

**HOPKINS CITY COUNCIL
AGENDA
Tuesday, September 4, 2018
7:00 pm**

**THIS AGENDA IS SUBJECT TO CHANGE
UNTIL THE START OF THE CITY COUNCIL MEETING**

Schedule HRA Meeting, 7 p.m. – City Council Meeting immediately following HRA Meeting
Work Session after close of Regular Meeting

I. CALL TO ORDER

II. ADOPT AGENDA

III. PRESENTATIONS

1. Proclamation Honoring Helping Paws 30th Anniversary; Cummings
2. Proclamation Declaring Change to Chill Week in Hopkins; Cummings

IV. CONSENT AGENDA

1. Minutes of the August 21, 2018 City Council Regular Meeting Proceedings
2. Minutes of the August 21, 2018 City Council Work Session following Regular Meeting Proceedings
3. Extension of On-Sale Liquor License Premise for LTD Brewing LLC DBA LTD Brewing Co.; Domeier
4. Extension of On-Sale Liquor License Premise for Hopkins 1022 Enterprises, LLC DBA Wild Boar; Domeier
5. Order Public Assessment Hearing – 2018 Miscellaneous Special Assessments; Bishop
6. Ratify Checks Issued in August 2018; Bishop
7. Second Reading of Ordinance 2018-1134 rezoning the property at 65 – 7th Avenue South (PID 24-117-22-43-0043) from I-1, Industrial to Mixed Use; Lindahl

V. PUBLIC HEARING

VI. OLD BUSINESS

VII. NEW BUSINESS

1. Draft 2040 Comprehensive Plan Update – Cultivate Hopkins; Lindahl

VIII. ANNOUNCEMENTS

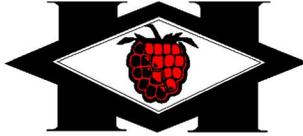
- Hopkins Farmers' Market at 16 9th Ave. S.: Saturdays through October, 7:30 a.m. to Noon
- Pickleball Grand Opening at Central Park: Wednesday, September 19 at 5 p.m.
- Artery Grand Opening 2.0 at 8th Avenue: Saturday, September 22 from 11 a.m. to 3 p.m.
- Pavilion Grand Re-Opening of the Hopkins Pavilion: Saturday, September 29 from Noon to 3 p.m.
- Fire Station Open House: Saturday, October 13 from 10 a.m. to 2 p.m.
- Fire Station 125th Anniversary Celebration at LTD Brewery: Saturday, October 13 from 5 p.m. to 9 p.m.

IX. ADJOURN

OPEN AGENDA – PUBLIC COMMENTS/CONCERNS

Public must fill out a Speaker Request Form. During this time, anyone wanting to address a topic **not listed on the agenda** may do so. Three minute time limit per person.

The Hopkins City Council Chambers are enabled with a hearing loop system and hearing amplification options are available. Please notify staff for assistance.



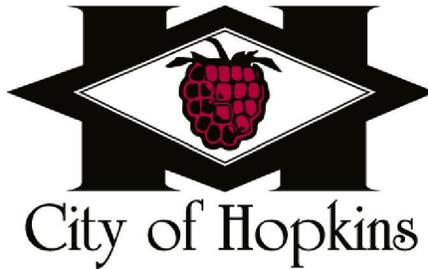
CITY OF HOPKINS

City Manager

Memorandum

To: Honorable Mayor and Council Members
From: Mike Mornson, City Manager
Date: February 5, 2018
Subject: Proclamation Honoring Helping Paws 30th Anniversary

To honor the anniversary of Helping Paws, the City Council will issue the attached proclamation.



A Proclamation Honoring Helping Paws 30th Anniversary

WHEREAS, Minnesota is home to approximately 300,000 working-age adults who have disabilities; and

WHEREAS, Physical and emotional disabilities may compromise an individual's physical safety and emotional well-being; and

WHEREAS, Trained Assistance Dogs provide support and skills that can increase an individual's capacity for independence and well-being; and

WHEREAS, mutually beneficial and dynamic relationship between people and animals, grounded in the enduring and fundamental human/animal bond, honors the dignity and well-being of all; and

WHEREAS, Helping Paws, Inc. is an accredited member of Assistance Dogs International (ADI) and adheres to their comprehensive requirements in training and matching Assistance Dogs; and

WHEREAS, Helping Paws, Inc. is a Minnesota-grown organization, having evolved from a University of Minnesota program into an independent nonprofit that serves Minnesotans statewide; and

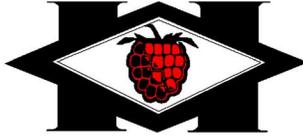
WHEREAS, With the help of hundreds of volunteers, Helping Paws, Inc. has placed more than 225 dogs with human partners, expanding each individual's self-sufficiency, allowing each to live a more independent and active life in their communities; and

WHEREAS, The skills and devotion of Assistance Dogs mitigate the isolation and loneliness of individuals with physical disabilities and veterans with PTSD, enhancing the quality of life for each individual as well as the quality of life in our City and State.

NOW THEREFORE, I, Molly Cummings, Mayor of the City of Hopkins in the State of Minnesota, along with my fellow Council Members, do hereby issue this Proclamation in honor of Helping Paws 30th Anniversary.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Hopkins, Minnesota to be affixed this 4th day of September in the year 2018.

Molly Cummings, Mayor



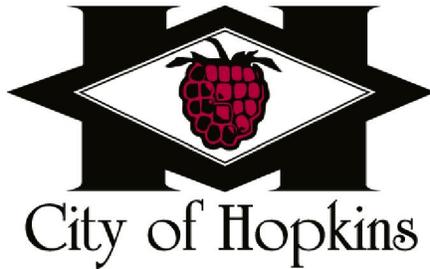
CITY OF HOPKINS

City Manager

Memorandum

To: Honorable Mayor and Council Members
From: Mike Mornson, City Manager
Date: September 4, 2018
Subject: Proclamation Declaring Change to Chill Week

To declare September 4-9, 2018 Change to Chill Week in Hopkins, the City Council will issue the attached proclamation.



A Proclamation Declaring Change to Chill Week

WHEREAS, according to the American Psychological Association, teens are under pressure and reporting comparable stress levels and symptoms of stress as adults,

WHEREAS, stress is linked to symptoms of depression and anxiety, which lead to a host of other psychological and physical issues,

WHEREAS, according to Minnesota Student Survey data, teens across the state are reporting increasing levels of anxiety and depression,

WHEREAS, Allina Health's Change to Chill™ program was created in response to 2013 and 2016 Community Health Needs Assessment data which indicated a need for teen-specific mental well-being programming and resources,

WHEREAS, Change to Chill provides activities, lessons and resources for teens, parents and educators aimed at building resiliency through mindfulness, meditation, guided imagery and gratitude practice,

WHEREAS, the Change to Chill School Partnership, a component of the Change to Chill program, was awarded to Hopkins High School during the 2018-2019 school year to provide customized mental well-being programming for Hopkins and surrounding community,

NOW THEREFORE, I, Molly Cummings, Mayor of the City of Hopkins in the State of Minnesota, along with my fellow Council Members, do proclaim September 4 – 9, 2018 as Change to Chill Week in Hopkins, and ask all residents to join me in this special observance by learning and caring for mental well-being, as individuals and as a community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Hopkins, Minnesota to be affixed this 4th day of September in the year 2018.

Molly Cummings, Mayor

**HOPKINS CITY COUNCIL
REGULAR MEETING PROCEEDINGS
AUGUST 21, 2018**

CALL TO ORDER

Pursuant to due call and notice thereof a regular meeting of the Hopkins City Council was held on Tuesday, August 21, 2018 at 7:01 p.m. in the Council Chambers at City Hall, 1010 First Street South, Hopkins.

Mayor Cummings called the meeting to order with Council Members Kuznia, Halverson, Gadd and Campbell attending. Staff present included City Manager Mornson, Finance Director Bishop, Assistant City Manager Lenz, City Planner Lindahl, City Attorney Riggs and Public Works Director Stadler.

ADOPT AGENDA

Motion by Gadd. **Second** by Campbell.

Motion to Adopt Agenda.

Ayes: Kuznia, Halverson, Cummings, Gadd, Campbell.

Nays: None. **Motion carried.**

CONSENT AGENDA

Motion by Kuznia. **Second** by Halverson.

Motion to Approve the Consent Agenda.

1. Minutes of the August 6, 2018 City Council Regular Meeting Proceedings
2. Minutes of the August 6, 2018 City Council Work Session following Regular Meeting Proceedings
3. Minutes of the August 13, 2018 City Council Work Session Proceedings
4. Approve Temporary Easement Agreements between the City and the Metropolitan Council – SWLRT Project;

Ayes: Kuznia, Halverson, Cummings, Gadd, Campbell.

Nays: None. **Motion carried.**

NEW BUSINESS

VII.1. Rezoning & Site Plan Review for 65 – 7th Avenue

City Planner Lindahl gave an overview of the staff report regarding the application for 65-7th Avenue South (formerly Pokorny Plumbing). The applicant would like to rezone the property from industrial to mixed use and make upgrades to the building exterior. The Planning & Zoning Commission reviewed the application, received no public comments and recommended Council approval. Mr. Lindahl discussed the background of the property, parking issues and current parking ordinance. Mr. Lindahl gave an overview of the rezoning application and site plan. Mr. Lindahl explained that this is the first of two required readings. The second reading would be on the September 4, 2018 City Council agenda.

Council Member Halverson asked about the public hearing. Mr. Lindahl explained that

**HOPKINS CITY COUNCIL
REGULAR MEETING PROCEEDINGS
AUGUST 21, 2018**

there were no comments at the hearing but staff did receive informational phone calls but no opposition. Council Member Campbell commented that this is a good opportunity for the property.

Motion by Campbell. **Second** by Kuznia.

Motion to adopt Resolution 2018-067, approving the first reading of Ordinance 2018-1134, rezoning the property at 65 – 7th Avenue South (PID 24-117-22-43-0043) from I-1, Industrial to Mixed Use, subject to the conditions.

Ayes: Kuznia, Halverson, Cummings, Gadd, Campbell.

Nays: None. Motion carried.

Motion by Gadd. **Second** by Halverson.

Motion to adopt Resolution 2018-068, approving the site plan for the property at 65 – 7th Avenue South (PID 24-117-22-43-0043), subject to the conditions.

Ayes: Kuznia, Halverson, Cummings, Gadd, Campbell.

Nays: None. Motion carried

VII.2. R-1-C Minimum Lot Size Concept Plan Review

City Planner Lindahl gave an overview of the concept plan to split the existing lot at 137 Maple Hill Road. The applicants are requesting feedback so they can prepare a formal proposal. The proposal would split the lot size into two parcels of 80'x132'. The Planning & Zoning Commission reviewed the concept plan and there were no comments at the public hearing. Staff received five phone calls with questions about the proposal and one opposition to the plan. Mr. Lindahl gave an overview of the land use and zoning. Mr. Lindahl commented that the proposal is within the land use density and the lot width meets the zoning standards requirements. Mr. Lindahl discussed the approval process and the two formal review options that include either a variance or an amendment to the minimum lot size standard in the R-1-C district. Mr. Lindahl commented that the Planning & Zoning Commissions was split on the process but most members favored the variance.

Council Member Campbell asked why the neighbor opposed the plan. Mr. Lindahl commented that the plan would make the neighborhood denser. Council Member Gadd asked about impacts to the R-1-C district. Mr. Lindahl explained that the lots affected are located throughout the district not in a certain area. Council Member Halverson asked about the existing garage. Mr. Lindahl explained that the garage would have to be moved. Council Member Kuznia commented that he would favor the individual lot size variance. Mr. Lindahl discussed the applicant's timeline and the Comprehensive Plan process. Mayor Cummings asked about the practical difficulty criteria. Mr. Lindahl commented that staff would complete an analysis of the standards.

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The applicant, Karen Engelbert, came forward to address the Council. Ms. Engelbert explained that they would like to age in place, either building a one-level home on the lot or renovate their existing home.

There was Council support for the individual lot variance proposal acknowledging that the best overall process would be to address the minimum lot size in the R-1-C district but that would be too long of a timeline for the applicant.

VII.3. Gambucci Lot Variance for PID 23-177-22-14-0053

City Planner Lindahl gave an overview of the staff report regarding the subject property. Mr. Lindahl discussed the proposed lot width and side yard variance. Mr. Lindahl summarized the opposition testimony received at the Planning & Zoning Commission. Mr. Lindahl gave an overview of the property background and variance review process. Mr. Lindahl commented that the applicant does not demonstrate practical difficulty and the variances are inconsistent with the comprehensive plan. Staff and the Planning & Zoning Commission recommend denial of the application.

Troy Gambucci, the applicant, came forward to address the Council. Mr. Gambucci requested that the Council pass the variance.

Rachel Anderson, representing her father who owns 349-21st Avenue North, came forward to address the Council. Ms. Anderson opposed the variance commenting that it would set precedence.

Philip Sims, 320-21st Avenue North, came forward noting that the neighbors signed a petition objecting to the proposal.

Council Member Campbell asked about a 3500 square foot minimum lot size. Mr. Lindahl explained that particular lot size provision was for duplexes.

Motion by Halverson. **Second** by Kuznia.

Motion to adopt Resolution 2018-069, denying the variance requests from Troy Gambucci for the unaddressed parcel on 21st Avenue North with Property Identification Number (PID) 23-117-22-14-0053.

Ayes: Kuznia, Halverson, Cummings, Gadd, Campbell.

Nays: None. Motion carried.

VII.4. 2018 2nd Quarter Financial Report

Finance Director Bishop gave an overview of the 2018 2nd Quarter Financial report. Mr. Bishop gave an overview of the General Fund revenues and expenditures, Special Revenue Fund revenues and expenditures, Enterprise Fund revenues and expenditures and financial position. Mr. Bishop discussed the proposed \$1.00 Franchise Fee increase and proposed 2019 utility rate increase.

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REGULAR MEETING PROCEEDINGS
AUGUST 21, 2018**

Council Member Campbell asked about the overall Franchise Fee impact. Mr. Bishop commented that the increase would not affect the tax levy and the intent of the Franchise Fee increase is to pay for a portion of the City Hall project.

ANNOUNCEMENTS

- Hopkins Farmers' Market at 16-9th Ave. S. Saturdays through October, 7:30 a.m. to Noon.

ADJOURNMENT

There being no further business to come before the City Council and upon a motion by Campbell, second by Gadd, the meeting was unanimously adjourned at 8:26 p.m.

OPEN AGENDA – PUBLIC COMMENTS AND CONCERNS

Randy Engel, 810 Valley Way, came forward to address the Council regarding the purchase of 208 Wilshire Walk by Bethesda Lutheran Communities to be used as an adult residential care facility. Mr. Engel commented that the project would be a disruption to the neighborhood expressing concerns about corporate ownership, vehicle access, facility deficiencies and safety.

City Attorney Riggs commented that the city is bound by the legislature and the facility is a permitted single-family use. The city does have ordinances regarding nuisance and upkeep issues.

John Sheehan, 216 Wilshire Walk, discussed concerns about monitoring of the state-licensed facility and parking. Mayor Cummings commented that residents should contact city staff regarding issues that the city can enforce. Mayor Cummings commented that staff works hard to respond to resident concerns and issues.

John Anderson, 203 Wilshire Walk, discussed concerns of density. City Attorney Riggs commented that there is currently no dispersion element and that residents should discuss concerns with their State Legislators.

Joe Grannes, 408 Wilshire Walk, discussed concerns of parking, garbage cans and additional traffic. Staff commented that issues should be reported to the city and that city ordinances govern concerns.

Mayor Cummings commented that the Council takes resident concerns seriously.

Respectfully Submitted,
Debbie Vold

ATTEST:

Molly Cummings, Mayor

Amy Domeier, City Clerk

**MINUTES OF THE CITY COUNCIL WORK SESSION PROCEEDINGS
AT CONCLUSION OF THE REGULAR CITY COUNCIL MEETING
TUESDAY, AUGUST 21, 2018**

CALL TO ORDER

Pursuant to due call and notice thereof a work session of the Hopkins City Council was held on Tuesday, August 21, 2018 at 9:06 p.m. in the Council Chambers at City Hall, 1010 First Street South, Hopkins.

Mayor Cummings called the meeting to order with Council Members Kuznia, Halverson, Gadd and Campbell attending. Staff present included City Manager Mornson and Public Works Director Stadler.

Public Works

Council should address any questions regarding the Pavilion to Mr. Stadler.

City Council:

- Discussion of group home state statutes.
- Council Member Gadd gave an overview of the Policy Committee discussion regarding designated opportunity zones.
- Council Member Kuznia commented that there has been discussion of bees and chickens on social media.
- Mayor Cummings discussed the Government Task Force on Housing.
- Mayor Cumming discussed events and meetings attended.
- Update on the National League of Cities Cohort.

Administration:

City Manager Mornson gave the following updates:

- Update on upcoming public events
- Update on the September 11th Work Session agenda
- Discussion of City Council Member resignation and vacancy timeline

ADJOURNMENT

There being no further business to come before the City Council and upon a motion by Campbell, seconded by Kuznia, the meeting was unanimously adjourned at 9:31 p.m.

Respectfully Submitted,
Debbie Vold

ATTEST:

Molly Cummings, Mayor

Amy Domeier, City Clerk



September 4, 2018

Council Report 2018-087

**Extension of On-Sale Liquor License Premise for
LTD Brewing LLC DBA LTD Brewing Co.**

Proposed Action

Staff recommends adoption of the following motion: Approve Extension of On-Sale Liquor License for LTD Brewing LLC DBA LTD Brewing Co. to allow the sale of alcohol in their fenced-in parking lot and portion of 8th Avenue on September 22, 2018.

Passage of this motion will result in the ability of the LTD Brewing Co. (LTD) to serve alcoholic beverages at their event on Saturday, September 22. The event is scheduled from 2 p.m. to 10 p.m.

Overview

The owners of LTD have requested an extension of their on-sale liquor license to cover the sale of alcohol in the fenced-in area within their parking lot, and 8th Avenue as well as live music entertainment, during their Oktoberfest and Sleepwalker Release event. The establishment is required to obtain an insurance certificate for the event and send a letter to the surrounding neighbors advising them of this outdoor event.

The Police Department reviewed the request and has no objection to the liquor license extension, provided LTD abides by the regulations outlined in 5-D Special Events Policy, Sections 5.22 and 5.23.

Primary Issues to Consider

- What measures will be taken to assure that persons under the age of 21 will not have access to alcohol? (See attached policy)
- What measures will be taken to assure that outdoor activities will cease at 10:00 p.m.? (See attached policy)

Supporting Documents

- Policy 5-D Special Events Policy

Amy Domeier, City Clerk

Financial Impact: \$ _____ Budgeted: Y/N ____ Source: _____ Related Documents (CIP, ERP, etc.): _____ Notes: _____
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POLICY 5-D
SPECIAL EVENTS POLICY

1. PURPOSE

- 1.01 The purpose of this policy is to set forth procedures to be followed by organizers of Special Events who wish to use city property and/or require city services. Any organization wishing to sponsor or hold a Special Event in the City of Hopkins will be required to complete the Special Event Permit Application. The City will conduct a complete review of any Special Event Permit Application and inform the applicant if the event is allowed.

Special Events are defined as any parade, race, procession, carnival, community picnic, celebration, fundraiser, dance, concert, large assembly, or other special event on City property within the corporate limits of the City of Hopkins.

2. CITY SERVICES PROVIDED FOR SPECIAL EVENTS

- 2.01 **Pre-Approved Activities:** Pre-Approved Activities are special events for which the City provides some basic services without charge. Pre-Approved Activities include:

- a. St. Patrick's Day Parade
- b. Raspberry Festival Parade and Family Day
- c. Old Fashioned Holiday
- d. Mainstreet Days
- e. Farmer's Market
- f. National Night Out

- 2.02 **Other Events:** Approval of the following events is at the sole discretion of the City of Hopkins. Events must be determined to be in the general interest of the public. Events must also not require excessive staff support from the City. Approval of an event does not require the City to approve similar events or even the repeat of the same event. Each event will be reviewed separately.

- 2.03 **Co-Sponsored Events:** The City may co-sponsor certain events with other organizations, when the City Council determines that the event is in the general interest to the public and advances the City's public image. The City will provide financial support to these events as determined in the annual budget appropriation. These events must meet the other requirements of the Special Event Policy and must reimburse the City for any City costs in excess of the support level authorized by the budget appropriation. Approval of an event does not require the City to approve similar events or even the repeat of the same event. Each event will be reviewed separately.

- 2.04 **Other Non-Profit Events:** The City may provide up to \$300.00 in City labor costs and related fringe benefit costs, and use of City equipment to assist Special Events operated by non-profit organizations. These events must meet the requirements of the Special Event Policy and must reimburse the City for any costs in excess of this support level. Groups filing an application as a Non-Profit Event must be able to submit a current IRS 501C3 Statement. Approval of an event does not require the City to approve similar events or even the repeat of the same event. Each event will be reviewed separately.

- 2.05 **Other For-Profit Events:** The City may allow other Special Events operated by for-profit sponsors that are beneficial to the City and the public. These events are subject to an additional use charge for the use of the public property. In addition, these events must pay 100% of all City costs

related to the event. These events must meet the other requirements of the Special Event Policy and must reimburse the City for any City costs in addition to the payment of the established permit rate. The minimum additional use charge shall be \$250.00 per day. Approval of an event does not require the City to approve similar events or even the repeat of the same event. Each event will be reviewed separately.

3. FEES FOR SPECIAL EVENTS

- 3.01 **Hourly Rate** shall be the hourly cost for any employee working on a Special Event as established by City Administration. Please note that these rates are reviewed/adjusted annually. Please refer to Attachment A to confirm rates. The Hourly Rate shall include expenses related to the employee including fringe benefits.
- 3.02 **Purchased or Rental Materials** shall include all direct costs for all materials purchased or rented by the City of Hopkins for use at the event.
- 3.03 **Equipment Charges** shall be the current equipment usage rates as established by the City of Hopkins.
- 3.04 **A Replacement Cost** will be billed for missing and/or damaged equipment and supplies.

4. BILLINGS FOR SPECIAL EVENTS

- 4.01 Special Event billing by the City shall be itemized by the employee time of Public Works, Police and Fire; any purchased or rented materials; equipment charges; and any replacement costs for missing or damaged equipment/supplies.
- 4.02 If approved, event sponsors who have previously hosted the same event in the year prior AND paid their bill in a timely manner will be extended the courtesy of paying all City fees after their event is completed and billed for the current year.
- 4.03 If approved, new events or events that are repeating annually and did NOT pay their bill in a timely manner must submit either a cash deposit, check with payment of 75% of estimated expenses be used as a deposit to be credited against the final payment. Deposit fees must be paid not less than 30 days prior to the newly scheduled event.

5. REGULATIONS AND PROCEDURES

- 5.01 Any person or organization wishing to sponsor a Special Event must obtain a Special Event Permit not less than 45 days before the special event.
- 5.02 Applications for a permit for a Special Event will be available at the City Clerk's office, and if approved, shall become a part of the permit. Incomplete applications will be returned.
- 5.03 The permit fee shall accompany the application.
- 5.04 Special Events which are not sponsored by the City or deemed Pre-Approved may require a deposit of not less than \$200 or as determined by the City Manager.
- 5.05 The cash deposit will be calculated based on the anticipated and potential cost to the City of Hopkins, and shall be submitted no less than thirty (30) days before the special event.

- 5.06 The return of the deposit is conditioned upon the applicant having not requested nor received services which are a cost to the City of Hopkins and the applicant causing no damage to the public or private property in the City of Hopkins, and further conditioned upon the fact that the applicant will remove all dirt, paper, litter, or other debris generated by its operations, from the site of the event and the adjoining premises upon completion of the event.
- 5.07 Issuance of a Special Event Permit does not constitute a waiver of any Federal, State or Local laws. Applicants are responsible for complying with all applicable Federal, State, and Local laws.
- 5.08 Issuance of a Special Event Permit does not, in any way, imply City sponsorship of the Special Event.
- 5.09 Traffic Control Measures: Applicant is required to pay all costs for traffic control measures and traffic control personnel.
- 5.10 Traffic Barricades: The applicant shall through a bona fide contractor provide, install and remove all the equipment as stipulated by the Public Works Department. The installation and removal of barricades by Hopkins Public Works Department is subject to the Hourly Rates listed in Attachment A.
- 5.11 Notice to Property Owners: The applicant may be required to provide a 30-day notice to all property owners about a Special Event as stipulated by the City Clerk or designee. For events at the 8th Avenue Artery, the City Clerk will provide the applicant with a list of property owners to notify.
- 5.12 Insurance: Applicant must provide the City with a Certificate of Insurance showing proof of general liability insurance, automobile liability insurance (if applicable) and liquor liability insurance (if applicable) meeting the following minimum requirements:
- Applicant shall procure and maintain for the duration of the event commercial general liability insurance or equivalent special event coverages protecting it from claims for damages for bodily injury and property damage which may arise from or in connection with the event's operation and use of the City's property in the minimum amount of \$1,000,000 per occurrence.
 - If automobiles will be used during the event, Applicant shall provide automobile liability insurance with a minimum combined single limit of \$1,000,000 per occurrence. Coverage shall include liability for owned, non-owned and hired automobiles.
 - If alcohol will be sold or served, Applicant must have liquor liability (dram shop) insurance in the minimum amount of \$1,000,000 per occurrence.
 - The City shall be endorsed as an additional insured on all liability policies. Applicant's insurance shall be primary.
 - The City reserves the right to modify these insurance requirements depending on the nature and scope of the event.
- 5.13 Claims: Applicant agrees to defend and hold the City harmless from claims, demands, actions or causes of actions, of any nature of character, arising out of, or by reason of conduct of the event authorized by such premise extension, including attorney fees and all expenses.
- 5.14. Damages: Applicant will indemnify the City for all damages that may result to City property as a result of an event.
- 5.15 Supervision: Applicant will maintain adult supervision of the event at all times. Applicant will provide security as stipulated by the Chief of Police or designee. Security will be billed at the Hourly Rate outlined in Attachment A.

- 5.16 Clean-up: Applicant will, at no cost to the City, immediately clean up, remove and dispose of all litter or material of any kind, which is placed or left on the street because of the event. If the Applicant neglects or fails to proceed with clean up within a two-hour period immediately following the end of the event, or if the cleanup is done in an inadequate manner, the Director of Public Works or designee is authorized to cleanup and charge Applicant for clean-up at the Hourly Rate shown in Attachment A.
- 5.17 Trash Disposal: Applicant will provide plans for trash disposal including the company contracted for trash disposal as part of the Special Event Permit Application.
- 5.18 Restrooms. Applicant will provide plans for providing restrooms including the company contracted for supplying restrooms as part of the Special Event Permit Application.
- 5.19 Use of City Utilities: The Applicant will not use City utilities for any event unless permission has been granted by the Director of Public Works or designee. The electrical circuits in the Central Business District have a limited amperage capacity. Applicant will provide plans for events on the 8th Avenue Artery where the use of City utilities for events will be permitted.
- 5.20 Food Permits. The Applicant shall obtain a Minnesota Department of Health food license and shall comply at all times with the applicable health codes and regulations. Proof of license shall be provided to the City Clerk at least seven days before the event and kept on site for immediate inspection.
- 5.21 Mobile Food Units. The applicant shall obtain a Mobile Food Unit license from the City Clerk and shall comply with all conditions outlined in Legislative Policy 5-J Mobile Food Units. For units parked at the 8th Avenue Artery, all food sales must locate in the defined space.
- 5.22 Alcoholic Beverages on Public Property. The Applicant is required to follow the procedures listed in Legislative Policy 5-K Alcohol/Security/Conduct Policy at City Facilities. All of the below stipulations are inclusive of interior and exterior areas of any special events:
- Fencing surrounding the defined area for the service of alcoholic beverages will be secured to establish the outdoor event area. All liquor sales and containers used for consumption must remain in the defined space.
 - There should be controlled access to the event with event security personnel to identify and wrist band those of legal age to consume. The gate/emergency exit of the fenced area will need to be continuously staffed to prevent patrons from leaving with alcoholic beverages.
 - Events are “21 and over” after 9 p.m. when alcohol is being served.
 - All alcohol service will cease at 10 p.m. All patrons must exit the defined space by 10:30 p.m.
 - Event security will assist the Police Department in clearing the event at closing time. The closing time should be prominently displayed throughout so there is no confusion at the end of the evening when patrons are asked to leave.
 - For events, applicants will be required to hire uniformed police officers to supplement their security staff as required by the Police Department. Monitoring of those consuming alcohol will be done by event coordinators and the Hopkins Police Officers who have been hired to assist with the oversight of the event.
- 5.23 Outdoor Music. No outdoor music or amplified sound is allowed during the hours of 10 p.m. and 7 a.m. The Police Chief or designee has the ability to direct the event manager to control the level of noise and/or terminate the event at any time. Any plans for outdoor music or amplified sound must be described in the Special Event Permit Application.
- 5.24 Outdoor Tents. Applications must be submitted for any tent permits exceeding 200 square feet. Erection of tents, canopies, or similar structures is allowed; however, the applicant cannot drive

stakes, nails, screws, posts, or otherwise disturb either paved or unpaved surfaces within the right of way to secure such features.

- 5.25 Variances. The applicant shall provide in writing the condition or conditions that are requested to be modified, the modification that is request, and the factors that the City Manager or designee should consider when determining the modification. Variance requests must be submitted with the Special Event Permit application. Approval of a variance does not require the City to approve similar variances or even the repeat of the same event. Each variance will be reviewed separately.
- 5.26 Termination: The applicant may terminate this agreement at will by giving 14 days written notice to the City. If less than 24 hours’ notice is given to cancel an event that required contracted work, staff will be compensated for a 2-hour minimum charge. City staff has the authority to cancel or stop an event, or place additional restrictions on the event, if it is deemed that the public health, safety or welfare would be better served with additional restrictions.
- 5.27 City staff may place any additional requirements on any event. These requirements may include specific staff levels for Police, Fire, Public Works or other personnel. Expenses will be billed to the sponsoring organization under the terms of this policy.

Established: 5/19/88
 Revised: 11/16/93
 Revised: 01/19/16
 Revised: 03/06/18
 City of Hopkins

**ATTACHMENT A
 SPECIAL EVENT FEE SCHEDULE FOR SERVCIES**

(this fee schedule may be reviewed and updated annually by the City Administration)

Public Works Personnel	Cost Per Hour (Minimum 3 hours per employee call-in)
• General Laborer	\$36 regular time; \$54 OT
• Supervisor	\$64
Police Department Personnel	Cost Per Hour
• Police Officer	\$74.10
Fire Department Personnel	Cost Per Hour
• Firefighter	\$14.95
Vehicles	Cost Per Hour
• Garbage truck	\$90
• Pick Up truck	\$35
• Dump truck	\$90
• Boom truck	\$90
• Fire truck	\$250



September 4, 2018

Council Report 2018-088

**Extension of On-Sale Liquor License Premise for
Hopkins 1022 Enterprises, LLC DBA Wild Boar**

Proposed Action

Staff recommends adoption of the following motion: Approve Extension of On-Sale Liquor License for Hopkins 1022 Enterprises, LLC DBA Wild Boar to allow the sale of alcohol in alley behind their business not to exceed their building footprint on September 22, 2018.

Passage of this motion will result in the ability of the Wild Boar to serve alcoholic beverages at their event on Saturday, September 22. The event is scheduled from 4 p.m. to 10 p.m.

Overview

Wild Boar has requested an extension of their on-sale liquor license to cover the sale of alcohol in the fenced-in area in the alley behind their business not to exceed the footprint of their building. The event includes live music entertainment. The establishment is required to obtain an insurance certificate for the event.

Wild Boar has reached out to the surrounding businesses and neighbors advising them of this outdoor event. The sidewalk and access to the ramp on the NW corner behind their building cannot be blocked. The Wild Boar is responsible for clean-up of litter in the alley and lower level of parking ramp.

The Police Department reviewed the request and has no objection to the liquor license extension, provided Wild Boar abides by the regulations outlined in 5-D Special Events Policy, Sections 5.22 and 5.23.

Primary Issues to Consider

- What measures will be taken to assure that persons under the age of 21 will not have access to alcohol? (See attached policy)
- What measures will be taken to assure that outdoor activities will cease at 10:00 p.m.? (See attached policy)

Supporting Documents

- Policy 5-D Special Events Policy

Amy Domeier, City Clerk

Financial Impact: \$ _____ Budgeted: Y/N ____ Source: _____
Related Documents (CIP, ERP, etc.): _____
Notes: _____

POLICY 5-D
SPECIAL EVENTS POLICY

1. PURPOSE

- 1.01 The purpose of this policy is to set forth procedures to be followed by organizers of Special Events who wish to use city property and/or require city services. Any organization wishing to sponsor or hold a Special Event in the City of Hopkins will be required to complete the Special Event Permit Application. The City will conduct a complete review of any Special Event Permit Application and inform the applicant if the event is allowed.

Special Events are defined as any parade, race, procession, carnival, community picnic, celebration, fundraiser, dance, concert, large assembly, or other special event on City property within the corporate limits of the City of Hopkins.

2. CITY SERVICES PROVIDED FOR SPECIAL EVENTS

- 2.01 **Pre-Approved Activities:** Pre-Approved Activities are special events for which the City provides some basic services without charge. Pre-Approved Activities include:

- a. St. Patrick's Day Parade
- b. Raspberry Festival Parade and Family Day
- c. Old Fashioned Holiday
- d. Mainstreet Days
- e. Farmer's Market
- f. National Night Out

- 2.02 **Other Events:** Approval of the following events is at the sole discretion of the City of Hopkins. Events must be determined to be in the general interest of the public. Events must also not require excessive staff support from the City. Approval of an event does not require the City to approve similar events or even the repeat of the same event. Each event will be reviewed separately.

- 2.03 **Co-Sponsored Events:** The City may co-sponsor certain events with other organizations, when the City Council determines that the event is in the general interest to the public and advances the City's public image. The City will provide financial support to these events as determined in the annual budget appropriation. These events must meet the other requirements of the Special Event Policy and must reimburse the City for any City costs in excess of the support level authorized by the budget appropriation. Approval of an event does not require the City to approve similar events or even the repeat of the same event. Each event will be reviewed separately.

- 2.04 **Other Non-Profit Events:** The City may provide up to \$300.00 in City labor costs and related fringe benefit costs, and use of City equipment to assist Special Events operated by non-profit organizations. These events must meet the requirements of the Special Event Policy and must reimburse the City for any costs in excess of this support level. Groups filing an application as a Non-Profit Event must be able to submit a current IRS 501C3 Statement. Approval of an event does not require the City to approve similar events or even the repeat of the same event. Each event will be reviewed separately.

- 2.05 **Other For-Profit Events:** The City may allow other Special Events operated by for-profit sponsors that are beneficial to the City and the public. These events are subject to an additional use charge for the use of the public property. In addition, these events must pay 100% of all City costs

related to the event. These events must meet the other requirements of the Special Event Policy and must reimburse the City for any City costs in addition to the payment of the established permit rate. The minimum additional use charge shall be \$250.00 per day. Approval of an event does not require the City to approve similar events or even the repeat of the same event. Each event will be reviewed separately.

3. FEES FOR SPECIAL EVENTS

- 3.01 **Hourly Rate** shall be the hourly cost for any employee working on a Special Event as established by City Administration. Please note that these rates are reviewed/adjusted annually. Please refer to Attachment A to confirm rates. The Hourly Rate shall include expenses related to the employee including fringe benefits.
- 3.02 **Purchased or Rental Materials** shall include all direct costs for all materials purchased or rented by the City of Hopkins for use at the event.
- 3.03 **Equipment Charges** shall be the current equipment usage rates as established by the City of Hopkins.
- 3.04 **A Replacement Cost** will be billed for missing and/or damaged equipment and supplies.

4. BILLINGS FOR SPECIAL EVENTS

- 4.01 Special Event billing by the City shall be itemized by the employee time of Public Works, Police and Fire; any purchased or rented materials; equipment charges; and any replacement costs for missing or damaged equipment/supplies.
- 4.02 If approved, event sponsors who have previously hosted the same event in the year prior AND paid their bill in a timely manner will be extended the courtesy of paying all City fees after their event is completed and billed for the current year.
- 4.03 If approved, new events or events that are repeating annually and did NOT pay their bill in a timely manner must submit either a cash deposit, check with payment of 75% of estimated expenses be used as a deposit to be credited against the final payment. Deposit fees must be paid not less than 30 days prior to the newly scheduled event.

5. REGULATIONS AND PROCEDURES

- 5.01 Any person or organization wishing to sponsor a Special Event must obtain a Special Event Permit not less than 45 days before the special event.
- 5.02 Applications for a permit for a Special Event will be available at the City Clerk's office, and if approved, shall become a part of the permit. Incomplete applications will be returned.
- 5.03 The permit fee shall accompany the application.
- 5.04 Special Events which are not sponsored by the City or deemed Pre-Approved may require a deposit of not less than \$200 or as determined by the City Manager.
- 5.05 The cash deposit will be calculated based on the anticipated and potential cost to the City of Hopkins, and shall be submitted no less than thirty (30) days before the special event.

- 5.06 The return of the deposit is conditioned upon the applicant having not requested nor received services which are a cost to the City of Hopkins and the applicant causing no damage to the public or private property in the City of Hopkins, and further conditioned upon the fact that the applicant will remove all dirt, paper, litter, or other debris generated by its operations, from the site of the event and the adjoining premises upon completion of the event.
- 5.07 Issuance of a Special Event Permit does not constitute a waiver of any Federal, State or Local laws. Applicants are responsible for complying with all applicable Federal, State, and Local laws.
- 5.08 Issuance of a Special Event Permit does not, in any way, imply City sponsorship of the Special Event.
- 5.09 Traffic Control Measures: Applicant is required to pay all costs for traffic control measures and traffic control personnel.
- 5.10 Traffic Barricades: The applicant shall through a bona fide contractor provide, install and remove all the equipment as stipulated by the Public Works Department. The installation and removal of barricades by Hopkins Public Works Department is subject to the Hourly Rates listed in Attachment A.
- 5.11 Notice to Property Owners: The applicant may be required to provide a 30-day notice to all property owners about a Special Event as stipulated by the City Clerk or designee. For events at the 8th Avenue Artery, the City Clerk will provide the applicant with a list of property owners to notify.
- 5.12 Insurance: Applicant must provide the City with a Certificate of Insurance showing proof of general liability insurance, automobile liability insurance (if applicable) and liquor liability insurance (if applicable) meeting the following minimum requirements:
- Applicant shall procure and maintain for the duration of the event commercial general liability insurance or equivalent special event coverages protecting it from claims for damages for bodily injury and property damage which may arise from or in connection with the event's operation and use of the City's property in the minimum amount of \$1,000,000 per occurrence.
 - If automobiles will be used during the event, Applicant shall provide automobile liability insurance with a minimum combined single limit of \$1,000,000 per occurrence. Coverage shall include liability for owned, non-owned and hired automobiles.
 - If alcohol will be sold or served, Applicant must have liquor liability (dram shop) insurance in the minimum amount of \$1,000,000 per occurrence.
 - The City shall be endorsed as an additional insured on all liability policies. Applicant's insurance shall be primary.
 - The City reserves the right to modify these insurance requirements depending on the nature and scope of the event.
- 5.13 Claims: Applicant agrees to defend and hold the City harmless from claims, demands, actions or causes of actions, of any nature of character, arising out of, or by reason of conduct of the event authorized by such premise extension, including attorney fees and all expenses.
- 5.14. Damages: Applicant will indemnify the City for all damages that may result to City property as a result of an event.
- 5.15 Supervision: Applicant will maintain adult supervision of the event at all times. Applicant will provide security as stipulated by the Chief of Police or designee. Security will be billed at the Hourly Rate outlined in Attachment A.

- 5.16 Clean-up: Applicant will, at no cost to the City, immediately clean up, remove and dispose of all litter or material of any kind, which is placed or left on the street because of the event. If the Applicant neglects or fails to proceed with clean up within a two-hour period immediately following the end of the event, or if the cleanup is done in an inadequate manner, the Director of Public Works or designee is authorized to cleanup and charge Applicant for clean-up at the Hourly Rate shown in Attachment A.
- 5.17 Trash Disposal: Applicant will provide plans for trash disposal including the company contracted for trash disposal as part of the Special Event Permit Application.
- 5.18 Restrooms. Applicant will provide plans for providing restrooms including the company contracted for supplying restrooms as part of the Special Event Permit Application.
- 5.19 Use of City Utilities: The Applicant will not use City utilities for any event unless permission has been granted by the Director of Public Works or designee. The electrical circuits in the Central Business District have a limited amperage capacity. Applicant will provide plans for events on the 8th Avenue Artery where the use of City utilities for events will be permitted.
- 5.20 Food Permits. The Applicant shall obtain a Minnesota Department of Health food license and shall comply at all times with the applicable health codes and regulations. Proof of license shall be provided to the City Clerk at least seven days before the event and kept on site for immediate inspection.
- 5.21 Mobile Food Units. The applicant shall obtain a Mobile Food Unit license from the City Clerk and shall comply with all conditions outlined in Legislative Policy 5-J Mobile Food Units. For units parked at the 8th Avenue Artery, all food sales must locate in the defined space.
- 5.22 Alcoholic Beverages on Public Property. The Applicant is required to follow the procedures listed in Legislative Policy 5-K Alcohol/Security/Conduct Policy at City Facilities. All of the below stipulations are inclusive of interior and exterior areas of any special events:
- Fencing surrounding the defined area for the service of alcoholic beverages will be secured to establish the outdoor event area. All liquor sales and containers used for consumption must remain in the defined space.
 - There should be controlled access to the event with event security personnel to identify and wrist band those of legal age to consume. The gate/emergency exit of the fenced area will need to be continuously staffed to prevent patrons from leaving with alcoholic beverages.
 - Events are “21 and over” after 9 p.m. when alcohol is being served.
 - All alcohol service will cease at 10 p.m. All patrons must exit the defined space by 10:30 p.m.
 - Event security will assist the Police Department in clearing the event at closing time. The closing time should be prominently displayed throughout so there is no confusion at the end of the evening when patrons are asked to leave.
 - For events, applicants will be required to hire uniformed police officers to supplement their security staff as required by the Police Department. Monitoring of those consuming alcohol will be done by event coordinators and the Hopkins Police Officers who have been hired to assist with the oversight of the event.
- 5.23 Outdoor Music. No outdoor music or amplified sound is allowed during the hours of 10 p.m. and 7 a.m. The Police Chief or designee has the ability to direct the event manager to control the level of noise and/or terminate the event at any time. Any plans for outdoor music or amplified sound must be described in the Special Event Permit Application.
- 5.24 Outdoor Tents. Applications must be submitted for any tent permits exceeding 200 square feet. Erection of tents, canopies, or similar structures is allowed; however, the applicant cannot drive

stakes, nails, screws, posts, or otherwise disturb either paved or unpaved surfaces within the right of way to secure such features.

- 5.25 Variances. The applicant shall provide in writing the condition or conditions that are requested to be modified, the modification that is request, and the factors that the City Manager or designee should consider when determining the modification. Variance requests must be submitted with the Special Event Permit application. Approval of a variance does not require the City to approve similar variances or even the repeat of the same event. Each variance will be reviewed separately.
- 5.26 Termination: The applicant may terminate this agreement at will by giving 14 days written notice to the City. If less than 24 hours' notice is given to cancel an event that required contracted work, staff will be compensated for a 2-hour minimum charge. City staff has the authority to cancel or stop an event, or place additional restrictions on the event, if it is deemed that the public health, safety or welfare would be better served with additional restrictions.
- 5.27 City staff may place any additional requirements on any event. These requirements may include specific staff levels for Police, Fire, Public Works or other personnel. Expenses will be billed to the sponsoring organization under the terms of this policy.

Established: 5/19/88
 Revised: 11/16/93
 Revised: 01/19/16
 Revised: 03/06/18
 City of Hopkins

**ATTACHMENT A
 SPECIAL EVENT FEE SCHEDULE FOR SERVCIES**

(this fee schedule may be reviewed and updated annually by the City Administration)

Public Works Personnel	Cost Per Hour (Minimum 3 hours per employee call-in)
• General Laborer	\$36 regular time; \$54 OT
• Supervisor	\$64
Police Department Personnel	Cost Per Hour
• Police Officer	\$74.10
Fire Department Personnel	Cost Per Hour
• Firefighter	\$14.95
Vehicles	Cost Per Hour
• Garbage truck	\$90
• Pick Up truck	\$35
• Dump truck	\$90
• Boom truck	\$90
• Fire truck	\$250



Order Public Assessment Hearing 2018 Miscellaneous Special Assessments

Proposed Action:

Staff recommends adoption of the following motion: Move that Council adopt Resolution 2018-071, Resolution for Hearing on Proposed Assessments, 2018 Miscellaneous Special Assessments.

Overview:

Each year the City Council considers assessing delinquent utility bills, delinquent invoices, and delinquent citations. Each property owner has received a minimum of two invoices, which have not been paid, and thus they have been included with this assessment roll.

A provisional assessment roll has been calculated and staff recommends setting an assessment hearing. Notices of the public hearing will be mailed out to each of the affected property owners in addition to placing a notice publication in the local newspaper.

Primary Issues to Consider:

Timeline Schedule:

- | | |
|--|--|
| <ul style="list-style-type: none"> • September 4 • September 13 • October 2 • November 1 | <ul style="list-style-type: none"> City Council orders public hearing Notice in Sun Sailor Public assessment hearing and adopt assessment roll Deadline for interest free payments |
|--|--|

Recommendation:

Staff recommends adoption of Resolution 2018-071 that sets an assessment hearing date for October 2, 2018.

Supporting Information.

Resolution 2018-071

Mary Lejn
Special Assessment Clerk



**CITY OF HOPKINS
HENNEPIN COUNTY, MINNESOTA**

RESOLUTION NO: 2018-071

**RESOLUTION FOR HEARING ON PROPOSED ASSESSMENTS
2018 MISCELLANEOUS SPECIAL ASSESSMENTS**

WHEREAS, the Special Assessment Clerk, has prepared an assessment roll for 2018 Miscellaneous Special Assessments, and

WHEREAS, the City Clerk has notified the Council that such proposed assessments have been completed and filed in her office for public inspection,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HOPKINS, MINNESOTA:

1. A hearing shall be held on the 2nd day of October, 2018, at the City Hall at 7: 00 P.M. to pass upon such proposed assessments and at such time and place all persons will be given an opportunity to be heard with reference to such assessment.
2. The City Clerk is hereby directed to cause a notice of hearing on the proposed assessments to be published in the official newspaper at least two weeks prior to the hearing and to mail notices to the owners of all property affected by said assessments.
3. The notice of hearing shall state the date, time and place of hearing, and the reason for the assessment, and that the proposed assessment roll is on file with the clerk and that written or oral objections will be considered.
4. Miscellaneous Assessments shall be due and payable in full in 1 year and shall bear interest at the rate of 5 percent per annum from the date of the adoption of the resolution.

Adopted by the City Council this 4th day of September, 2018.

Molly Cummings, Mayor

ATTEST:

Amy Domeier, City Clerk
City of Hopkins, Minnesota

CITY OF HOPKINS

FINANCE DEPARTMENT

MEMORANDUM

Date: August 30th, 2018
To: Honorable Mayor and Members of the City Council
From: Nicholas Bishop, Finance Director
Subject: Ratify Checks Issued in August 2018

The checks issued between August 1, 2018 and August 29, 2018, were numbers 111054 through 111499, for a total distribution of \$3,100,246.16.

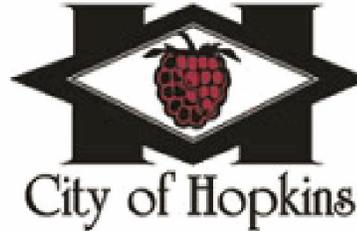
The checks issued, along with the purpose for those payments are attached for your review.

The check registers and detail of those checks can be reviewed at any time in the Finance Department.

Accounts Payable

Checks by Date - Summary by Check Date

User: kpearsall
Printed: 8/30/2018 9:42 AM



1010 First Street South
Hopkins, MN 55343

952-935-8474
M-F, 8 am-4:30 pm
www.hopkinsmn.com

Check No	Vendor No	Vendor Name	Check Date	Check Amount
111054	28422	ADVANCED IMAGING SOLUTIONS	08/02/2018	4,753.97
111055	28427	ADVANCED IMAGING SOLUTIONS	08/02/2018	171.74
111056	30265	SALVADOR ALVAREZ	08/02/2018	42.00
111057	29761	AMERICAN ENGINEERING TESTING, I	08/02/2018	3,321.40
111058	28600	APPLE VALLEY FORD LINCOLN	08/02/2018	2,170.74
111059	02031	B & W SPECIALTY COFFEE CO	08/02/2018	1,257.90
111060	27839	BATTERIES R US	08/02/2018	59.98
111061	14571	BLUE TARP FINANCIAL INC	08/02/2018	18.27
111062	27782	BOUND TREE MEDICAL LLC	08/02/2018	1,221.37
111063	28848	BOUNDLESS NETWORK INC	08/02/2018	414.45
111064	27822	BRADS PRO AUDIO	08/02/2018	1,500.00
111065	29011	JESSICA BRAUN	08/02/2018	175.00
111066	30264	DAVID BRYANT	08/02/2018	54.00
111067	26976	BUCKEYE INTERNATIONAL INC	08/02/2018	43.26
111068	30272	MOLLY DEAN CARLSON	08/02/2018	600.00
111069	29416	CDW GOVERNMENT	08/02/2018	2,026.45
111070	29205	CHRIS STRONER	08/02/2018	360.00
111071	30270	NATASH ESHA CHUGHTAI	08/02/2018	200.00
111072	30127	CINTAS CORPORATION NO. 2	08/02/2018	916.79
111073	03362	CITY OF MINNEAPOLIS	08/02/2018	549.90
111074	27487	CLIFTON LARSON ALLEN	08/02/2018	9,750.00
111075	26951	COMCAST	08/02/2018	69.95
111076	26951	COMCAST	08/02/2018	14.71
111077	26951	COMCAST	08/02/2018	6.30
111078	26951	COMCAST	08/02/2018	144.85
111079	26951	COMCAST	08/02/2018	125.97
111080	03568	COMO LUBE & SUPPLIES INC	08/02/2018	230.00
111081	29574	CONSOLIDATED FLEET SERVICES	08/02/2018	700.00
111082	30267	SHIRLEY COYER	08/02/2018	20.32
111083	29591	CROIX OIL COMPANY	08/02/2018	600.00
111084	04004	DALCO ENTERPRISES INC	08/02/2018	623.00
111085	04168	DEM-CON LANDFILL, INC	08/02/2018	4,980.48
111086	29303	DIVERSIFIED COFFEE PRODUCTS	08/02/2018	250.37
111087	04600	DPC INDUSTRIES, INC	08/02/2018	1,559.94
111088	04690	DRISKILLS FOODS	08/02/2018	591.01
111089	01523	EARL F. ANDERSEN, INC	08/02/2018	771.15
111090	28898	ECM PUBLISHERS INC	08/02/2018	362.95
111091	29520	ECOLAB	08/02/2018	182.14
111092	29035	EDEN PRAIRIE POLICE DEPT	08/02/2018	233.86
111093	06008	FASTENAL CO	08/02/2018	73.21
111094	29491	FERGUSON WATERWORKS	08/02/2018	813.23
111095	30206	GARD SPECIALISTS CO., INC.	08/02/2018	53.18
111096	07681	GRAINGER, INC	08/02/2018	528.15
111097	29377	GRAINGER, INC	08/02/2018	447.21
111098	30095	HAMLIN SCHOOL OF BUSINESS	08/02/2018	1,327.50
111099	30187	HENNEPIN COUNTY COURT ADMINIS	08/02/2018	114,775.00
111100	27248	HENNEPIN CTY TREASURER	08/02/2018	9,492.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
111101	08220	HENNEPIN TECHNICAL COLLEGE	08/02/2018	1,700.00
111102	30048	RICH HILL	08/02/2018	486.24
111103	08627	HOME DEPOT CREDIT SERVICES	08/02/2018	583.51
111104	08620	HOPKINS ROTARY	08/02/2018	250.00
111105	09801	I.U.O.E. CENTRAL PENSION FUND	08/02/2018	1,680.00
111106	29972	INDIGITAL, INC.	08/02/2018	1,655.58
111107	30273	INTOXIMETERS INC	08/02/2018	141.00
111108	30269	JANELLE JASPERS JONES	08/02/2018	200.00
111109	29201	KG LANDSCAPE MANAGEMENT	08/02/2018	12,262.14
111110	29465	KLEIN UNDERGROUND	08/02/2018	5,694.30
111111	29774	LAURSEN PIANO SERVICE	08/02/2018	98.00
111112	30266	DIANE LILLESTRAND	08/02/2018	160.00
111113	27718	LOCAL 49 TRAINING CENTER	08/02/2018	1,380.00
111114	13167	MENARDS - EDEN PRAIRIE	08/02/2018	29.98
111115	28665	METRO ALARM & LOCK	08/02/2018	180.00
111116	13172	METRO ELEVATOR, INC	08/02/2018	160.00
111117	13179	METROPOLITAN COUNCIL	08/02/2018	123,906.15
111118	29177	RENEE A MEUWISSEN	08/02/2018	345.00
111119	13275	MICRO CENTER	08/02/2018	771.41
111120	13354	MN BENEFIT ASSOCIATION	08/02/2018	37.18
111121	13599	MN DEPT OF TRANSPORTATION	08/02/2018	343.02
111122	30263	NORTH METRO APPRAISAL SERVICE,	08/02/2018	500.00
111123	29452	OFFICE OF MN IT SERVICES	08/02/2018	287.55
111124	15521	ON SITE SANITATION	08/02/2018	84.00
111125	16337	PIRTEK PLYMOUTH	08/02/2018	351.49
111126	16440	PLASTIC BAGMART INC	08/02/2018	620.00
111127	29196	QUAKER SALES & DISTRIBUTION	08/02/2018	219.00
111128	17806	QWEST CORP	08/02/2018	62.74
111129	18327	REINDERS INC	08/02/2018	640.00
111130	30163	RJM CONSTRUCTION, LLC	08/02/2018	158,970.37
111131	19085	SCHINDLER ELEVATOR CORP	08/02/2018	342.78
111132	29532	SERGEANT LABORATORIES	08/02/2018	5,676.69
111133	28588	NANCY SHIELDS	08/02/2018	60.00
111134	29143	SHRED IT USA	08/02/2018	133.00
111135	29384	SITEONE LANDSCAPE SUPPLY	08/02/2018	20.63
111136	19520	SNAP PRINT INC	08/02/2018	87.71
111137	29115	MANUEL SOTELO	08/02/2018	4,300.00
111138	26975	SPRINT	08/02/2018	1,734.82
111139	30091	RAY STAFFORD	08/02/2018	480.00
111140	30271	STERN-WILLIAMS COMPANY, INC	08/02/2018	181.40
111141	19777	STREICHERS	08/02/2018	764.99
111142	20167	TENNANT SALES & SERVICE CO	08/02/2018	95.40
111143	28755	THALES CONSULTING INC	08/02/2018	2,000.00
111144	28907	TILLER CORPORATION	08/02/2018	455.43
111145	30093	TRANSUNION RISK ALTERNATIVE DA	08/02/2018	233.80
111146	30268	CATHERINE TURNER	08/02/2018	20.00
111147	20887	TWIN CITY WATER CLINIC	08/02/2018	347.00
111148	03440	ULTIMATE SAFETY CONCEPTS INC	08/02/2018	265.95
111149	30189	VAN PAPER SUPPLY COMPANY	08/02/2018	231.33
111150	29458	VERIZON WIRELESS	08/02/2018	1,723.85
111151	29466	VERIZON WIRELESS	08/02/2018	1,142.42
111152	29473	VERIZON WIRELESS	08/02/2018	246.24
111153	29489	VERIZON WIRELESS	08/02/2018	35.01
111154	27692	VESSCO INC	08/02/2018	210.00
111155	28624	MICHEAL J WHITE	08/02/2018	518.70
111156	23720	WSB & ASSOCIATES INC	08/02/2018	700.00
111157	25080	XCEL ENERGY	08/02/2018	137.15

Check No	Vendor No	Vendor Name	Check Date	Check Amount
111158	25080	XCEL ENERGY	08/02/2018	1,297.07
111159	25080	XCEL ENERGY	08/02/2018	121.85
111160	25080	XCEL ENERGY	08/02/2018	304.74
Total for 8/2/2018:				506,250.32
111162	28427	ADVANCED IMAGING SOLUTIONS	08/09/2018	121.66
111163	02031	B & W SPECIALTY COFFEE CO	08/09/2018	748.63
111164	30240	BARBER CONSTRUCTION, INC.	08/09/2018	76,367.46
111165	29817	GARY BINGER	08/09/2018	2,500.00
111166	02563	BOLTON & MENK, INC	08/09/2018	76,094.00
111167	30127	CINTAS CORPORATION NO. 2	08/09/2018	299.21
111168	28123	CRITTERS UNLIMITED INC	08/09/2018	170.00
111169	03800	CULLIGAN - METRO	08/09/2018	186.00
111170	04165	DELEGARD TOOL CO	08/09/2018	216.96
111171	04328	DISPLAY SALES	08/09/2018	1,002.00
111172	29303	DIVERSIFIED COFFEE PRODUCTS	08/09/2018	324.44
111173	28898	ECM PUBLISHERS INC	08/09/2018	178.50
111174	29978	EMS SOFTWARE LLC	08/09/2018	1,080.71
111175	29006	ENTERPRISE FLEET MANAGEMENT	08/09/2018	2,717.35
111176	30222	EUREKA CONSTRUCTION, INC.	08/09/2018	785,556.16
111177	30082	EXPRESSIVE PRINTING, INC.	08/09/2018	436.05
111178	27492	FRIENDS OF THE HOPKINS	08/09/2018	2,861.33
111179	28978	G & B ENVIRONMENTAL INC	08/09/2018	214.98
111180	07185	GENUINE PARTS	08/09/2018	47.12
111181	03024	GILDNER GROUP INC	08/09/2018	196.20
111182	08001	HACH COMPANY	08/09/2018	261.27
111183	30275	ROBERT HERSMAN	08/09/2018	3,000.00
111184	08576	HOPKINS F.D. RELIEF ASSOC	08/09/2018	900.00
111185	29576	HOPKINS RASPBERRY ASSOCIATION	08/09/2018	360.00
111186	29249	J.R.'S ADVANCED RECYCLERS	08/09/2018	50.00
111187	10560	JOHN HENRY FOSTER MN	08/09/2018	1,078.00
111188	28469	KELLY GREEN IRRIGATION INC	08/09/2018	395.68
111189	29529	LEXISNEXIS RISK SOLUTIONS	08/09/2018	83.33
111190	27718	LOCAL 49 TRAINING CENTER	08/09/2018	2,760.00
111191	30277	SIAMA MATUZUNGIDI	08/09/2018	500.00
111192	29564	MINNEAPOLIS AQUATENNIAL	08/09/2018	125.00
111193	27460	MNFIAM BOOK SALES	08/09/2018	408.00
111194	29388	NEENAH FOUNDRY COMPANY	08/09/2018	1,108.00
111195	29452	OFFICE OF MN IT SERVICES	08/09/2018	861.01
111196	29911	POSTMASTER	08/09/2018	180.00
111197	28862	PRAIRIE LAWN AND GARDEN INC	08/09/2018	107.98
111198	30199	PULSE ELECTRIC	08/09/2018	1,040.00
111199	18575	ROC, INC	08/09/2018	5,200.33
111200	19117	SCHERER BROS. LUMBER CO.	08/09/2018	31.50
111201	30157	SERVICEONE TRUCK EQUIPMENT, LL	08/09/2018	8,216.45
111202	30276	SERVPRO	08/09/2018	5,591.30
111203	19520	SNAP PRINT INC	08/09/2018	69.89
111204	30125	SOCORE ENERGY	08/09/2018	23,246.92
111205	30125	SOCORE ENERGY	08/09/2018	26,646.05
111206	30125	SOCORE ENERGY	08/09/2018	29,688.99
111207	30125	SOCORE ENERGY	08/09/2018	25,305.88
111208	19581	SOUTHWEST LOCK & KEY	08/09/2018	156.50
111209	19777	STREICHERS	08/09/2018	1,099.85
111210	19802	SUBURBAN RATE AUTHORITY	08/09/2018	886.00
111211	08009	TRANSITIONS HOME CARE	08/09/2018	238.00
111212	20680	TRI-K SERVICES	08/09/2018	360.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
111213	20892	TWIN CITY HARDWARE INC	08/09/2018	1,097.36
111214	27553	UNITED RENTALS INC	08/09/2018	373.00
111215	30189	VAN PAPER SUPPLY COMPANY	08/09/2018	247.96
111216	29088	VERIFIED CREDENTIALS INC	08/09/2018	60.00
111217	29475	VERIZON WIRELESS	08/09/2018	105.03
111218	27692	VESSCO INC	08/09/2018	516.55
111219	22563	VOSS LIGHTING	08/09/2018	1,539.57
111220	23003	WASTE MANAGEMENT OF WI-MN	08/09/2018	9,568.00
111221	28960	WIMACTEL INC	08/09/2018	60.00
111222	29967	WOLD ARCHITECTS AND ENGINEERS	08/09/2018	20,736.87
111223	23720	WSB & ASSOCIATES INC	08/09/2018	116,904.50
111224	25080	XCEL ENERGY	08/09/2018	23.82
111225	25080	XCEL ENERGY	08/09/2018	42.34
111226	25080	XCEL ENERGY	08/09/2018	332.34
111227	25080	XCEL ENERGY	08/09/2018	837.68
111228	25080	XCEL ENERGY	08/09/2018	15,470.64
111229	25080	XCEL ENERGY	08/09/2018	40.68
111230	26320	ZIEGLER, INC	08/09/2018	86.09
Total for 8/9/2018:				1,259,317.12
111231	30281	ACTIVE NETWORK LLC	08/16/2018	3,754.63
111232	01328	AIRGAS USA	08/16/2018	175.21
111233	27929	ALLINA HEALTH SYSTEM	08/16/2018	414.00
111234	30278	AT&T	08/16/2018	625.00
111235	02031	B & W SPECIALTY COFFEE CO	08/16/2018	890.61
111236	30230	BARNA, GUZY & STEFFEN, LTD.	08/16/2018	44.69
111237	02012	BATTERIES PLUS BULBS	08/16/2018	132.35
111238	02162	BECKER ARENA PRODUCTS, INC	08/16/2018	108,474.32
111239	27782	BOUND TREE MEDICAL LLC	08/16/2018	85.78
111240	02569	BOYER TRUCK PARTS	08/16/2018	44.08
111241	02985	C & E AUTO UPHOLSTERY	08/16/2018	260.00
111242	03160	CENTERPOINT ENERGY MINNEGASC	08/16/2018	818.79
111243	28981	CHESTNUT CAMBRONNE PA	08/16/2018	14,446.80
111244	30127	CINTAS CORPORATION NO. 2	08/16/2018	63.68
111245	26951	COMCAST	08/16/2018	239.85
111246	26951	COMCAST	08/16/2018	135.97
111247	26951	COMCAST	08/16/2018	4.21
111248	29788	RICHFIELD/BLOOMINGTON CREDIT U	08/16/2018	36.08
111249	03800	CULLIGAN - METRO	08/16/2018	101.05
111250	28747	CULLIGAN BOTTLED WATER CO	08/16/2018	224.13
111251	04165	DELEGARD TOOL CO	08/16/2018	278.80
111252	29303	DIVERSIFIED COFFEE PRODUCTS	08/16/2018	157.84
111253	04600	DPC INDUSTRIES, INC	08/16/2018	939.00
111254	01523	EARL F. ANDERSEN, INC	08/16/2018	516.60
111255	29520	ECOLAB	08/16/2018	182.14
111256	05481	EMERGENCY APPARATUS MAINT INC	08/16/2018	1,451.00
111257	27569	EMERGENCY AUTOMOTIVE TECHNO	08/16/2018	137.50
111258	29398	ENTERPRISE FLEET MANAGEMENT	08/16/2018	2,911.69
111259	29661	ESS BROTHERS & SONS	08/16/2018	3,746.00
111260	28971	EXCELSIOR MOTOR VEHICLE CENTE	08/16/2018	23.75
111261	06008	FASTENAL CO	08/16/2018	69.64
111262	29992	Ford of Hibbing	08/16/2018	36,244.92
111263	30229	FORKLIFTS OF MINNESOTA, INC.	08/16/2018	825.00
111264	28696	FORTRES GRAND CORPORATION	08/16/2018	182.59
111265	07185	GENUINE PARTS	08/16/2018	1,133.40
111266	07564	GOPHER STATE ONE-CALL, INC	08/16/2018	372.60

Check No	Vendor No	Vendor Name	Check Date	Check Amount
111267	30280	GRAY DUCK CREATIVE LLC	08/16/2018	2,500.00
111268	08012	HARMON AUTOGLASS	08/16/2018	279.56
111270	08166	HENNEPIN CTY TREASURER	08/16/2018	1,489.85
111271	08166	HENNEPIN CTY TREASURER	08/16/2018	105.11
111272	08166	HENNEPIN CTY TREASURER	08/16/2018	2,378.74
111273	08179	HENNEPIN CTY TREASURER	08/16/2018	2,142.00
111274	08570	HOPKINS AUTO BODY	08/16/2018	1,462.91
111275	09534	INTERSTATE BATTERY SYSTEM	08/16/2018	709.75
111276	11013	KATH FUEL OIL SERVICE	08/16/2018	122.00
111277	11166	KEEPRS INC	08/16/2018	62.79
111278	28469	KELLY GREEN IRRIGATION INC	08/16/2018	6,403.31
111279	11327	KILLMER ELECTRIC CO INC	08/16/2018	1,332.76
111280	29059	MANSFIELD OIL COMPANY OF GAINE	08/16/2018	19,593.23
111281	13167	MENARDS - EDEN PRAIRIE	08/16/2018	13.88
111282	13179	METROPOLITAN COUNCIL	08/16/2018	123,906.15
111283	13192	METROPOLITAN FORD	08/16/2018	292.24
111284	13525	MIDNITE MARKET	08/16/2018	8.50
111285	29598	MN DVS RENEWAL/TITLE & REGISTR	08/16/2018	6.00
111286	28599	MN PUBLIC RADIO	08/16/2018	638.00
111287	29317	OFFICE OF MN IT SERVICES	08/16/2018	31.05
111288	15441	OLSEN CHAIN AND CABLE CO INC	08/16/2018	477.70
111289	15521	ON SITE SANITATION	08/16/2018	120.00
111290	29362	OPG-3, INC	08/16/2018	1,139.86
111291	30071	OXFORD VILLAGE LIMITED PARTNEF	08/16/2018	3,500.00
111292	29149	PLUNKETTS PEST CONTROL	08/16/2018	62.15
111293	30199	PULSE ELECTRIC	08/16/2018	202.00
111294	16801	PUMP & METER SERVICE, INC	08/16/2018	197.00
111295	29196	QUAKER SALES & DISTRIBUTION	08/16/2018	322.20
111296	17806	QWEST CORP	08/16/2018	128.00
111297	17806	QWEST CORP	08/16/2018	64.00
111298	17806	QWEST CORP	08/16/2018	64.00
111299	17806	QWEST CORP	08/16/2018	325.00
111300	17806	QWEST CORP	08/16/2018	325.00
111301	17806	QWEST CORP	08/16/2018	80.52
111302	17806	QWEST CORP	08/16/2018	88.99
111303	17806	QWEST CORP	08/16/2018	127.00
111304	17806	QWEST CORP	08/16/2018	858.00
111305	17806	QWEST CORP	08/16/2018	66.00
111306	17806	QWEST CORP	08/16/2018	48.00
111307	17806	QWEST CORP	08/16/2018	64.00
111308	17806	QWEST CORP	08/16/2018	117.02
111309	17806	QWEST CORP	08/16/2018	64.00
111310	17806	QWEST CORP	08/16/2018	66.00
111311	17806	QWEST CORP	08/16/2018	58.07
111312	17806	QWEST CORP	08/16/2018	88.86
111313	09084	ICMA RETIREMENT TRUST- 457 3008	08/16/2018	2,904.30
111314	29636	ROMANTICA MUSIC LLC	08/16/2018	1,500.00
111315	19004	SAMARITAN TIRE COMPANY	08/16/2018	198.00
111316	19520	SNAP PRINT INC	08/16/2018	176.00
111317	29115	MANUEL SOTELO	08/16/2018	1,925.00
111318	19581	SOUTHWEST LOCK & KEY	08/16/2018	124.00
111319	28957	STEVENS ENGINEERS INC	08/16/2018	20,601.56
111320	19777	STREICHERS	08/16/2018	3,516.09
111321	30226	SUNBELT RENTALS, INC.	08/16/2018	270.00
111322	19824	SUNSHINE CAR WASH	08/16/2018	266.34
111323	30279	SUNSHINE DETAIL CENTER	08/16/2018	161.23
111324	29590	SYN-TECH SYSTEMS	08/16/2018	1,175.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
111325	20120	TDS METROCOM - MN	08/16/2018	335.62
111326	20294	THYSSENKRUPP ELEVATOR	08/16/2018	564.90
111327	20560	TOLL GAS & WELDING SUPPLY	08/16/2018	11.04
111328	29795	TRANE	08/16/2018	610.00
111329	29644	TRENCHERS PLUS	08/16/2018	263.27
111330	20687	TRI STATE BOBCAT INC	08/16/2018	703.52
111331	20887	TWIN CITY WATER CLINIC	08/16/2018	272.00
111332	27553	UNITED RENTALS INC	08/16/2018	708.03
111333	29343	W. WELLS & ASSOCIATES LLC	08/16/2018	1,500.00
111334	29603	WELLS FARGO	08/16/2018	14.20
111335	28624	MICHEAL J WHITE	08/16/2018	428.05
Total for 8/16/2018:				390,503.05
111394	19162	2ND WIND EXERCISE	08/23/2018	10,791.44
111395	29535	ADVANCED ENGINEERING	08/23/2018	12,783.90
111396	29761	AMERICAN ENGINEERING TESTING, I	08/23/2018	815.00
111397	01600	APACHE GROUP	08/23/2018	1,369.04
111398	29669	AVESIS	08/23/2018	146.68
111399	02031	B & W SPECIALTY COFFEE CO	08/23/2018	703.91
111400	02012	BATTERIES PLUS BULBS	08/23/2018	164.35
111401	02563	BOLTON & MENK, INC	08/23/2018	69,529.18
111402	27782	BOUND TREE MEDICAL LLC	08/23/2018	285.69
111403	02569	BOYER TRUCK PARTS	08/23/2018	130.73
111404	28448	BREIWICK COMPANIES INC	08/23/2018	3,939.00
111405	26976	BUCKEYE INTERNATIONAL INC	08/23/2018	49.61
111406	30287	CARCO AUTOMOTIVE INC	08/23/2018	92,455.00
111407	30127	CINTAS CORPORATION NO. 2	08/23/2018	280.38
111408	27487	CLIFTON LARSON ALLEN	08/23/2018	9,000.00
111409	26951	COMCAST	08/23/2018	144.85
111410	26951	COMCAST	08/23/2018	142.36
111411	03628	COMMERCIAL ASPHALT CO	08/23/2018	2,350.03
111412	03620	COMMERCIAL FURNITURE SERVICES	08/23/2018	520.00
111413	29981	CORE & MAIN LP	08/23/2018	319.78
111414	28123	CRITTERS UNLIMITED INC	08/23/2018	50.00
111415	27060	CROWN MARKING INC	08/23/2018	60.20
111416	03800	CULLIGAN - METRO	08/23/2018	190.00
111417	26923	DAVIS EQUIPMENT CORP	08/23/2018	257.22
111418	04165	DELEGARD TOOL CO	08/23/2018	46.76
111419	04168	DEM-CON LANDFILL, INC	08/23/2018	231.52
111420	29303	DIVERSIFIED COFFEE PRODUCTS	08/23/2018	234.10
111421	04600	DPC INDUSTRIES, INC	08/23/2018	1,696.41
111422	04690	DRISKILLS FOODS	08/23/2018	139.26
111423	01523	EARL F. ANDERSEN, INC	08/23/2018	252.00
111424	29520	ECOLAB	08/23/2018	276.64
111425	30284	F.I.R.E.	08/23/2018	5,146.44
111426	06008	FASTENAL CO	08/23/2018	10.25
111427	30285	ELSPETH FISHER	08/23/2018	123.46
111428	30282	FREY MANUFACTURING	08/23/2018	945.45
111429	30288	GARY L FISCHLER & ASSOCIATES PA	08/23/2018	625.00
111430	30208	GLORIA HESS	08/23/2018	38.87
111431	07566	GOVERNMENT FINANCE OFFICERS A	08/23/2018	190.00
111432	07681	GRAINGER, INC	08/23/2018	23.70
111433	29377	GRAINGER, INC	08/23/2018	12.12
111434	08001	HACH COMPANY	08/23/2018	567.44
111435	29748	HENNEPIN COUNTY PUBLIC WORKS	08/23/2018	22,811.60
111436	08186	HENNEPIN CTY TREASURER	08/23/2018	51.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
111437	08223	HENNEPIN CTY TREASURER	08/23/2018	11,982.28
111438	27248	HENNEPIN CTY TREASURER	08/23/2018	1,308.00
111439	27248	HENNEPIN CTY TREASURER	08/23/2018	1,102.50
111440	30275	ROBERT HERSMAN	08/23/2018	2,494.67
111441	08627	HOME DEPOT CREDIT SERVICES	08/23/2018	1,215.73
111442	08625	HOPKINS POLICE ASSOCIATION	08/23/2018	1,075.00
111443	09801	I.U.O.E. CENTRAL PENSION FUND	08/23/2018	1,760.00
111444	29345	IMPACT MAILING OF MN	08/23/2018	3,013.82
111445	09578	INNOVATIVE OFFICE SOLUTIONS	08/23/2018	708.08
111446	11166	KEEPRS INC	08/23/2018	74.98
111447	28469	KELLY GREEN IRRIGATION INC	08/23/2018	1,992.19
111448	11161	KENNEDY & GRAVEN, CHARTERED	08/23/2018	21,667.38
111449	29201	KG LANDSCAPE MANAGEMENT	08/23/2018	6,747.14
111450	30286	TIMOTHY GARLAND LANE	08/23/2018	20,000.00
111451	12012	LAW ENFORCEMENT LABOR SERVICE	08/23/2018	392.00
111452	29381	LEAGUE OF MN CITIES	08/23/2018	55.00
111453	30023	CIGNA LIFE INS COMPANY OF N AME	08/23/2018	417.87
111454	13012	MACQUEEN EQUIPMENT INC	08/23/2018	1,661.08
111455	13031	MATTS AUTO SERVICE, INC	08/23/2018	155.00
111456	13160	MEDICINE LAKE TOURS	08/23/2018	8,694.00
111457	13207	MENARDS - GOLDEN VALLEY	08/23/2018	73.53
111458	13192	METROPOLITAN FORD	08/23/2018	65.95
111459	04521	MEYER INK SCREEN PRINTING & EM	08/23/2018	65.00
111460	13525	MIDNITE MARKET	08/23/2018	15.59
111461	12179	LEAGUE OF MN CITIES INSURANCE T	08/23/2018	630.86
111462	13446	MN DEPT OF LABOR & INDUSTRY	08/23/2018	100.00
111463	29523	MN MECHANICAL SOLUTIONS	08/23/2018	51,440.00
111464	13412	MN TROPHIES	08/23/2018	581.00
111465	29939	MOBOTREX, INC.	08/23/2018	114.00
111466	13760	MTI DISTRIBUTING INC	08/23/2018	23.11
111467	28245	NEOFUNDS OR TOTALFUNDS	08/23/2018	3,000.00
111468	14189	NEOPOST USA INC	08/23/2018	405.99
111469	29518	NORTHERN STAR JUVENILE DIVERSI	08/23/2018	2,000.00
111470	29317	OFFICE OF MN IT SERVICES	08/23/2018	37.08
111471	15521	ON SITE SANITATION	08/23/2018	1,267.00
111472	29362	OPG-3, INC	08/23/2018	950.00
111473	29196	QUAKER SALES & DISTRIBUTION	08/23/2018	294.84
111474	17806	QWEST CORP	08/23/2018	91.16
111475	17806	QWEST CORP	08/23/2018	48.28
111476	17806	QWEST CORP	08/23/2018	1,161.90
111477	08568	RESOURCE WEST	08/23/2018	66.32
111478	09084	ICMA RETIREMENT TRUST- 457 3008	08/23/2018	2,904.30
111479	18575	ROC, INC	08/23/2018	901.77
111480	28648	S M HENTGES & SONS INC	08/23/2018	525,438.49
111481	19117	SCHERER BROS. LUMBER CO.	08/23/2018	15.75
111482	29384	SITEONE LANDSCAPE SUPPLY	08/23/2018	577.10
111483	19520	SNAP PRINT INC	08/23/2018	862.52
111484	19777	STREICHERS	08/23/2018	329.94
111485	28577	TAMULEVICH ARTIST MANAGEMENT	08/23/2018	4,500.00
111486	29969	THREE RIVERS PARK DISTRICT	08/23/2018	24.00
111487	08009	TRANSITIONS HOME CARE	08/23/2018	340.00
111488	21523	UNION LOCAL 49	08/23/2018	821.75
111489	21529	UNITED WAY	08/23/2018	30.76
111490	30189	VAN PAPER SUPPLY COMPANY	08/23/2018	122.50
111491	29489	VERIZON WIRELESS	08/23/2018	35.01
111492	29490	VERIZON WIRELESS	08/23/2018	1,203.99
111493	22321	VIKING ELECTRIC SUPPLY INC	08/23/2018	42.60

Check No	Vendor No	Vendor Name	Check Date	Check Amount
111494	28624	MICHEAL J WHITE	08/23/2018	365.15
111495	30283	WINDSHIELD CENTERS LLC	08/23/2018	260.00
111496	23720	WSB & ASSOCIATES INC	08/23/2018	5,737.02
111497	25080	XCEL ENERGY	08/23/2018	9,732.54
111498	26320	ZIEGLER, INC	08/23/2018	908.08
Total for 8/23/2018:				944,001.97
111499	16166	PETTY CASH	08/24/2018	173.70
Total for 8/24/2018:				173.70
Report Total (386 checks):				3,100,246.16



MEMO

To: Honorable Mayor and City Council

From: Jason Lindahl, City Planner

Date: September 4, 2018

Subject: Second reading of Ordinance 2018-1134 rezoning the property at 65 – 7th Avenue South (PID 24-117-22-43-0043) from I-1, Industrial to Mixed Use

Proposed Action

Adopt Resolution 2018-073 approving the second reading of Ordinance 2018-1134 rezoning the property at 65 – 7th Avenue South (PID 24-117-22-43-0043) from I-1, Industrial to Mixed Use and authorizing its publication

Overview

The applicant, Brandon Ellis, requests rezoning approval to rehabilitate the property at 65 -7th Avenue South (formerly Pokorny Plumbing). The City Council approved the first reading of this ordinance on August 21, 2018. Prior to the City Council's action, the Planning & Zoning Commission held a public hearing to review this item during their regular meeting on July 24, 2018 and recommended the City Council approve this request.

The subject property is located at the northwest corner of 7th Avenue South and 2nd Street South across Excelsior Boulevard from the future Downtown Hopkins light rail station. The applicant seeks to rezone the property from I-1, Industrial to Mixed Use to allow office, retail and residential uses. Should the City Council approve the request, the applicant intends to rehabilitate the structure into a mixed use building with an esthetician (skincare) clinic, the existing hot tube business, a future retail space and internal parking on the main level and 3 apartments on the 2nd level.

Attachments

Resolution 2018-073
Ordinance 2018-1134

CITY OF HOPKINS
Hennepin County, Minnesota

RESOLUTION NO: 2018-073

**A RESOLUTION APPROVING THE SECOND READING OF ORDINANCE 2018-1134
REZONING THE PROPERTY AT 65 – 7TH AVENUE SOUTH (PID 24-117-22-43-0043) FROM
I-1, INDUSTRIAL TO MIXED USE AND AUTHORIZING ITS PUBLICATION**

WHEREAS, the applicant, Brandon Ellis, initiated an application requesting to rezone the property located at 65 – 7th Avenue South from I-1, Industrial to Mixed Use to allow at mixed use office, retail and residential facility, and

WHEREAS, these properties are legally described as Lots 26, 27, 28 & 29 and Block 002, West Minneapolis Addition, Hennepin County, Minnesota; and

WHEREAS, the procedural history of the application is as follows:

1. That an application to rezone the subject properties was received by the city on June 22, 2018; and
2. That the City of Hopkins extended the 60-day review timeline for this project to October 20, 2018 and provided written notice of this extension to the applicant in a letter dated June 26, 2018; and
3. That the Hopkins Planning & Zoning Commission, pursuant to mailed and published notice, held a public hearing on the application and reviewed such application on July 24, 2018: all persons present were given an opportunity to be heard; and,
4. That the written comments and analysis of City staff were considered;
5. That the Hopkins Planning & Zoning Commission voted 6-0 to recommend the City Council approve this request; and
6. That the Hopkins City Council reviewed this application during their August 21, 2018 meeting, agreed with the findings of the Planning & Zoning Commission and approved the first reading; and

WHEREAS, Minnesota Statutes, Section 412.191, Subd. 4, allows publication by title and summary in the case of lengthy ordinances; and

WHEREAS, the City Council finds that the following summary would clearly inform the public of the intent and effect of the Ordinances.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hopkins hereby approves Ordinance 2018-1134 rezoning the property at 65 – 7th Avenue South (PID 24-117-22-43-0043) from I-1, Industrial to Mixed Use

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City Clerk shall cause the following summary of Ordinance 2018-1134 to be published in the official newspaper in lieu of the entire ordinance:

Public Notice

In summary, Ordinance 2018-1134 rezones the property at 65 – 7th Avenue South (PID 24-117-22-43-0043) and legally described as Lots 26, 27, 28 & 29 and Block 002, West Minneapolis Addition, Hennepin County, Minnesota from I-1, Industrial to Mixed Use.

Adopted by the City Council of the City of Hopkins this 4th day of September 2018.

Molly Cummings, Mayor

ATTEST:

Amy Domeier, City Clerk

**CITY OF HOPKINS
Hennepin County, Minnesota**

ORDINANCE NO. 2018-1134

**AN ORDINANCE REZONING THE PROPERTY AT 65 – 7TH AVENUE SOUTH (PID
24-117-22-43-0043) FROM I-1, INDUSTRIAL TO MIXED USE**

THE COUNCIL OF THE CITY OF HOPKINS DOES HEREBY ORDAIN AS
FOLLOWS:

That the present zoning classification of I-1, Industrial, upon the following described premises is hereby repealed, and in lieu thereof, said premises are hereby zoned Mixed Use.

The legal description of the properties to be rezoned is as follows:

Lots 26, 27, 28 & 29 and Block 002, West Minneapolis Addition, Hennepin County, Minnesota;
and

First Reading:	August 21, 2018
Second Reading:	September 4, 2018
Date of Publication:	September 13, 2018
Date Ordinance Takes Effect:	September 13, 2018

Molly Cummings, Mayor

ATTEST:

Amy Domeier, City Clerk



Draft 2040 Comprehensive Plan Update – Cultivate Hopkins

Proposed Action: Both the Planning & Zoning Commission and staff recommend the City Council adopt the following motion:

Move to adopt Resolution 2018-072, accepting the Draft 2040 Comprehensive Plan Update – Cultivate Hopkins and authorizing its release for the statutorily required six month review period.

Overview

Staff is pleased is present for consideration the Draft 2040 Comprehensive Plan Update – Cultivate Hopkins. Council members can review the plan on the City’s website by [clicking here](#). This draft plan represents the culmination of over two years of planning, engagement, research, and community conversation on a broad vision for the community. Council members may recall reviewing and endorsing the draft goals and policies during a joint workshop with the Planning & Zoning Commission and Comprehensive Plan Advisory Committee back in March of this year. Those same goals and policies were revised based on comments from the joint workshop and are included in this draft plan.

The Planning & Zoning Commission held a public hearing to review this item during their August 28 meeting. The attached memo from Haila Maze with Bolton & Menk (the city’s consultant on this project) summarizes both the draft comprehensive plan and comments from the Planning & Zoning Commission meeting. Ms. Maze will present this information during the meeting and staff will accept feedback. Both the Planning & Zoning Commission and staff recommend the City Council accept the Draft 2040 Comprehensive Plan Update – Cultivate Hopkins and authorize its release for the statutorily required six month review period.

Primary Issues to Consider

- Review Process
- Alternatives

Supporting Documents

- Resolution 2018-072
- Summary Memo from Haila Maze, Senior Planner with Bolton & Menk, Inc.
- [Draft 2040 Comprehensive Plan Update – Cultivate Hopkins](#)

Jason Lindahl, AICP
City Planner

Financial Impact: \$ <u> N/A </u> Budgeted: <u> </u> Y/N <u> </u> Source: _____ Related Documents (CIP, ERP, etc.): _____ Notes: _____
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Review Process

This will not be the only opportunity for the public or the City Council to review the draft plan and provide comment. Council members should not feel the need to fully review and analyze the entire plan and provide complete comments during the meeting. Rather, you should review the document for completeness and consider a motion to accept the draft plan and authorize its release for the required six months review period.

The Metropolitan Council requires that a six month inter-jurisdictional review period prior to submittal of the final plan to them for their review. This is intended to provide an opportunity for adjacent jurisdictions to provide feedback. During this time the City will also make the draft plan available at City Hall and online and accept comments from the public. At the end of the six month review period, the Planning & Zoning Commission will hold another public hearing to review any comments prior to making a recommendation to the City Council on the final plan. The overall review timeline for the draft plan is summarized below.

- August 28, 2018 – Planning Commission open house, public hearing and review
- September 4, 2018 – City Council review and accepts draft plan and authorize release for the statutorily required six month review period.
- Mid-September 2018 to Mid-March 2019 – Six month review period
- March 2019 – Final City review and approval & submittal to the Metropolitan Council

Alternatives

1. Approve a motion to accept the Draft 2040 Comprehensive Plan Update – Cultivate Hopkins. By accepting the draft plan, the Council will authorize its release for the statutorily required six month review period.
2. Deny a motion to accept the Draft 2040 Comprehensive Plan – Cultivate Hopkins. By denying the motion, the draft plan will not be released for the six month review period. Should the City Council consider this option, it must also identify specific findings that support this alternative.
3. Continue for further information. If the City Council indicates that further information is needed, the items should be continued.

CITY OF HOPKINS
Hennepin County, Minnesota

RESOLUTION 2018-072

**A RESOLUTION ACCEPTING THE DRAFT 2040 COMPREHENSIVE PLAN UPDATE –
CULTIVATE HOPKINS AND AUTHORIZE ITS RELEASE FOR THE STATUTORILY
REQUIRED SIX MONTH REVIEW PERIOD**

WHEREAS, Minnesota Statutes section 473.864 requires each local governmental unit to review and, if necessary, amend its entire comprehensive plan and its fiscal devices and official controls at least once every ten years to ensure its comprehensive plan conforms to metropolitan system plans and ensure its fiscal devices and official controls do not conflict with the comprehensive plan or permit activities that conflict with metropolitan system plans; and

WHEREAS, Minnesota Statutes sections 473.858 and 473.864 require local governmental units to complete their “decennial” reviews by December 31, 2018; and

WHEREAS, on April 1, 2018, the City Council of the City of Hopkins approved Resolution 2018-038 requesting additional time within which to complete the Comprehensive Plan “Decennial” Review Obligation; and

WHEREAS, the City Council of the City of Hopkins created an advisory committee made up of a diverse group of Hopkins citizens to oversee development of the draft comprehensive plan; and

WHEREAS, the City Council, Planning & Zoning Commission, and the City of Hopkins Staff have prepared the Draft 2040 Comprehensive Plan Update – Cultivate Hopkins intended to meet the requirements of the Metropolitan Land Planning Act and Metropolitan Council guidelines and procedures; and

WHEREAS, the Hopkins Planning and Zoning Commission, pursuant to published notice, held a public hearing on the Draft 2040 Comprehensive Plan Update – Cultivate Hopkins and reviewed such draft plan on August 28, 2018: all persons present were given an opportunity to be heard; and

WHEREAS, the Hopkins Planning and Zoning Commission approved a motion to recommend the City Council accept the Draft 2040 Comprehensive Plan – Cultivate Hopkins and authorize its release for the statutorily required six month review period; and,

WHEREAS, Minnesota Statutes section 473.858, requires the proposed Comprehensive Plan be submitted to adjacent governmental units and affected special districts and school districts for a six-month review and comment period; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hopkins accepts the Draft 2040 Comprehensive Plan Update – Cultivate Hopkins and authorize its release for the statutorily required six month review period.

Adopted by the City Council of the City of Hopkins this 4th day of September 2018.

ATTEST:

Amy Domeier, City Clerk

Molly Cummings, Mayor



To: Honorable Mayor and City Council
Planning & Zoning Commission

From: Jason Lindahl, City Planner and Haila Maze, Senior Urban Planner

Date: September 4, 2018

Subject: Cultivate Hopkins Comprehensive Plan Draft for Review

Overview & Plan Organization

A draft of the City of Hopkins 2040 comprehensive plan, Cultivate Hopkins, is now complete and ready for review. This represents the culmination of over two years of planning, engagement, research, and community conversation on a broad vision for the community. When complete and adopted, Cultivate Hopkins will replace the City's existing comprehensive plan, and become the lead policy document for the next decade. While it fulfills a similar function to the existing plan, it departs in terms of format and focus - as detailed below.

This plan has been organized to put the most impactful elements in the main body of the document, with supporting data and information in companion appendices. This is done for readability and accessibility, as the amount of information is extensive.

The plan is divided into the four environments – built, social, natural, and economic – with a series of elements covered within each. For each element the plan includes:

Introduction – the purpose of including this element, including a definition of what it includes and its role in the city.

Main Ideas – included as part of the introduction section, these are issues that have risen to the top through the planning process in terms of importance to the community; supporting information is included in the appendices.

Trends and Challenges – overall existing and emerging patterns that are impacting the City's role, creating opportunities for innovation and new directions.

Goals and Policies – guidance for a range of subtopics, addressing current conditions and opportunities.

The final element is Implementation, which lays the groundwork for how the City will implement the plan. This section takes the policies outlined in earlier elements to the next level, with more specific implementation steps tied to timelines and responsible parties. Since this is a comprehensive plan, not

all specifics are spelled out – and some follow-up work on specific areas will be needed. However, this does provide a place to start when tracking progress and ensuring the plan remains relevant and impactful throughout its life cycle.

Purpose of the Plan

The purpose of this plan update is to provide long range guidance for growth, development, and investment in the City of Hopkins. It will replace the City’s current comprehensive plan which was adopted in 2009. This comprehensive plan envisions the growth and change the community will see by 2040, and creates a framework for what the City needs to do to get there. To do this, the plan interweaves guidance from City-established goals, public comments and feedback, past plans and initiatives, and analysis of data and trends.

As a community within the seven county Twin Cities metropolitan region, Hopkins is required by state statute to update its comprehensive plan every ten years, as part of an overall regional planning cycle managed through the Metropolitan Council. This plan will fulfill all requirements of this cycle.

Over the next ten years, the City will make numerous decisions related to development, infrastructure, public services, budgeting, and many other topics that need to be aligned with its overall goals. This plan provides a framework for this decision making process – to ensure consistency, and progress toward longer range goals.

Cultivate Hopkins Vision

The concept for Cultivate Hopkins came out of a desire to continue to cultivate and grow the City of Hopkins as a distinct and meaningful place. Based around principles of sustainability, resilience, equity, and complete and connected communities, it provides a framework for preparing for the future. The plan emphasizes retaining what is valued, while proactively addressing and welcoming change.

The vision statement for Cultivate Hopkins is: **“Hopkins will cultivate the best elements of the Built, Natural, Social, and Economic Environments into a complete and sustainable community that is rooted in tradition, characterized by vibrant and unique places, physically and socially connected, and resilient to changing conditions.”**

The plan also reflects the 2018 Hopkins City Council Goals and Strategic Plan, adopted by the City Council in 2017. While these goals do not provide detailed guidance for every area covered by the plan, they focus attention on important elements for consideration and action.

Sustainability Framework

The vision for Hopkins is that of a sustainable community – defined as one that meets the needs of the present without compromising the ability of future generations to meet theirs. It is also envisioned as a resilient community – defined as one that is able to respond to social, economic, and environmental changes and disruptions while maintaining its integrity and purpose.

The City of Hopkins consulted several best practice materials to shape and inform the framework for the comprehensive plan update. The primary source was Sustaining Places: Best Practices for

Comprehensive Plan (American Planning Association, 2015). This document details national best practices for creating a sustainable, resilient and complete community. Traditionally, comprehensive plans were developed from a top-down approach with separate stand-alone chapters focused primarily on land use and physical development. By comparison, Hopkins is using the Sustaining Places document to further enhance the City’s existing work and ensure the new comprehensive plan fully embraces the topics of resilience, system thinking, community engagement, equity, adaptation and measurable implementation practices. To supplement this framework, the following resources have been used to provide more detailed information, implementation strategies, and best practices.

- **STAR Community Rating System.** The Sustainability Tools for Assessing and Rating Communities (STAR) system, developed by STAR Communities, is used to rate community performance on a range of topics related to promoting local sustainability.
- **GreenStep Cities.** Minnesota GreenStep Cities is a voluntary program for cities that helps them achieve goals in sustainability and quality of life.
- **Regional Indicators Initiative.** Hopkins has participated in the Regional Indicators Initiative, which helps participating communities to benchmark their status on a range of metrics, to measure progress against itself and peer communities.
- **Climate Resilience Workshop Series.** In early 2017, Hopkins participated with six other cities in a workshop series designed to identify opportunities to build resilience related to local climate change.

What’s New?

The vision for this plan contributed to the decision during the planning process to go over and above what is required by the Metropolitan Council for a comprehensive plan, to include some new elements not previously featured. These sections, detailed on the following page, include:

- New element on quality of life in Hopkins, facilitated through cross-sector and cross-discipline collaboration, including safety and emergency preparedness, community facilities and infrastructure, and public health
- New element on sense of community, exploring equity, race, and social connectedness, and the role of the city in addressing disparities and encouraging engagement and connections.
- New details related to natural resources and environmental responsibility, including renewable energy, climate change and resilience, and sustainable building practices.
- Expanded focus on economic competitiveness, including community economic development, business development, education, and disparities.

The table below summarizes the change in plan format:

Existing Plan: Stand-Alone Chapters	New Plan: Interconnected Elements
Preface and Goals	Introduction
Community Demographics	Community Profile (appendix)
	Built Environment
Land Use	Land Use
Transportation	Transportation
Housing	Housing

	Social Environment
	Quality of Life
	Sense of Community
	Natural Environment
Water and Solid Waste	Sustainability and Natural Resources
Parks and Trails	Parks and Trails
	Economic Environment
	Economic Competitiveness
Downtown	Downtown
Implementation	Implementation

The Four Environments

Sustainability may be new to comprehensive planning but not to Hopkins. The City Council Goals and Strategic Plan and many of the City’s existing practices and planning documents incorporated various aspects of sustainability. The Cultivate Hopkins 2040 Comprehensive Plan Update seeks to fit together the City’s existing vision, goals and policies with comprehensive planning best practices in a more relatable, interconnected and measurable comprehensive plan for the future of Hopkins. Rather than traditional individual chapters focused on land use and physical development, the Cultivate Hopkins plan looks at the community’s through four environments detailed below.

Built Environment

The built environment is defined as all human-made elements of a space where people live, work, and play. It includes sections on land use and development, multimodal transportation, and housing and neighborhoods. This is the most traditional element of city planning – and the land use map and supporting descriptions are at the hub of the planning framework.

This includes Land Use, Transportation, and Housing elements.



Social Environment

The social environment is defined as human interaction and engagement in the community. It includes sections on public services and facilities, education, public health, community connections, equity, and arts and culture. Much of the content for this element is new to the Hopkins comprehensive plan this time around, motivated by the City’s focus on related issues as citywide priorities.

This includes Quality of Life and Sense of Community elements.



Natural Environment

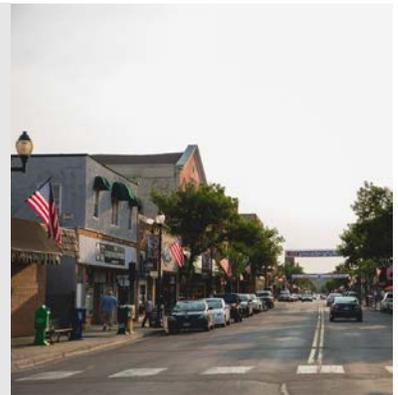
The natural environment relates to natural systems and resources, including land, water, air, habitat, and ecology. In addition to addressing policies around these specific systems and resources, it includes direction for practices that are specifically aimed at protecting or improving the natural environment, including guidance for parks and open space, renewable energy, and climate change resilience.



Economic Environment

The economic environment covers the economy, jobs, businesses, income and poverty, and affordability. This section includes economic development and competitiveness, and guidance for Downtown Hopkins (as the city's economic hub). Issues related to affordability and poverty are covered in overlapping sections in the built environment (housing) and social environment (equity).

This includes Economic Competitiveness and Downtown elements.



A Plan for the Whole City

As is traditionally the case for comprehensive plans, the task of developing the document is being led by the planning staff of the city. However, as this is a plan for the **entire** city, there are elements which apply to the work of all city leadership and staff. Ways this plan will be used across the entire city include:

- Provides support for any major new initiatives or investments
- Guides priorities for capital project budgeting
- Puts short term implementation in context of longer term goals
- Establishing a framework for making decisions

This plan has been developed to reflect direction for all city operations, although some topics are covered in more detail than others.

Planning & Zoning Commission Feedback

On August 28, 2018, the Hopkins Planning and Zoning Commission met to review the draft plan and to consider a resolution to recommend that the City Council accept the draft plan and authorize its release for the statutorily required six month review period. The meeting was preceded by a public open house, and also included a public hearing.

While the resolution passed unanimously, Planning & Zoning Commission members indicated a number of comments they would like to see addressed in the draft plan before it is finalized. These are summarized below, with page number references as appropriate.

- Table of Contents: add page numbers
- Land Use (page 28): include reference to the fact that the land use approach is different than in other communities, and add percentages of land use acreages (*note: this information is in the appendix and can be brought forward to the main document to make it more visible*)
- Land Use (page 31): du/ac should be spelled out as “dwelling units per acre”
- Land Use (page 36): clarify policy on preserving and enhancing existing housing units to make it clear it is not intended to imply direct City subsidy
- Transportation (page 45): add transit policy language that supports the development of a bus circulator route between LRT stations and Downtown; also clarify the definition of demand responsive transit and include examples
- Housing (page 55): clarify that enforcing housing and yard maintenance is not intended to represent a change in practice that is more proactive than the current system; also clarify what it means to protect single family neighborhoods from “encroachment” – ensure that new description references specifically development
- Quality of Life (page 69): do not specifically call out affordable housing for artists; artist housing is not consistent with racial equity goals due to typical tenant mix; if it is included, emphasize need for diverse residents; in general, focus should be on affordable housing for everyone; counterpoint: artists bring vibrancy and usual perspectives that add value to the community so should still encourage artists to live here
- Natural Environment (page 74): need to define how “environmentally sensitive” areas are determined (*note: some of this information is in appendix and can be brought forward to main document*)
- Economic Environment (page 94 and others): since the city does not directly benefit from adding jobs, need more emphasis in this section on tax base, including specific goals around creating sufficient value to sustain public infrastructure and system. In addition to growing the tax base, should also emphasize using limited resources and infrastructure more efficiently; also ensure this is reflected as possible benchmark value in the implementation element
- Downtown (page 100): move “remaining unique” to the top of the list; this is very important and a key differentiator for Hopkins; central social district is also very important. Should indicate that the unique downtown is an important marketing tool for Hopkins – and it keeps getting nicer.
- Implementation (page 106): move parking requirements study to short term; any zoning related one should be in the short term too
- Implementation (page 113): move affordable housing implementation steps into the short term timeframe, rather than medium term – these are high priorities

In addition, two people spoke at the public hearing. Their comments are summarized below as well.

- There is an intersection between affordability in Hopkins and keeping older buildings up to date. Renovated properties may increase in value/rent, making them less affordable. Plan should acknowledge the challenge in balancing these priorities.

- The ICA food shelf has 55% of its clients in Hopkins, which means around 17.8% of Hopkins residents at least occasionally use the food shelf – though not all are regular users.
- The plan addresses both ownership and rental housing. From experience with the community, it seems that renters are typically here because they are committed to this community and want to stay here. Some have rented in the area for many years.
- The region has entrenched racial and economic disparities, which reflect past actions by cities – which in turn have a responsibility to address them
- The comprehensive plan generally reflects values around equity and disparities, though it may need stronger language in terms of policies and more clarification as to roles and responsibilities. Policies should reflect that 66% of housing is currently rental, so rental-related policies benefit the majority of the community. Need more clarification in terms of new public sources for preserving existing housing stock and policies for new housing such as inclusionary zoning and right of first refusal. *(note: individual indicated afterwards that more specific comments to this effect will be forwarded to the City during the comment period)*