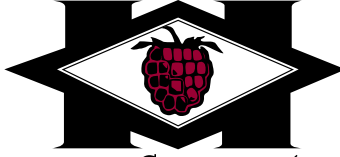


Variance Application Checklist



City of Hopkins

1010 1st Street South • Hopkins, MN 55343 • 952.935.8474 • 952.935.1834 (fax)

www.hopkinsmn.com

In order for the City to process your application you will need to submit the following information:

The application will not be considered complete unless it contains the following information:

- address of property
- legal description of property
- owner's name address and phone number
- applicant's name, address and phone number
- present zoning district
- statement of unique circumstances and undue hardship for the granting of the variance
- drawing at scale showing land in question with building and structures located by dimension with other data useful in understanding the request
- statement of request (It is of vital importance that you accurately describe the nature and extent of the variance requested.)

one 11" x 17" copy of plan

one 2' x 3' copy of plan

fee of \$150.00

If any of the above material is not submitted by the deadline date, you will not be placed on the agenda for that month.