

**HOPKINS CITY COUNCIL
AGENDA
Wednesday, March 6, 2019
5:00 pm**

I. CALL TO ORDER

II. NEW BUSINESS

1. Discussion Regarding Transition Plan for City Council Vacancy
 - Possible Appointment for Mayor vacancy
 - Declare possible vacancy on Council
 - Possible appointment for Council Member vacancy

III. ADJOURN

March 6, 2019



Council Report 2019-023

Approve Resolution Appointing the Mayor

Proposed Action

Staff recommends adoption of the following motion: Motion to Adopt Resolution 2019-015 Resolution Appointing the Mayor.

_____ will formally be appointed as Mayor with the resolution adoption.

Overview:

A vacancy was declared on the Hopkins City Council due to the resignation of Molly Cummings. The City Charter states that the City Council is required to appoint an individual to complete the unexpired term on the City Council until the next election. There are less than two years remaining in the Mayor's term so a special election is not required. The chosen mayor is eligible to be given the oath of office immediately upon the appointment and begin their term that will end on January 7, 2020.

This fall Hopkins citizens will elect a Mayor for a two-year term starting on January 7, 2020. Filing for this elective offices opens on Tuesday, July 30 and closes on Tuesday, August 13 at 5:00 p.m. Candidates may withdraw their names from candidacy until 5:00 p.m. on Thursday, August 17. The filing fee is \$25.00.

Primary Issues to Consider:

- There are less than two years remaining in Mayor's term. A special election is not required. The appointment will be through January 7, 2020.

Supporting Information:

- Resolution 2019-015

Handwritten signature of Amy Domeier in blue ink.

Amy Domeier, City Clerk

**CITY OF HOPKINS
HENNEPIN COUNTY, MINNESOTA**

RESOLUTION 2019-015

RESOLUTION APPOINTING MAYOR

WHEREAS, Mayor Molly Cummings resigned effective March 5, 2019; and

WHEREAS, on March 5, 2019 the Hopkins City Council declared a vacancy on the Council;
and

WHEREAS, the Hopkins City Charter requires the Council to appoint an eligible person to fill
the vacancy.

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Hopkins hereby
appoint _____ to fill the vacant Mayor seat.

Adopted by the City Council of the City of Hopkins this 6th day of March, 2019.

By _____
Mayor

ATTEST:

Amy Domeier, City Clerk

March 6, 2019



Council Report 2019-027

RESOLUTION DECLARING A VACANCY ON THE HOPKINS CITY COUNCIL

Proposed Action.

Staff recommends that the Council approve the following motion: Approve Resolution 2019-019 Declaring a Vacancy on the Hopkins City Council.

This action will allow the City Council to move ahead with the appointment of a Council Member to replace the vacant seat left by Council Member _____.

Overview:

Council Member _____ was appointed Mayor on March 6, 2019 creating a vacancy on the City Council. The City Charter requires the City Council shall by resolution declare a vacancy to exist and shall appoint an eligible person to fill the same. Depending upon which Council Member is chosen Mayor will determine whether a special election is required.

Supporting Information:

- Draft Resolution 2019-019

A handwritten signature in blue ink, appearing to read 'Amy Domeier', is written above a horizontal line.

Amy Domeier
City Clerk

**CITY OF HOPKINS
HENNEPIN COUNTY, MINNESOTA**

RESOLUTION 2019-019

RESOLUTION DECLARING A VACANCY ON THE HOPKINS CITY COUNCIL

WHEREAS, Council Member _____ was appointed Mayor on March 6 creating a vacancy on the City Council; and

WHEREAS, Section 2.05 of the Hopkins Charter provides that the City Council shall by resolution declare the City Council seat vacant.

NOW, THEREFORE BE IT RESOLOVED, the City Council of the City of Hopkins hereby declares a vacancy on the City Council.

Adopted by the City Council of the City of Hopkins this 6th day of March, 2019.

By _____
Mayor

ATTEST:

Amy Domeier, City Clerk

MAYOR VACANCY & APPOINTMENT TENTATIVE SCHEDULE

- March 5** Vacancy on City Council (Mayor) Declared
- March 6** Appointment of City Council (Mayor)
Vacancy on City Council (Council Member) Declared
- March 7** Recruitment begins for new Council Member
- March 22** Recruitment ends at 4 p.m.
Resident application distributed to Council
- March 25** Council provides staff top 3 choices for interviews
Staff schedules interviews
- April 2-13** Interviews (evenings/times TBD)
- April 16** New Council Member is appointed to Council
-term will end on January 7, 2020