

Section 1015 - Permit procedures and fees

1015.01. Permits required. It is unlawful to conduct any activity in the city for which a permit is required by any provision of this code without first obtaining the permit from the city in the manner provided in this section.

1015.03. Application for permit. Application for a permit is made to the clerk on forms furnished by the city. The application shall contain information as to location, nature, extent and costs of the proposed structure, work, installation, activity, or other purpose, and other information which the building official or other duly authorized persons may require under this code. The application shall contain a declaration that the facts and representations therein made are true and correct, which statement shall be subscribed to by the person or persons, or officers or agents of a corporation, applying for the permit.

1015.05. Granting of permits. Upon payment to the city by the applicant of the required fee for any permit, and upon approval of the appropriate official, the permit shall be issued, except where council approval is required, in which case the appropriate officer may issue the permit only after approval is granted by the council.

1015.07. Payment of fees. Subdivision 1. Payment. The permit fee and other fees and charges set forth in this code shall be collected by the city before the issuance of any permit, and the clerk, building official, or other persons authorized to issue a permit for which the payment of a fee is required under the provisions of this code may not issue a permit until the fee has been paid.

Subd. 2. Double fees. If a person begins work of any kind or which a permit from the city is required without having secured the necessary permit therefore, either previous to or on the date of commencement of such work or on the next succeeding day when work is commenced on a Saturday afternoon, Sunday or legal holiday of the city, the person shall, when subsequently securing such permit, pay double the fee provided for the permit, and is subject to the penalty provisions of this code.