

Useful Life 1 year

Category Equipment

Future

Priority 1 Urgent

Description	Total Project Cost: \$287,617
Software to automate the delivery of critical and maintenance patches to our enterprise endpoints and yearly maintenance of the software going forward.	

Justification
Microsoft software has to be patched the second Tuesday of every month. Adobe software has to be patched every time a critical vulnerability is discovered, which can be twice in a week in a bad week. Other applications have to be patched as new releases are produced from vendors. Currently our staff must touch every endpoint for the majority of the software installs. We are using up an inordinate amount of staff time to patch all of our endpoints only to have to restart the cycle 3 weeks later. Automation of this process would free up staff time to work on other projects and problems for the city. Approx. two full weeks of 1FTE per month or 960 hours per year saved.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	10,000	10,000	10,000	10,000	10,300	50,300
Total	10,000	10,000	10,000	10,000	10,300	50,300

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund	10,000	10,000	10,000	10,000	10,300	50,300
Total	10,000	10,000	10,000	10,000	10,300	50,300

Budget Impact/Other

EQUIPMENT REPLACEMENT PLAN

2021 thru 2025

Department Comm Svcs - IT

City of Hopkins, MN - ERP

Contact IT Director

Project # **01-ERP-0022**
 Project Name **IT - Windows 10 Enterprise Upgrade**

Type Equipment

Useful Life 1 year

Category Unassigned

Future

Priority n/a

Description	Total Project Cost: \$189,000
Upgrade Windows 10 Pro software to Windows 10 Enterprise. Required to renew every 3 years. This plan would bring the PD into compliance in 2020 then upgrade 60 city computers a year until all city computers are upgraded. Each batch of 60 computers needs to be renewed every 3 years. It is estimated that it will take 3 years to fully upgrade the city to Windows 10 Enterprise.	

Justification
The BCA has mandated that we move to Enterprise edition for our Windows computers in the PD. Microsoft is changing the way they deliver Windows. It is becoming like Office, where you will no longer own Windows outright, you will have to rent it from them. We have to switch to Enterprise in the PD for compliance reasons, but it is strongly suggested that we plan on switching to Enterprise for all city computers as well. There may come a time where we are forced to switch to Enterprise edition for the city. It would be ideal to plan ahead and budget money for a gradual upgrade for the city so it doesn't come as a surprise.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	21,000	42,000	42,000	63,000		168,000
Total	21,000	42,000	42,000	63,000		168,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund	21,000	42,000	42,000	63,000		168,000
Total	21,000	42,000	42,000	63,000		168,000

Budget Impact/Other

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

City of Hopkins, MN - ERP

Department Comm Svcs - IT

Contact IT Director

Type Equipment

Useful Life 1 year

Category Equipment

Priority n/a

Project # 01-ERP-0211
Project Name PD - Network Server

Future

Total Project Cost: \$1,118,901

Description

Computer servers store information and system programs for Police Department.

Justification

Annual replacement cycle allows development of system storage program. Use of newer servers for heavy use programs while older servers used for data storage

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	22,000	25,000	26,250	27,038	27,849	128,137
Total	22,000	25,000	26,250	27,038	27,849	128,137

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund	22,000	25,000	26,250	27,038	27,849	128,137
Total	22,000	25,000	26,250	27,038	27,849	128,137

Budget Impact/Other

EQUIPMENT REPLACEMENT PLAN

2021 thru 2025

Department Community Services

City of Hopkins, MN - ERP

Contact Asst City Manager

Project #	01-ERP-0052
Project Name	Electronic Inspections Processing

Type Equipment

Useful Life 5-7 years

Category Equipment

Priority 2 Very Important

Future

Description	Total Project Cost: \$96,150
<p>Included in this request are equipment needed to move to an electronic plan review and inspections process.</p> <p>Revu -Bluebeam electronic plan review software - 2020 - \$1,100 (useful life 8-10 years) Ipads - 2020 - \$5,400 (useful life 5-6 years) Rental Inspection software - 2020 - \$7,500 (useful life 7-10 years)</p>	

Justification
<p>As more and more contractors and architects ask to submit plan electronically, Bluebeam software will enable inspectors to perform electronic plan reviews which will make the plan review process more efficient and enhance customer service. As the inspection and construction industry becomes more paperless, iPads will enable inspectors to use mobile technology to keep up with the requests of engineers, architect, contractors, landlords and residents. Ipads are a key piece that will enable staff to view electronic plans in the field. Going paperless will eventually eliminate our need for paper plan scanning and sorting which is very time consuming and costs \$1,500 - \$2,000 per year.</p> <p>The software company currently used by Rental Inspectors has recently gone out of business and support for the software is going to be on a very limited basis after 2020. Because rental inspections effect such a large part of the city and the department, I believe getting a new software in place before the existing software stops functioning is essential to the rental inspection program.</p>

Expenditures	2021	2022	2023	2024	2025	Total
Equipment					16,231	16,231
Total					16,231	16,231

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund					16,231	16,231
Total					16,231	16,231

Budget Impact/Other

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Fire
 Contact Fire Chief
 Type Equipment
 Useful Life 10 years
 Category Vehicles
 Priority n/a

City of Hopkins, MN - ERP

Project # **01-ERP-0105**
 Project Name **Quick Attack Pumper/Rescue (Rescue 8)**

Future

Description	Total Project Cost: \$1,653,063
Quick attack pumper/rescue.	
Current vehicle: 2012 Rescue (#104)	

Justification
<p>This truck is used for day to day operation. We would move to a bigger vehicle due to the use of the vehicle for response. The current vehicle is undersized for the type of truck it is on. We are spending \$20,000.00 per maintenance cost per year.</p> <p>Would replace Rescue 8 (lite rescue) and use as a utility vehicle. This truck could be used for daytime and nighttime medicals and small fires. This will reduce having all personnel respond to small fires. It will also let us drop one engine in 2022 but still keep ISO rating.</p>

Expenditures	2021	2022	2023	2024	2025	Total
Equipment			725,000			725,000
Total			725,000			725,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund			725,000			725,000
Total			725,000			725,000

Budget Impact/Other
<p>Variance from 20 year plan - Useful life change to 10 years. Reoccurs every 10 years.</p>

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

City of Hopkins, MN - ERP

Department Fire
Contact Fire Chief
Type Equipment
Useful Life 10 years
Category Equipment
Priority n/a

Project # 01-ERP-0108
Project Name Self Contained Breathing Apparatus (SCBA) (45)

Future

Total Project Cost: \$752,000

Description

Breathing apparatus for interior firefighting for firefighters.

Justification

The breathing apparatus was taken out of the ERP in 2006 because we thought we were getting a grant. Grant was not successful. The SCBA's (45) need to be replaced because they are at the end of their life and cannot be hydro tested any longer.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment					250,000	250,000
Total					250,000	250,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund					250,000	250,000
Total					250,000	250,000

Budget Impact/Other

Variance from 20 year plan - Move back to 2025. Purchased SCBA's in 2015 with grant funds.
 Estimate salvage/resale value on replaced item: \$

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Fire
 Contact Fire Chief
 Type Equipment
 Useful Life 10 years
 Category Equipment
 Priority n/a

City of Hopkins, MN - ERP

Project # **01-ERP-0109**
 Project Name **Extrication Tool (1)**

Future

Description	Total Project Cost: \$180,800
Hydraulic rescue and extrication tool with spreader, cutters and hydraulic ram.	

Justification
All vehicle and industrial rescue situations which will require patient disentanglement or entrapment. This tool will be added to the purchase of the quick attack pumper. The tool will be scaled down to a smaller tool, possibly reducing cost.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment			32,000			32,000
Total			32,000			32,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund			32,000			32,000
Total			32,000			32,000

Budget Impact/Other
Estimate salvage/resale value on replaced item: \$1,000 Purchased: 2007

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Fire
 Contact Fire Chief
 Type Equipment
 Useful Life 10 years
 Category Equipment
 Priority n/a

City of Hopkins, MN - ERP

Project # **01-ERP-0112**
 Project Name **Thermal Imaging Camera (2)**

Future

Description **Total Project Cost: \$144,885**
 Used by our fire companies to locate victims trapped in a smoke filled building. It helps us determine where fire and heat may be hidden allowing for faster extinguishment.
 Note: purchased 2013 & 2017

Justification
 Current camera is ten years old and has been through many hot fires and needs to be replaced. Current camera was purchased with donation money.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment					16,180	16,180
Total					16,180	16,180

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund					16,180	16,180
Total					16,180	16,180

Budget Impact/Other
 Variance from 20 year plan - department owns 2 cameras.
 Reoccurring expenditure.
 Estimate salvage/resale value on replaced item: \$-0-

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Fire
Contact Fire Chief
Type Equipment
Useful Life 5-7 years
Category Equipment
Priority n/a

City of Hopkins, MN - ERP

Project # 01-ERP-0125
Project Name Fire Radios - Portable and Mobile Devices

Future

Description **Total Project Cost:** \$2,335,328
 Portable and mobile radios used by the police departments to allow the department to communicate on one frequency.
 Fire has 50 portable and 13 mobile radios along with 50 pagers.
 Cost in ERP includes portable radios (30), portable radio's encrypted (20), mobile radio's (13), pagers (50), chargers single (60), charger base (3) plus other needed equipment. Details of all items are on file with Fire and Finance Depts.

Justification
 Provides radios so that the police, fire and public works can communicate on a common radio frequency during an emergency and multiple county interoperability.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment					386,000	386,000
Total					386,000	386,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund					386,000	386,000
Total					386,000	386,000

Budget Impact/Other
 In 2016 the Fire radios were separated from Police for better accountability. Project was adjusted for current pricing.
 2025 - 356,500 FD
 2025 - 29,500 PW

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Fire
 Contact Fire Chief
 Type Equipment
 Useful Life 10 years
 Category Equipment
 Priority n/a

City of Hopkins, MN - ERP

Project # **01-ERP-0126**
 Project Name **Fire - Fire Helmets**

Future

Description **Total Project Cost: \$58,191**
 Fire Helmets for firefighters. Helmets are used for safety of personnel at Fire and other Emergency incidents. In 2017, the NFPA and OSHA Standard changed to recommending helmet change every 10 years.

Justification
 Safety of Firefighters. Current helmets useful life will be up in 2022.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment		16,000				16,000
Total		16,000				16,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund		16,000				16,000
Total		16,000				16,000

Budget Impact/Other
 Reoccurring every 10 years.

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Fire
 Contact Fire Chief
 Type Equipment
 Useful Life 5 years
 Category Equipment
 Priority n/a

City of Hopkins, MN - ERP

Project # **01-ERP-0127**
 Project Name **Fire - Lucas Device**

Future

Description **Total Project Cost: \$98,686**
 Lucas device is used to assist CPR during full arrest. The current device was purchased in 2016 and with changed in technology, it is recommended to update every 5 years.

Justification
 To continue to serve citizens of Hopkins during medical incidents.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment			18,000			18,000
Total	<hr/>					18,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund			18,000			18,000
Total	<hr/>					18,000

Budget Impact/Other
 Reoccurs every 5 years.

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Fire
 Contact Fire Chief
 Type Equipment
 Useful Life 20 years
 Category Equipment
 Priority n/a

City of Hopkins, MN - ERP

Project # **01-ERP-0129**
 Project Name **Fire - EOC Upgrade**

Future

Description	Total Project Cost: \$12,000
Upgrade EOC	

Justification
The EOC has not been upgraded since the station opened in 2004. The upgrade would consist of upgrading Technology IE: TV and Video conferencing.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment		12,000				12,000
Total		<u>12,000</u>				<u>12,000</u>

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund		12,000				12,000
Total		<u>12,000</u>				<u>12,000</u>

Budget Impact/Other

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

City of Hopkins, MN - ERP

Department Fire
Contact Fire Chief
Type Equipment
Useful Life
Category Buildings: Fire Facilities
Priority n/a

Project # 01-ERP-0131
Project Name Fire - Station Alerting System

Future

Total Project Cost: \$55,000

Description

This system would alert members throughout the station when there is a call. This system will integrate with the new paging system that Hennepin County is adopting.

Justification

Help with quicker response to incoming calls. Will prepare the station for future 24 hour shifts.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment					55,000	55,000
Total					55,000	55,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund					55,000	55,000
Total					55,000	55,000

Budget Impact/Other

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department HRA

City of Hopkins, MN - ERP

Contact Unassigned

Project #	01-ERP-0400
Project Name	4x4 3/4 Ton Truck

Type Equipment

Useful Life 8 years

Category Vehicles

Future

Priority n/a

Description	Total Project Cost: \$214,398
4 wheel drive 3/4 ton truck to be used by Public Housing maintenance staff. Includes snow plow.	
Current vehicle: 2015 Chevrolet Pickup	

Justification
Transportation for Public Housing Superintendent and snow plowing at various HRA properties around the city.

Expenditures	2021	2022	2023	2024	2025	Total
Vehicles			41,100			41,100
Total			41,100			41,100

Funding Sources	2021	2022	2023	2024	2025	Total
HRA - Housing and Redevelopment Authority			41,100			41,100
Total			41,100			41,100

Budget Impact/Other
Variance from 20 year plan - none Estimate salvage/resale value on replaced item: \$1,800

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department HRA

City of Hopkins, MN - ERP

Contact Finance Director

Project # **01-ERP-0401**
 Project Name **HRA Copier**

Type Equipment

Useful Life 8 years

Category Equipment

Priority n/a

Future

Description	Total Project Cost: \$76,876
Color copy machine to service the needs of the HRA. High volume product copier to do a variety of copying tasks.	
Current equipment: Imagistics ZB35	

Justification
Daily use to make copies of correspondence, forms and rental documents. Periodically produce documents such as resident newsletters and marketing. Machine will duplex, sort, collate and staple copies.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment		16,500				16,500
Total		16,500				16,500

Funding Sources	2021	2022	2023	2024	2025	Total
HRA - Housing and Redevelopment Authority		16,500				16,500
Total		16,500				16,500

Budget Impact/Other
Variance from 20 year plan - New item. Estimate salvage/resale value on replace item: \$ - 0 -

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

City of Hopkins, MN - ERP

Department Pavilion
 Contact Pavilion Manager
 Type Equipment
 Useful Life 10 years
 Category Equipment
 Priority n/a

Project # **01-ERP-1003**
 Project Name **Pavilion - Floor Scrubber**

Future

Total Project Cost: **\$48,167**

Description
 26" to 28" battery operated walk behind floor scrubber. Floor scrubber is used to clean the arenas concrete floor and tiled surfaces throughout the building.
 2014 cost = \$8,651.94
 Asset ID #5172

Justification
 Replace the existing floor scrubber with new model. Current floor scrubber was purchased in 2014 and is scheduled to be replaced in 2024.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment				11,600		11,600
Total				11,600		11,600

Funding Sources	2021	2022	2023	2024	2025	Total
PA - Pavilion Fund				11,600		11,600
Total				11,600		11,600

Budget Impact/Other
 Variance from 20 year plan - New item
 Estimate salvage/resale value on replaced item: \$

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Police

City of Hopkins, MN - ERP

Contact Police Chief

Project #	01-ERP-0200
Project Name	Marked Patrol Vehicles (7)

Type Equipment

Useful Life 3 years

Category Vehicles

Priority n/a

Future

Total Project Cost: **\$3,287,200**

Description
Marked patrol vehicles used by patrol officers to respond to calls, enforce traffic laws and perform general patrol duties.
Fleet consists of 7 marked patrol vehicles

Justification
Set up and marking of police vehicles must conform to Minnesota law and POST standards. Vehicles contain secure data and radio equipment for routine and emergency operations. Vehicles contain secure seating for prisoner transport.

Expenditures	2021	2022	2023	2024	2025	Total
Vehicles	161,100	110,000	117,400	117,400	117,400	623,300
Total	161,100	110,000	117,400	117,400	117,400	623,300

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund	161,100	110,000	117,400	117,400	117,400	623,300
Total	161,100	110,000	117,400	117,400	117,400	623,300

Budget Impact/Other
In 2019, no vehicles were purchased. Planned reallocation to body camera project.

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Police

City of Hopkins, MN - ERP

Contact Police Chief

Project #	01-ERP-0201
Project Name	Sergeant's Vehicle

Type Equipment

Useful Life 4 years

Category Vehicles

Priority n/a

Future

Description	Total Project Cost: \$596,642
<p>Marked patrol vehicle used by patrol officers to respond to calls, enforce traffic laws and perform general patrol duties. 4 year rotation.</p> <p>Current vehicle: Ford Utility</p>	

Justification
<p>Set up and marking of police vehicles must conform to Minnesota law and POST standards. Vehicles contain secure data and radio equipment for routine and emergency operations. Vehicles contain secure seating for prisoner transport.</p>

Expenditures	2021	2022	2023	2024	2025	Total
Vehicles	57,000				64,154	121,154
Total	57,000				64,154	121,154

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund	57,000				64,154	121,154
Total	57,000				64,154	121,154

Budget Impact/Other

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Police
 Contact Police Chief
 Type Equipment
 Useful Life 5 years
 Category Vehicles
 Priority n/a

City of Hopkins, MN - ERP

Project # **01-ERP-0202**
 Project Name **PSO / Parking Enforcement Vehicle**

Future

Description	Total Project Cost: \$412,572
Marked patrol vehicle used by Parking Enforcement Officer to respond to calls for service, enforce parking laws, and perform duties as assigned. Current Vehicle: (1) 2016 Ford Utility	

Justification
Use by parking enforcement officers in the course of their duties enforcing parking regulations in the downtown area. Set up and marking of police vehicles must conform to Minnesota law and POST standards. Vehicles contain secure data and radio equipment for routine and emergency operations. Vehicles contain secure seating for prisoner transport.

Expenditures	2021	2022	2023	2024	2025	Total
Vehicles	53,700					53,700
Total	53,700					53,700

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund	53,700					53,700
Total	53,700					53,700

Budget Impact/Other
2016 - Change in replacement schedule due to full time use of vehicle and change of position responsibilities. Next replacement scheduled for 2021 from 2026

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Police
 Contact Police Chief
 Type Equipment
 Useful Life 4 years
 Category Vehicles
 Priority n/a

City of Hopkins, MN - ERP

Project # **01-ERP-0203**
 Project Name **PSO - Utility 4x4**

Future

Description	Total Project Cost: \$795,189
Four wheel drive marked patrol vehicle used by PSOs to respond to calls for service, handle animal complaints, and perform other duties associated with department operations. Current vehicle: 2018 Ford F150 (#212)	

Justification
Vehicle is normally used by public service officers for a wide variety of uses such as transporting animals, prisoners and equipment. The 4 wheel drive vehicle is also used at times as a patrol vehicle, particularly in the winter in extreme snow conditions.

Expenditures	2021	2022	2023	2024	2025	Total
Vehicles		72,100				72,100
Total		72,100				72,100

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund		72,100				72,100
Total		72,100				72,100

Budget Impact/Other
2016 - Variance from 20 year plan - Change in replacement schedule due to full time use of vehicle. Changing useful life from 6 years to 4 years

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Police

City of Hopkins, MN - ERP

Contact Police Chief

Project # 01-ERP-0212
Project Name Squad Car Camera Systems/ Body Worn Camera

Type Equipment

Useful Life 5 years

Category Equipment

Priority n/a

Future

Total Project Cost: \$866,921

Description

Squad car camera systems are used to document events inside and outside of the patrol vehicles. The cameras utilize a forward facing camera and a prisoner transport area camera.

Body cameras capture interactions between the officers and the public for transparency. Body cameras also capture evidence used in future court proceedings.

Justification

The police vehicle cameras are a necessary component of the patrol vehicles. Evidentiary information is collected from the cameras and often used in court. Cameras also provide a snapshot of an officers interaction with the public so we are able to maintain transparency and public trust with our operations.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment				160,000		160,000
Total				160,000		160,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund				152,000		152,000
PKG - Parking Fund				8,000		8,000
Total				160,000		160,000

Budget Impact/Other

Integrated camera system - 11 Squad car cameras and 24 body cameras
 Squad cameras 6,000/each. Body cameras 1,200/each.

Annual costs/maintenance = \$17,325 (Body Cameras 3 year warranty, Squad Cameras 5 year warranty)

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Police
Contact Police Chief
Type Equipment
Useful Life 5 years
Category Equipment
Priority 3 Important

City of Hopkins, MN - ERP

Project # 01-ERP-0214
Project Name Tactical Ballistic Vests / Helmets - SWAT

Future

Description **Total Project Cost: \$623,626**
 12 Tactical Ballistical Vests worn by members of the Hopkins Police Department SWAT (Special Weapons and Tactics) team. These vests offer a higher level of protection for officers involved in high risk situations; this protection offers a higher level of ballistic protection compared to regular duty vests. SWAT team members also require ballistic helmets on the same rotational cycle. Equipment breakdown: 12 vests @ \$4,215 = \$50,580. 12 ballistic helmets @ \$642 = \$7,716. 2 New protective shields @ \$2,864 = \$5,729. 12 Radio headsets @ \$1,042 = \$12,500.

Justification
 Variance - Change in vendor equipment pricing and SWAT team staffing levels. Current price is reflective of a twelve person (fully staffed) SWAT team with current vendor pricing.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment			76,512			76,512
Total			76,512			76,512

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund			76,512			76,512
Total			76,512			76,512

Budget Impact/Other
 5 year replacement schedule

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Police

City of Hopkins, MN - ERP

Contact Police Chief

Project # **01-ERP-0215**
 Project Name **Police - Portable Radios**

Type Equipment

Useful Life 5-7 years

Category Equipment

Future

Priority n/a

Description	Total Project Cost: \$1,906,203
Portable radios used by the police departments to allow the department to communicate on one frequency. Estimated Replacement Cost Portable - \$4,500 x 50 = \$225,000 Plus chargers, shoulder mic's and batteries - \$11,300 TOTAL = \$236,300 In 2016 we will need to replace the portables as the current model will no longer be supported by Hennepin County.	

Justification	Provides radios so that the police, fire and public works can communicate on a common radio frequency during an emergency and multiple county interoperability.
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Expenditures	2021	2022	2023	2024	2025	Total
Equipment			290,000			290,000
Total			290,000			290,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund			290,000			290,000
Total			290,000			290,000

Budget Impact/Other	Radio's have a 7-10 year life expectancy. Portables need replacement due to manufacturer issues and county requirements. Increase in cost from \$3,800 to \$4,500 per radiator. Mobile radios were removed and now will be included with the vehicles as they are replaced. Estimate salvage/resale value on replaced item: \$0
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EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Police

City of Hopkins, MN - ERP

Contact Police Captain

Project # **01-ERP-0217**
 Project Name **Taser Replacement**

Type Equipment

Useful Life 4 years

Category Equipment

Future

Priority n/a

Description **Total Project Cost: \$721,905**
 Tasers can prevent officers and the public from injuries. Taser technology continues to develop and are worn/ carried 24/7. Tasers have a useful life expectancy of approximately 5 years.

Justification
 Tasers are a critical tool for Law Enforcement for control purposes during use of force encounters.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment			90,000			90,000
Total	<hr/>					90,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund			90,000			90,000
Total	<hr/>					90,000

Budget Impact/Other
 35- X2 Tasers, each officer has their own taser.
 Total overall cost of Tasers in 2020 was \$81,130 (\$2,1318 x 35)

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Police

City of Hopkins, MN - ERP

Contact Police Chief/IT

Project # **01-ERP-0218**
 Project Name **Building Video Server**

Type Equipment

Useful Life 4 years

Category Equipment

Future

Priority n/a

Description	Total Project Cost: \$93,000
Building Video Server hardware and associated software is used to store video recorded by the cameras in and around the police department including interview rooms as well as booking. We record approximately 6 TB of video every 2-3 weeks. Large amounts of storage are required for 30 days of archival storage on the server itself.	

Justification
Maintenance agreement with software vendor needs to be renewed every three years. Computer hardware should be refreshed around the same time to minimize drive failure and take advantage of new storage technology.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment			22,000			22,000
Total			22,000			22,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund			22,000			22,000
Total			22,000			22,000

Budget Impact/Other
Variance from 20 year plan - Change in replacement schedule and estimated cost. Current equipment was purchased with DTF funding. Beginning in 2020 it will be funded with ERP funds. Estimate salvage/resale value on replaced item: \$-0-

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Police

City of Hopkins, MN - ERP

Contact Police Chief/IT

Project # **01-ERP-0220**
 Project Name **Squad Computers**

Type Equipment

Useful Life 5 years

Category Equipment

Future

Priority n/a

Description	Total Project Cost: \$561,242
<p>Mobile Data Computers are used in the squad cars to receive calls for service from dispatch, query information from criminal justice databases, and facilitate communication between squad cars.</p> <p>Replacement in 2019 for 12 computers. To be replaced in 2024.</p>	

Justification
<p>Mobile Data Computers have a limited life expectancy. The computers facilitate the basic response to emergency calls for service to which police officers respond. Vital information is forwarded to officers via the mobile data computers. Officers complete investigative reports, issue traffic related warnings and citations, and process arrest incidents from the mobile data computers.</p> <p>As technology evolves the officers must be able to access information using up to date computers that can process the large amount of data and applications. Mobile data computers are currently used to host the squad car video camera system and have the potential to be integrated with a possible body worn camera.</p>

Expenditures	2021	2022	2023	2024	2025	Total
Equipment				90,000		90,000
Total				90,000		90,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund				90,000		90,000
Total				90,000		90,000

Budget Impact/Other
<p>Change in replacement year to accurately reflect life expectancy in relation to when the computers were purchased.</p>

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Police

City of Hopkins, MN - ERP

Contact Police Chief/IT

Project #	01-ERP-0221
Project Name	Records Management System

Type Equipment

Useful Life

Category Equipment

Future

Priority n/a

Description	Total Project Cost: \$150,000
LETG - Records Management System was purchased at the end of 2012. This maintains all police records and reports.	

Justification
A new RMS system may be needed by 2022.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment		150,000				150,000
Total		150,000				150,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund		150,000				150,000
Total		150,000				150,000

Budget Impact/Other
Current cost to maintain system is \$29,368 annually.

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Public Works: Parks/Forestry

City of Hopkins, MN - ERP

Contact Public Works Director

Project # **01-ERP-0800**
Project Name **1/2 Ton Pickup Truck**

Type Equipment

Useful Life 10 years

Category Vehicles

Future

Priority n/a

Description

Total Project Cost: **\$173,369**

Pickup used by Park Division of Public Works.

Justification

Expenditures	2021	2022	2023	2024	2025	Total
Vehicles			35,400			35,400
Total			35,400			35,400

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund			35,400			35,400
Total			35,400			35,400

Budget Impact/Other

Estimate salvage/resale value on replaced item: \$

EQUIPMENT REPLACEMENT PLAN

2021 thru 2025

Department Public Works: Parks/Forestry

City of Hopkins, MN - ERP

Contact Public Works Director

Project #	01-ERP-0804
Project Name	Log Truck

Type Equipment

Useful Life 15 years

Category Vehicles

Priority n/a

Future

Total Project Cost: \$523,484

Description
Truck is used for hauling brush and logs in the Forestry department.
Current vehicle: 2007 International LP4600 Log Truck (#811)

Justification

Expenditures	2021	2022	2023	2024	2025	Total
Vehicles			163,600			163,600
Total			163,600			163,600

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund			81,800			81,800
RF - Refuse Fund			81,800			81,800
Total			163,600			163,600

Budget Impact/Other
Variance from 20 year plan - 50% Equipment Replacement/50% Refuse - increase amount to \$105,000 to reflect actual cost. Estimated useful life reduced from 20 to 15 years.

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Public Works: Parks/Forestry

City of Hopkins, MN - ERP

Contact Public Works Director

Project # 01-ERP-0808
Project Name Riding Mowers (2)

Type Equipment

Useful Life 6 years

Category Equipment

Priority 1 Urgent

Future

Description **Total Project Cost: \$323,930**

Riding mowers used by Parks Division of Public Works.

Current equipment: 2004 Toro Zero Turn (#826), 2006 Jacobson Rotary Mower (#823)

Justification

Mowing city parks and right of ways.

Move replacement of #826 to 2021 - Ran 10 years past useful life
 Move replacement of #823 to 2021

Both replacements of current vehicles were held off in 2020 due to the COVID-19 Pandemic.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	50,000					50,000
Total	50,000					50,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund	50,000					50,000
Total	50,000					50,000

Budget Impact/Other

2021 - Replace 2004 Zero Turn #826 at \$15,000
 2021 - Replace 2006 Jacobson #823 at \$35,000
 The Jacobson will be replaced with 7500-D Zmaster Toro Zero Turn

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Public Works: Parks/Forestry

City of Hopkins, MN - ERP

Contact Public Works Director

Project #	01-ERP-0814
Project Name	Trailer Flatbed

Type Equipment

Useful Life 15 years

Category Equipment

Priority n/a

Future

Total Project Cost: **\$26,980**

Description
Used to haul multiple riding mowers
Current trailer: Unit #845, 1997 Remackle Trailer, overhauled/refurbished in 2016

Justification
Allows one truck to pull two riding mowers to parks

Expenditures	2021	2022	2023	2024	2025	Total
Equipment				10,000		10,000
Total				10,000		10,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund				10,000		10,000
Total				10,000		10,000

Budget Impact/Other
Variance from 20 year plan - extend life 4 years due to overhaul/refurbishment. Estimate salvage/resale value on replaced item: \$
2016-Increased estimated replacement cost from \$2,200 to \$10,000

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Public Works: Streets/Traffic

City of Hopkins, MN - ERP

Contact Public Works Director

Project # 01-ERP-0300
Project Name 4x4 1/2 Ton Pickup with Plow

Type Equipment

Useful Life 10 years

Category Vehicles

Priority n/a

Future

Total Project Cost: \$114,200

Description
 Pickup used by various divisions of Public Works.

 Current vehicle: 2013 Ford F-150 (#301)

Justification
 Light hauling and transportation for supervisors. Maintenance garage service vehicle.

Expenditures	2021	2022	2023	2024	2025	Total
Vehicles			28,900			28,900
Total			28,900			28,900

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund			28,900			28,900
Total			28,900			28,900

Budget Impact/Other
 Variance from 20 year plan - Move up from 2015 to 2013. Replace with 1/2 ton 4x4 pickup. Reduce amount from 33,600 to 21,500..
 Estimate salvage/resale value on replaced item: \$1,500

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Public Works: Streets/Traffic

City of Hopkins, MN - ERP

Contact Public Works Director

Project # 01-ERP-0303
Project Name 1 Ton Dump Truck (2)

Type Equipment

Useful Life 10 years

Category Vehicles

Priority n/a

Future

Total Project Cost: \$281,600

Description
 Truck is used in the Street Division of Public Works.

 Current vehicles: 2000 Ford F450 (#805) & 2011 Ford F350 (#308)

Justification
 Vehicle used by various departments for street and park maintenance and light hauling.

Expenditures	2021	2022	2023	2024	2025	Total
Vehicles		53,400		49,500		102,900
Total		53,400		49,500		102,900

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund		53,400		49,500		102,900
Total		53,400		49,500		102,900

Budget Impact/Other
 Variance from 20 year plan - move back from 2009 to 2010.
 Estimated useful life reduced from 12 to 8 years.
 Estimate salvage/resale value on replaced item: \$3,500

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Public Works: Streets/Traffic

City of Hopkins, MN - ERP

Contact Public Works Director

Project # 01-ERP-0304
Project Name 1 Ton Traffic Boom Truck

Type Equipment

Useful Life 12 years

Category Vehicles

Priority n/a

Future

Description	Total Project Cost: \$218,900
Boom truck used in Street and Traffic Divisions of Public Works.	
Current vehicle: 2012 Ford F450 (#309)	

Justification
Vehicle used by Traffic Department for signal and light pole maintenance.

Expenditures	2021	2022	2023	2024	2025	Total
Vehicles			136,400			136,400
Total			136,400			136,400

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund			136,400			136,400
Total			136,400			136,400

Budget Impact/Other
Variance from 20 year plan - Increase amount to reflect actual. Estimate salvage/resale value on replaced item: \$8,000 Useful life moved from 17 years to 12 years.

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Public Works: Streets/Traffic

City of Hopkins, MN - ERP

Contact Public Works Director

Project # 01-ERP-0305
Project Name Single Axle Dump Truck (2)

Type Equipment

Useful Life 15 years

Category Vehicles

Future

Priority n/a

Description	Total Project Cost: \$643,000
Single axle dump truck used by various division of Public Works.	
Current vehicles: 2005 Freightliner M2 106 (#312) and 2011 Freightliner MZ-1068 (#311)	

Justification
Vehicle used for heavy hauling, snow plowing and sanding. Moved single axel dump truck due in 2018 to a tandem axel dump truck in 2018. Done to increase snow hauling and other material hauling capacity.

Expenditures	2021	2022	2023	2024	2025	Total
Vehicles		225,000				225,000
Total		225,000				225,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund		225,000				225,000
Total		225,000				225,000

Budget Impact/Other
Variance from 20 year plan - Move 1 truck from single axle to tandem axel to increase hauling capacity for snow and road materials. Estimate salvage/resale value on replaced item: \$4,500 each We will then have 2 single axel (change from 3) dump trucks and 2 (change from 1) tandem axel dump trucks. Estimated useful life reduced from 17 to 15 years.

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Public Works: Streets/Traffic

City of Hopkins, MN - ERP

Contact Public Works Director

Project #	01-ERP-0308
Project Name	Front End Loaders (2)

Type Equipment

Useful Life 15-18 years

Category Equipment

Priority n/a

Future

Description	Total Project Cost: \$848,600
<p>Current equipment: 2005 Caterpillar 938G (#322)</p>	

Justification

Expenditures	2021	2022	2023	2024	2025	Total
Equipment				268,600		268,600
Total					268,600	268,600

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund				268,600		268,600
Total					268,600	268,600

Budget Impact/Other
<p>Variance from 20 year plan - None Estimate salvage/resale value on replaced item: \$</p>

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Public Works: Streets/Traffic

City of Hopkins, MN - ERP

Contact Public Works Director

Project #	01-ERP-0309
Project Name	Skid Loader (2)

Type Equipment

Useful Life 10 years

Category Equipment

Priority n/a

Future

Total Project Cost: \$258,900

Description
Loading trucks, landscape work, snow removal, material handling.
Current equipment: 2011 Bobcat S650 Skid-Steer Loader (#325)

Justification

Expenditures	2021	2022	2023	2024	2025	Total
Equipment		50,000				50,000
Total		50,000				50,000

Funding Sources	2021	2022	2023	2024	2025	Total
Equipment Replacement Fund		50,000				50,000
Total		50,000				50,000

Budget Impact/Other
Estimate salvage/resale value on replaced item: \$

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

City of Hopkins, MN - ERP

Department Refuse

Contact Public Works Director

Project # **01-ERP-0900**
 Project Name **Refuse Truck (RAP-R) (2)**

Type Equipment

Useful Life 8 years

Category Vehicles

Priority n/a

Future

Description	Total Project Cost: \$1,462,600
Refuse truck used by Refuse Utility Division of Public Works.	
Current vehicle: 2011 Freightliner Rapid Rail (#900)	

Justification
Residential waste pick up.

Expenditures	2021	2022	2023	2024	2025	Total
Vehicles	270,300				275,200	545,500
Total	270,300				275,200	545,500

Funding Sources	2021	2022	2023	2024	2025	Total
RF - Refuse Fund	270,300				275,200	545,500
Total	270,300				275,200	545,500

Budget Impact/Other
Variance from 20 year plan - increase cost to reflect actual Estimate salvage/resale value on replaced item: \$18,000

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

Department Sewer

City of Hopkins, MN - ERP

Contact Public Works Director

Project # **01-ERP-0555**

Type Equipment

Project Name **Generator (2)**

Useful Life 20 years

Category Equipment

Future

Priority n/a

Description	Total Project Cost: \$79,000
Portable generator used by Water/Sewer Divisions of Public Works.	
Current equipment: 2022 Generator (#535), "PW Generator " 2010 Caterpillar C15 (#537)	

Justification
Emergency back up generator for lift stations and pumps, off site power for lights and welding.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment		43,000				43,000
Total		43,000				43,000

Funding Sources	2021	2022	2023	2024	2025	Total
SF - Sanitary Sewer Fund		43,000				43,000
Total		43,000				43,000

Budget Impact/Other
Estimated useful life reduced from 25 to 20 years. Estimate salvage/resale value on replaced item: \$2,500

EQUIPMENT REPLACEMENT PLAN

2021 *thru* 2025

City of Hopkins, MN - ERP

Department Sewer

Contact Public Works Director

Type Equipment

Useful Life 12 years

Category Utilities: Municipal Sanitary Se

Priority n/a

Project # 01-ERP-0560

Project Name Sewer Televising Camera and Van

Future

Total Project Cost: \$180,000

Description

Sewer inspection Crawler (Televising Camera) with Ford Transit Van used by Utility crews to televise sanitary and storm sewers annually.

Justification

Better effectiveness, efficiency and cost. Currently the televising for our sanitary lines go out for bids, RFP's for 2020's work averaged over \$33,000. The payback would be 6 years and with the camera's useful life as 12-15 years, we would benefit 6-9 years of incurring no costs other than maintenance before needing to replace. We're at the mercy of the contractor for a timely completion of televising, the best scenario is to televise immediately after jetting to make sure the sanitary lines are clean of debris or damage. With this we can react immediately to resolve any issues we may find.

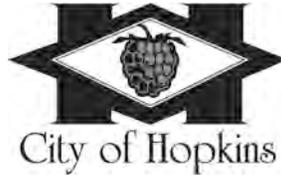
Expenditures	2021	2022	2023	2024	2025	Total
Equipment		180,000				180,000
Total		180,000				180,000

Funding Sources	2021	2022	2023	2024	2025	Total
SF - Sanitary Sewer Fund		180,000				180,000
Total		180,000				180,000

Budget Impact/Other

Estimate salvage/resale value at the end of useful life is \$30,000.

November 17, 2020



Council Report 2020-087

2021-2025 CAPITAL IMPROVEMENT PLAN (CIP)

Proposed Action

Staff recommends adoption of the following motion: Move to adopt the 2021-2025 Capital Improvements Plan.

Overview

The Capital Improvements Plan is a planning document intended to help the City anticipate major capital items and to consider the financial impact of proceeding with those planned improvements.

Discussions have been held with City Council, in detailing proposed and necessary improvements.

Staff is recommending adoption of the plan.

Primary Issues to Consider

- Does adoption of the CIP mean projects will be implemented?
The CIP is a planning document, not an implementation action, and therefore, additional approvals will be necessary for most projects to proceed. Appropriate notifications would also be made for those projects that have funding implications.
- Are funds available for all projects?
The plan outlines funding implications if all projects are implemented. Necessary funding changes have been anticipated as part of this plan, and are recommended therein

Supporting Information

- Overview of Park Improvement, Capital Improvement and Permanent Improvement Revolving Funds
- 2021 Budget Preparation Schedule
- 2021-2025 Capital Improvements Plan

Nick Bishop, CPA
Finance Director

Financial Impact: \$ <u>projects included in budgets</u> Budgeted: Y/N <u>X</u> N___ Source: <u>Various</u> Related Documents (CIP, ERP, etc.): <u>CIP</u> Notes: _____
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Park Improvement Fund

The main sources of revenue for park improvements are franchise fees and park dedication fees. Annually, the City receives approximately \$305,000 in gas and electric franchise fees used for the purposes of park improvements. Park dedication fees are received from developers as land is platted for development. They can provide a significant source of revenue for the fund, but are also uncertain and outside the direct control of the City. There are no park dedication fees projected in 2021 or 2022.

In 2021, the Park Improvement Fund has projected revenues of \$305,592 and projected expenditures of \$350,300. The projected expenditures include capital projects and debt service payments. Downtown Park Rehab, Central Park Picnic Shelter Rehab and Central Park East Play Equipment projects have been delayed. The Maetzold Field pavilion project originally scheduled in 2021 was completed in 2020. CARES Act funds were utilized based on Hopkins School District using the park and facility for outdoor learning. The fund is projected to increase its fund balance by \$5,292 and end 2021 with a fund balance of \$62,322.

Park Improvement Fund - Projected Cash Flows		
	2021	2022
Beginning Fund Balance	57,030	62,322
Revenues & Other Financing Sources		
Franchise Fees	305,022	305,022
Park Dedication Fees	-	-
Interest Earnings	570	623
Total Revenue & Other Financing Sources	305,592	305,645
Expenditures & Other Financing Uses		
Current Expenditures	7,000	7,000
Capital Projects		
Maetzold Field - Pavilion	-	-
Shady Oak Beach - Picnic Shelter	30,000	60,000
Shady Oak Beach Improvements	3,300	8,200
Downtown Park Rehab	-	35,000
Central Park Picnic Shelters Rehab	-	50,000
Central Park East Play Equipment Replaceme	-	75,000
Debt Service Transfers		
Cottageville Park Bonds	110,000	110,000
Burnes Park Bonds	150,000	-
Total Expenditures and Other Financing Sources	300,300	345,200
Increase (Decrease) in Fund Balance	5,292	(39,555)
Projected Ending Fund Balance	62,322	22,767

Capital Improvement Fund

This fund accounts for capital improvements at the Activity Center, City Hall/Police Station, Fire Station and Public Work Building. Its two funding sources are franchise fees from gas and electric utilities and a property tax levy.

In 2021, the Capital Improvement Fund has projected revenues of \$363,494 and projected expenditures of \$360,000. The projected expenditure is debt service transfers for the City Hall renovation project. The Activity Center – Facility Improvement Project has been delayed. The fund is projected to increase its fund balance by \$3,470 and end 2021 with a fund balance of \$202,908.

Capital Improvement Fund - Projected Cash Flows		
	2021	2022
Beginning Fund Balance	199,438	202,932
Revenues & Other Financing Sources		
Tax Levy	-	200,000
Franchise Fees	361,500	361,500
Interest Earnings	1,994	2,029
Total Revenue & Other Financing Sources	363,494	563,529
Expenditures & Other Financing Uses		
Current Expenditures		
Capital Projects		
Activity Center - Facility Improvements	-	10,000
Activity Center - Replace Gymnasium Roof	-	105,000
Public Works - Replace Overhead Doors	-	18,000
Fire Station - Replace Boilers	-	45,000
Activity Center - Gym Acoustic Panels	-	15,000
Debt Service Transfers - City Hall	360,000	360,000
Total Expenditures and Other Financing Sources	360,000	553,000
Increase (Decrease) in Fund Balance	3,494	10,529
Projected Ending Fund Balance	202,932	213,461

Permanent Improvement Revolving Fund

The Permanent Improvement Revolving Fund is used to account for street improvements, which can include streets, walkways, trails, traffic signs, traffic signals, vehicular parking and street lighting. The primary funding sources are debt and special assessments. Previous projects have received grants or funding from other governmental entities.

In, 2021, the Permanent Improvement Revolving Fund is projected to receive \$4,102,500 of bond proceeds. The major expenditures of the fund are the second portion of the Interlachen Street Reconstruction project and a mill and overlay project in the Knollwood neighborhood. All the underlying utilities are replaced during each street reconstruction project and related costs and bond proceeds are recorded in those funds.

Permanent Improvement Revolving - Projected Cash Flows		
	2021	2022
Beginning Fund Balance	212,103	220,174
Revenues & Other Financing Sources		
Special Assessments (Prepaid)	-	
Interest Earnings	8,071	6,051
Bond Proceeds	4,102,500	1,595,000
Total Revenue & Other Financing Sources	4,110,571	1,601,051
Expenditures & Other Financing Uses		
Current Expenditures		
Capital Projects		
Interlachen Park Street Reconstruction	3,232,500	-
6th Ave South/7th Ave South	-	1,150,000
Pedestrian & Bicycle Access Improvements	25,000	25,000
Street Rehabilitation (Mill & Overlay)	725,000	400,000
Street Sign Management	20,000	20,000
Street Lighting Upgrades	-	-
Trail Segments	100,000	-
Total Expenditures and Other Financing Source:	4,102,500	1,595,000
Increase (Decrease) in Fund Balance	8,071	6,051
Projected Ending Fund Balance	220,174	226,225

FUTURE ACTION: 2021 Budget Preparation Schedule

The following table outlines the tentative schedule for discussions on important aspects of the City's Budget.

Meeting Date	Meeting Type	Subject	Details
October 6	Regular Meeting	Financial Management Plan (FMP) Update	-Overview of the FMP, prior tax increases and debt
October 13	Work Session	Review Capital Improvement Plan (CIP) and Equipment Replacement Plan (ERP)	-Park Dedication Fund -Capital Improvement Levy (City Buildings) -Permanent Improvement Revolving Fund (Street Projects) -Equipment Replacement Levy
October 20	Regular Meeting	Quarterly Financial Report	
November 4 (Wednesday)	Regular Meeting	Review Options for 2021 Tax Levy	-Review reduced levy options for 2021
November 10	Work Session	Review Special Revenue Budgets, Activity Center Budget, Enterprise Fund Budgets and Utility Rates	-Chemical Assessment -Activity Center -Economic Development -Sewer -Parking -Storm Sewer -Communications -Refuse -Depot -Pavilion -Arts Center -Water
November 17	Regular Meeting	Approve CIP, ERP & Utility Rates	
November 30 (Monday)	Regular Meeting	Truth in Taxation Hearing	-Overview of 2021 Budget and Tax Levy -Public Comment
December 1	Regular Meeting	Approve Final Budget & Tax Levy	-Final Comments from Council on Budget -Could be approved if appropriate
December 15	Regular Meeting	Approve Final Budget & Tax Levy	-Last scheduled meeting to approve

City of Hopkins

Capital Improvement Plan

2021 – 2025

City of Hopkins, MN - CIP
CAPITAL IMPROVEMENT PLAN
 2021 thru 2025

PROJECTS BY YEAR

Project Name	Department	Project #	Priority	Project Cost
2021				
Arts Center - Carpeting	Comm Svcs - Arts Center	19-CIP-AR001	2	22,000
Arts Center - Tile Flooring	Comm Svcs - Arts Center	19-CIP-AR003	n/a	15,000
Arts Center - Key Card Exterior & Interior Access	Comm Svcs - Arts Center	19-CIP-AR005	2	20,000
Shady Oak Beach - Picnic Shelter	Public Works: Parks	13-CIP-P066	3	30,000
Residential Street Improvements and Utilities	Public Works: Streets/Traffic	01-CIP-S101	n/a	9,390,000
Pedestrian & Bicycle Access Improvements	Public Works: Streets/Traffic	13-CIP-S040	n/a	25,000
Street Rehabilitation Improvements	Public Works: Streets/Traffic	16-CIP-S041	n/a	725,000
Street Sign Management	Public Works: Streets/Traffic	16-CIP-S042	n/a	20,000
Central Business District Lighting Upgrades	Public Works: Streets/Traffic	20-CIP-S001	n/a	100,000
City Street Lighting Upgrades	Public Works: Streets/Traffic	20-CIP-S002	n/a	110,000
Trail Segment - Bellgrove	Public Works: Streets/Traffic	20-CIP-S006	n/a	100,000
Storm Drainage System Maintenance - Alley Repairs	Public Works: Utilities	01-CIP-U002	n/a	24,000
Sewer Lining	Public Works: Utilities	18-CIP-U016	2	50,000
Shady Oak Beach Improvements	Recreation	16-CIP-R003	3	10,000
Total for 2021				10,641,000
2022				
Activity Center - Replace Gymnasium Roof	Comm Svcs - Activity Center	08-CIP-AC018	n/a	105,000
Activity Center - Facility Improvements	Comm Svcs - Activity Center	19-CIP-AC045	n/a	10,000
Activity Center - Gym Acoustical Panels	Comm Svcs - Activity Center	19-CIP-AC048	n/a	15,000
Arts Center - Key Card Exterior & Interior Access	Comm Svcs - Arts Center	19-CIP-AR005	2	20,000
Arts Center - Fire Panel	Comm Svcs - Arts Center	19-CIP-AR006	2	30,000
Fire Station - Replace Boilers	Fire	08-CIP-FD123	n/a	45,000
Public Works - Replace Overhead Doors	Public Works: Bldg/Equip Serv	08-CIP-B023	n/a	90,000
Shady Oak Beach - Picnic Shelter	Public Works: Parks	13-CIP-P066	3	180,000
Downtown Park Rehab	Public Works: Parks	17-CIP-P004	3	35,000
Central Park Picnic Shelters Rehab	Public Works: Parks	20-CIP-P071	n/a	50,000
Central Park East Play Equipment Replacement	Public Works: Parks	20-CIP-P072	n/a	75,000
Residential Street Improvements and Utilities	Public Works: Streets/Traffic	01-CIP-S101	n/a	2,375,000
Pedestrian & Bicycle Access Improvements	Public Works: Streets/Traffic	13-CIP-S040	n/a	25,000
Street Rehabilitation Improvements	Public Works: Streets/Traffic	16-CIP-S041	n/a	400,000
Street Sign Management	Public Works: Streets/Traffic	16-CIP-S042	n/a	20,000
Central Business District Lighting Upgrades	Public Works: Streets/Traffic	20-CIP-S001	n/a	40,000
City Street Lighting Upgrades	Public Works: Streets/Traffic	20-CIP-S002	n/a	190,000
Storm Drainage System Maintenance - Alley Repairs	Public Works: Utilities	01-CIP-U002	n/a	25,000
Sewer Lining	Public Works: Utilities	18-CIP-U016	2	52,500
Trunk Water Main Rehabilitation	Public Works: Utilities	19-CIP-U017	2	3,955,000
Shady Oak Beach Improvements	Recreation	16-CIP-R003	3	25,000
Total for 2022				7,762,500
2023				
Activity Center - Raspberry Room Roof Replacement	Comm Svcs - Activity Center	08-CIP-AC024	n/a	80,000
Activity Center - Lower Roof Replacement	Comm Svcs - Activity Center	09-CIP-AC031	n/a	80,000

Project Name	Department	Project #	Priority	Project Cost
Activity Center - Facility Improvements	Comm Svcs - Activity Center	19-CIP-AC045	n/a	175,000
Arts Center - Roof Replacement	Comm Svcs - Arts Center	19-CIP-AR007	2	150,000
Pavilion - Mezzanine Flooring Replacement	Pavilion	20-CIP-PV333	3	90,000
Oakes Park - Tennis Courts	Public Works: Parks	13-CIP-P044	n/a	130,000
Minnehaha Creek Overlook - Blake Rd/Lake St Pedest	Public Works: Parks	16-CIP-P002	n/a	400,000
Downtown Park Rehab	Public Works: Parks	17-CIP-P004	3	200,000
Residential Street Improvements and Utilities	Public Works: Streets/Traffic	01-CIP-S101	n/a	6,493,000
Pedestrian & Bicycle Access Improvements	Public Works: Streets/Traffic	13-CIP-S040	n/a	25,000
Street Rehabilitation Improvements	Public Works: Streets/Traffic	16-CIP-S041	n/a	425,000
Street Sign Management	Public Works: Streets/Traffic	16-CIP-S042	n/a	20,000
City Street Lighting Upgrades	Public Works: Streets/Traffic	20-CIP-S002	n/a	200,000
Storm Drainage System Maintenance - Alley Repairs	Public Works: Utilities	01-CIP-U002	n/a	26,000
Sewer Lining	Public Works: Utilities	18-CIP-U016	2	55,000
Shady Oak Beach Improvements	Recreation	16-CIP-R003	3	10,000
Total for 2023				8,559,000
2024				
Fire Station: Replace 25 Ton AHU	Fire	08-CIP-B121	n/a	82,000
Pavilion - Arena Exit Door Replacement	Pavilion	20-CIP-PV334	3	105,000
Residential Street Improvements and Utilities	Public Works: Streets/Traffic	01-CIP-S101	n/a	6,500,000
Pedestrian & Bicycle Access Improvements	Public Works: Streets/Traffic	13-CIP-S040	n/a	25,000
Street Rehabilitation Improvements	Public Works: Streets/Traffic	16-CIP-S041	n/a	450,000
Street Sign Management	Public Works: Streets/Traffic	16-CIP-S042	n/a	20,000
City Street Lighting Upgrades	Public Works: Streets/Traffic	20-CIP-S002	n/a	90,000
Storm Drainage System Maintenance - Alley Repairs	Public Works: Utilities	01-CIP-U002	n/a	27,000
Sewer Lining	Public Works: Utilities	18-CIP-U016	2	60,000
Shady Oak Beach Improvements	Recreation	16-CIP-R003	3	10,000
Total for 2024				7,369,000
2025				
City Hall- Site Landscaping Improvement	City Hall Administration	08-CIP-CH011	n/a	100,000
City Hall Police Station Rooftop	Police	08-CIP-PD215	n/a	240,000
Residential Street Improvements and Utilities	Public Works: Streets/Traffic	01-CIP-S101	n/a	7,542,000
County Road 3	Public Works: Streets/Traffic	01-CIP-S104	n/a	2,300,000
Pedestrian & Bicycle Access Improvements	Public Works: Streets/Traffic	13-CIP-S040	n/a	100,000
Street Rehabilitation Improvements	Public Works: Streets/Traffic	16-CIP-S041	n/a	475,000
Street Sign Management	Public Works: Streets/Traffic	16-CIP-S042	n/a	20,000
City Street Lighting Upgrades	Public Works: Streets/Traffic	20-CIP-S002	n/a	225,000
Minnetonka Mills/5th St N Signal Replacement	Public Works: Streets/Traffic	20-CIP-S005	5	600,000
Shady Oak Beach Improvements	Recreation	16-CIP-R003	3	10,000
Total for 2025				11,612,000
GRAND TOTAL				45,943,500

City of Hopkins, MN - CIP
CAPITAL IMPROVEMENT PLAN
 2021 thru 2025

DEPARTMENT SUMMARY

Department	2021	2022	2023	2024	2025	Total
City Hall Administration					100,000	100,000
Comm Svcs - Activity Center		130,000	335,000			465,000
Comm Svcs - Arts Center	57,000	50,000	150,000			257,000
Fire		45,000		82,000		127,000
Pavilion			90,000	105,000		195,000
Police					240,000	240,000
Public Works: Bldg/Equip Serv		90,000				90,000
Public Works: Parks	30,000	340,000	730,000			1,100,000
Public Works: Streets/Traffic	10,470,000	3,050,000	7,163,000	7,085,000	11,262,000	39,030,000
Public Works: Utilities	74,000	4,032,500	81,000	87,000		4,274,500
Recreation	10,000	25,000	10,000	10,000	10,000	65,000
TOTAL	10,641,000	7,762,500	8,559,000	7,369,000	11,612,000	45,943,500

City of Hopkins, MN - CIP
CAPITAL IMPROVEMENT PLAN
 2021 thru 2025

PROJECTS BY DEPARTMENT

Department	Project #	Priority	2021	2022	2023	2024	2025	Total
City Hall Administration								
City Hall- Site Landscaping Improvement	08-CIP-CH011	n/a					100,000	100,000
City Hall Administration Total							100,000	100,000
Comm Svcs - Activity Center								
Activity Center - Replace Gymnasium Roof	08-CIP-AC018	n/a		105,000				105,000
Activity Center - Raspberry Room Roof Replacement	08-CIP-AC024	n/a			80,000			80,000
Activity Center - Lower Roof Replacement	09-CIP-AC031	n/a			80,000			80,000
Activity Center - Facility Improvements	19-CIP-AC045	n/a		10,000	175,000			185,000
Activity Center - Gym Acoustical Panels	19-CIP-AC048	n/a		15,000				15,000
Comm Svcs - Activity Center Total							130,000	335,000
Comm Svcs - Arts Center								
Arts Center - Carpeting	19-CIP-AR001	2	22,000					22,000
Arts Center - Tile Flooring	19-CIP-AR003	n/a	15,000					15,000
Arts Center - Key Card Exterior & Interior Access	19-CIP-AR005	2	20,000	20,000				40,000
Arts Center - Fire Panel	19-CIP-AR006	2		30,000				30,000
Arts Center - Roof Replacement	19-CIP-AR007	2			150,000			150,000
Comm Svcs - Arts Center Total							57,000	50,000
Fire								
Fire Station: Replace 25 Ton AHU	08-CIP-B121	n/a				82,000		82,000
Fire Station - Replace Boilers	08-CIP-FD123	n/a		45,000				45,000
Fire Total							45,000	82,000
Pavilion								
Pavilion - Mezzanine Flooring Replacement	20-CIP-PV333	3			90,000			90,000
Pavilion - Arena Exit Door Replacement	20-CIP-PV334	3				105,000		105,000
Pavilion Total							90,000	105,000
Police								
City Hall Police Station Rooftop	08-CIP-PD215	n/a					240,000	240,000
Police Total							240,000	240,000
Public Works: Bldg/Equip Serv								
Public Works - Replace Overhead Doors	08-CIP-B023	n/a		90,000				90,000
Public Works: Bldg/Equip Serv Total							90,000	90,000
Public Works: Parks								
Oakes Park - Tennis Courts	13-CIP-P044	n/a			130,000			130,000

Department	Project #	Priority	2021	2022	2023	2024	2025	Total
Shady Oak Beach - Picnic Shelter	13-CIP-P066	3	30,000	180,000				210,000
Minnehaha Creek Overlook - Blake Rd/Lake St Pedest	16-CIP-P002	n/a			400,000			400,000
Downtown Park Rehab	17-CIP-P004	3		35,000	200,000			235,000
Central Park Picnic Shelters Rehab	20-CIP-P071	n/a		50,000				50,000
Central Park East Play Equipment Replacement	20-CIP-P072	n/a		75,000				75,000
Public Works: Parks Total			30,000	340,000	730,000			1,100,000
Public Works: Streets/Traffic								
Residential Street Improvements and Utilities	01-CIP-S101	n/a	9,390,000	2,375,000	6,493,000	6,500,000	7,542,000	32,300,000
County Road 3	01-CIP-S104	n/a					2,300,000	2,300,000
Pedestrian & Bicycle Access Improvements	13-CIP-S040	n/a	25,000	25,000	25,000	25,000	100,000	200,000
Street Rehabilitation Improvements	16-CIP-S041	n/a	725,000	400,000	425,000	450,000	475,000	2,475,000
Street Sign Management	16-CIP-S042	n/a	20,000	20,000	20,000	20,000	20,000	100,000
Central Business District Lighting Upgrades	20-CIP-S001	n/a	100,000	40,000				140,000
City Street Lighting Upgrades	20-CIP-S002	n/a	110,000	190,000	200,000	90,000	225,000	815,000
Minnetonka Mills/5th St N Signal Replacement	20-CIP-S005	5					600,000	600,000
Trail Segment - Bellgrove	20-CIP-S006	n/a	100,000					100,000
Public Works: Streets/Traffic Total			10,470,000	3,050,000	7,163,000	7,085,000	11,262,000	39,030,000
Public Works: Utilities								
Storm Drainage System Maintenance - Alley Repairs	01-CIP-U002	n/a	24,000	25,000	26,000	27,000		102,000
Sewer Lining	18-CIP-U016	2	50,000	52,500	55,000	60,000		217,500
Trunk Water Main Rehabilitation	19-CIP-U017	2		3,955,000				3,955,000
Public Works: Utilities Total			74,000	4,032,500	81,000	87,000		4,274,500
Recreation								
Shady Oak Beach Improvements	16-CIP-R003	3	10,000	25,000	10,000	10,000	10,000	65,000
Recreation Total			10,000	25,000	10,000	10,000	10,000	65,000
GRAND TOTAL			10,641,000	7,762,500	8,559,000	7,369,000	11,612,000	45,943,500

City of Hopkins, MN - CIP
CAPITAL IMPROVEMENT PLAN
 2021 thru 2025

FUNDING SOURCE SUMMARY

Source	2021	2022	2023	2024	2025	Total
AC - Arts Center Fund	57,000	50,000	150,000			257,000
CI - Capital Improvement Fund		193,000	335,000	82,000	340,000	950,000
GU - Other Governmental Units	6,700	136,800	6,700	306,700	1,606,700	2,063,600
MS - Municipal State Aid Streets				500,000	700,000	1,200,000
PA - Pavilion Fund			90,000	105,000		195,000
PDF- Park Dedication Fund	33,300	228,200	333,300	3,300	3,300	601,400
PI - PIR/General Obligation Bonds	4,152,000	2,775,000	3,240,000	3,559,000	4,295,000	18,021,000
RF - Refuse Fund		18,000				18,000
SA - Special Assessment	1,600,000	500,000	1,050,000	546,000	1,006,000	4,702,000
SF - Sanitary Sewer Fund	1,757,000	965,500	1,418,000	728,000	1,527,000	6,395,500
SU - Storm Sewer Fund	964,000	428,000	506,000	1,094,000	610,000	3,602,000
WF - Water Fund	2,071,000	2,468,000	1,430,000	445,000	1,524,000	7,938,000
GRAND TOTAL	10,641,000	7,762,500	8,559,000	7,369,000	11,612,000	45,943,500

City of Hopkins, MN - CIP
CAPITAL IMPROVEMENT PLAN
 2021 thru 2025

PROJECTS BY FUNDING SOURCE

Source	Project #	Priority	2021	2022	2023	2024	2025	Total
AC - Arts Center Fund								
Arts Center - Carpeting	19-CIP-AR001	2	22,000					22,000
Arts Center - Tile Flooring	19-CIP-AR003	n/a	15,000					15,000
Arts Center - Key Card Exterior & Interior Access	19-CIP-AR005	2	20,000	20,000				40,000
Arts Center - Fire Panel	19-CIP-AR006	2		30,000				30,000
Arts Center - Roof Replacement	19-CIP-AR007	2			150,000			150,000
AC - Arts Center Fund Total			57,000	50,000	150,000			257,000
CI - Capital Improvement Fund								
Activity Center - Replace Gymnasium Roof	08-CIP-AC018	n/a		105,000				105,000
Activity Center - Raspberry Room Roof Replacement	08-CIP-AC024	n/a			80,000			80,000
Public Works - Replace Overhead Doors	08-CIP-B023	n/a		18,000				18,000
Fire Station: Replace 25 Ton AHU	08-CIP-B121	n/a				82,000		82,000
City Hall- Site Landscaping Improvement	08-CIP-CH011	n/a					100,000	100,000
Fire Station - Replace Boilers	08-CIP-FD123	n/a		45,000				45,000
City Hall Police Station Rooftop	08-CIP-PD215	n/a					240,000	240,000
Activity Center - Lower Roof Replacement	09-CIP-AC031	n/a			80,000			80,000
Activity Center - Facility Improvements	19-CIP-AC045	n/a		10,000	175,000			185,000
Activity Center - Gym Acoustical Panels	19-CIP-AC048	n/a		15,000				15,000
CI - Capital Improvement Fund Total				193,000	335,000	82,000	340,000	950,000
GU - Other Governmental Units								
Residential Street Improvements and Utilities	01-CIP-S101	n/a				300,000		300,000
County Road 3	01-CIP-S104	n/a					1,600,000	1,600,000
Shady Oak Beach - Picnic Shelter	13-CIP-P066	3		120,000				120,000
Shady Oak Beach Improvements	16-CIP-R003	3	6,700	16,800	6,700	6,700	6,700	43,600
GU - Other Governmental Units Total			6,700	136,800	6,700	306,700	1,606,700	2,063,600
MS - Municipal State Aid Streets								
Residential Street Improvements and Utilities	01-CIP-S101	n/a				500,000		500,000
County Road 3	01-CIP-S104	n/a					700,000	700,000
MS - Municipal State Aid Streets Total						500,000	700,000	1,200,000
PA - Pavilion Fund								
Pavilion - Mezzanine Flooring Replacement	20-CIP-PV333	3			90,000			90,000
Pavilion - Arena Exit Door Replacement	20-CIP-PV334	3				105,000		105,000
PA - Pavilion Fund Total					90,000	105,000		195,000

Source	Project #	Priority	2021	2022	2023	2024	2025	Total
PDF - Park Dedication Fund								
Oakes Park - Tennis Courts	13-CIP-P044	n/a			130,000			130,000
Shady Oak Beach - Picnic Shelter	13-CIP-P066	3	30,000	60,000				90,000
Minnehaha Creek Overlook - Blake Rd/Lake St Pedest	16-CIP-P002	n/a			200,000			200,000
Shady Oak Beach Improvements	16-CIP-R003	3	3,300	8,200	3,300	3,300	3,300	21,400
Downtown Park Rehab	17-CIP-P004	3		35,000				35,000
Central Park Picnic Shelters Rehab	20-CIP-P071	n/a		50,000				50,000
Central Park East Play Equipment Replacement	20-CIP-P072	n/a		75,000				75,000
PDF - Park Dedication Fund Total			33,300	228,200	333,300	3,300	3,300	601,400
PI - PIR/General Obligation Bonds								
Residential Street Improvements and Utilities	01-CIP-S101	n/a	3,072,000	650,000	2,170,000	2,974,000	2,885,000	11,751,000
Pedestrian & Bicycle Access Improvements	13-CIP-S040	n/a	25,000	25,000	25,000	25,000	100,000	200,000
Minnehaha Creek Overlook - Blake Rd/Lake St Pedest	16-CIP-P002	n/a			200,000			200,000
Street Rehabilitation Improvements	16-CIP-S041	n/a	725,000	400,000	425,000	450,000	475,000	2,475,000
Street Sign Management	16-CIP-S042	n/a	20,000	20,000	20,000	20,000	20,000	100,000
Downtown Park Rehab	17-CIP-P004	3			200,000			200,000
Trunk Water Main Rehabilitation	19-CIP-U017	2		1,450,000				1,450,000
Central Business District Lighting Upgrades	20-CIP-S001	n/a	100,000	40,000				140,000
City Street Lighting Upgrades	20-CIP-S002	n/a	110,000	190,000	200,000	90,000	225,000	815,000
Minnetonka Mills/5th St N Signal Replacement	20-CIP-S005	5					590,000	590,000
Trail Segment - Bellgrove	20-CIP-S006	n/a	100,000					100,000
PI - PIR/General Obligation Bonds Total			4,152,000	2,775,000	3,240,000	3,559,000	4,295,000	18,021,000
RF - Refuse Fund								
Public Works - Replace Overhead Doors	08-CIP-B023	n/a		18,000				18,000
RF - Refuse Fund Total				18,000				18,000
SA - Special Assessment								
Residential Street Improvements and Utilities	01-CIP-S101	n/a	1,600,000	500,000	1,050,000	546,000	1,006,000	4,702,000
SA - Special Assessment Total			1,600,000	500,000	1,050,000	546,000	1,006,000	4,702,000
SF - Sanitary Sewer Fund								
Residential Street Improvements and Utilities	01-CIP-S101	n/a	1,707,000	500,000	1,363,000	668,000	1,527,000	5,765,000
Public Works - Replace Overhead Doors	08-CIP-B023	n/a		18,000				18,000
Sewer Lining	18-CIP-U016	2	50,000	52,500	55,000	60,000		217,500
Trunk Water Main Rehabilitation	19-CIP-U017	2		395,000				395,000
SF - Sanitary Sewer Fund Total			1,757,000	965,500	1,418,000	728,000	1,527,000	6,395,500
SU - Storm Sewer Fund								
Residential Street Improvements and Utilities	01-CIP-S101	n/a	940,000	225,000	480,000	1,067,000	600,000	3,312,000
Storm Drainage System Maintenance - Alley Repairs	01-CIP-U002	n/a	24,000	25,000	26,000	27,000		102,000
Public Works - Replace Overhead Doors	08-CIP-B023	n/a		18,000				18,000
Trunk Water Main Rehabilitation	19-CIP-U017	2		160,000				160,000
Minnetonka Mills/5th St N Signal Replacement	20-CIP-S005	5					10,000	10,000

Source	Project #	Priority	2021	2022	2023	2024	2025	Total
SU - Storm Sewer Fund Total			964,000	428,000	506,000	1,094,000	610,000	3,602,000
WF - Water Fund								
Residential Street Improvements and Utilities	<i>01-CIP-S101</i>	n/a	2,071,000	500,000	1,430,000	445,000	1,524,000	<i>5,970,000</i>
Public Works - Replace Overhead Doors	<i>08-CIP-B023</i>	n/a		18,000				<i>18,000</i>
Trunk Water Main Rehabilitation	<i>19-CIP-U017</i>	2		1,950,000				<i>1,950,000</i>
WF - Water Fund Total			2,071,000	2,468,000	1,430,000	445,000	1,524,000	7,938,000
GRAND TOTAL			10,641,000	7,762,500	8,559,000	7,369,000	11,612,000	45,943,500

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department City Hall Administration

City of Hopkins, MN - CIP

Contact Asst City Manager

Project #	08-CIP-CH011
Project Name	City Hall- Site Landscaping Improvement

Type Improvement

Useful Life

Category Bldgs: Administrative Offices

Future

Priority n/a

Description	Total Project Cost: \$100,000
Site Landscaping Improvement	

Justification

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance					100,000	100,000
Total					100,000	100,000

Funding Sources	2021	2022	2023	2024	2025	Total
CI - Capital Improvement Fund					100,000	100,000
Total					100,000	100,000

Budget Impact/Other

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - Activity Center

City of Hopkins, MN - CIP

Contact Facilities Director

Project # 08-CIP-AC018
Project Name Activity Center - Replace Gymnasium Roof

Type Improvement

Useful Life 25 years

Category Buildings: Activity Center

Future

Priority n/a

Description **Total Project Cost: \$105,000**
 Existing roof was installed in 1989 and is at the end of its projected useful life. Portion is cost share with Raspberry Ridge Condo Assn.

Justification
 Roof was installed in 1989 and is at the end of its 25 year useful life.

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance		105,000				105,000
Total		105,000				105,000

Funding Sources	2021	2022	2023	2024	2025	Total
CI - Capital Improvement Fund		105,000				105,000
Total		105,000				105,000

Budget Impact/Other
 Move from 2021 to 2022.

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - Activity Center

City of Hopkins, MN - CIP

Contact Facilities Director

Project # 08-CIP-AC024
Project Name Activity Center - Raspberry Room Roof Replacement

Type Improvement

Useful Life 25 years

Category Buildings: Activity Center

Future

Priority n/a

Description	Total Project Cost: \$80,000
Built up asphalt roofing system covering Raspberry Rooms, Craft Room and Hallways at the Activity Center	

Justification
Existing roof was replaced in 1992. Following inspection in 2018, move out to 2023.

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance			80,000			80,000
Total			80,000			80,000

Funding Sources	2021	2022	2023	2024	2025	Total
CI - Capital Improvement Fund			80,000			80,000
Total			80,000			80,000

Budget Impact/Other
Inspection, repair and upkeep of roofing systems prevent deterioration of interior building structure and damage to interior components of building. Variance from 20 year plan: Moved from 2018 to 2023 and all roof components will be done with one contract for better bids.

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - Activity Center

City of Hopkins, MN - CIP

Contact Facilities Director

Project #	09-CIP-AC031
Project Name	Activity Center - Lower Roof Replacement

Type Improvement

Useful Life 25 years

Category Buildings: Activity Center

Future

Priority n/a

Description	Total Project Cost: \$80,000
Built up Roof on Activity Center Raspberry Rooms and Hallway.	

Justification
Existing roof was installed in 1992.

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance			80,000			80,000
Total			80,000			80,000

Funding Sources	2021	2022	2023	2024	2025	Total
CI - Capital Improvement Fund			80,000			80,000
Total			80,000			80,000

Budget Impact/Other
Variance from 20 year plan: Moved from 2018 to 2023 and all roof components will be done with one contract for better bids.

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - Activity Center

City of Hopkins, MN - CIP

Contact Asst City Manager

Project # 19-CIP-AC045
Project Name Activity Center - Facility Improvements

Type Improvement

Useful Life 30 years

Category Buildings: Activity Center

Future

Priority n/a

Description **Total Project Cost: \$185,000**
 Several projects have been proposed in previous CIPs. With the unknowns of the future of the Historical Society, we would like to combine several projects into one larger project and complete a facility needs assessment in 2022. Project dependent on status of Historical Society.

Justification
 The project would aim to update several areas of the facility that have not been updated since 1990 (some areas were renovated in 2012) and address a few larger concerns: use of former historical society area, eastside room configurations (increases maximum capacity of the gymnasium), office/reception enhancements. We will spend 2021 gathering data on current programming usage, 2022 developing a plan and 2023 would be construction. We would also suggest to correlate AV updates to the facility with the project.

Expenditures	2021	2022	2023	2024	2025	Total
Construction		10,000	175,000			185,000
Total		10,000	175,000			185,000

Funding Sources	2021	2022	2023	2024	2025	Total
CI - Capital Improvement Fund		10,000	175,000			185,000
Total		10,000	175,000			185,000

Budget Impact/Other

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - Activity Center

City of Hopkins, MN - CIP

Contact Activity Ctr Director

Project #	19-CIP-AC048
Project Name	Activity Center - Gym Acoustical Panels

Type Improvement

Useful Life 30 years

Category Buildings: Activity Center

Future

Priority n/a

Description	Total Project Cost: \$15,000
Install additional acoustical panels in the gymnasium to enhance our guests hearing experiences when attending classes, lectures, health fairs, dinners, and recreational events.	

Justification
We added 1 row of acoustical panels on the gym walls in 2017. Even though the panels have helped in the sound issues in the gym, more assistance is needed. Another row of acoustical panels will help our older participants when trying to listen to instructors, speakers, individual conversation at health fairs and dinners, enjoying musical and recreational events.

Expenditures	2021	2022	2023	2024	2025	Total
Construction		15,000				15,000
Total		<u>15,000</u>				<u>15,000</u>

Funding Sources	2021	2022	2023	2024	2025	Total
CI - Capital Improvement Fund		15,000				15,000
Total		<u>15,000</u>				<u>15,000</u>

Budget Impact/Other

CAPITAL IMPROVEMENT PLAN

2021 thru 2025

Department Comm Svcs - Arts Center

City of Hopkins, MN - CIP

Contact Asst City Manager

Project #	19-CIP-AR001
Project Name	Arts Center - Carpeting

Type Improvement

Useful Life 10 years

Category Buildings: Arts Center

Priority 2 Very Important

Future

Total Project Cost: **\$74,000**

Description
2019: Replace Arts Center's carpeting in spaces (Community room/Conference room/Green Room.) Expected life span: 8-10 years Estimate: \$30,000
2020: Various rooms as needed Estimated life span: 8-10 years Estimate: \$22,000
2021: Replace office carpet (Stages) Estimated life span: 8-10 years Estimate: \$22,000

Justification
Based on wear, replace in areas needed in order to maintain overall appearance of the Center.

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance	22,000					22,000
Total	22,000					22,000

Funding Sources	2021	2022	2023	2024	2025	Total
AC - Arts Center Fund	22,000					22,000
Total	22,000					22,000

Budget Impact/Other
Presentability of Center - appealing to customers

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - Arts Center

City of Hopkins, MN - CIP

Contact Arts Center Director

Project #	19-CIP-AR003
Project Name	Arts Center - Tile Flooring

Type Improvement

Useful Life 5 years

Category Buildings: Arts Center

Future

Priority n/a

Description	Total Project Cost: \$15,000
2020: Re-seal floors - Kitchen & restrooms Estimated life span: 5years Estimate: \$15,000 Annual maintenance done yearly at a cost of \$2000	

Justification
In order to keep tile flooring and grout looking clean and protected.

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance	15,000					15,000
Total	15,000					15,000

Funding Sources	2021	2022	2023	2024	2025	Total
AC - Arts Center Fund	15,000					15,000
Total	15,000					15,000

Budget Impact/Other
Presentability of Center - appealing to customers

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - Arts Center

City of Hopkins, MN - CIP

Contact Asst City Manager

Project # 19-CIP-AR005
Project Name Arts Center - Key Card Exterior & Interior Access

Type Improvement

Useful Life

Category Buildings: Arts Center

Future

Priority 2 Very Important

Description	Total Project Cost: \$78,000
<p>Retrofitting Center exterior HCA and Stages staff entrances with keycard access. The estimate for the work to equip HCA back entrance, Stages back entrance, and Green Room street entrance is \$18,000 (2019.)</p> <p>Retrofitting interior doors over a series of 2-3 years and software upgrades is estimated at \$20,000 each year (2020 - 2022)</p>	

Justification
<p>Installing keycard access would allow better control of who is allowed to enter the building as well as the ability to track who is in the building. Stages Theatre Company has many staff members, and many who are contracted, working as needed on a project. The contracted employees are given keys when needed, however, from a building management standpoint, it is difficult to track and make sure that people don't have access to the building that shouldn't.</p> <p>Long-term the goal is to key all interior office and room doors with the same system, primarily to be able to keep key situation under better control and to allow for a safe lock-down procedure if ever needed.</p>

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance	20,000	20,000				40,000
Total	20,000	20,000				40,000

Funding Sources	2021	2022	2023	2024	2025	Total
AC - Arts Center Fund	20,000	20,000				40,000
Total	20,000	20,000				40,000

Budget Impact/Other

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - Arts Center

City of Hopkins, MN - CIP

Contact Arts Center Director

Project #	19-CIP-AR006
Project Name	Arts Center - Fire Panel

Type Improvement

Useful Life

Category Buildings: Arts Center

Future

Priority 2 Very Important

Description	Total Project Cost: \$30,000
Replacing fire panel.	

Justification
Current system is outdated and obsolete. Additional cost has occurred when needed to repair due to age.

Expenditures	2021	2022	2023	2024	2025	Total
Construction		30,000				30,000
Total		<u>30,000</u>				<u>30,000</u>

Funding Sources	2021	2022	2023	2024	2025	Total
AC - Arts Center Fund		30,000				30,000
Total		<u>30,000</u>				<u>30,000</u>

Budget Impact/Other
Moved from 2020 to 2022

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Comm Svcs - Arts Center

City of Hopkins, MN - CIP

Contact Arts Center Director

Project #	19-CIP-AR007
Project Name	Arts Center - Roof Replacement

Type Improvement

Useful Life

Category Buildings: Arts Center

Future

Priority 2 Very Important

Description	Total Project Cost: \$150,000
Replacement of Roof	

Justification
Facility originally built in 1997.

Expenditures	2021	2022	2023	2024	2025	Total
Construction			150,000			150,000
Total			150,000			150,000

Funding Sources	2021	2022	2023	2024	2025	Total
AC - Arts Center Fund			150,000			150,000
Total			150,000			150,000

Budget Impact/Other

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

City of Hopkins, MN - CIP

Department Fire
Contact Facilities Director
Type Improvement
Useful Life
Category Buildings: Fire Facilities
Priority n/a

Project # 08-CIP-B121
Project Name Fire Station: Replace 25 Ton AHU

Future

Description	Total Project Cost: \$82,000
Replace 35 ton Air Handling Unit	

Justification

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance				82,000		82,000
Total	<hr/>				82,000	82,000

Funding Sources	2021	2022	2023	2024	2025	Total
CI - Capital Improvement Fund				82,000		82,000
Total	<hr/>				82,000	82,000

Budget Impact/Other

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Fire
Contact Facilities Director

City of Hopkins, MN - CIP

Project # 08-CIP-FD123
Project Name Fire Station - Replace Boilers

Type Improvement
Useful Life
Category Buildings: Fire Facilities
Priority n/a

Future

Description	Total Project Cost: \$45,000
Replace boilers	

Justification

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance		45,000				45,000
Total		<u>45,000</u>				<u>45,000</u>

Funding Sources	2021	2022	2023	2024	2025	Total
CI - Capital Improvement Fund		45,000				45,000
Total		<u>45,000</u>				<u>45,000</u>

Budget Impact/Other
Move from 2021 to 2022.

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

City of Hopkins, MN - CIP

Department Pavilion
Contact Pavilion Manager
Type Improvement
Useful Life 20 years
Category Bldgs: Pavillion
Priority 3 Important

Project # 20-CIP-PV333
Project Name Pavilion - Mezzanine Flooring Replacement

Future

Description **Total Project Cost: \$90,000**
 Replace the mezzanine vinyl tile with rubber flooring.

Justification
 Current flooring has cracks, gouges, and severe wear areas. Rubber floor is easier maintain and is more durable and versatile than vinyl tile.

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance			90,000			90,000
Total			90,000			90,000

Funding Sources	2021	2022	2023	2024	2025	Total
PA - Pavilion Fund			90,000			90,000
Total			90,000			90,000

Budget Impact/Other

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

City of Hopkins, MN - CIP

Department Pavilion
Contact Pavilion Manager
Type Improvement
Useful Life 15-20 years
Category Bldgs: Pavillion
Priority 3 Important

Project # 20-CIP-PV334
Project Name Pavilion - Arena Exit Door Replacement

Future

Description **Total Project Cost: \$105,000**
 Replace the arena exit doors, frames, hinges, and closers.

Justification
 The frames and hardware are original, installed during the construction of the facility. Frames are rusting and hardware is failing.

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance				105,000		105,000
Total				105,000		105,000

Funding Sources	2021	2022	2023	2024	2025	Total
PA - Pavilion Fund				105,000		105,000
Total				105,000		105,000

Budget Impact/Other

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

City of Hopkins, MN - CIP

Department Police

Contact Facilities Director

Type Improvement

Useful Life

Category Buildings: Police Department

Priority n/a

Project #	08-CIP-PD215
Project Name	City Hall Police Station Rooftop

Future

Description	Total Project Cost: \$240,000

Justification

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance					240,000	240,000
Total					240,000	240,000

Funding Sources	2021	2022	2023	2024	2025	Total
CI - Capital Improvement Fund					240,000	240,000
Total					240,000	240,000

Budget Impact/Other

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Public Works: Bldg/Equip Ser

City of Hopkins, MN - CIP

Contact Facilities Director

Project # 08-CIP-B023
Project Name Public Works - Replace Overhead Doors

Type Improvement

Useful Life

Category Buildings: Public Works

Future

Priority n/a

Description	Total Project Cost: \$90,000
Replace overhead doors	

Justification

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance		90,000				90,000
Total		90,000				90,000

Funding Sources	2021	2022	2023	2024	2025	Total
CI - Capital Improvement Fund		18,000				18,000
RF - Refuse Fund		18,000				18,000
SF - Sanitary Sewer Fund		18,000				18,000
SU - Storm Sewer Fund		18,000				18,000
WF - Water Fund		18,000				18,000
Total		90,000				90,000

Budget Impact/Other
Inspected in 2019, will move from 2020 to 2022.

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

City of Hopkins, MN - CIP

Department Public Works: Parks

Contact Public Works Director

Type Improvement

Useful Life

Category Parks/Fores/Pav.: Comm. Facil.

Priority n/a

Project #	13-CIP-P044
Project Name	Oakes Park - Tennis Courts

Future

Description	Total Project Cost: \$150,000
Repair tennis courts - \$20,000	
2023 - Tennis Courts Reconstruct = \$130,000 (2 courts)	

Justification
Periodic repairs needed to ensure quality safe playing surface

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance			130,000			130,000
Total			130,000			130,000

Funding Sources	2021	2022	2023	2024	2025	Total
PDF- Park Dedication Fund			130,000			130,000
Total			130,000			130,000

Budget Impact/Other
Revised estimated costs to \$130k (from \$180k)

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

City of Hopkins, MN - CIP

Department Public Works: Parks

Contact Public Works Director

Type Improvement

Useful Life

Category Parks/Fores/Pav.: Comm. Facil.

Priority 3 Important

Project # 13-CIP-P066
Project Name Shady Oak Beach - Picnic Shelter

Future

Total Project Cost: \$210,000

Description

Replace/Rehab existing picnic shelter.

Justification

Existing picnic shelter is 30+ years old and deteriorated.

Expenditures	2021	2022	2023	2024	2025	Total
Planning/Design	30,000					30,000
Construction		180,000				180,000
Total	30,000	180,000				210,000

Funding Sources	2021	2022	2023	2024	2025	Total
GU - Other Governmental Units		120,000				120,000
PDF- Park Dedication Fund	30,000	60,000				90,000
Total	30,000	180,000				210,000

Budget Impact/Other

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

City of Hopkins, MN - CIP

Department Public Works: Parks
Contact Public Works Director
Type Improvement
Useful Life
Category Parks/Fores/Pav.: Comm. Facil.
Priority n/a

Project # 16-CIP-P002
Project Name Minnehaha Creek Overlook - Blake Rd/Lake St Pedest

Future

Description **Total Project Cost: \$400,000**
 Improvements to the area adjacent to Minnehaha Creek, Blake Road and Lake Street to include a creek overlook area, creek interpretation/education feature, pedestrian plaza area to match the Blake Road corridor improvements.

Justification
 City is committed to upgrade this area via a cooperative agreement with the Minnehaha Creek Watershed District. The area needs to be upgraded commensurate with the Cottageville Park improvements, Blake Road corridor upgrades and upcoming Cold Storage site redevelopment.

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance			400,000			400,000
Total			400,000			400,000

Funding Sources	2021	2022	2023	2024	2025	Total
PDF- Park Dedication Fund			200,000			200,000
PI - PIR/General Obligation Bonds			200,000			200,000
Total			400,000			400,000

Budget Impact/Other

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Public Works: Parks

City of Hopkins, MN - CIP

Contact PW Director

Project #	17-CIP-P004
Project Name	Downtown Park Rehab

Type Improvement

Useful Life 25 years

Category PW - Parks

Priority 3 Important

Future

Description	Total Project Cost: \$235,000
A general upgrade of this urban-setting park to include: lighting, landscaping, signage. Plus, the addition of some play equipment for 2-5 yr olds.	

Justification
This is a heavily used urban park serving the city's central business district which has a growing population due to redevelopments and increased housing. Park has not been upgraded for several decades, is used as a venue for entertainment and is in need of revitalization.

Expenditures	2021	2022	2023	2024	2025	Total
Planning/Design		35,000				35,000
Construction/Maintenance			200,000			200,000
Total		35,000	200,000			235,000

Funding Sources	2021	2022	2023	2024	2025	Total
PDF- Park Dedication Fund		35,000				35,000
PI - PIR/General Obligation Bonds			200,000			200,000
Total		35,000	200,000			235,000

Budget Impact/Other

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Public Works: Parks

City of Hopkins, MN - CIP

Contact Public Works Director

Project #	20-CIP-P071
Project Name	Central Park Picnic Shelters Rehab

Type Improvement

Useful Life 15 years

Category Parks/Forestry

Priority n/a

Future

Description	Total Project Cost: \$50,000
Replace roofing & fascia boards, clean and stain wood columns, glu-lam beams and tongue/groove roof deck boards, replace concrete floor slab and turf restoration for both Central Park picnic shelters	

Justification
The picnic shelter are 30+ years old, look drab, concrete floor slabs are heaved and cracked. Rehab will restore the appearance and function of these picnic shelters.

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance		50,000				50,000
Total		50,000				50,000

Funding Sources	2021	2022	2023	2024	2025	Total
PDF- Park Dedication Fund		50,000				50,000
Total		50,000				50,000

Budget Impact/Other

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Public Works: Parks

City of Hopkins, MN - CIP

Contact PW Director

Project #	20-CIP-P072
Project Name	Central Park East Play Equipment Replacement

Type Improvement

Useful Life

Category Parks/Forestry

Priority n/a

Future

Total Project Cost: \$75,000

Description
Replace existing play equipment with a new play set, including demolition, new EWF safety surfacing.

Justification
The existing play equipment is 30 years old and needs replacement.

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance		75,000				75,000
Total		75,000				75,000

Funding Sources	2021	2022	2023	2024	2025	Total
PDF- Park Dedication Fund		75,000				75,000
Total		75,000				75,000

Budget Impact/Other

CAPITAL IMPROVEMENT PLAN

2021 thru 2025

Department Public Works: Streets/Traffic

City of Hopkins, MN - CIP

Contact Public Works Director

Project # 01-CIP-S101
Project Name Residential Street Improvements and Utilities

Type Improvement

Useful Life Unassigned

Category Trans: Streets

Priority n/a

Future

Total Project Cost: \$65,284,000

Description

Locations to be determined consistent with the street reconstruction program. Program includes reconstruction of deteriorated water main, sanitary sewer and storm sewer in conjunction with street improvement projects. Utility improvements are consistent with the Storm Water Management Plan, Water and Sewer Utility Master Plan, and televised inspections.

2020-2021: Interlachen Park Reconstruction Project
 2022: 6th Ave South/7th Ave South
 2023: Central Avenues Reconstruction
 2024: 17th Avenue
 2025-2027: Central Avenues Reconstruction (East)

Justification

In most cases where street reconstruction takes place, storm sewer facilities either need upgrading or need to be installed new. In most cases, water main and sanitary sewer need to be rehabilitated in conjunction with street reconstruction. The costs assume the city funding 100% of major storm sewer, water main, and sanitary sewer improvements.

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance	9,390,000	2,375,000	6,493,000	6,500,000	7,542,000	32,300,000
Total	9,390,000	2,375,000	6,493,000	6,500,000	7,542,000	32,300,000

Funding Sources	2021	2022	2023	2024	2025	Total
GU - Other Governmental Units				300,000		300,000
MS - Municipal State Aid Streets				500,000		500,000
PI - PIR/General Obligation Bonds	3,072,000	650,000	2,170,000	2,974,000	2,885,000	11,751,000
SA - Special Assessment	1,600,000	500,000	1,050,000	546,000	1,006,000	4,702,000
SF - Sanitary Sewer Fund	1,707,000	500,000	1,363,000	668,000	1,527,000	5,765,000
SU - Storm Sewer Fund	940,000	225,000	480,000	1,067,000	600,000	3,312,000
WF - Water Fund	2,071,000	500,000	1,430,000	445,000	1,524,000	5,970,000
Total	9,390,000	2,375,000	6,493,000	6,500,000	7,542,000	32,300,000

Budget Impact/Other

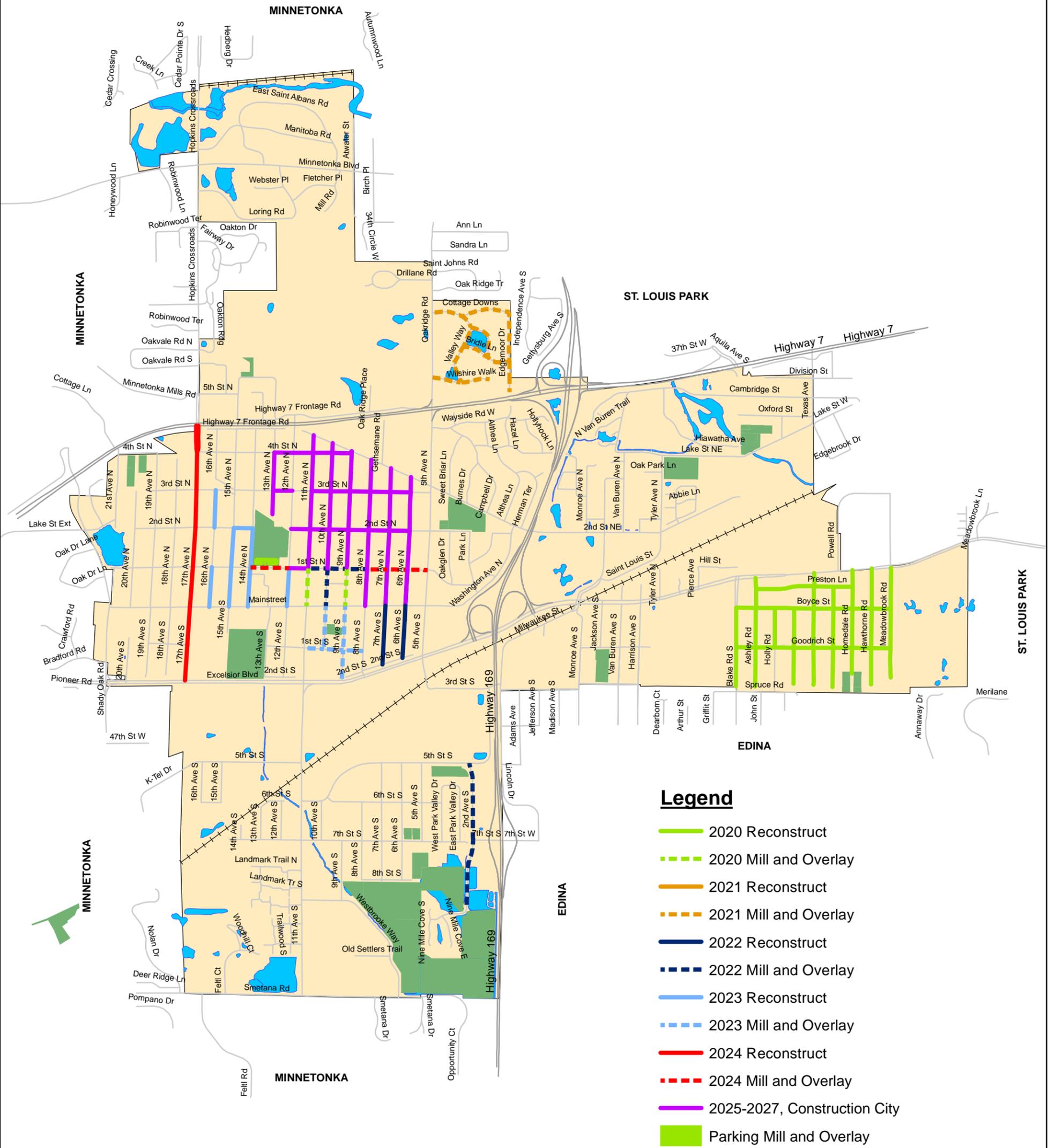
Public Hearing - year prior to planned construction
 Plans and specifications - year prior to planned construction
 Bid - year of planned construction

Consistent with the Storm Water Management Plan, Water and Sewer Utility Master Plan, and television inspections.

Consistent with the City Council adopted Roadway Improvement Policy, Street Ratings, Pavement Management Program, Storm Water Management Plan, Water and Sewer Utility Master Plan, and televised inspections.

2020 - 2027 Capital Improvement Projects

Revised 7/15/2020



Legend

- 2020 Reconstruct
- - - 2020 Mill and Overlay
- 2021 Reconstruct
- - - 2021 Mill and Overlay
- 2022 Reconstruct
- - - 2022 Mill and Overlay
- 2023 Reconstruct
- - - 2023 Mill and Overlay
- 2024 Reconstruct
- - - 2024 Mill and Overlay
- 2025-2027, Construction City
- Parking Mill and Overlay

THE CITY OF
HOPKINS, MINNESOTA
 HENNEPIN COUNTY



CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Public Works: Streets/Traffic

City of Hopkins, MN - CIP

Contact Public Works Director

Project # 01-CIP-S104
Project Name County Road 3

Type Improvement

Useful Life Unassigned

Category Trans: Streets

Priority n/a

Future

Description	Total Project Cost: \$2,300,000
<p>County Road 3 from Shady Oak Road to Meadowbrook Road. Lighting, landscaping, street, etc. improvements along Excelsior Boulevard from the east to west city limits. GO Bond payments to be financed by a combination of existing TIF revenue, Municipal State Aid road funds, additional TIF revenue created by economic development, grant funds, and, as a last resort, general city revenue</p> <p>Project has been delayed pending county funding for remaining 4th segment.</p>	

Justification
<p>Deficiencies in terms of roadway condition, traffic/pedestrian movement, safety and aesthetics appear in remaining segment of County Road 3.</p> <p>- Segment 4 from Blake Road to Meadowbrook Road; upgrade roadway, implement beautification program.</p>

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance					2,300,000	2,300,000
Total					2,300,000	2,300,000

Funding Sources	2021	2022	2023	2024	2025	Total
GU - Other Governmental Units					1,600,000	1,600,000
MS - Municipal State Aid Streets					700,000	700,000
Total					2,300,000	2,300,000

Budget Impact/Other
<p>GO bond payments to be financed by a combination of existing TIF revenue, Municipal State Aid road funds, additional TIF revenue created by economic development, grant funds, and, as a last resort, general city revenue.</p> <p>Segment 4: Planning and acquisition - Not in County Funding Plan, when funded city will complete our portion.</p> <p>Consistent with Hennepin County CIP and City Council action.</p>

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Public Works: Streets/Traffic

City of Hopkins, MN - CIP

Contact PW Director

Project #	13-CIP-S040
Project Name	Pedestrian & Bicycle Access Improvements

Type Improvement

Useful Life 20 years

Category Trans: Streets

Priority n/a

Future

Description	Total Project Cost: \$375,000
Painting bike lanes, constructing trails and sidewalks, safety improvements and other general pedestrian and bicycle improvements to the system. 2020: ADA Upgrades in the Central Business District 2021: Upgrade of the 11th Avenue South pedestrian crossings in the Westbrooke Area to pedestrian activated RRFB.	

Justification
Council adopted plan to increase pedestrian and bicycle access and safety, these improvements begin to implement that plan. The existing overhead flushers provide very little benefit. Pedestrian activated rectangular rapid flushing beacons (RRFB) have shown to provide very high compliance for motorists and increases pedestrian safety and comfort.

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance	25,000	25,000	25,000	25,000	100,000	200,000
Total	25,000	25,000	25,000	25,000	100,000	200,000

Funding Sources	2021	2022	2023	2024	2025	Total
PI - PIR/General Obligation Bonds	25,000	25,000	25,000	25,000	100,000	200,000
Total	25,000	25,000	25,000	25,000	100,000	200,000

Budget Impact/Other

CAPITAL IMPROVEMENT PLAN

2021 thru 2025

Department Public Works: Streets/Traffic

City of Hopkins, MN - CIP

Contact Public Works Director

Project #	16-CIP-S041
Project Name	Street Rehabilitation Improvements

Type Improvement

Useful Life

Category Trans: Streets

Priority n/a

Future

Description	Total Project Cost: \$3,975,000
<p>Location to be determined based on Pavement Management Program. Program includes mill and overlay of deteriorated pavements to extend the useful life of the street. Streets for this method of rehabilitation have usually been rehabilitated or reconstructed within the last 20 years.</p> <p>2020: 1st St N, North CBD Avenues 2021: Knollwood Neighborhood 2022: 1st St. N, Lot 700, Maetzold Field Lot 2023: 2nd Ave S. 2024: 1st St. S, South CBD Avenues</p>	

Justification
<p>Properly timed mill and overlay projects can significantly extend the life of a street and delay the need for reconstruction. Mill and overlay projects also require less disturbance and are shorter in duration than reconstruction, which results in less impact of the traveling public.</p>

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance	725,000	400,000	425,000	450,000	475,000	2,475,000
Total	725,000	400,000	425,000	450,000	475,000	2,475,000

Funding Sources	2021	2022	2023	2024	2025	Total
PI - PIR/General Obligation Bonds	725,000	400,000	425,000	450,000	475,000	2,475,000
Total	725,000	400,000	425,000	450,000	475,000	2,475,000

Budget Impact/Other
Annual pavement rehabilitation category.

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Public Works: Streets/Traffic

City of Hopkins, MN - CIP

Contact Public Works Director

Project #	16-CIP-S042
Project Name	Street Sign Management

Type Improvement

Useful Life

Category Trans: Streets

Priority n/a

Future

Description	Total Project Cost: \$200,000
Replacement of aged regulatory and warning signs that have lost minimum retroreflectivity and replacement of posts, when needed.	

Justification
The city is required to have a sign management program which includes a sign replacement strategy to ensure regulatory and warning signs provide adequate retroreflectivity. Sign replacement cycle is 8 years. Estimated costs assume sign replacements by contract. Parking signs will be replaced as needed due to age, fading, etc. Sign inventory data base will be updated to reflect install date/sign age.

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance	20,000	20,000	20,000	20,000	20,000	100,000
Total	20,000	20,000	20,000	20,000	20,000	100,000

Funding Sources	2021	2022	2023	2024	2025	Total
PI - PIR/General Obligation	20,000	20,000	20,000	20,000	20,000	100,000
Bonds						
Total	20,000	20,000	20,000	20,000	20,000	100,000

Budget Impact/Other

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Public Works: Streets/Traffic

City of Hopkins, MN - CIP

Contact PW Director

Project # 20-CIP-S001
Project Name Central Business District Lighting Upgrades

Type Improvement

Useful Life

Category Trans: Street Lights

Future

Priority n/a

Description	Total Project Cost: \$140,000
Upgrade existing lighting in the Central Business District to newer LED fixtures, replace light poles and electrical service feed cabinets, as needed.	
2021: Mainstreet East of 5th Ave - 20 fixtures 10th, 11th and 12th Ave N & S of Mainstreet - 52 fixtures Parking Lots 500 and 600 - 15 fixtures	
2022: 7th, 8th and 9th Ave N & S of Mainstreet - 28 fixtures Parking Lots 700 and 750 - 8 fixtures	

Justification
 There is a need to continue the upgrade of lighting in the Central Business District. The Mainstreet lights were all upgraded to LED fixtures in 2015. An upgrade to LED fixtures will provide energy savings, maintenance savings and create a more uniform lighting appearance throughout the downtown area.

Expenditures	2021	2022	2023	2024	2025	Total
Construction	100,000	40,000				140,000
Total	100,000	40,000				140,000

Funding Sources	2021	2022	2023	2024	2025	Total
PI - PIR/General Obligation Bonds	100,000	40,000				140,000
Total	100,000	40,000				140,000

Budget Impact/Other

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Public Works: Streets/Traffic

City of Hopkins, MN - CIP

Contact Public Works Director

Project # 20-CIP-S002
Project Name City Street Lighting Upgrades

Type Improvement

Useful Life

Category Trans: Street Lights

Future

Priority n/a

Description	Total Project Cost: \$815,000
<p>Street lighting upgrades are needed to replace deteriorated poles, electrical feedpoints and old, energy inefficient fixtures. 2021: Feltl Court street lighting: replace 10 lights, poles and electrical feedpoint. 2022: 11th Ave S, south of 7th St S, replace 18 poles and fixtures and one electrical feedpoint. 2023: Hobby Acres neighborhood streets, replace 17th poles and fixtures to match Xcel Energy upgraded poles/lights and three electrical feedpoints. 2024: Westbrooke Way street lighting, upgrade 22 lights, poles and wiring via new Xcel Energy agreement to replace expired 30-year agreement 2025: Excelsior Boulevard street lighting, upgrade lighting to LED fixtures via Xcel Energy upgrade program.</p>	

Justification
<p>A replacement plan is needed as these lighting and electrical feed systems are reaching the end of their useful life, with out-dated electrical cabinets, poles and bases and old, energy inefficient light fixtures.</p>

Expenditures	2021	2022	2023	2024	2025	Total
Construction	110,000	190,000	200,000	90,000	225,000	815,000
Total	110,000	190,000	200,000	90,000	225,000	815,000

Funding Sources	2021	2022	2023	2024	2025	Total
PI - PIR/General Obligation Bonds	110,000	190,000	200,000	90,000	225,000	815,000
Total	110,000	190,000	200,000	90,000	225,000	815,000

Budget Impact/Other

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Public Works: Streets/Traffic

City of Hopkins, MN - CIP

Contact PW Director

Project #	20-CIP-S005
Project Name	Minnetonka Mills/5th St N Signal Replacement

Type Improvement

Useful Life

Category Trans: Sign/Signals

Future

Priority 5 Future Consideration

Description	Total Project Cost: \$600,000
<p>Replacement and upgrading of traffic signal infrastructure including poles, mast arms, cabinets and controls, signal heads, pedestrian heads, and push ?? The work will also include upgrading the pedestrian ramps and crossings to meet ADA standards.</p> <p>2024: Removal and replacement of signal and ADA upgrades</p>	

Justification
<p>The existing signal is old and reaching the end of it's service life. Pedestrian crossing and ADA improvements should be completed as there are increased levels of both pedestrian and vehicular traffic through the intersection since the development of the Excelsior Crossings office park and improvements to Burnes Park.</p>

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance					600,000	600,000
Total					600,000	600,000

Funding Sources	2021	2022	2023	2024	2025	Total
PI - PIR/General Obligation					590,000	590,000
Bonds						
SU - Storm Sewer Fund					10,000	10,000
Total					600,000	600,000

Budget Impact/Other

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Public Works: Streets/Traffic

City of Hopkins, MN - CIP

Contact

Project # 20-CIP-S006
Project Name Trail Segment - Bellgrove

Type Unassigned

Useful Life

Category Unassigned

Future

Priority n/a

Description	Total Project Cost: \$100,000
Trail in Bellgrove Neighborhood	

Justification

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance	100,000					100,000
Total	100,000					100,000

Funding Sources	2021	2022	2023	2024	2025	Total
PI - PIR/General Obligation	100,000					100,000
Bonds						
Total	100,000					100,000

Budget Impact/Other

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Public Works: Utilities

City of Hopkins, MN - CIP

Contact Public Works Director

Project #	01-CIP-U002
Project Name	Storm Drainage System Maintenance - Alley Repairs

Type Improvement

Useful Life Unassigned

Category Utilities: Municipal Sanitary Se

Future

Priority n/a

Description	Total Project Cost: \$336,000
Annual concrete repairs and patching of existing alleys.	

Justification
Annual alley pavement concrete slab repairs are needed.

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance	24,000	25,000	26,000	27,000		102,000
Total	24,000	25,000	26,000	27,000		102,000

Funding Sources	2021	2022	2023	2024	2025	Total
SU - Storm Sewer Fund	24,000	25,000	26,000	27,000		102,000
Total	24,000	25,000	26,000	27,000		102,000

Budget Impact/Other
Consistent with the Storm Water Management Plan.

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Public Works: Utilities

City of Hopkins, MN - CIP

Contact Public Works Director

Project #	18-CIP-U016
Project Name	Sewer Lining

Type Improvement

Useful Life

Category Utilities: Municipal Sanitary Se

Future

Priority 2 Very Important

Description	Total Project Cost: \$367,500
<p>This will help us line our sanitary sewers to eliminate infiltration root intrusion and avoid expensive repairs and sewer backups.</p>	

Justification
<p>We have an old collection system that needs immediate attention. Continuously cleaning the sewer does not stop roots or infiltration from going into the pipes, we need a more permanent fix. The majority of our sanitary sewer pipe is made out of clay pipe and has reached its life expectancy.</p>

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance	50,000	52,500	55,000	60,000		217,500
Total	50,000	52,500	55,000	60,000		217,500

Funding Sources	2021	2022	2023	2024	2025	Total
SF - Sanitary Sewer Fund	50,000	52,500	55,000	60,000		217,500
Total	50,000	52,500	55,000	60,000		217,500

Budget Impact/Other

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Public Works: Utilities

City of Hopkins, MN - CIP

Contact Public Works Director

Project # 19-CIP-U017
Project Name Trunk Water Main Rehabilitation

Type Improvement

Useful Life

Category Utilities: Municipal Water Syst

Future

Priority 2 Very Important

Description	Total Project Cost: \$3,955,000
<p>Program includes rehabilitation of trunk water mains around the city. Staff has conducted some non-destructive condition assessment testing of various trunk lines around the city. The testing determines a level of deterioration based on a calculated reduction of thickness of the pipe wall. Review of how critical the line is, break records, pipe age, and soil conditions are also considered in determining projects.</p> <p>2022: Replacement of trunk main along North TH 7 Service Drive from Oakridge Road to west of Hopkins Crossroad and trunk main from Water Treatment Plant to North Service Drive.</p>	

Justification
<p>Trunk water mains are large diameter, high capacity lines that are critical to supply water to and from the water treatment plant, water towers, and distribution lines around the city and cannot easily be taken out of service. Public Works staff has been managing the trunk main system as a standalone asset, as these mains cannot always be included for rehabilitation with street reconstruction projects. Much of the city's trunk system was constructed over 50 years ago and is approaching the end of its service life.</p>

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance		3,955,000				3,955,000
Total		3,955,000				3,955,000

Funding Sources	2021	2022	2023	2024	2025	Total
PI - PIR/General Obligation Bonds		1,450,000				1,450,000
SF - Sanitary Sewer Fund		395,000				395,000
SU - Storm Sewer Fund		160,000				160,000
WF - Water Fund		1,950,000				1,950,000
Total		3,955,000				3,955,000

Budget Impact/Other

CAPITAL IMPROVEMENT PLAN

2021 *thru* 2025

Department Recreation

City of Hopkins, MN - CIP

Contact PW Director

Project # 16-CIP-R003
Project Name Shady Oak Beach Improvements

Type Improvement

Useful Life 10-20 years

Category PW - Parks

Priority 3 Important

Future

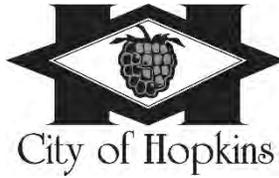
Description	Total Project Cost: \$350,000
<p>The joint recreation agreement in place between the cities of Hopkins and Minnetonka provides for the sharing of operational and maintenance expenses for Shady Oak Beach. These expenses are split 33% city of Hopkins and 67% city of Minnetonka. Shady Oak Beach is operated from June - August annually; however the park is available for use year round.</p> <p>2021: Dock maintenance (\$10,000) 2022: Miscellaneous building components, i.e. installation of energy efficient lighting in restrooms/gate area, patio tables and chairs (\$15,000); inflatables replacement (\$10,000) 2023: Miscellaneous building maintenance (\$10,000) 2024: Inflatable replacement (\$10,000) 2025: Miscellaneous building maintenance (\$10,000)</p>	

Justification
<p>Since last undergoing a renovation in 1998, Shady Oak Beach continues to be a primary park destination for residents of Hopkins and Minnetonka. Scheduled items are intended to keep the park in excellent appearance, establish a gateway to the park, and to provide park users with a quality recreational experience.</p> <p>2020: Water play inflatable amenities 2021: Dock maintenance and replacement of picnic shelter 2022: Miscellaneous building components 2023: Miscellaneous building maintenance 2024: Miscellaneous building components</p>

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance	10,000	25,000	10,000	10,000	10,000	65,000
Total	10,000	25,000	10,000	10,000	10,000	65,000

Funding Sources	2021	2022	2023	2024	2025	Total
GU - Other Governmental Units	6,700	16,800	6,700	6,700	6,700	43,600
PDF- Park Dedication Fund	3,300	8,200	3,300	3,300	3,300	21,400
Total	10,000	25,000	10,000	10,000	10,000	65,000

Budget Impact/Other



November 17, 2020

Council Report 2020-088

**APPROVE WATER AND SANITARY
SEWER RATE INCREASES**

Proposed Action

Staff recommends adoption of the following motion:

Move to approve Resolution 2020-059 “Increasing Water and Sanitary Sewer Rates Effective January 1, 2021”.

Overview

The water and sewer fund budgets have been reviewed for 2021. The 2021 budget includes conservative assumptions on the amount of water and sewer that will be used by customers. Both funds have proposed increases based on operational and capital needs. The water fund and sanitary sewer funds are both proposing rate increases of approximately 2%.

The City previously conducted a utility rate study for the years 2016 through 2020. The study implemented flat rates based on meter size and tiered consumption rates for water users, which continue in 2021. The newly proposed rates are intended to have a limited impact on utility users.

Primary Issues to Consider

- How will the increased rate affect the residents and businesses in the City of Hopkins?
- What are the proposed capital improvement projects?

Supporting Information

- Staff Analysis
- Resolution No. 2020-059

Nick Bishop, CPA
Finance Director

Financial Impact: Water \$42K, Sewer \$61K Budgeted: Y Source: Water and Sewer Users
Related Documents (CIP, ERP, etc.): _____ Notes: _____

Rate Increases and Effect on Residential and Commercial Customers

Impact on Low, Median and High Residential User				
	Actual 2020	Proposed 2021	\$ Increase	% Increase
Single Family Residential (Lower User)				
Water (1,500 Gallons)	\$ 7.52	\$ 7.67	\$ 0.15	1.99%
Sewer (1,500 Gallons)	\$ 10.10	\$ 10.29	\$ 0.19	1.93%
Total Monthly Bill	\$ 17.62	\$ 17.96	\$ 0.34	1.96%
Single Family Residential (Median User)				
Water (4,000 Gallons)	\$ 15.57	\$ 15.88	\$ 0.31	1.99%
Sewer (3,000 Gallons)	\$ 20.19	\$ 20.58	\$ 0.39	1.93%
Total Monthly Bill	\$ 35.76	\$ 36.46	\$ 0.70	1.96%
Single Family Residential (High User)				
Water (8,800 Gallons)	\$ 29.09	\$ 29.67	\$ 0.58	1.99%
Sewer (4,800 Gallons)	\$ 33.65	\$ 34.30	\$ 0.65	1.93%
Total Monthly Bill	\$ 62.74	\$ 63.97	\$ 1.23	1.96%

Impact on Low and High Commercial User				
	Actual 2020	Proposed 2021	\$ Increase	% Increase
Commercial Property (Low User with a 1" Meter)				
Water (3,000 Gallons)	\$ 14.63	\$ 14.93	\$ 0.30	2.05%
Sewer (3,000 Gallons)	\$ 20.19	\$ 20.58	\$ 0.39	1.93%
Total Monthly Bill	\$ 34.82	\$ 35.51	\$ 0.69	1.98%
Commercial Property (High User with a 2" Meter)				
Water (35,000 Gallons)	\$ 125.58	\$ 128.20	\$ 2.62	2.09%
Sewer (35,000 Gallons)	\$ 235.55	\$ 240.10	\$ 4.55	1.93%
Total Monthly Bill	\$ 361.13	\$ 368.30	\$ 7.17	1.99%

What are the proposed capital improvement projects?

Over the next five years we have identified \$7,944,800 and \$6,625,300 in capital infrastructure projects related to the water and sewer funds, respectively. The projects are for ongoing utility improvements related to road reconstruction, maintenance and equipment needs. The complete detail for all scheduled capital improvements can be found in the Capital Improvement Plan and Equipment Replacement Plan.

**CITY OF HOPKINS
HENNEPIN COUNTY, MINNESOTA**

RESOLUTION 2020-059

**INCREASING WATER AND SANITARY SEWER
RATES EFFECTIVE JANUARY 1, 2021**

WHEREAS, the City of Hopkins has established Ordinance No. 92-712 Sewer and Water Utility rates, City Code section 40-22 which defines water rates and section 40-24 which defines sanitary sewer rates; and

WHEREAS, the ordinances authorizes water and sanitary sewer to be set forth by council resolution; and

WHEREAS, utility rates were analyzed to determine the long-term viability of the water and sewer fund; and

WHEREAS, it was determined that current rates are insufficient to meet operational and capital needs;

NOW, THEREFORE, be it hereby resolved that the City Council of the City of Hopkins hereby sets the service charge for the Water and Sanitary Sewer Utilities at the following rates to be paid to the City upon billing therefore as follows:

The water service usage charge be set at the rates shown.

Flat Rates	
Residential – 5/8” meter	3.02
Residential – 1” meter	3.02
Apt/Commercial – 1-1/2” to 2” meter	6.05
Apt/Commercial – 3” meter	9.08
Apt/Commercial – 4” meter	12.09
Apt/Commercial – 6” meter	18.14
Residential and Multi-Family	
0 – 3,000 gallons	3.10
3,001 – 5,000 gallons	3.56
5,001 and over	4.09
Commercial	
0-10,000 gallons	2.96
10,001 – 20,000 gallons	3.39
20,001 and over	3.91
Irrigation – all usage	3.70
Production Meter	3.12

All water rates are per 1,000 gallons of water consumed.

The sanitary sewer service charge for all classes of users on the system at \$6.86 per 1,000 gallons of water used.

EFFECTIVE DATE: The provisions of this resolution shall be effective January 1, 2021.

Adopted by the City Council of the City of Hopkins, Minnesota, this 17th day of November 2020.

Jason Gadd, Mayor

ATTEST:

Amy Domeier, City Clerk



2040 Comprehensive Plan – Cultivate Hopkins Final Approval

Proposed Action.

Staff recommends that the Council approve the following motion: Move to adopt Resolution 2020-059 approving the City of Hopkins 2040 Comprehensive Plan Update – Cultivate Hopkins, and the Comprehensive Sewer Plan, a compilation of policy statements, goals, standards, and maps for guiding the overall development and redevelopment of the local governmental unit

Overview:

Since early 2016, the City of Hopkins has been involved in a comprehensive plan update process, resulting in the current draft entitled Cultivate Hopkins. When complete and adopted, Cultivate Hopkins will replace the City’s existing comprehensive plan, and become the lead policy document for the next decade. While it fulfills a similar function to the existing plan, it departs in terms of format and focus, as detailed below. This memo provides an overview of the plan, describes the plan review process to date, summarizes the revisions made based on the Metropolitan Council’s formal review, and describes steps for final plan review and approval. The action before the City Council today is to adopt the final version of the comprehensive plan.

Primary Issues to Consider

- Background
- Next Steps
- Alternatives

Supporting Information:

- Resolution 2020-059
- [2040 Comprehensive Plan – Cultivate Hopkins](#) (link to full document on the City’s website)
- Future Land Use Map
- Comment Tracker
- City of Hopkins 2040 Comprehensive Plan - Notice of Council Action
- Metropolitan Council Community Development Committee Report No. 2020-225 JT
- City of Hopkins 2040 Comprehensive Plan – Complete for Review
- City of Hopkins 2040 Comprehensive Plan – Incomplete for Review

Financial Impact: \$ <u> N/A </u> Budgeted: <u> </u> Y/N <u> </u> Source: <u> </u> Related Documents (CIP, ERP, etc.): <u> </u> Notes:
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Background

Purpose of the Plan. The purpose of this plan update is to provide long range guidance for growth, development, and investment in the City of Hopkins. It will replace the City's current comprehensive plan which was adopted in 2009. This comprehensive plan envisions the growth and change the community will see by 2040 and creates a framework for what the City needs to do to get there. To do this, the plan interweaves guidance from City-established goals, public comments and feedback, past plans and initiatives, and analysis of data and trends.

As a community within the seven county Twin Cities metropolitan region, Hopkins is required by state statute to update its comprehensive plan every ten years, as part of an overall regional planning cycle managed through the Metropolitan Council. This plan will fulfill all requirements of this cycle. Over the next ten years, the City will make numerous decisions related to development, infrastructure, public services, budgeting, and many other topics that need to be aligned with its overall goals. This plan provides a framework for this decision-making process, to ensure consistency and progress toward longer range goals.

Cultivate Hopkins Vision. The concept for Cultivate Hopkins came out of a desire to continue to cultivate and grow the City of Hopkins as a distinct and meaningful place. Based around principles of sustainability, resilience, equity, and complete and connected communities, it provides a framework for preparing for the future. The plan emphasizes retaining what is valued, while proactively addressing and welcoming change.

The vision statement for Cultivate Hopkins is: **“Hopkins will cultivate the best elements of the Built, Natural, Social, and Economic Environments into complete and sustainable community that is rooted in tradition, characterized by vibrant and unique places, physically and socially connected, and resilient to changing conditions.”**

The plan also reflects the 2018 Hopkins City Council Goals and Strategic Plan, adopted by the City Council in 2017. While these goals do not provide detailed guidance for every area covered by the plan, they focus attention on important elements for consideration and action.

Sustainability Framework. The vision for Hopkins is that of a sustainable community – defined as one that meets the needs of the present without compromising the ability of future generations to meet theirs. It is also envisioned as a resilient community – defined as one that can respond to social, economic, and environmental changes and disruptions while maintaining its integrity and purpose.

The City of Hopkins consulted several best practice materials to shape and inform the framework for the comprehensive plan update. The primary source was *Sustaining Places: Best Practices for Comprehensive Plan* (American Planning Association, 2015). This document details national best practices for creating a sustainable, resilient, and complete community. Traditionally, comprehensive plans were developed from a top-down approach with separate stand-alone chapters focused primarily on land use and physical development. By comparison, Hopkins is using the *Sustaining Places* document to further enhance the City's existing work and ensure the new comprehensive plan fully embraces the topics of resilience, systems thinking, community engagement, equity,

adaptation, and measurable implementation practices. To supplement this framework, the following resources have been used to provide detailed information, implementation strategies, and best practices.

- **STAR Community Rating System.** The Sustainability Tools for Assessing and Rating Communities (STAR) system, developed by STAR Communities, is used to rate community performance on a range of topics related to promoting local sustainability.
- **GreenStep Cities.** Minnesota GreenStep Cities is a voluntary program for cities that helps them achieve goals in sustainability and quality of life.
- **Regional Indicators Initiative.** Hopkins has participated in the Regional Indicators Initiative, which helps participating communities to benchmark their status on a range of metrics, to measure progress against itself and peer communities.
- **Climate Resilience Workshop Series.** In early 2017, Hopkins participated with six other cities in a workshop series designed to identify opportunities to build resilience related to local climate change.

What’s New. The vision for this plan contributed to the decision during the planning process to go over and above what is required by the Metropolitan Council for a comprehensive plan, to include some new elements not previously featured. The table below summarizes the changes in plan format:

Existing Plan: Stand-Alone Chapters	New Plan: Interconnected Elements
Preface and Goals	Introduction
Community Demographics	Community Profile (appendix)
	Built Environment
Land Use	Land Use
Transportation	Transportation
Housing	Housing
	Social Environment
	Quality of Life
	Sense of Community
	Natural Environment
Water and Solid Waste	Sustainability and Natural Resources
Parks and Trails	Parks and Trails
	Economic Environment
	Economic Competitiveness
Downtown	Downtown
Implementation	Implementation

These sections, detailed on the following page, include:

- New element on quality of life in Hopkins, facilitated through cross-sector and cross-discipline collaboration, including safety and emergency preparedness, community facilities and infrastructure, and public health.

- New element on sense of community, exploring equity, race, and social connectedness, and the role of the city in addressing disparities and encouraging engagement and connections.
- New details related to natural resources and environmental responsibility, including renewable energy, climate change and resilience, and sustainable building practices.
- Expanded focus on economic competitiveness, including community economic development, business development, education, and disparities.

The Four Environments. Sustainability may be new to comprehensive planning, but not to Hopkins. The City Council Goals and Strategic Plan and many of the City’s existing practices and planning documents incorporate various aspects of sustainability. The Cultivate Hopkins 2040 Comprehensive Plan Update seeks to fit together the City’s existing vision, goals, and policies with comprehensive planning best practices in a more relatable, interconnected, and measurable comprehensive plan for the future of Hopkins. Rather than traditional individual chapters focused on land use and physical development, the Cultivate Hopkins plan looks at the community through four environments.

Built Environment

The built environment is defined as all human-made elements of a space where people live, work, and play. It includes sections on land use and development, multimodal transportation, and housing and neighborhoods. This is the most traditional element of city planning – and the land use map and supporting descriptions are at the hub of the planning framework.

This includes Land Use, Transportation, and Housing elements.



Social Environment

The social environment is defined as human interaction and engagement in the community. It includes sections on public services and facilities, education, public health, community connections, equity, and arts and culture. Much of the content for this element is new to the Hopkins comprehensive plan this time around, motivated by the City’s focus on related issues as citywide priorities.

This includes Quality of Life and Sense of Community elements.



Natural Environment

The natural environment relates to natural systems and resources, including land, water, air, habitat, and ecology. In addition to addressing policies around these specific systems and resources, it includes direction for practices that are specifically aimed at protecting or improving the natural environment, including guidance for parks and open space, renewable energy, and climate change resilience.



Economic Environment

The economic environment covers the economy, jobs, businesses, income and poverty, and affordability. This section includes economic development and competitiveness, and guidance for Downtown Hopkins (as the city's economic hub). Issues related to affordability and poverty are covered in overlapping sections in the built environment (housing) and social environment (equity).

This includes Economic Competitiveness and Downtown elements.



A Plan for the Whole City. As is traditionally the case for comprehensive plans, the task of developing the document is being led by the planning staff of the city. However, as this is a plan for the **entire** city, there are elements which apply to the work of all city leadership and staff. Ways this plan will be used across the entire city include:

- Provides support for any major new initiatives or investments
- Guides priorities for capital project budgeting
- Puts short term implementation in context of long-term goals
- Establishing a framework for making decisions

This plan has been developed to reflect direction for all city operations, although some topics are covered in more detail than others.

Review Process to Date. In the fall of 2018, the City of Hopkins completed the draft plan and released it for the required six-month interjurisdictional review. The plan was reviewed at the August 28, 2018 Planning & Zoning Commission, along with an open house and public hearing. It was subsequently approved to release for public review at the September 4, 2018 City Council meeting.

Once the six-month review was complete, the plan was revised to reflect comments received during the review period. The revised plan was reviewed at the May 28, 2019 Planning & Zoning Commission and approved for submittal to the Metropolitan Council at the June 18, 2019 City Council.

As directed by state statute, the Metropolitan Council is charged with reviewing plans in the seven county Twin Cities region for conformance with metropolitan system plans, consistency with adopted policy plans, and compatibility with plans of affected and adjacent jurisdictions.

After completion of its initial review of the Hopkins comprehensive plan, Metropolitan Council issued an incomplete letter on August 29, 2019 (attached). The letter described additional items that would be needed to ensure that the plan was considered complete. Metropolitan Council staff stated that similar letters have been issued for almost all comprehensive plans reviewed to date.

Additionally, no comments required a change in policy or direction to the plan. Most comments relate to completeness and clarity of the data provided in support of the plan.

After the submittal of additional information and related plan revisions, the Metropolitan Council issued a letter on July 15, 2020 (attached), certifying that the plan was considered complete for review. The plan was subsequently approved by the Metropolitan Council at its September 9, 2020 meeting, after reviews at the Community Development Committee on August 17, 2020 and Environment Committee on September 9, 2020. Copies of the Metropolitan Council's staff report and actions are attached.

Summary of Comments Received. The comments received during the Metropolitan Council's formal review are included in the attached Comment Tracker table. A summary of the comments by plan element is provided below. All comments requiring a change to the plan have been addressed in the attached version. The plan also incorporates minor housekeeping edits to ensure clarity and consistency throughout the document and appendices.

The Comment Tracker table distinguishes between Incomplete Comments and Advisory Comments. Incomplete Comments are identified by the Metropolitan Council as incomplete or inconsistent with regional policy and must be addressed for the plan to be approved. Additionally, there are advisory comments that may still be important, but are not necessary to meet regional policy standards.

General

- Add specific cross references to plan elements to link the main plan document with the supporting appendices.

Built Environment

- Land Use
 - Adjust density limits and calculations for areas adjacent to Green Line Extension LRT station areas, to meet Metropolitan Council guidelines of 50 units/acre minimum.
 - Make additional changes to tables for clarity and consistency with adjusted density limits on designated future land use features.
- Transportation
 - Adjust transit facility labels to be consistent with current configuration, due to changes in planned improvements.
 - Update references to bus routes serving the community.

- Adjust TAZ level forecasts to match the revised citywide forecasts that have been incorporated in the plan.
- Housing
 - Add narrative analysis of existing housing needs to accompany charts and data.
 - Update affordable housing calculation based on changes to the land use element.
 - Add reference to additional housing tools, including HRA, housing-related organizations, project based rental assistance, and preservation of expiring LIHTC properties.

Natural Environment

- Wastewater
 - Add table assigning sewerage forecasts by decade to Metropolitan Disposal System discharge points.
 - Submit electronic data and maps for sanitary sewer system including local sewer service districts.
 - Submit copies of intercommunity service agreements with adjoining communities.

Implementation

- Include updated version of city's capital improvement plan.

Next Steps

As described in the Metropolitan Council's Local Planning Handbook, the City must take the following steps at this time:

1. Adopt the comprehensive plan in final form after considering the Metropolitan Council's review recommendations, as contained in the attached report. This must be completed within nine months of the Metropolitan Council's final approval action. **This is the action before the City Council today.**
2. Submit a final hard copy and electronic copy of the plan to the Metropolitan Council, along with a copy of the adopting resolution. **This will be completed after the plan is adopted.**
3. Revise and adopt new or amended official controls (zoning regulations) as identified in their 2040 comprehensive plans to ensure consistency between the official controls and plan. This also must be completed within nine months of the Metropolitan Council's final action. **Staff work is underway on needed revisions.**
4. Provide updated information on watershed and DNR reviews and approvals of the surface water management plan and water supply plan. **These will be provided with final plan submittal.**

Alternatives

The action before the City Council today is to approve a resolution to adopt the final version of the comprehensive plan.

1. Vote to Approve. Voting to approve Resolution 2020-059 will approve the City of Hopkins 2040 Comprehensive Plan Update – Cultivate Hopkins, and the Comprehensive Sewer Plan, a compilation of policy statements, goals, standards, and maps for guiding the overall development and redevelopment of the local governmental unit. This will have the result of putting these plans into effect.

2. Vote to Deny. Voting to deny Resolution 2020-059 will deny approval the City of Hopkins 2040 Comprehensive Plan Update – Cultivate Hopkins, and the Comprehensive Sewer Plan, a compilation of policy statements, goals, standards, and maps for guiding the overall development and redevelopment of the local governmental unit. Should the City Council consider this option, it must also identify specific findings that support this alternative.
3. Continue for further information. The items should be continued if the City Council finds that further information is needed to evaluate this application.

CITY OF HOPKINS
Hennepin County, Minnesota

RESOLUTION 2020-059

A RESOLUTION APPROVING THE CITY OF HOPKINS 2040 COMPREHENSIVE PLAN UPDATE – CULTIVATE HOPKINS, AND THE COMPREHENSIVE SEWER PLAN, A COMPILATION OF POLICY STATEMENTS, GOALS, STANDARDS, AND MAPS FOR GUIDING THE OVERALL DEVELOPMENT AND REDEVELOPMENT OF THE LOCAL GOVERNMENTAL UNIT

WHEREAS, Minnesota Statutes section 473.864 requires each local governmental unit to review and, if necessary, amend its entire comprehensive plan and its fiscal devices and official controls at least once every ten years to ensure its comprehensive plan conforms to metropolitan system plans and ensure its fiscal devices and official controls do not conflict with the comprehensive plan or permit activities that conflict with metropolitan system plans; and

WHEREAS, Minnesota Statutes sections 473.858 and 473.864 require local governmental units to complete their “decennial” reviews by December 31, 2018; and

WHEREAS, on April 1, 2018, the City Council of the City of Hopkins approved Resolution 2018-038 requesting additional time within which to complete the Comprehensive Plan “decennial” Review Obligation; and

WHEREAS, the City Council authorized the review and update of its Comprehensive Plan, including the Comprehensive Sewer Plan; and

WHEREAS, the proposed City of Hopkins 2040 Comprehensive Plan is a planning tool intended to guide the future growth and development of the City of Hopkins in a manner that conforms with metropolitan system plans and complies with the Metropolitan Land Planning Act and other applicable planning statutes; and

WHEREAS, the proposed City of Hopkins 2040 Comprehensive Plan reflect a community planning process conducted in the years 2016 through 2018 involving elected officials, appointed officials, city staff, community organizations, the public at large, developers, and other stakeholders; and

WHEREAS, pursuant to Minnesota Statutes section 473.858, the proposed 2040 Comprehensive Plan was submitted to adjacent governmental units and affected special districts and school districts for review and comment on September 12, 2018, and the statutory six-month review and comment period has elapsed; and

WHEREAS, on May 28, 2018, the Planning & Zoning Commission of the City of Hopkins conducted a public hearing on the proposed 2040 Comprehensive Plan; and

WHEREAS, the Planning & Zoning Commission has considered the proposed 2040 Comprehensive Plan and all public comments, and thereafter submitted its recommendations to the City Council; and

WHEREAS, the City Council approved Resolution 2019-049 on June 18, 2019 authorizing the proposed 2040 Comprehensive Plan, including the Comprehensive Sewer Plan, to be submitted to the Metropolitan Council for review; and

WHEREAS, at its regular meeting on September 9, 2020, the Metropolitan Council completed its review of the proposed 2040 Comprehensive Plan and the Comprehensive Sewer Plan and found that the Plan meets the requirements of the Metropolitan Land Planning Act; conforms to the metropolitan system plans for transportation (including aviation), water resources, and parks; is consistent with *Thrive MSP 2040*; and is compatible with the plans of adjacent jurisdictions and affected special districts and school districts;

WHEREAS, the 2040 proposed Comprehensive Plan includes all revisions made during the review process and responds to additional advisory comments that are part of the Metropolitan Council's actions authorizing the City of Hopkins to place its proposed 2040 Comprehensive Plan into effect; and

WHEREAS, the Metropolitan Council approves the City of Hopkins' Comprehensive Sewer Plan.

NOW THERE, BE IT RESOLVED BY THE CITY COUNCIL OF CITY OF HOPKINS, MINNESOTA, that the City of Hopkins 2040 Comprehensive Plan, including the Comprehensive Sewer Plan, is adopted and is effective as of the date of this resolution.

BE IT FURTHER RESOLVED that, pursuant to sections 473.864 and 473.865 of the Metropolitan Land Planning Act, the City of Hopkins will: (1) review its fiscal devices and official controls; (2) if necessary, amend its fiscal devices and official controls to ensure they do not conflict with the 2040 Comprehensive Plan or permit activity in conflict with metropolitan system plans; and (3) submit amendments to fiscal devices or official controls to the Metropolitan Council for "information purposes."

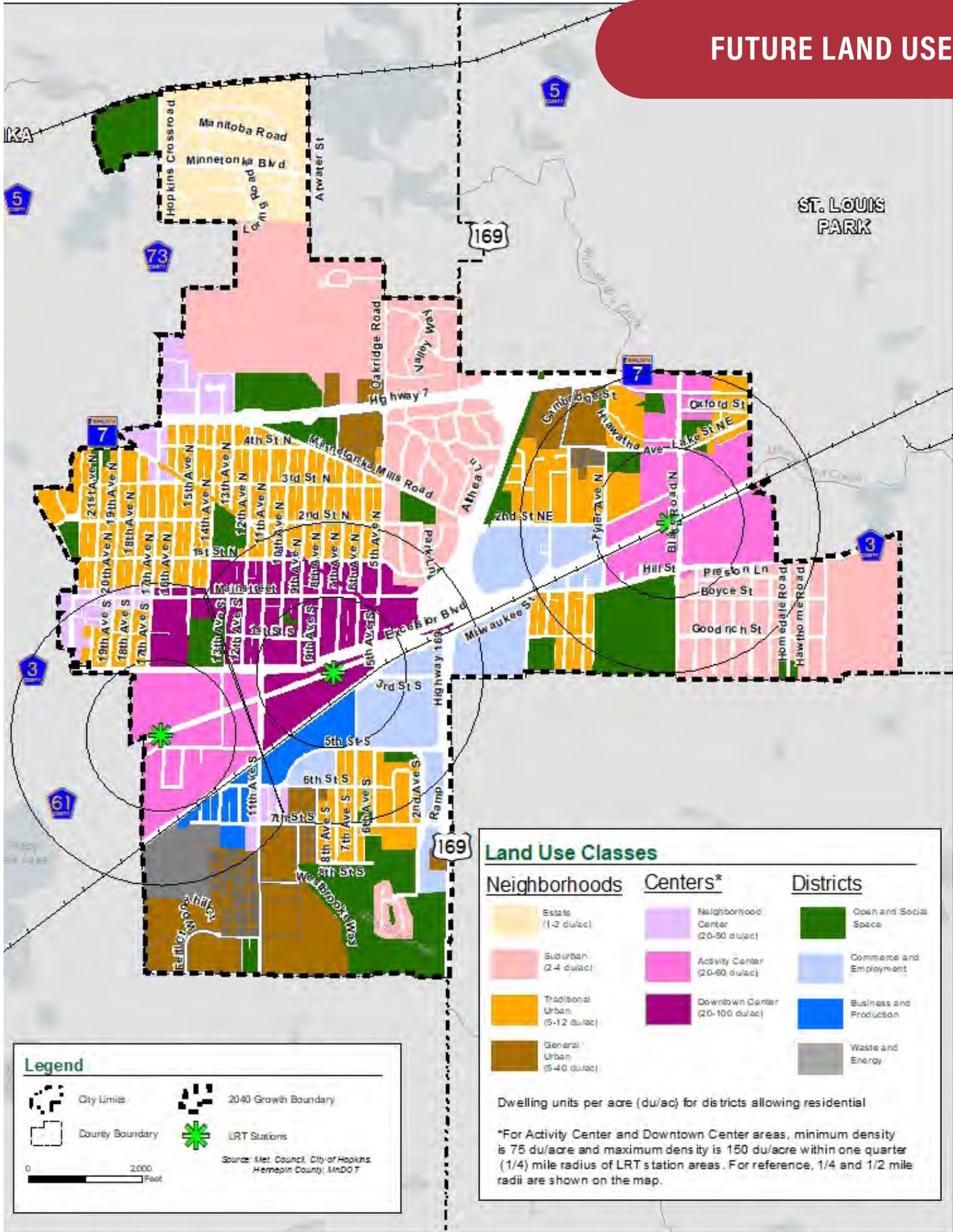
Adopted this 17th day of November 2020.

Jason Gadd, Mayor

Attest:

Amy Domeier, City Clerk

FUTURE LAND USE



Land Use Classes

Neighborhoods	Centers*	Districts
Estate (1-2 du/ac)	Neighborhood Center (20-50 du/ac)	Open and Social Space
Suburban (2-4 du/ac)	Activity Center (20-60 du/ac)	Commerce and Employment
Traditional Urban (5-12 du/ac)	Downtown Center (20-100 du/ac)	Business and Production
General Urban (5-40 du/ac)		Waste and Energy

Dwelling units per acre (du/ac) for districts allowing residential

*For Activity Center and Downtown Center areas, minimum density is 75 du/acre and maximum density is 150 du/acre within one quarter (1/4) mile radius of LRT station areas. For reference, 1/4 and 1/2 mile radii are shown on the map.

Legend

City Limits	2040 Growth Boundary
County Boundary	LRT Stations

Source: Met. Council, City of Hopkins, Hennepin County, MNDOT

0 2000 Feet

City of Hopkins Comprehensive Plan Incomplete Comment Tracker (5/28/20 draft)

General			
Incomplete Comments			
Number	Comment	Plan Location	Response
1.	<p>Organization of System Plan and Policy Content (Michael Larson, 651-602-1407) The Plan needs to include specific cross references that connect the main body of the Plan to content in appendices that is related to regional system plans and other plan content requirements.</p> <ul style="list-style-type: none"> • Appendix B1. Land Use • Appendix B2. Transportation • Appendix D2. Parks and Trails • Appendix WR3. Wastewater <p>Ordinarily, appendices only include background material (e.g., public comment record), content over which the Council is not the main approval authority (e.g., surface water management plan), or content that can change without further Council review (e.g., capital improvement program).</p>	Various	Cross references added to each requested section.

Forecasts			
Incomplete Comments			
Number	Comment	Plan Location	Proposed Response
1.	<p>The Plan includes 2020, 2030, and 2040 forecasts that are assigned to transportation analysis zones (TAZs), or portions of TAZs, within the City's boundaries (Table B2.6). These column totals need to match, or be reasonably close to, the citywide forecasts. The column totals in B2.6 exceed the Council's standard for an acceptable level of discrepancy. (e.g., In a city with 19 TAZs, we require that column totals be within +/- 19 jobs of the city-wide forecast.)</p> <p>Please also see comments under Wastewater above regarding the assignment of the proposed forecasts by decade by discharge points to the Metropolitan Disposal System.</p>	Table B2.6	The TAZ forecasts in the table have been updated as requested.

BUILT ENVIRONMENT

Land Use			
Incomplete Comments			
Number	Comment	Plan Location	Response
1.	<p>Policy Consideration – Conformance with Minimum Density Requirements</p> <p>The Plan raises a potential conformance issue regarding density in the <i>2040 Transportation Policy Plan (TPP)</i>. The TPP requires an average minimum guiding density of 50 units per acre within the City’s three METRO Green Line station areas for Urban Center communities. This requirement applies to land that the Plan identifies as having potential for redevelopment during the planning horizon and within 1/2-mile radius of the station areas.</p> <p>The Council believes that this issue can be resolved through adjustments and clarifications in policy in the City’s Plan. Please see the Land Use review for further detail.</p>	Appendix B1, pages 37-44	Land use density ranges and growth allocations have been revised, so that the plan now meets the average minimum guiding density of 50 units per acre for redevelopment within the three station areas.
2.	<p>The Plan guides land at densities high enough to meet the requirement for its Urban Center community designation (20 units per acre). However, the Plan does not meet the average minimum density of 50 units per acre for its three METRO Green Line station areas. This represents a system departure from the TPP.</p> <p>The Plan anticipates station area redevelopment in areas guided as Downtown Center and Activity Center. These guiding land uses having density ranges of 20-100 and 20-60 units per acre, respectively. The Plan includes language stating that sites within <u>one-quarter</u> mile of each station will have a guiding minimum density of 50 units per acre. Otherwise, the minimum guiding density of 20 units per acre would continue to apply. The TPP defines station areas, however, as within <u>one-half mile</u> of each station.</p> <p>The Plan needs to address the following to complete the land use analysis:</p> <ul style="list-style-type: none"> The Plan needs to provide a breakdown of acreage in Table B1.17 for land that is affected by the minimum density of 50 units per acre versus that affected by the ordinary minimum of 20 units per acre. If any acreage 	Various locations in land use chapter, as noted in comments	<p>Land use density ranges and growth allocations have been revised, so that the plan now meets the average minimum guiding density of 50 units per acre for redevelopment within the three station areas. This includes a breakdown of acreage by category as requested.</p> <p>Corrected inconsistency in Neighborhood Center density range to be 20-50 units/acre.</p> <p>Added higher resolution maps for existing and future land use.</p>

	<p>identified for redevelopment falls outside of station areas, that acreage needs to be broken out as well.</p> <ul style="list-style-type: none"> • The Plan needs to correct inconsistencies in guiding density for Neighborhood Center. Maps and Table B1.10 indicate 10-50 units per acre while Tables B1.13, B1.15, and B1.17 show 20-50 units per acre. • The Plan needs to include higher resolution maps for existing and future guiding land uses (map on page 33; and Figures B1.2, B1.6, B1.7, B1.8, B1.9, B1.11). 		
Advisory Comments			
Number	Comment	Plan Location	Response
1.	The Plan's policies, as well as the City's previous planning work, provide substantial support for the development of pedestrian-friendly and higher density mixed-use districts in and around its three future METRO Green Line stations. The Council commends these efforts.	General	Comment noted
2.	During the preliminary review of the City's draft Plan, and during subsequent staff discussions, the Council suggested that the sites closest to the station could be candidates for guiding land uses with higher minimum residential densities. Recent development such as the Moline (96 units per acre) and Gallery Flats (90 units per acre) are evidence of this. Minimum guiding densities that are higher than 50 units per acre (e.g., 75 units per acre) could balance lower minimums further from the station (e.g., 25 units per acre). The calculated average minimum will depend upon the applicable minimum densities used as well as amount and location of this acreage. Council staff will reach out to work through and provide further guidance on the methodology and/or to explore alternative approaches to resolving this matter.	Appendix B1, Table B1.15, page 40	As part the updated density ranges and allocations, the plan now includes higher minimum densities (75 units/acre) for redevelopment sites within ¼ mile of the LRT stations.

Transportation			
Incomplete Comments			
Number	Comment	Plan Location	Response
1.	Correct Figure B2.10 by removing the Hopkins Transit Center at Excelsior Boulevard and 8th Avenue.	Appendix B2, Figure B2.10	Removed transit center as requested.

2.	On page 48, under the section titled “General Scheduled Local Bus Service,” add Route 17 and its description. This route serves the northeast quadrant of Hopkins.	Appendix B2, page 48	Added Route 17 and description as requested.
3.	On page 48, under the section titled “Peak Hour Commuter Bus Service”, correct the section as follows: <ul style="list-style-type: none"> In addition to routes 664 and 670, routes 667, 668, and 671 are also express commuter bus services. Route 668 needs to include a description in the bulleted list, which serves the northeast quadrant of the City. 	Appendix B2, page 48	Added clarifications on bus routes, as requested.
4.	On page 49, the section titled “Transit Facilities” needs to be revised to reflect that the park-ride at Excelsior Boulevard and 8th Avenue South has been replaced by a temporary facility.	Appendix B2, page 49	Revised language related to park and ride, as requested.

Housing			
Incomplete Comments			
Number	Comment	Plan Location	Proposed Response
1.	<u>Existing Housing Needs</u> The Plan needs to include a <u>narrative</u> analysis of existing housing needs. The Plan analyzes existing housing information but fails to identify any needs outside of Table B3.14.	Appendix B3, pages 16-18	Added reference to existing needs and included more specific list of housing types and needs.
2.	<u>Projected Housing Need</u> The Plan needs to correct inconsistencies in the guiding density for Neighborhood Center guiding land use, so that potential land supply for affordable housing can be determined. This is also identified under the Land Use review above	Appendix B3, Tables B3.10 and B3.11	Updated density ranges as requested; there is an adequate supply of land to accommodate affordable housing
3.	<u>Implementation Plan</u> The Plan must consider all widely accepted tools to address identified housing needs. Based on the existing housing assessment and needs mentioned in the Plan, the following housing tools must be considered, including if they would be used, and in what context: <ul style="list-style-type: none"> Use of the existing HRA 	Appendix B3, Table B3.14	Added reference to existing HRA to text on page 24 and to Table B3.14. The reference to the work done through the HRA was already included, but it was not called out by name.

	<ul style="list-style-type: none"> • Participation in housing-related organizations • Project based rental assistance • Preservation of expiring LIHTC properties 		<p>Added reference to housing related organizations to Table B3.14</p> <p>Project based rental assistance was already included in Table B3.14.</p> <p>Added reference to preserving expiring LIHTC properties to the existing LIHTC narrative in Table B3.14.</p>
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NATURAL ENVIRONMENT

Wastewater			
Incomplete Comments			
Number	Comment	Plan Location	Response
1.	<p>Although projected flows are shown, the Plan must also include a table that assigns sewer household and employment forecasts by decade to each of the following discharge points to the Metropolitan Disposal System:</p> <ul style="list-style-type: none"> • M123 • M122 • Westerly to Minnetonka • Northernly to Minnetonka 	Appendix WR3	Add requested table
2.	Submit an electronic map or maps (GIS shape files or equivalent) of the existing sanitary sewer system including local sewer service districts by MCES connection point.	Submitted separately	Submit electronic data
3.	Submit copies of intercommunity service agreements with adjoining communities, or language that confirms the Council's understanding that communities reimburse each other for the municipal wastewater charges that	Appendix WR3	Add copies of agreements

	each will incur by receiving flow from the adjacent community. Include map(s) of areas covered by the agreement(s).		
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IMPLEMENTATION

Implementation			
Advisory Comments			
Number	Comment	From	Proposed Response
1.	Implementation (Michael Larson, 651-602-1407) The Plan needs to include the most recently adopted capital improvement plan for the City (2019-2023). The Plan now includes an outdated version (2017-2021).	Appendix F1	Provide updated CIP – currently, this is the 2020-2024 version

September 15, 2020

Jason Lindahl, City Planner
City of Hopkins
1010 1st Street South
Hopkins, MN 55343

RE: City of Hopkins 2040 Comprehensive Plan - Notice of Council Action
Metropolitan Council Review File No. 22094-1
Metropolitan Council District 5

Dear Mr. Lindahl:

The Metropolitan Council reviewed the City of Hopkins' 2040 Comprehensive Plan (Plan) at its meeting on September 9, 2020. The Council based its review on the staff's report and analysis (attached).

The Council found that the City's 2040 Plan meets all Metropolitan Land Planning Act requirements; conforms to the regional system plans including transportation, aviation, water resources management, and parks; is consistent with *Thrive MSP 2040*; and is compatible with the plans of adjacent jurisdictions.

In addition to the Advisory Comments and Review Record, the Council adopted the following recommendations.

1. Authorize the City of Hopkins to place its 2040 Comprehensive Plan into effect.
2. Revise the City's forecasts upward as shown in Table 1 of the attached Review Record.
3. Advise the City to:
 - a. When available, provide to the Council the dates the two Watershed Districts approved the final Local Water Management Plan (LWMP), and the date the City adopted the final LWMP.
 - b. Implement the advisory comments in the Review Record for Water Supply.
4. Approve the City of Hopkins's Comprehensive Sewer Plan.

Please consult the attached staff report for important information about the City's next steps. Of particular importance are the Council's actions, listed on page 1, general Advisory Comments listed on page 3, and the specific comments for technical review areas, which are found in the body of the report. The final copy of the Plan needs to include all supplemental information/changes made during the review.

Congratulations on completing this important project. It was a pleasure to work with the City's staff and consultants throughout the review process.

Sincerely,

A handwritten signature in blue ink that reads "Angela R. Torres". The signature is written in a cursive style and is positioned above a light blue rectangular background.

Angela R. Torres, AICP, Manager
Local Planning Assistance

Attachment

cc: Tod Sherman, Development Reviews Coordinator, MnDOT Metro Division
Molly Cummings, Metropolitan Council, District 5
Michael Larson, Sector Representative/Principal Reviewer
Raya Esmaeili, Reviews Coordinator

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Community Development Committee

Meeting date: August 17, 2020

Environment Committee

Meeting date: August 25, 2020

For the Metropolitan Council meeting of September 9, 2020

Subject: City of Hopkins 2040 Comprehensive Plan and Comprehensive Sewer Plan, Review File 22094-1

Proposed Action

That the Metropolitan Council adopt the attached Advisory Comments and Review Record and take the following actions:

Recommendations of the Community Development Committee

1. Authorize the City of Hopkins to place its 2040 Comprehensive Plan into effect.
2. Revise the City's forecasts upward as shown in Table 1 of the attached Review Record.
3. Advise the City to:
 - a. When available, provide to the Council the dates the two Watershed Districts approved the final Local Water Management Plan (LWMP), and the date the City adopted the final LWMP.
 - b. Implement the advisory comments in the Review Record for Water Supply.

Recommendation of the Environment Committee

1. Approve the City of Hopkins's Comprehensive Sewer Plan.

Summary of Community Development Committee Discussion/Questions

Senior Planner Michael Larson presented the staff's report to the Committee. No staff or representatives from the City were present. Council members inquired about differences between privately-owned open space or recreational uses and a Plan's land use policy that supports future residential development. The Committee also discussed the decline in demand for golf courses and how communities plan for the creation and preservation of open spaces and natural resources. The Community Development Committee unanimously recommended approval of the proposed action at its meeting on August 17, 2020.

Summary of Environment Committee Discussion/Questions

The Environment Committee meeting scheduled for August 25, 2020 was canceled. This item will be presented for approval at the September 9, 2020 Metropolitan Council meeting.

Community Development Committee

Meeting date: August 17, 2020

Environment Committee

Meeting date: August 25, 2020

For the Metropolitan Council meeting of September 9, 2020

Subject: City of Hopkins 2040 Comprehensive Plan and Comprehensive Sewer Plan, Review File 22094-1

District(s), Member(s): District 5, Molly Cummings

Policy/Legal Reference: Metropolitan Land Planning Act (Minn. Stat. § 473.175), Minn. Stat. § 473.513

Staff Prepared/Presented: Michael Larson, Senior Planner (651-602-1407)
Angela R. Torres, Local Planning Assistance Manager (651-602-1566)
Kyle Colvin, Engineering Programs, Manager (651-602-1151)

Division/Department: Community Development / Regional Planning
Environmental Services / Technical Services

Proposed Action

That the Metropolitan Council adopt the attached Advisory Comments and Review Record and take the following actions:

Recommendations of the Community Development Committee

1. Authorize the City of Hopkins to place its 2040 Comprehensive Plan into effect.
2. Revise the City's forecasts upward as shown in Table 1 of the attached Review Record.
3. Advise the City to:
 - a. When available, provide to the Council the dates the two Watershed Districts approved the final Local Water Management Plan (LWMP), and the date the City adopted the final LWMP.
 - b. Implement the advisory comments in the Review Record for Water Supply.

Recommendation of the Environment Committee

1. Approve the City of Hopkins's Comprehensive Sewer Plan.

Advisory Comments

The following Advisory Comments are part of the Council action authorizing the City of Hopkins to implement its 2040 Comprehensive Plan (Plan).

Community Development Committee

1. As stated in the *Local Planning Handbook*, the City must take the following steps:
 - a. Adopt the Plan in final form after considering the Council's review recommendations as contained in the body of this report.
 - b. Submit one hard copy and one electronic copy of the Plan to the Council. The electronic copy must be submitted as one unified file.
 - c. Submit to the Council a copy of the City Council resolution evidencing final adoption of the Plan.
2. The *Local Planning Handbook* also states that local governments must formally adopt their comprehensive plans within nine months after the Council's final action. If the Council has recommended changes to the Plan, local governments should incorporate those recommended changes into the Plan or respond to the Council before "final adoption" of the comprehensive plan by the governing body of the local governmental unit. (Minn. Stat. § 473.858, subd. 3)
3. Local governments must adopt official controls as identified in their 2040 comprehensive plans and must submit copies of the official controls to the Council within 30 days after the official controls are adopted. (Minn. Stat. § 473.865, subd. 1)
4. Local governmental units cannot adopt any official controls or fiscal devices that conflict with their comprehensive plans or which permit activities in conflict with the Council's metropolitan system plans (Minn. Stat. §§ 473.864, subd. 2; 473.865, subd. 2). If official controls conflict with comprehensive plans, the official controls must be amended within 9 months following amendments to comprehensive plans (Minn. Stat. § 473.865, subd. 3).

Environment Committee

1. The Council-approved Comprehensive Sewer Plan becomes effective only after the Plan receives final approval from the local governmental unit's governing body. After the Plan receives final approval from the City and the Comprehensive Sewer Plan becomes effective, the City may implement its Plan to alter, expand, or improve its sewage disposal system consistent with the Council-approved Comprehensive Sewer Plan.
2. A copy of the City Council resolution adopting its 2040 comprehensive plan, including its Comprehensive Sewer Plan, must be submitted to the Council.

Background

The City of Hopkins is located in central Hennepin County. It is surrounded by the communities of St. Louis Park, Edina, and Minnetonka.

The City submitted its 2040 Comprehensive Plan (Plan) to the Council for review to meet the Metropolitan Land Planning Act requirements (Minn. Stat. §§ 473.851 to 473.871) and the Council's 2015 System Statement requirements.

Review Authority & Rationale

Minn. Stat. § 473.175 directs the Metropolitan Council to review a local government's comprehensive plan and provide a written statement to the local government regarding the Plan's:

- **Conformance** with metropolitan system plans
- **Consistency** with the adopted plans and policies of the Council
- **Compatibility** with the plans of adjacent governmental units and plans of affected special districts and school districts

By resolution, the Council may require a local government to modify its comprehensive plan if the Council determines that "the plan is more likely than not to have a substantial impact on or contain a substantial departure from metropolitan system plans" (Minn. Stat. § 473.175, subd. 1).

Each local government unit shall adopt a policy plan for the collection, treatment, and disposal of sewage for which the local government unit is responsible, coordinated with the Metropolitan Council's plan, and may revise the same as often as it deems necessary (Minn. Stat. § 473.513).

The attached Review Record details the Council's assessment of the Plan's conformance, consistency, and compatibility, and is summarized below.

Review Standard	Review Area	Plan Status
Conformance	Regional system plan for Parks	Conforms
Conformance	Regional system plan for Transportation, including Aviation	Conforms
Conformance	Water Resources (Wastewater Services and Surface Water Management)	Conforms
Consistency with Council Policy	<i>Thrive MSP 2040</i> and Land Use	Consistent
Consistency with Council Policy	Forecasts	Consistent, with the proposed revisions
Consistency with Council Policy	<i>2040 Housing Policy Plan</i>	Consistent
Consistency with Council Policy	Water Supply	Consistent
Consistency with Council Policy	Community and Subsurface Sewage Treatment Systems (SSTS)	Consistent
Compatibility	Compatible with the plans of adjacent and affected governmental districts	Compatible

Thrive Lens Analysis

The proposed 2040 comprehensive plan is reviewed against the land use policies in *Thrive MSP 2040*. To achieve the outcomes identified in Thrive, the metropolitan development guide defines the Land Use Policy for the region and includes strategies for local governments and the Council to implement. These policies and strategies are interrelated and, taken together, serve to achieve the outcomes identified in Thrive.

Funding

None.

Known Support / Opposition

There is no known local opposition to the 2040 comprehensive plan.

REVIEW RECORD

City of Hopkins 2040 Comprehensive Plan

Review File No. 22094-1, Business Item No. 2020-225 JT

The following Review Record documents how the proposed Plan meets the requirements of the Metropolitan Land Planning Act and conforms to regional system plans, is consistent with regional policies, and is compatible with the plans of adjacent and affected jurisdictions.

Conformance with Regional Systems

The Council reviews plans to determine conformance with metropolitan system plans. The Council has reviewed the City's Plan and finds that it conforms to the Council's regional system plans for Regional Parks, Transportation (including Aviation), and Water Resources.

Regional Parks and Trails

Reviewer: Colin Kelly, Community Development (CD) - Regional Parks (651-602-1361)

The Plan conforms to the 2040 Regional Parks Policy Plan (RPPP). Three Rivers Park District is the Park Implementing Agency for Regional Parks System components in Hopkins, for which the Plan accurately describes the Regional Parks System components. Regional Trails located within the City include the Lake Minnetonka LRT, Nine Mile Creek, Cedar Lake LRT, North Cedar Lake, and Minnesota River Bluffs LRT regional trails (Figure 1). There are no State or Federal recreation lands within the City.

Regional Transportation, Transit, and Aviation

Reviewer: Russ Owen, Metropolitan Transportation Services (MTS) (651-602-1724)

The Plan conforms to the 2040 Transportation Policy Plan (TPP) adopted in 2015. It accurately reflects transportation system components of the TPP as well as applicable land use policies for regional transitways. The Plan is also consistent with Council policies regarding community roles, the needs of non-automobile transportation, access to job concentrations, and the needs of freight.

Roadways

The Plan conforms to the Highways system element of the TPP. The Plan accurately accounts for the metropolitan highway system of principal arterials, which there are two, Trunk Highway 7 and US 169. The Plan includes planned additions and improvements identified in the Current Revenue Scenario, and any right-of-way preservation needs.

The Plan accurately reflects the regional functional classification map of A-minor arterials and has delineated major and minor collectors.

The Plan identifies all the required characteristics of the City's roadways, including existing and future functional class, right-of-way preservation needs, and existing and forecasted traffic volumes for principal and A-minor arterials. Forecasting is consistent with regional methodology. The Plan also includes guidelines on how access will be managed for principal and A-minor arterials.

The Plan identifies roadway and corridor studies that include recommendations regarding alignments, changes in access, and/or changes in land use. They include the Highway 169 Mobility Study, Highway Transitway Corridor Study, Hennepin County Freight Study and the Green Line Extension Study. The Plan accurately describes the status of such studies, including needs for right-of-way and the likelihood and timing of funding.

Transit

The Plan conforms to the Transit system element of the TPP. It shows the location of existing transit routes and facilities and acknowledges the city is within Transit Market Areas II and III.

The Plan incorporates existing and future transitways that are part of the Current Revenue Scenario in the TPP. These include the Green Line Extension. For transitways that are in service or in advanced stages of planning, the Plan incorporates guiding land use for station areas that meet the minimum density targets of the TPP. (See Land Use section of this Review Record for land use and density analysis.)

The Plan is consistent with the policies of the Transit system element of the TPP. The Plan addresses community roles related to its Community Designation, as well as the opportunities and challenges related to its Transit Market Areas.

Aviation

The Plan conforms to Aviation system element of the TPP. The Plan includes policies that protect regional airspace from obstructions.

Bicycling and Walking

The Plan is consistent with the Bicycling and Pedestrian chapter of the TPP. The Plan identifies existing and future segments of, and connections to, the Regional Bicycle Transportation Network (RBTN) and regional trails. The Plan acknowledges five Tier 1 alignments, multiple Tier 1 corridors, and Tier 2 corridors.

The Plan is also consistent with Bicycle and Pedestrian policies of the TPP by planning for local pedestrian and bicycle connections to transit, regional trails, regional job concentrations, and other regional destinations as identified on the RBTN map.

Freight

The Plan is consistent with Freight policies of the TPP. The Plan identifies the needs of freight movement, both freight and rail, in and through the community, including accessibility to freight terminals and facilities. These specific needs include low clearance and narrow width on some of the roads and skewed and offset intersections with railroad crossings.

Transportation Analysis Zones (TAZs)

The Plan conforms to the TPP regarding TAZ allocations. The Plan's TAZ allocations for employment, households, and population appropriately sum to the Metropolitan Council's citywide forecast totals for all forecast years.

The planned land uses and areas identified for development and redevelopment can accommodate the TAZ forecasted allocations in the Plan, and at densities consistent with the community designation in Thrive and applicable TPP policies for transit station areas. (See also Land Use section of this Review Record.)

Water Resources

Wastewater Service

Reviewer: Kyle Colvin, Environmental Services (ES) – Engineering Programs (651-602-1151)

The Plan conforms to the *2040 Water Resources Policy Plan (WRPP)*. It represents the City's guide for future growth and development through the year 2040. It includes growth forecasts that are consistent with the Council's accepted forecasts for population, households, and employment.

Current wastewater treatment services are provided to the City by the Metropolitan Council Environmental Services (MCES). The majority of wastewater generated within the City is conveyed by

Council Interceptors 8041A&B and 1-SLP-470 with treatment at the Metropolitan Council's Metropolitan Wastewater Treatment Plant in St. Paul. A smaller portion is conveyed through the City of Minnetonka where the wastewater eventually reaches Council Interceptor 6801. Wastewater from this smaller area is treated at the Blue Lake Wastewater Treatment Plant located in Shakopee. The Plan projects that the City will have 10,100 sewer households and 19,000 sewer employees by 2040. The Metropolitan Disposal System with its scheduled improvements has or will have adequate capacity to serve the City's growth forecasts.

The Plan provides sanitary flow projections in 5-year increments. The rationale for the projections is given in the Plan and determined appropriate for planning local services. The Metropolitan Council is committing to provide the level of wastewater service based on the sewer forecasts as stated in the sewer element of the Plan.

The Land Use Plan reflects an overall minimum residential sewer density that is consistent with Council policy for future sewer residential growth for Urban Center communities.

The Plan defines the City's goals, policies, and strategies for preventing and reducing excessive inflow and infiltration (I/I) in both the local municipal (city) sanitary sewer systems and private property sources. The Plan includes a summary of activities and programs intended to mitigate I/I in both the public and private property collection systems including inspection and evaluation. The City's inspection program schedule reflects the complete inspection of the entire public collection system, including every manhole structure, by 2020. Identified areas of needed mitigation work from the system inspection includes manhole and pipeline lining or replacement. Much of this work is completed under the City's on-going street and utility improvement program. The Plan also references work related to I/I mitigation in the private system consisting of service line replacement for that portion of the service located within the public right-of-way during street and utility improvement projects. It also identifies a public education program covering illegal connections of sump pump and foundation drains to the sanitary sewer collection system. The Plan includes a summary of a portion of the City's Capital Improvement Program that reflects an average annual program of over \$1 million for I/I mitigation work through 2023.

The Plan describes the requirements and standards for minimizing I/I and references City Ordinance (Section 705.09) that prohibits the connection of sump pumps, roof drainage, yard drainage, or substances other than sanitary sewage into the sanitary collection system. Prohibited discharges to the sanitary collection system includes stormwater, ground water, and pond overflows.

The Plan describes the sources, extent, and significance of existing I/I within the entire City wastewater collection system and provides a description of an implementation plan for preventing and eliminating excessive I/I from entering both the public and private collection systems. The Plan provides an analysis that estimates that there are approximately 3,600 clay tile pipe services within the City and that approximately 2,635 of these are residential. This represents that approximately 28% of the total residential households within the City have clay tile services. The Plan states that 27.5% of the pre-1970 residential properties have had their private services evaluated for I/I. The significance of clay tile pipe is that as it ages, it can become more susceptible to I/I. In 2009, the City implemented a policy which required all residential services determined to have failed or consisting of non-conforming pipe material, be replaced within one year of discovery. The City offers to finance these improvements through special assessment on the property. Using wastewater flow data between 2012 and 2017 to estimate average base flow (dry weather) and plotted wastewater flow for 2017, the Plan suggests that the City's average annual I/I is about 4%, and peak month I/I (2017) was approximately 28% I/I.

Sewer Element Comments

The Sewer Element of the Plan has been reviewed against the requirements for Comprehensive Sewer Plans for Urban Center communities. It was found to be complete and consistent with Council policies. Upon adoption of the Plan by the City, the action of the Council to approve the Sewer Plan becomes

effective. At that time, the City may implement its Plan to alter, expand, or improve its sewage disposal system consistent with the approved Sewer Plan. A copy of the City Council Resolution adopting its Plan needs to be submitted to the Metropolitan Council for its records.

Surface Water Management

Reviewer: Judy Sventek, ES – Water Resources (651-602-1156)

The Plan is consistent with Council policy requirements and in conformance with the Council's 2040 *Water Resources Policy Plan* for local surface water management. The Plan satisfies the local surface water management requirements for 2040 comprehensive plans. Hopkins lies within the oversight boundaries of the Minnehaha Creek and Nine Mile Creek Watershed Districts. Hopkins submitted a draft Local Water Management Plan (LWMP) update for review on September 25, 2018. Council Water Resources staff reviewed and commented on the draft LWMP to the City and Watershed Districts in a letter dated October 26, 2018. The June 18, 2019 draft LWMP is included in Appendix WR1 of the Plan.

Advisory Comments

When available, we request that the City provide to the Council the dates the two Watershed Districts approved the final LWMP, and the date the City adopted the final LWMP.

Consistency with Council Policies

The Council reviews plans to evaluate their apparent consistency with the adopted plans of the Council. Council staff have reviewed the City's Plan and find that it is consistent with the Council's policies, as detailed below.

Forecasts

Reviewer: Todd Graham, CD – Research (651-602-1322)

The Plan incorporates proposed population and employment forecast revisions (Tables A1.1, B1.1). Council staff support this revision. Employment growth has outpaced previous expectations. Also, average household sizes and population have been higher than expected. The forecast revision is shown in Table 1 below (changes underlined) and will be approved simultaneous with Council action on the Plan.

Table 1. City of Hopkins Forecasts

	Census	Estimated	Current Forecast			Proposed Revision		
	2010	2018	2020	2030	2040	2020	2030	2040
Population	17,591	19,713	18,900	19,600	20,100	<u>20,100</u>	<u>21,000</u>	<u>21,800</u>
Households	8,366	9,099	9,300	9,800	10,100	9,300	9,800	10,100
Employment	11,009	18,304	14,700	15,500	16,200	<u>17,000</u>	<u>18,000</u>	<u>19,000</u>

Station area plans for the three future METRO Green Line stations in the City have a potential to accommodate over 2,400 housing units (Table B1.3 in the Plan). Also, the land use plan describes a potential inventory of 393 acres that could be redeveloped for high-density mixed-residential use (Table B1.12 in the Plan). This land supply accommodates the growth forecast.

Thrive MSP 2040 and Land Use

Reviewer: Michael Larson, CD – Local Planning Assistance (651-602-1407)

The Plan is consistent with *Thrive MSP 2040* and its land use policies. The Plan acknowledges the *Thrive* community designation of Urban Center (Figure 2). *Thrive* describes Urban Center communities as the largest, most centrally located, and economically diverse communities in the region. They are experiencing growth mostly through redevelopment.

Urban Center communities are expected to plan for forecasted population growth at overall average densities of at least 20 units per acre for new development and redevelopment, and target opportunities for more intensive development near regional transit investments at densities and in a manner articulated in the TPP. Plans are also required to identify areas for redevelopment, particularly areas that are well-served by transportation options and nearby amenities and that contribute to better proximity between jobs and housing. They are also expected to identify opportunities for land assembly to prepare sites that will attract future private reinvestment, especially in Areas of Concentrated Poverty (ACPs) and Areas of Concentrated Poverty where at least half the residents are people of color (ACP50s).

Figure 3 shows the City is a fully developed community with only 2% undeveloped land. Approximately 47% of the City is residential. Another 16% of the community is comprised of parks and recreation. Industrial uses represent 11% of the land. The City of Hopkins first developed as a small town along what is now the Canadian Pacific Railroad, serving as a market hub for local farmers and factory workers. Streetcar and highways later connected it to the growing region. The City’s historic Mainstreet is the former alignment of Excelsior Boulevard and is a focus of recent mixed-use development.

As shown in Figure 4, the Plan identifies potential change areas, primarily within the City’s three future METRO Green Line station areas at Blake Road, Downtown Hopkins, and Shady Oak Road. Given the relatively small size of the City (approximately four-square miles), these station areas represent a large portion of the areas within the City identified for potential redevelopment. Each of the station areas has been the subject of detailed planning. The Future Land Use map guides these areas for mixed residential/commercial development or employment-related uses.

The Plan identifies development and redevelopment areas at densities that exceed the Urban Center density policy minimums. This minimum planned density is consistent with regional Urban Center land use policies that require an average net residential density of at least 20 units per acre in areas of new development and redevelopment. As shown in Table 2 below, the expected overall density of planned residential growth is a minimum of 48.6 units per acre.

The City includes one census tract that is an Area of Concentrated Poverty in the southern and eastern portions of the City. The Plan includes policies related to equity and inclusiveness. These include policies related to celebrating the community’s diversity, addressing disparities through City investments and programs, and engaging renters in public processes.

Table 2. Planned Residential Density, City of Hopkins

Category	2015-2040 Change				
	Density		Net Acres	Min Units	Max Units
	Min	Max			
Activity Center: LRT 1/2-mile*	20	60	3.5	70	210
Activity Center: LRT 1/4-mile *	75	150	8	600	1,200
Downtown Center: LRT 1/2-mile**	20	100	2.7	54	270
Downtown Center: LRT 1/4-mile**	75	150	6.3	473	945
Neighborhood Center*	20	50	3.5	70	175
Neighborhood Center: LRT 1/2-mile*	20	50	3.5	70	175
	TOTALS		27.5	1,337	2,975
			Overall Density	48.6	108.2

*75% residential
 **60% residential

Station Area Planning

The Plan recognizes existing and planned transitways that are part of the Current Revenue Scenario of the TPP, conforms to the TPP for density of planned residential development in station areas, and is consistent with TPP policies related to land use and local planning. The City has conducted station area planning for the three future station areas along the METRO Green Line at Blake Road, Downtown Hopkins, and Shaky Oak Road. The TPP directs Urban Center communities with planned light rail transit (LRT) to guide an average minimum of 50 residential units per acre and target 75-150+ units per acre within the station area (area within 10-minute walk or 1/2 mile).

Approximately 87% of the land identified in the City for potential redevelopment is located within the three station areas. As shown in Table 2, the Plan differentiates density policy among its guiding land categories depending on a parcel's proximity to an LRT station. Those closest to the stations (within 1/4-mile) have density ranges of 75 to 150 residential units per acre (Downtown Center and Activity Center). Those between 1/4-mile and 1/2-mile have ranges of 20 to 100 (Downtown Center), 20 to 60 (Activity Center), or 20 to 50 (Neighborhood Center). Approximately 60% of the land identified for redevelopment in station areas falls within 1/4 mile. The expected overall density of planned residential growth within station areas is a minimum of 52.8 units per acre.

Housing

Reviewer: Hilary Lovelace, CD – Housing (651-602-1555)

The Plan is consistent with the *2040 Housing Policy Plan*. As of 2016, the City has more than 9,100 homes including 5,500 multifamily units and 3,600 single-family homes. Approximately 6,000 homes are rented. Nearly 7,000 housing units are currently affordable to households earning under 80% of Area Median Income (AMI); however, more than 2,500 households earning 80% of AMI or below are paying more than 30% of their income toward housing costs. There are 753 units affordable to households with income at or below 30% AMI and more than 1,100 cost burdened households with incomes at or below 30% AMI.

The Plan identifies existing housing needs including preservation and production of housing units between 50-80% AMI, providing a variety of housing options for households at all life stages, and housing maintenance and rehabilitation. The City has 470 units of publicly subsidized housing, including 152 age-restricted units for older adults.

The Plan acknowledges the 2021-2030 affordable housing need allocation of 197 units, 90 of which are needed at prices affordable to households earning 30% of AMI or less, 51 of which are needed at prices affordable to households earning between 31 and 50% of AMI, and 56 of which are needed at prices affordable to households earning between 51 and 80% of AMI. As shown in Figure 5, the Plan guides sufficient land expected to develop in the 2021-2030 time period at a minimum of eight units per acre to allow for development of at least 502 new housing units.

The housing implementation plan component of the Plan describes that the City will consider housing bonds and tax abatement to meet their locally identified housing needs. The Plan also indicates that the City will evaluate the feasibility of a local 4d program and an accessory dwelling unit (ADU) ordinance. The City states that they will refer residents to partner organizations for first time homebuyer, down payment assistance, and foreclosure prevention.

Water Supply

Reviewer: John D. Clark, ES – Water Supply Planning (651-602-1452)

The Plan is consistent with WRPP policies related to water supply, including the policy on sustainable water supplies, the policy on assessing and protecting regional water resources, and the policy on water conservation and reuse.

The City prepared a Local Water Supply Plan (LWSP) in 2018 that was submitted to both the MN Department of Natural Resources (DNR) and Metropolitan Council and reviewed under separate cover. The City submitted a revised version of their LWSP as a part of supplemental information on August 19, 2019. The revised LWSP was consistent with Council population projections and found to be complete. The DNR approved the City's LWSP in July of 2019.

Advisory Comments

Although the Hopkins LWSP was attached to and reviewed during initial Plan submission, subsequent supplemental submissions did not include the most recent LWSP. As part of final adoption by the City, the Plan needs to attach the most recent version of the LWSP.

Community and Subsurface Sewage Treatment Systems (SSTS)

Reviewer: Kyle Colvin, ES – Engineering Programs (651-602-1151)

The Plan indicates the City is fully served by the City's local wastewater collection system that ultimately flows into the MCES system. There are no public or privately-owned Community Wastewater Treatment Systems or known individual SSTS in operation in the City. The Plan states that all new development is required to connect to the City's wastewater collection system.

Special Resource Protection

Solar Access Protection

Reviewer: Cameran Bailey, CD – Local Planning Assistance (651-602-1212)

The Plan is consistent with statutory requirements (Minn. Stat. 473.859) and Council policy regarding planning for the protection and development of access to direct sunlight for solar energy systems as required by the Metropolitan Land Planning Act (MLPA). The Plan includes the required solar planning elements.

Aggregate Resource Protection

Reviewer: Cameran Bailey, CD – Local Planning Assistance (651-602-1212)

The Plan indicates, consistent with the Council's aggregate resources inventory included in *Minnesota Geological Survey Information Circular 46*, that there are no known deposits of viable aggregate resources available for mining within the fully urbanized community. Records indicate that mining activities have ceased at all known operations of record in the City.

Historic Preservation

Reviewer: Michael Larson, CD – Local Planning Assistance (651-602-1407)

The Plan addresses historic and cultural resources as required by the Metropolitan Land Planning Act. The Plan provides an extensive overview of the City's history from its origins as Dakota Sioux territory through its settlement by Europeans and establishment as a commercial and residential hub for the surrounding farmland and, later, industrial uses. Goals and policies in the Plan include those that recognize, protect, preserve, and interpret historic resources and districts in Downtown and surrounding neighborhoods.

Plan Implementation

Reviewer: Michael Larson, CD – Local Planning Assistance (651-602-1407)

The Plan addresses implementation in Chapter 11: Implementation. This chapter summarizes implementation needs from other Plan elements; and includes a table that identifies policies, action steps, timelines, and potential indicators for measuring implementation. The City's capital improvement program is included as an appendix.

Compatibility with Plans of Adjacent Governmental Units and Plans of Affected Special Districts and School Districts

The proposed Plan is compatible with the plans of adjacent jurisdictions. No compatibility issues with plans of adjacent governmental units and plans of affected special districts and school districts were identified.

Documents Submitted for Review

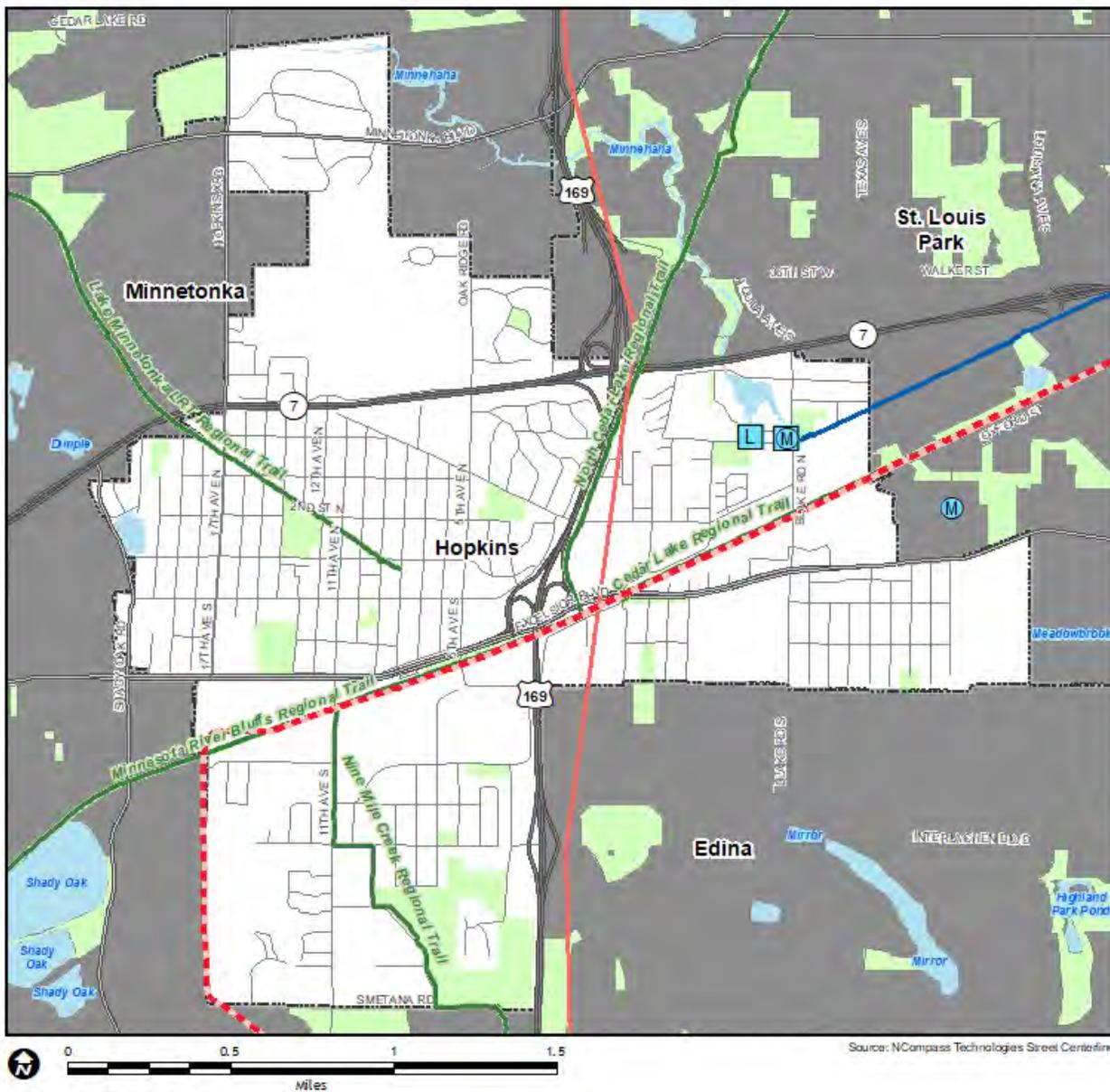
In response to the 2015 System Statement, the City submitted the following documents for review:

- September 25, 2018: Hopkins Preliminary 2040 Comprehensive Plan
- August 6, 2019: Hopkins 2040 Comprehensive Plan
- August 19, 2019: Local Water Supply Plan
- June 3, 2020: Revised Comprehensive Plan Responding to Council Incomplete Items for Wastewater, Transportation, Land Use, Housing, Forecasts, and Implementation.
- June 12, 2020: Revised TAZ Table
- June 22, 2020: Intercommunity Service Agreement with City of Minnetonka
- June 28, 2020: Revised Housing and Water Chapters

Attachments

- Figure 1: Location Map with Regional Systems
- Figure 2: *Thrive MSP 2040* Community Designations
- Figure 3: Existing Land Use
- Figure 4: 2040 Planned Land Use
- Figure 5: Land Guided for Affordable Housing

Figure 1. Location Map with Regional Systems



Regional Systems

Transportation

Transitways

2040 Transportation System Policy - adopted January 2015

- Existing
- Planned Current Revenue Scenario
- Planned Current Revenue Scenario - CTIB* Phase 1 Projects
- Potential Increased Revenue Scenario

Regional Highway System

- Existing Principal Arterials
- Planned Principal Arterials
- Existing Minor Arterials
- Planned Minor Arterials
- Existing Other Arterials
- Planned Other Arterials

Recreation Open Space

Regional Parks

- Existing (Open to Public)
- In Master Plan (Not Open to Public)
- Planned Units

Regional Trails

- Existing (Open to Public)
- Existing (Not Open to Public)
- Planned

Wastewater

- Meters
- Lift Stations
- MCES Interceptors
- MCES Treatment Plants

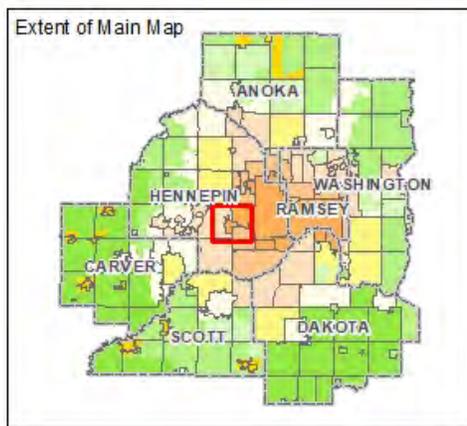
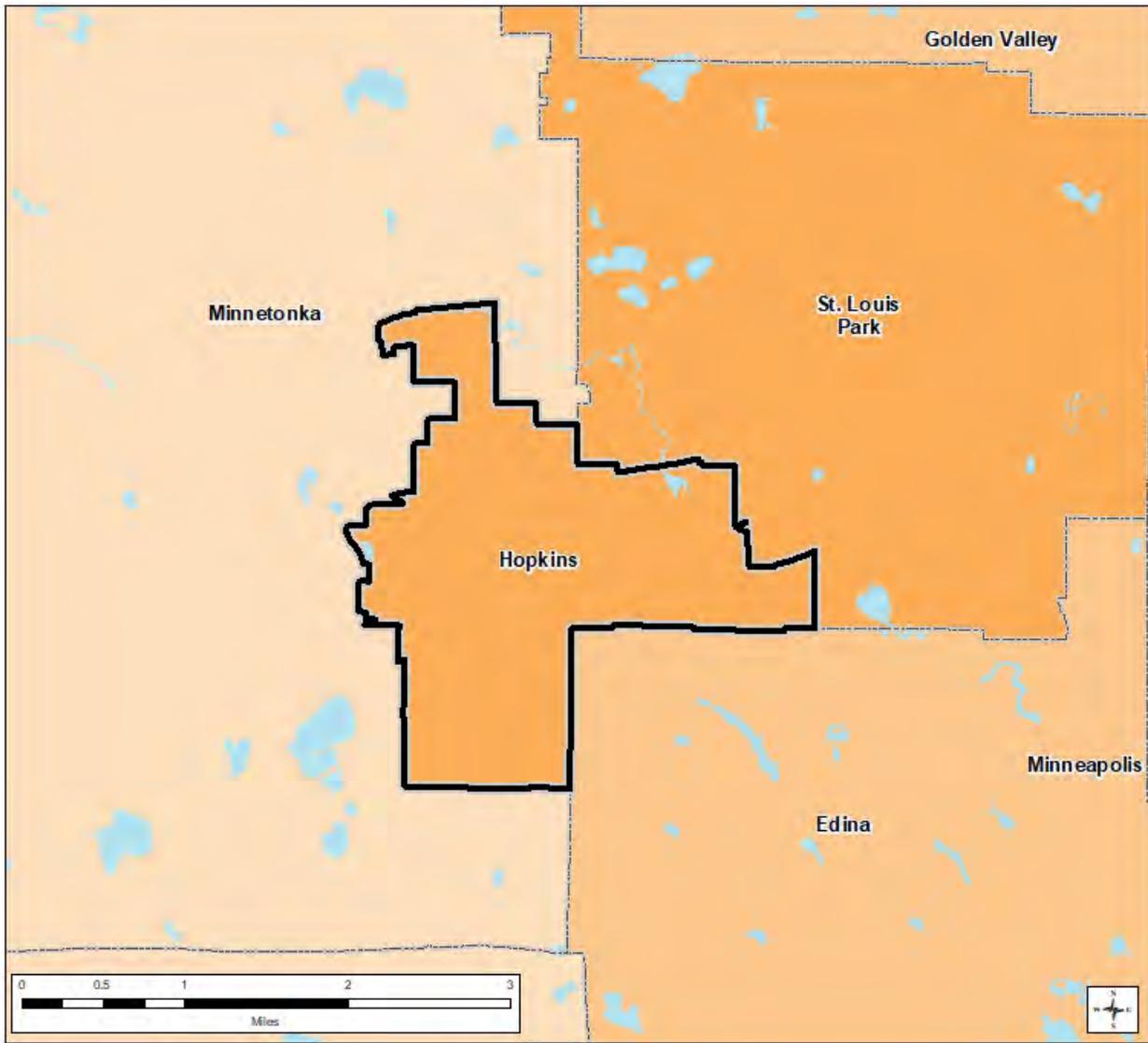
Regional Park Search Areas and Regional Trail Search Corridors

- Boundary Adjustment
- Search Area
- Regional Trail Search Corridors

- Local Streets
- Existing State Trails
- Other Parks, Preserves, Refuges and Natural Areas

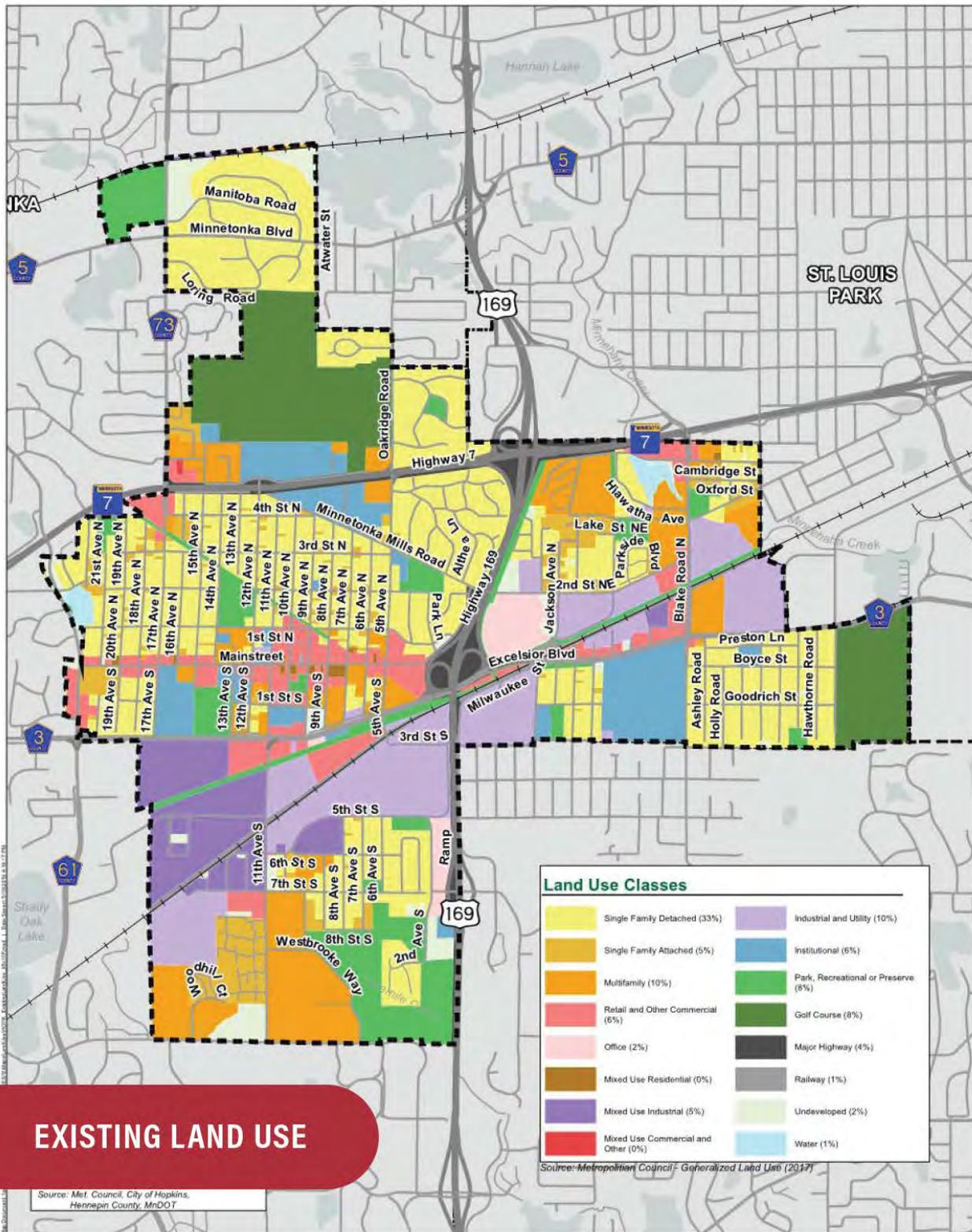
* Counties Transit Improvement Board (CTIB)

Figure 2. Thrive MSP 2040 Community Designations



- Community Designations**
- Outside Council planning authority
 - Agricultural
 - Rural Residential
 - Diversified Rural
 - Rural Center
 - Emerging Suburban Edge
 - Suburban Edge
 - Suburban
 - Urban
 - Urban Center
- County Boundaries
 City and Township Boundaries
~ Lakes and Major Rivers

Figure 3. Existing Land Use



EXISTING LAND USE

Source: Met. Council, City of Hopkins, Hennepin County, MnDOT

Figure 4. 2040 Planned Land Use

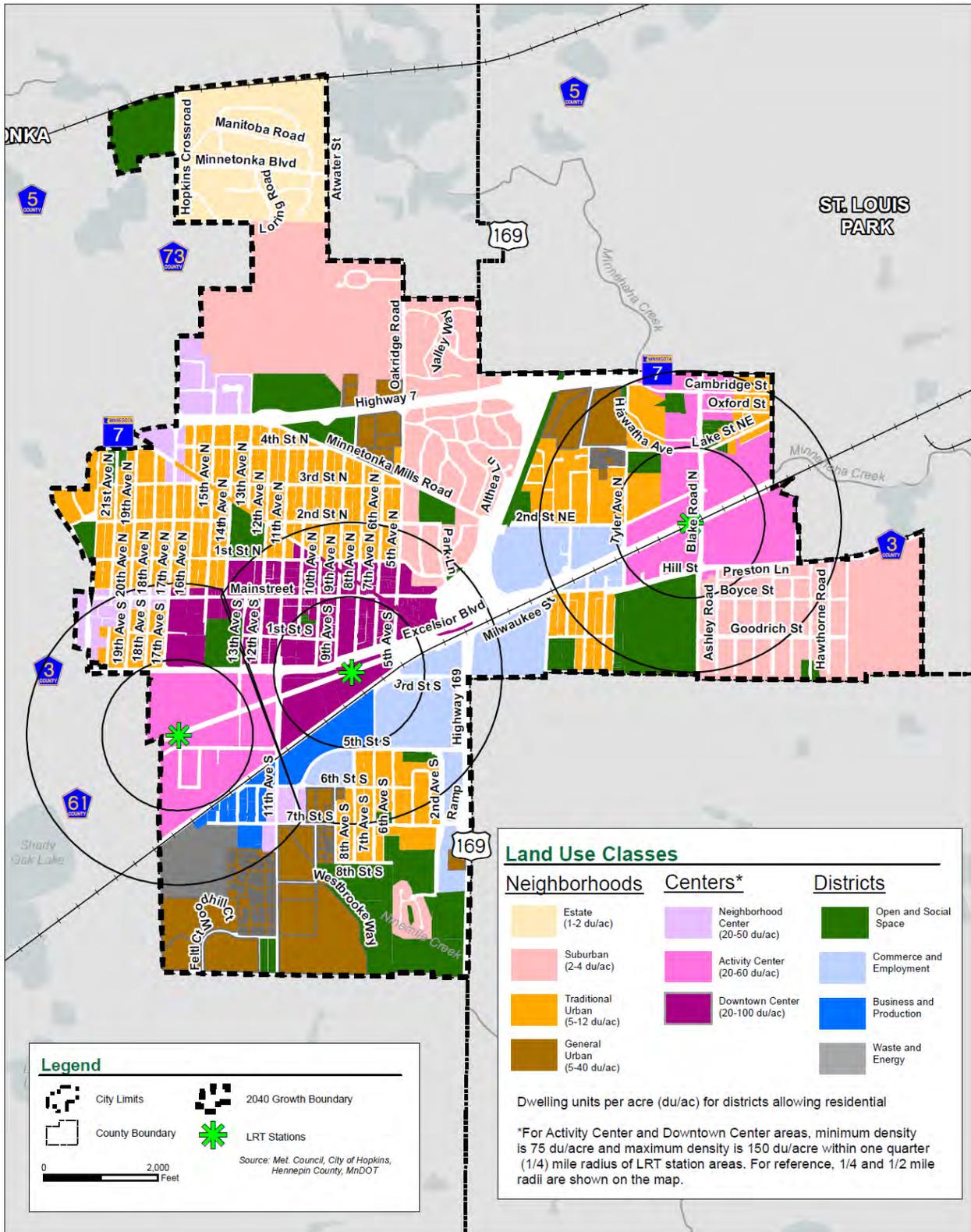


Figure 5. Land Guided for Affordable Housing

2021-2030 share of regional need for Affordable Housing: **197 units**
 2021-2030 total regional need for Affordable Housing: **37,900 units**

	Available Acres	X	Minimum Density <i>(units per acre)</i>	X	Expected % Residential <i>(if mixed use)</i>	=	Minimum Units Possible
Neighborhood Center	3.30		20		75%		50
Activity Center (1/4 mile from LRT)	4.00		75		75%		225
Activity Center	1.70		20		75%		26
Downtown Center (1/4 mile from LRT)	4.00		75		60%		180
Downtown Center	1.70		20		60%		21
Total	15						502

Sufficient/*(insufficient)* units possible against share of regional need: **305**
 Affordable units built since 2021: **0**
 Sufficient/*(insufficient)* units possible adjusted for affordable units built: **305**
 Number of Comp Plan Amendments approved since Comp Plan Update: **0**



July 15, 2020

Jason Lindahl, City Planner
City of Hopkins
1010 1st Street South
Hopkins, MN 55343

RE: City of Hopkins 2040 Comprehensive Plan – Complete for Review
Metropolitan Council Review File No. 22094-1
Metropolitan Council District 5, Molly Cummings

Dear Mr. Lindahl:

Thank you for sending additional information regarding the City of Hopkins 2040 Comprehensive Plan (Plan). The Metropolitan Council originally received the City's 2040 Comprehensive Plan on August 6, 2019 with subsequent supplemental information August 19th. The Council found it incomplete for review on August 29, 2019. The most recent supplemental information was received on June 28th. Council staff now finds the Plan complete for review. In accordance with state law, the Council has 120 days, or by October 26, 2020, to complete its formal review of the Plan.

Review of the 2040 Plan is scheduled as follows:

1. Community Development Committee (CDC) on Monday, August 17, 2020
2. Environment Committee on Tuesday, August 25, 2020
3. Metropolitan Council on Wednesday, September 9, 2020

The Plan will be reviewed by the CDC, the Environment Committee, and then the Metropolitan Council for final review as indicated above. A copy of the draft report will be forwarded to you for your information when the report is mailed out to the CDC. You and any other community representatives are invited to attend the CDC meeting in order to answer questions and help Council members understand the matter from the community's perspective. If you have any questions about this review, please contact Michael Larson, Principal Reviewer, at 651-602-1407.

Sincerely,



Angela R. Torres, AICP, Manager
Local Planning Assistance

CC: Haila Maze, Senior Planner, Bolton & Menk
Molly Cummings, Metropolitan Council District 5
Michael Larson, AICP, Sector Representative / Principal Reviewer
Raya Esmaeili, Reviews Coordinator

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August 29, 2019

Jason Lindahl, City Planner
City of Hopkins
1010 1st Street South
Hopkins, MN 55343

RE: City of Hopkins 2040 Comprehensive Plan – Incomplete for Review
Metropolitan Council Review File No. 22094-1
Metropolitan Council District 5, Molly Cummings

Dear Mr. Lindahl:

Thank you for the submission of the City of Hopkins 2040 Comprehensive Plan (Plan) on August 6, 2019. The City submitted supplemental information on August 19, 2019. Council staff found that there are areas where the Plan is incomplete. Review of the Plan will be suspended until the additional information is submitted and found complete for review. The following items were found incomplete:

Policy Consideration – Conformance with Minimum Density Requirements

The Plan raises a potential conformance issue regarding density in the *2040 Transportation Policy Plan (TPP)*. The TPP requires an average minimum guiding density of 50 units per acre within the City's three METRO Green Line station areas for Urban Center communities. This requirement applies to land that the Plan identifies as having potential for redevelopment during the planning horizon and within 1/2-mile radius of the station areas.

The Council believes that this issue can be resolved through adjustments and clarifications in policy in the City's Plan. Please see the Land Use review for further detail.

REQUIRED INFORMATION

Organization of System Plan and Policy Content (Michael Larson, 651-602-1407)

The Plan needs to include specific cross references that connect the main body of the Plan to content in appendices that is related to regional system plans and other plan content requirements.

- Appendix B1. Land Use
- Appendix B2. Transportation
- Appendix D2. Parks and Trails
- Appendix WR3. Wastewater

Ordinarily, appendices only include background material (e.g., public comment record), content over which the Council is not the main approval authority (e.g., surface water management plan), or content that can change without further Council review (e.g., capital improvement program).

Wastewater (Roger Janzig, 651-602-1119)

- Although projected flows are shown, the Plan must also include a table that assigns sewer household and employment forecasts by decade to each of the following discharge points to the Metropolitan Disposal System:
 - M123
 - M122
 - Westerly to Minnetonka
 - Northernly to Minnetonka
- Submit an electronic map or maps (GIS shape files or equivalent) of the existing sanitary sewer system including local sewer service districts by MCES connection point.
- Submit copies of intercommunity service agreements with adjoining communities, or language that confirms the Council's understanding that communities reimburse each other for the municipal wastewater charges that each will incur by receiving flow from the adjacent community. Include map(s) of areas covered by the agreement(s).

Transportation (Russ Owen, 651-602-1724)

- Correct Figure B2.10 by removing the Hopkins Transit Center at Excelsior Boulevard and 8th Avenue.
- On page 48, under the section titled "General Scheduled Local Bus Service," add Route 17 and its description. This route serves the northeast quadrant of Hopkins.
- On page 48, under the section titled "Peak Hour Commuter Bus Service", correct the section as follows:
 - In addition to routes 664 and 670, routes 667, 668, and 671 are also express commuter bus services.
 - Route 668 needs to include a description in the bulleted list, which serves the northeast quadrant of the City.
- On page 49, the section titled "Transit Facilities" needs to be revised to reflect that the park-ride at Excelsior Boulevard and 8th Avenue South has been replaced by a temporary facility.

Land Use (Michael Larson, 651-602-1407)

The Plan guides land at densities high enough to meet the requirement for its Urban Center community designation (20 units per acre). However, the Plan does not meet the average minimum density of 50 units per acre for its three METRO Green Line station areas. This represents a system departure from the TPP.

The Plan anticipates station area redevelopment in areas guided as Downtown Center and Activity Center. These guiding land uses having density ranges of 20-100 and 20-60 units per acre, respectively. The Plan includes language stating that sites within one-quarter mile of each station will have a guiding minimum density of 50 units per acre. Otherwise, the minimum guiding density of 20 units per acre would continue to apply. The TPP defines station areas, however, as within one-half mile of each station.

The Plan needs to address the following to complete the land use analysis:

- The Plan needs to provide a breakdown of acreage in Table B1.17 for land that is affected by the minimum density of 50 units per acre versus that affected by the

ordinary minimum of 20 units per acre. If any acreage identified for redevelopment falls outside of station areas, that acreage needs to be broken out as well.

- The Plan needs to correct inconsistencies in guiding density for Neighborhood Center. Maps and Table B1.10 indicate 10-50 units per acre while Tables B1.13, B1.15, and B1.17 show 20-50 units per acre.
- The Plan needs to include higher resolution maps for existing and future guiding land uses (map on page 33; and Figures B1.2, B1.6, B1.7, B1.8, B1.9, B1.11).

Advisory Comments

The Plan's policies, as well as the City's previous planning work, provide substantial support for the development of pedestrian-friendly and higher density mixed-use districts in and around its three future METRO Green Line stations. The Council commends these efforts.

During the preliminary review of the City's draft Plan, and during subsequent staff discussions, the Council suggested that the sites closest to the station could be candidates for guiding land uses with higher minimum residential densities. Recent development such as the Moline (96 units per acre) and Gallery Flats (90 units per acre) are evidence of this. Minimum guiding densities that are higher than 50 units per acre (e.g., 75 units per acre) could balance lower minimums further from the station (e.g., 25 units per acre). The calculated average minimum will depend upon the applicable minimum densities used as well as amount and location of this acreage. Council staff will reach out to work through and provide further guidance on the methodology and/or to explore alternative approaches to resolving this matter.

Housing (Hilary Lovelace, 651-602-1555)

Existing Housing Needs

The Plan needs to include a narrative analysis of existing housing needs. The Plan analyzes existing housing information but fails to identify any needs outside of Table B3.14.

Projected Housing Need

The Plan needs to correct inconsistencies in the guiding density for Neighborhood Center guiding land use, so that potential land supply for affordable housing can be determined. This is also identified under the Land Use review above.

Implementation Plan

The Plan must consider all widely accepted tools to address identified housing needs. Based on the existing housing assessment and needs mentioned in the Plan, the following housing tools must be considered, including if they would be used, and in what context:

- Use of the existing HRA
- Participation in housing-related organizations
- Project based rental assistance
- Preservation of expiring LIHTC properties

Forecasts (Todd Graham, 651-602-1322)

The Plan includes 2020, 2030, and 2040 forecasts that are assigned to transportation analysis zones (TAZs), or portions of TAZs, within the City's boundaries (Table B2.6).

These column totals need to match, or be reasonably close to, the citywide forecasts. The column totals in B2.6 exceed the Council's standard for an acceptable level of discrepancy. (e.g., In a city with 19 TAZs, we require that column totals be within +/- 19 jobs of the city-wide forecast.)

Please also see comments under Wastewater above regarding the assignment of the proposed forecasts by decade by discharge points to the Metropolitan Disposal System.

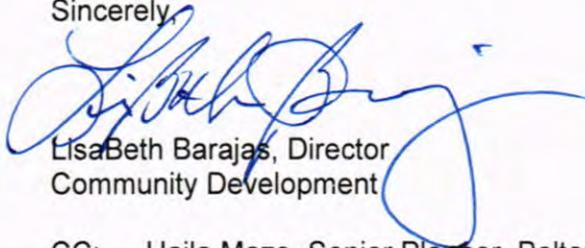
Implementation (Michael Larson, 651-602-1407)

The Plan needs to include the most recently adopted capital improvement plan for the City (2019-2023). The Plan now includes an outdated version (2017-2021).

To expedite the Council's review of supplemental materials submitted in response to incomplete items, please provide a cover memo that outlines where and how the incomplete items are addressed in the new material. Also, as with the original submittal, please use the online submittal for supplemental information.

After all of the required elements of the Plan are submitted and found complete, Council staff will begin the official review process. If you have any questions or need further information regarding the comments in this letter, please contact Michael Larson, Sector Representative, at 651-602-1330 with any questions or for additional assistance.

Sincerely,



Lisabeth Barajas, Director
Community Development

CC: Haila Maze, Senior Planner, Bolton & Menk
Molly Cummings, Metropolitan Council District 5
Michael Larson, AICP, Sector Representative / Principal Reviewer
Raya Esmaeili, Reviews Coordinator



November 17, 2020

Council Report 2020-085

ORDINANCE AMENDING CHAPTER 10, ARTICLE XIII OF THE HOPKINS CITY CODE REGARDING TOBACCO PRODUCTS

Proposed Action

Staff recommends adoption of the following motion: Move to adopt for first reading Ordinance 2020-1159 An Ordinance Amending Chapter 10, Article XIII of the Hopkins City Code Regarding Tobacco Products.

Overview

The proposed ordinance updates the compliance checks section to mirror the recently revised statutory requirement. This ordinance is intended to make the code consistent with the state law.

Primary Issues to Consider

- A copy of the ordinance was not mailed to Hopkins establishments currently licensed to sell tobacco and tobacco related products as notice is only required for “substantial” code revisions. This revision simply brings our code into compliance with state law.

Supporting Documents

- Proposed Ordinance 2020-1159

Amy Domeier

Amy Domeier, City Clerk

Financial Impact: \$_____	Budgeted: _____	Y/N _____	Source: _____
Related Documents (CIP, ERP, etc.): _____			

CITY OF HOPKINS
COUNTY OF HENNEPIN

ORDINANCE NO. 2020-1159

ORDINANCE AMENDING CHAPTER 10, ARTICLE XIII OF THE
HOPKINS CITY CODE REGARDING TOBACCO PRODUCTS

WHEREAS, on May 16, 2020, Governor Walz signed into effect a new law which amended the statutory requirements for tobacco licensing authorities as it relates to annual compliance checks; and

WHEREAS, the amendment, contained in Minnesota Statutes, section 461.12, subd. 5, requires at least one annual compliance check involving individuals between 17-20 years of age; and

WHEREAS, the City desires to amend its city code for the purpose of making it consistent with the requirements contained in the aforementioned statutory amendment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HOPKINS HEREBY ORDAINS AS FOLLOWS:

SECTION 1. Section 10-466 of the Hopkins City Code is hereby amended to add the double-underlined language and delete the ~~stricken~~ language as follows:

Sec. 10-466. – Compliance checks and inspections

All licensed premises (tobacco sales or vaping establishment) shall be open to inspection by the city police or other authorized city official during regular business hours. At least once per calendar year, an unannounced compliance check shall be conducted at each licensed retail establishment. Nothing in this section shall prohibit additional compliance checks at the discretion of law enforcement, or compliance checks authorized by state or federal laws for educational, research, or training purposes, or required for the enforcement of a particular state or federal law.

(1) *Use of ~~minor person 17-20 years of age~~*. At least one annual compliance check shall be conducted by engaging, with written consent of parents or guardians of minors, minors over the age of 15 years but less than 18 years, to enter the licensed premises to attempt to purchase tobacco, tobacco products, or tobacco-related devices, or to sample or vape e-cigarettes with persons at least 17 years of age, but under the age of 21, who attempt to purchase tobacco, tobacco products, tobacco-related devices, or to sample or vape e-cigarettes.

- a. All persons used for the purpose of compliance checks shall be supervised by city designated law enforcement officers or other designated city personnel.
- b. All persons used for the purpose of compliance checks shall not be guilty of unlawful possession of tobacco, tobacco products, or tobacco related devices when such items are obtained as a part of the compliance check.

c. No person used in compliance checks shall attempt to use a false identification misrepresenting the person's age. All persons lawfully engaged in a compliance check shall answer all questions about the person's age asked by the licensee, agent or employee and shall produce identification, if in the person's immediate possession.

(2) *Failure of compliance check.* If a retail establishment fails a compliance check, a follow-up, unannounced compliance check shall be made within six months or before the end of the calendar year.

(3) *Results of compliance checks.* Results of the compliance checks shall be reported to the city council annually.

SECTION 2. The effective date of this ordinance shall be the date of publication.

First Reading:	November 17, 2020
Second Reading:	December 1, 2020
Date of Publication:	December 10, 2020
Date Ordinance Takes Effect:	December 10, 2020

By: _____
Jason Gadd, Mayor

ATTEST:

Amy Domeier, City Clerk