

**HOPKINS CITY COUNCIL  
AGENDA  
Tuesday, February 6, 2024  
6:30 pm**

**THIS AGENDA IS SUBJECT TO CHANGE  
UNTIL THE START OF THE CITY COUNCIL MEETING**

**Schedule**      HRA Meeting before City Council Meeting

**I. CALL TO ORDER**

**II. ADOPT AGENDA**

**III. PRESENTATIONS**

1. Proclamation Recognizing February as Black History Month; Imihy Bean
2. Minnehaha Creek Watershed District Project Update; Elverum

**IV. CONSENT AGENDA**

1. Minutes of the January 5, 2024, Goal Setting Retreat Proceedings
2. Minutes of the January 16, 2024, Special Meeting Proceedings
3. Minutes of the January 16, 2024, Regular Meeting Proceedings
4. Resolution Appointing Election Judges for the March 5, 2024, Presidential Nominating Primary; Domeier
5. Resolution Establishing a Polling Place in the City of Hopkins for the Hennepin County Commissioner District Special Elections on April 30 and May 14, 2024; Domeier
6. Resolution Recommending Appointments to the Charter Commission; Domeier
7. Ratify Checks Issued in January 2024; Bishop

**V. PUBLIC HEARINGS**

**VI. OLD BUSINESS**

**VII. NEW BUSINESS**

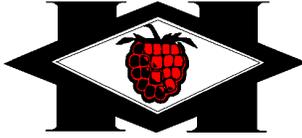
1. Resolution Affirming the City of Hopkins Mission Statement and Adopting the 2024 Goals and Strategic Plan for the City of Hopkins; Mornson

**VIII. PUBLIC COMMENT**

**IX. ANNOUNCEMENTS**

- Next City Council Regular Meetings: Tuesday, February 13 and 20 at 6:30 p.m.

**X. ADJOURN**



Administration

CITY OF HOPKINS

## City Council Report 2024-013

To: Honorable Mayor and Council Members  
Mike Mornson, City Manager

From: PeggySue Imihy Bean, AICP, Special Projects and Initiatives Manager

Date: February 6, 2024

Subject: Proclamation Recognizing February as Black History Month

---

### RECOMMENDED ACTION

**MOTION TO** adopt a proclamation recognizing February as black history month.

### OVERVIEW

Black History Month has been celebrated nationally since the country's bicentennial in 1976 and has roots going back to 1926 when Dr. Carter G. Woodson established the second week of February as Negro History Week.

The subsequent 98 years have seen Black Americans struggle for equal rights under the law and in the eyes of fellow citizens while barriers such as segregation, racially restrictive housing covenants, mass incarceration, and educational inequities have hindered their progress.

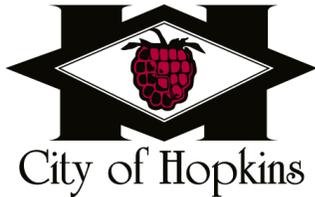
Despite these persistent issues, Black community members have made significant contributions to the fabric of life in Hopkins and the nation as a whole, with leaders emerging in areas of business, politics, and culture.

Tonight, the City recognizes February as Black History Month to honor Black residents and staff members who have made these contributions to Hopkins and to recognize the City's role in perpetuating racial disparities while reaffirming a commitment to true inclusion going forward.

Staff would also like to share the opportunity to celebrate Black History Month at an event hosted by the City of Minnetonka. Four-time Grammy Award winning group, Sounds of Blackness will host a concert at the Minnetonka Community Center on February 15<sup>th</sup> at 5:30pm. Tickets are available online at [minnetonkamn.gov/soundsofblackness](https://minnetonkamn.gov/soundsofblackness)

### SUPPORTING INFORMATION

- Proclamation Recognizing February as Black History Month
- Sounds of Blackness Event Flyer



## **A Proclamation Commemorating Black History Month**

**WHEREAS**, the second week of February was established as Negro History Week in 1926 by Dr. Carter G. Woodson to coincide with the birthdays of Abraham Lincoln and Frederick Douglass; and

**WHEREAS**, the observance of Black History Month as a national celebration began in 1976 to recognize the progress made during the Civil Rights struggles of the preceding quarter century; and

**WHEREAS**, the City of Hopkins recognizes that the fight for the equal rights of Black Americans did not end with the Civil Rights Act and indeed still continues to this day with barriers such as implicit bias, mass incarceration, educational inequities, and persistent systemic racism; and

**WHEREAS**, the observance of February 2024 as Black History Month serves as a reminder of these facts but also as a celebration of Black culture and the innumerable political, cultural, and economic contributions to our society by Black community members; and

**WHEREAS**, the City of Hopkins is committed to true inclusion and continuing to create a community where all people feel safe and respected and diversity is celebrated;

**NOW THEREFORE**, I, Patrick Hanlon, Mayor of the City of Hopkins in the State of Minnesota, along with my fellow Council Members, recognize, adopt, and proclaim this Proclamation to urge every member of our community to honor Black History Month and to celebrate and reflect upon its meanings all year long.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Hopkins, Minnesota to be affixed this 6<sup>th</sup> day of February in the year 2024.

---

Patrick Hanlon, Mayor



# SOUNDS OF BLACKNESS

Celebrate Black History Month with the four-time Grammy Award winning group.

**Feb. 15 | Doors at 5:30 p.m., Performance at 6:30 p.m.**  
**Minnetonka Community Center**



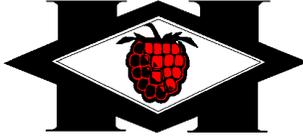
Tickets available Feb. 1 at  
[minnetonkamn.gov/soundsofblackness](https://minnetonkamn.gov/soundsofblackness)

*Limit 2 tickets per order*



Sensory room will be available if guests need a quiet space.  
Food available for purchase from Mr. Saucey





CITY OF HOPKINS

Planning & Development

## Memorandum

To: Honorable Mayor and Council Members  
Mike Mornson, City Manager

From: Kersten Elverum, Director of Planning

Date: February 6, 2024

Subject: Minnehaha Creek Watershed District Project Update

---

### **PURPOSE**

The Minnehaha Creek Watershed District (MCWD) will provide an update on their work in the Blake Corridor including Cottageville Park and the 325 Blake Road site. There is no official action on this item.

### **INFORMATION**

The City of Hopkins has been working with the MCWD in partnership over the last decade to meet shared goals of creek restoration, reduction in pollutants and enhanced neighborhood and regional open space and park amenities. The work to date has met with success beginning with the expansion and improvement of Cottageville Park, the selection of a developer, Alatus, and the first phase of development in the Chorus apartment building at 325 Blake Road.

To complete the vision for the public space, plans call for additional improvements to Cottageville Park and surrounding MCWD property, as well as significant investment in the portion of 325 Blake Road over which the MCWD will retain ownership. That publically-owned property will be developed in tandem with the private development that Alatus will be presenting at the February 13, 2024, City Council meeting as part of their land use approvals for the development of a senior cooperative, townhome and apartments.

MCWD staff will present the latest plans, how they integrate with the private development, and answer any questions the City Council may have.

### **FUTURE ACTION**

There is no future action associated with this update but it is intended to provide context for the land use approvals that will be considered at the February 13, 2024, City Council meeting.

**HOPKINS CITY COUNCIL  
CITY COUNCIL AND STAFF RETREAT PROCEEDINGS  
FRIDAY, JANUARY 5**

**ATTENDANCE**

Present for the Hopkins City Council and Staff Retreat 2024 were the following: Mayor Hanlon, Council Members Balan, Garrido, Goodlund and Hunke, City Manager Mornson, Finance Director Bishop, Public Works Operations Superintendent Pavek, Police Chief Johnson, Fire Chief Specken, Planning and Development Director Elverum, Recreation Director O'Dea, City Clerk Domeier and Chad Weinstein with Ethical Leaders in Action, LLC.

**Welcome**

Mayor Hanlon welcomed the team to the retreat. City Manager Mornson provided information on the proposed agenda.

**Opening Exercise: Pride and Hope**

Facilitator Chad Weinstein directed participants to share aspects of the year's achievements that are sources of pride and hopes for future growth or improvement for the city.

**Team Dynamics – Setting the Stage for 2024**

The City Council and Staff separated, and each group generated a draft set of shared commitments to guide interactions among elected officials, and between council and staff.

**Debrief: Affirming Shared Commitments** (Mornson and Weinstein)

The groups reconvened to present and discuss their draft commitments, and to combine City Council and staff versions into a single set of commitments to guide council-staff interaction.

Participants discussed the roles of elected and appointed officials with respect to the interrelated (and distinct) actions of governance, strategy, operations, and management.

Council and staff will work together to address the needs of community members. Our aim is to be responsive to all community members, and our processes are designed to do so efficiently.

**Year in Review**

City Manager Mornson lead an interactive discussion on achievements made on the areas of strategic direction defined and affirmed in recent years, setting the stage for 2024.

**Finance Discussion**

Finance Director Bishop led the finance discussion that included the current state and projected changes to the City's budget, along with their implications for future policy and operations.

**HOPKINS CITY COUNCIL  
CITY COUNCIL AND STAFF RETREAT PROCEEDINGS  
FRIDAY, JANUARY 5**

**Strategic Priorities**

*Promoting Hopkins, especially business development*

- Creating a business climate where expanding Mainstreet west is a priority and supporting small businesses
- Think Hopkins
- Downtown alley improvements – longer term opportunities
- Identity of Hopkins small businesses
- LRT
- Cultural and convenience retail in the Blake corridor
- Find parking solutions for businesses
- Help Hopkins businesses before they close

*Climate and Environmental Sustainability*

- Focus on the tree replacement, forestry options, EAB, tree replacement policy, encourage, economic part for cost savings
- Keep climate solutions fund
- Massive positive step forward in 2023/2024 the city has the ability to see millions in this area – poised to lead
- Bounce back from today's issues
- City resilience

*True Inclusion*

- Respect for diversity of opinion/priorities/viewpoints
- Starter fund for first year special events (Cinco De Mayo, National Hispanic Heritage Month, Fat Bike Festival)
- Disability awareness
- BIPOC wealth creation
- Multimodal
- Continuing to provide welcoming environments for all
- Bike/ped infrastructure
- Support for all: any gender, color, religion, status, orientation, etc.

*Affordability/Financial Management*

- Explore grant programs that are available (infrastructure)
- Look for opportunities to keep tax levy under 5%
- Preservation of NOAH
- Dignity in affordable housing
- Obligation to taxpayers to curb unnecessary spending and lower taxes, immediate tax relief should be a priority

*Public Safety/Community Services*

- Increasing service to match growth
- Indispensable need
- Important to retain police officers

**HOPKINS CITY COUNCIL  
CITY COUNCIL AND STAFF RETREAT PROCEEDINGS  
FRIDAY, JANUARY 5**

- Strong relationships between residents and public safety
- Attract and retain PD, FD, PW and pay them what they deserve
- Important for business development equity and inclusion

**Parking Lot Discussion/Closing Exercise**

Deferred issues (“parking lot”) were discussed. The day concluded with a brief summary exercise.

Parking Lot: Staff gather more information on LED streetlights and solar panels ROI

Parking Lot: Infrastructure timelines/risk assessments

Parking Lot: Clarification on TIF timelines

Parking Lot: Alatus financial request

Respectfully Submitted,  
Amy Domeier, City Clerk

**HOPKINS CITY COUNCIL  
SPECIAL MEETING PROCEEDINGS  
JANUARY 16, 2024**

**CALL TO ORDER**

Pursuant to due call and notice thereof a special meeting of the Hopkins City Council was held on Tuesday, January 16, 2024, at 4:30 p.m. at the Hopkins Activity Center, 33 14<sup>th</sup> Avenue N.

Mayor Hanlon called the meeting to order with Council Members Balan, Garrido, Goodlund and Hunke attending. Others attending included City Manager Mornson, City Clerk Domeier, Director of Planning and Development Elverum, Finance Director Bishop, and Special Projects and Initiatives Manager Imihy Bean. Members of the Hopkins Historical Society that were present included Same Stiele, Jim Zdrasil, Kathleen Conroy, Joan Roth, Marlene Dvorak, Kathy Jorgenson, Kat Downs and Mary Romportl.

**DISCUSSION**

**II.1. Communications Strategy Discussion on 907 Mainstreet**

The Hopkins Historical Society (HHS) representatives shared their concerns about financing, fundraising and operations. The city will work with the HHS to discuss the next phase at 907 Mainstreet. An option would be to have an agreement for storage at 907 Mainstreet in the interim and staff develop a plan of action for next steps. HHS requested future storage options if available. Discussion was held regarding the communication strategy for the Hopkins Historical Society's from the 907 Mainstreet property. The communication strategy will be worked on over the next 90 days.

**ADJOURNMENT**

There being no further business to come before the City Council, and upon a motion by Hanlon the meeting was unanimously adjourned at 5:55 p.m.

Respectfully Submitted,



Amy Domeier, City Clerk

**HOPKINS CITY COUNCIL  
REGULAR MEETING PROCEEDINGS  
JANUARY 16, 2024**

**CALL TO ORDER**

Pursuant to due call and notice thereof a regular meeting of the Hopkins City Council was held on Tuesday, January 16, 2024, at 6:30 p.m. in the Council Chambers at City Hall, 1010 1<sup>st</sup> Street South.

Mayor Hanlon called the meeting to order with Council Members Balan, Garrido, Goodlund and Hunke attending. Others attending included City Manager Mornson, City Clerk Domeier, Finance Director Bishop, Public Works Director Autio, City Engineer Klingbeil, Director of Planning and Development Elverum, Special Projects and Initiatives Manager Imihy Bean and City Attorney Riggs.

**ADOPT AGENDA**

**Motion** by Hunke. **Second** by Garrido.

**Motion** to Adopt the Agenda.

**Ayes: Balan, Garrido, Goodlund, Hanlon, Hunke**

**Nays: None. Motion carried.**

**PRESENTATIONS**

**III.1. Hopkins Education Foundation Update from Emily Wallace-Jackson**

Emily Wallace-Jackson, Executive Director of the Hopkins Education Foundation shared more information and updates about the foundation.

**CONSENT AGENDA**

**Motion** by Garrido. **Second** by Balan.

**Motion** to Approve the Consent Agenda.

1. Minutes of the January 2, 2024, Regular Meeting Proceedings
2. Ratify Checks Issued in December 2023; Bishop

**Ayes: Balan, Garrido, Goodlund, Hanlon, Hunke**

**Nays: None. Motion carried.**

**NEW BUSINESS**

**VII.1. Update on 325 Blake Road/Alatus Development; Elverum**

Director of Planning and Economic Development Elverum provided the status of the proposed development including a requested amendment to the public financing structure. Stacie Kvilvang spoke to the special assessment bonds. Discussion was held about the financing for the project and any implications should the bonds not be issued. Bob Lux with Alatus shared more about the purchase agreement timing elements.

The City Council generally supported moving forward with the amendment to the public financing structure.

**HOPKINS CITY COUNCIL  
REGULAR MEETING PROCEEDINGS  
JANUARY 16, 2024**

**VII.2. Resolution Approving Plans and Specifications and Authorizing Advertisement for Bids, 20234 Street and Utility Improvements – City Project 2023-10; Klingbeil**

City Engineer Klingbeil and Bolton and Menk representative Nick Amatuccio summarized City Council Report 2024-003. The final plans are complete, so staff requested the Council to approve these plans and authorize advertisement for bids.

Mayor Hanlon questioned if the project could be split up. City Engineer Klingbeil shared the financial implications of changing the project. Council Member Goodlud questioned pushing the project out for additional year. Mr. Klingbeil shared concerns about the utilities and some of the mill and overlay work being delayed. He also shared the risks of catastrophic failures to infrastructure. Council Members Balan and Hunke supported moving forward with the proposed project. City Manager Mornson suggested moving forward with this project and talked about delaying a future project.

**Motion** by Balan. **Second** by Hunke.

**Motion** to Adopt Resolution 2024-06, Resolution Approving Plans and Specifications and Authorizing Advertisement for Bids, 2024 Street and Utility Improvements, City Project 2023-10

**Ayes: Balan, Garrido, Goodlund, Hanlon, Hunke**

**Nays: None. Motion carried.**

**ANNOUNCEMENTS**

Mayor Hanlon reviewed the upcoming meeting schedule.

**ADJOURNMENT**

There being no further business to come before the City Council, and upon a motion by Hunke, second by Goodlund, the meeting was unanimously adjourned at 7:32 p.m.

Respectfully Submitted,



Amy Domeier, City Clerk



CITY OF HOPKINS

## City Council Report 2024-009

To: Honorable Mayor and Council Members  
Mike Mornson, City Manager

From: Amy Domeier, City Clerk

Date: February 6, 2023

Subject: Resolution Appointing Election Judges for the March 5, 2024, Presidential Nominating Primary

---

### RECOMMENDED ACTION

**MOTION TO** Adopt Resolution 2023-005 Appointing Election Judges for the March 5, 2024, Presidential Nominating Primary.

### OVERVIEW

Minnesota Election Law 204B.21 requires that the governing body of the municipality appoint election judges to administer the polling places at least 25 days before each election. Election judge hourly rates are \$11.25 for Election Judges and \$13.00 for Assistant and Head Judges. The election judge salaries will be submitted to the Office of the Minnesota Secretary of State for the Presidential Nomination Primary Reimbursement Process. Hennepin County will be acting on behalf of the City of Hopkins as part of our Absentee Ballot Board, so they are included in our appointing resolution.

### SUPPORTING INFORMATION

- Draft Resolution 2024-005

**CITY OF HOPKINS  
HENNEPIN COUNTY, MINNESOTA**

**RESOLUTION 2023-032**

**RESOLUTION APPOINTING ELECTION JUDGES FOR THE  
MARCH 5, 2024, PRESIDENTIAL NOMINATING PRIMARY**

**WHEREAS**, Minnesota Statute 204B.21 requires that persons serving as election judges be appointed by the City Council at least 25 days before the election and Minnesota Statute 203B.21 allows for deputy clerks trained in the processing and counting of absentee ballots to serve on the absentee ballot board.

**BE IT RESOLVED** by the Hopkins City Council that the following election judges are on file in the office of the City Clerk and should be appointed for the March 5, 2024, Presidential Nominating Primary:

Heidi	Anderson	Bonita	Kearns
Kim	Bachand	Jessica	Klugman
Romaine	Bechir	Axel	Kornfuehrer
Sheldon	Berg	Mark	Krafve
Peggy	DeVaun	Terri	Kruger
Kent	Dolphay	Lisa	Lang
Carol	Dunn	Peter	Leih
Patrick	Gambill-Read	Rebecca	Luxford
Susan	Gauthier	Andrew	Marlow
James W	Green	Joan	Meath
Patrick	Guire	Theresa	Melles
Kristi	Halverson	Rachel	Molepske
Kristin	Hanneman	Rosetta	Muhammad
Jane	Heimerl	Karen	Norum
William	Johnson	Catherine	O'Neil
Judy	Johnson	David	Specken
		Lisa	Stroessner
		Patricia	Sykes

**WHEREAS**, the Hopkins City Council also appoints other individuals and all members appointed to the Hennepin County Absentee Ballot Board as authorized under Minnesota Statute 204B.21, subd 2 under the direction of the Hennepin County Election Manager to serve as members of the Hopkins Absentee Ballot Board; and

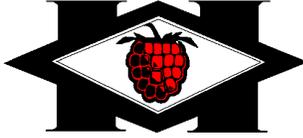
**BE IT FURTHER RESOLVED** that the City Clerk is with this, authorized to make any substitutions or additions as deemed necessary.

Adopted by the City Council of the City of Hopkins on this 6th day of February 2024.

\_\_\_\_\_  
Patrick Hanlon, Mayor

ATTEST:

\_\_\_\_\_  
Amy Domeier, City Clerk



Administration

CITY OF HOPKINS

## City Council Report 2024-008

To: Honorable Mayor and Council Members  
Mike Mornson, City Manager

From: Amy Domeier, City Clerk

Date: February 6, 2024

Subject: Resolution Establishing a Polling Place in the City of Hopkins for the Hennepin County Commissioner District Special Elections on April 30 and May 14, 2024

---

### RECOMMENDED ACTION

**MOTION TO** Approve Resolution Establishing a Polling Place in the City of Hopkins for the Hennepin County Commissioner District Special Elections on April 30 and May 14, 2024.

### OVERVIEW

Hennepin County intends to hold a special election on Tuesday, May 14, 2024, for the vacancy of Commissioner District 6. A special primary is possible and, if needed, will be held Tuesday, April 30, 2024. Due to scheduling and security conflicts, Alice Smith Elementary School is not available for use by Precinct 1 on either date. Therefore, staff is recommending that Hopkins City Hall be established as Precinct 1 for the special elections. Hopkins Precinct 1 will be reestablished to Alice Smith Elementary School for the August 13, 2024, State Primary and November 5, 2024, General Election.

The District 6 Commissioner represents the communities of Deephaven, Edina, Excelsior, Greenwood, Hopkins, Long Lake, Minnetonka, Minnetonka Beach, Mound, Northern Eden Prairie, Orono, Shorewood, Spring Park, Tonka Bay, Woodland, and Wayzata. This vacancy is the result of the resignation of Commissioner Chris LaTondresse whose last day on the board was September 21, 2023.

### SUPPORTING INFORMATION

- Draft Resolution 2024-004

**CITY OF HOPKINS  
HENNEPIN COUNTY, MINNESOTA**

**RESOLUTION 2024-004**

**RESOLUTION ESTABLISHING A POLLING PLACE IN THE CITY OF HOPKINS FOR  
THE HENNEPIN COUNTY COMMISSIONER DISTRICT 6 SPECIAL ELECTIONS  
ON APRIL 30 AND MAY 14, 2024**

**WHEREAS**, on January 8, 2024, Hopkins Public School District 270, representatives confirmed via email due to scheduling and security concerns at Alice Smith Elementary School, the school would not be available for the April 30 and May 14, 2024, Hennepin County Commissioner District 6 Special Elections and serve as a polling place; and

**WHEREAS**, the school serves the voters in Hopkins Precinct 1; and

**WHEREAS**, Minnesota Statute 204B.16, Polling Places, Designation states, by December 31 of each year, the governing body of each municipality and of each county with precincts in unorganized territory must designate by ordinance or resolution a polling place for each election precinct. The polling places designated in the ordinance or resolution are the polling places for the following calendar year, unless a change is made: (1) pursuant to section 204B.175; (2) because a polling place has become unavailable; or (3) because a township designates one location for all state and federal elections and one location for all township only elections; and

**WHEREAS**, on January 11, 2024, City of Hopkins City Manager gave confirmation to use the City Hall Raspberry Room as a replacement for Alice Smith Elementary School to serve as the Precinct 1 polling place for the April 30 and May 14, 2024, Hennepin County Commissioner District 6 Special Elections; and

**WHEREAS**, Minnesota Statute 204B.15, subdivision 1, allows for a polling place to be located within the boundaries of the precinct or within one mile of those boundaries.

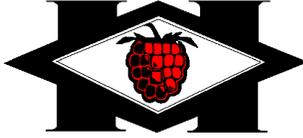
**NOW THEREFORE BE IT RESOLVED**, that the City Council of the City of Hopkins hereby establishes Hopkins City Hall, 1010 1<sup>st</sup> St. S., as Hopkins Precinct 1 in the City of Hopkins for the Hennepin County Commissioner District 6 Special Elections on April 30 and May 14, 2024. Hopkins Precinct 1 will be reestablished to Alice Smith Elementary School for the August 13, 2024, State Primary and November 5, 2024, General Election.

Adopted by the City Council of the City of Hopkins on this 6th day of February 2024.

By: \_\_\_\_\_  
Patrick Hanlon, Mayor

ATTEST:

\_\_\_\_\_  
Amy Domeier, City Clerk



Administration

CITY OF HOPKINS

## City Council Report 2024-011

To: Honorable Mayor and Council Members  
Mike Mornson, City Manager

From: Amy Domeier, City Clerk

Date: February 6, 2024

Subject: Resolution Approving City Council Recommendations for City Charter Commission Appointments

---

### RECOMMENDED ACTION

**MOTION TO** adopt Resolution 2024-014 Approving City Council Recommendations for City Charter Commission Appointments.

### OVERVIEW

The Charter Commission consists of 11 members that are recommended by the City Council and appointed by the Chief Judge of the Fourth Judicial District. Terms are five seats for four years and five seats for two years and members are allowed to serve up to two terms. The Charter Commission will be at capacity with the appointments and reappointments of the 10 residents.

### SUPPORTING INFORMATION

- Applications are on file in the City Clerk's Office
- Draft Resolution 2024-014

**CITY OF HOPKINS, MINNESOTA**

**RESOLUTION NO. 2024-014**

**RESOLUTION APPROVING CITY COUNCIL RECOMMENDATIONS  
FOR CITY CHARTER COMMISSION APPOINTMENTS**

**WHEREAS**, the City of Hopkins Charter Commission has been inactive for a few years;  
and

**WHEREAS**, the City Council desires to make appointments to the Hopkins Charter  
Commission; and

**WHEREAS**, Minnesota Statutes Section 410.05 governs the appointment process for a  
charter commission; and

**WHEREAS**, the size of the Commission is set at eleven (11) members, with the initial  
terms of such members to be as follows: five (5) members to serve an initial term of  
four (4) years and six (5) members to serve an initial term of two (2) years, with one  
commission member presently serving on the Commission; and

**WHEREAS**, the City Council desires that the initial appointed members with a two (2)  
year term shall end their term on December 31, 2025, and the initial appointed  
members with a four (4) year term shall end their term on December 31, 2027; and

**WHEREAS**, Kristin Hanneman's term on the Charter Commission will end on  
December 7, 2025; and

**WHEREAS**, the City has received applications from City residents interested in serving  
on the Hopkins Charter Commission.

**NOW, THEREFORE BE IT RESOLVED**, that the above-referenced recitals are  
incorporated into this Resolution.

**NOW THEREFORE BE IT FURTHER RESOLVED**, that the Hopkins City Council  
desires Chief Judge Kerry W. Meyer to appoint the following individuals with the  
following terms to the Hopkins Charter Commission:

Carol Dunn	4 years	Gregory Hugh	2 years
Jason Gadd	4 years	Daniel Lenz	2 years
Kristi Halverson	4 years	M. Michele Maurer	2 years
Butch Johnson	4 years	John Sheehan	2 years
James Shirley	4 years	Nathan White	2 years

**NOW THEREFORE BE IT FINALLY RESOLVED**, that the Hopkins City Council requests that Chief Judge Kerry W. Meyer make such appointments as recommended herein and that an Order, a draft of which is set forth in Exhibit A, be accordingly filed consistent with Minnesota Statutes Section 410.05.

Adopted by the City Council of the City of Hopkins, Minnesota on this 6<sup>th</sup> day of February 2024.

\_\_\_\_\_  
Patrick Hanlon, Mayor

ATTEST:

\_\_\_\_\_  
Amy Domeier, City Clerk

**EXHIBIT A**

**DRAFT ORDER APPOINTING CHARTER COMMISSIONERS**

**STATE OF MINNESOTA**

**IN DISTRICT COURT**

**FOURTH JUDICIAL DISTRICT**

---

**ORDER APPOINTING CITY OF HOPKINS**

**CHARTER COMMISSION MEMBERS**

---

1. Under Minn. Stat. § 410.05, subd. 2, "Charter commission members shall hold office for the term of four years, and until their successors are appointed and qualify, except that of members initially appointed after July 1, 1967, eight shall be appointed for two year terms and seven for four year terms."
2. Additionally, Minn. Stat. § 410.05, subd. 2 requires that: "Upon the expiration of each term, the chief judge shall appoint new commission members. If the chief judge fails to appoint new commission members within 30 days then thereafter the governing body of the city shall, appoint new commission members, unless within the 30-day period the chief judge indicates in writing to the governing body an intention to appoint new members, in which case the chief judge shall have an additional 60 days within which to make the appointment. Appointments shall be made by order filed with the court administrator of the district court."
3. Under Minn. Stat. § 410.05, subd. 3, "A city council, a charter commission, or the petitioners requesting the appointment of a charter commission may submit to the court the names of eligible nominees which the district court may consider in making appointments to the charter commission."
4. Kristin Hanneman's term on the Charter Commission will end on December 7, 2025;
5. There are ten Hopkins City Charter Commission positions presently open.
6. Hopkins City Resolution 2024-014 recommends the following appointments and

terms:

Carol Dunn	4 years	Gregory Hugh	2 years
Jason Gadd	4 years	Daniel Lenz	2 years
Kristi Halverson	4 years	M. Michele Maurer	2 years
Butch Johnson	4 years	John Sheehan	2 years
James Shirley	4 years	Nathan White	2 years

7. The two year terms would expire December 31, 2025.
8. The four year terms would expire December 31, 2027.
9. Under Minn. Stat. § 410.05, subd. 2, individuals appointed to the Commission must accept their appointment by filing a written acceptance and oath of office with the court administrator within 30 days. "An appointee who neglects to file with the court administrator within 30 days a written acceptance and oath of office shall be deemed to have declined the appointment and the place shall be filled as though the appointee had resigned."

**Order:**

- a. The individuals listed in Paragraph 6 above are appointed to the Hopkins City Charter Commission for the terms shown next to their names.
- b. The individuals appointed to the Commission must accept their appointment by filing a written acceptance and oath of office with the district court administrator within 30 days. If an appointee fails to submit written acceptance and oath of office within 30 days of the date of this order, he or she shall be deemed to have declined the appointment.

Date: February \_\_\_\_, 2024.

---

Kerry W. Meyer  
Chief Judge of the  
Fourth Judicial District



Finance Department

CITY OF HOPKINS

## City Council Report 2024-012

To: Honorable Mayor and Council Members  
Mike Mornson, City Manager

From: Nicholas Bishop, Finance Director

Date: February 6, 2024

Subject: Ratify Checks Issued in January 2024

---

### **RECOMMENDED ACTION**

**MOTION TO** Ratify Checks issued between January 1, 2024 and January 31, 2024 with numbers 133437 thru 133719 for total distribution of \$1,456,102.44.

### **OVERVIEW**

The checks issued, along with the purpose for those payments are attached for your review.

The check registers and detail of those checks can be reviewed at any time in the Finance Department.

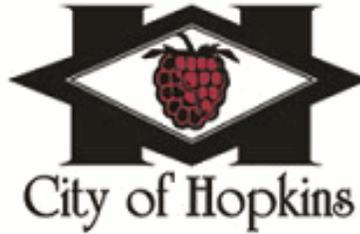
### **SUPPORTING INFORMATION**

- Check Register

# Accounts Payable

## Checks by Date - Summary by Check Date

User: cdahlstrom@hopkinsmn.com  
Printed: 2/1/2024 8:48 AM



1010 First Street South  
Hopkins, MN 55343

952-935-8474  
M-F, 8 am-4:30 pm  
[www.hopkinsmn.com](http://www.hopkinsmn.com)

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
133437	28241	AMERICAN SOCIETY OF	01/04/2024	0.00	434.00
133438	01497	AMERICAN WATER WORKS ASSN	01/04/2024	0.00	79.00
133439	28600	APPLE VALLEY FORD LINCOLN	01/04/2024	0.00	48,474.42
133440	29416	CDW GOVERNMENT	01/04/2024	0.00	2,479.33
133441	26951	COMCAST	01/04/2024	0.00	14.98
133442	26951	COMCAST	01/04/2024	0.00	2.14
133443	26951	COMCAST	01/04/2024	0.00	286.85
133444	31032	COVERALL NORTH AMERICA	01/04/2024	0.00	5,965.00
133445	31383	DETECTACHEM INC	01/04/2024	0.00	143.64
133446	31603	ELEVATOR SERVICE HOLDINGS LLC	01/04/2024	0.00	198.45
133447	30549	FRONTLINE PUBLIC SAFETY SOLUTIO	01/04/2024	0.00	1,050.00
133448	30555	MARGARET GONGOLL	01/04/2024	0.00	405.00
133449	30184	GOVERNMENTJOBS.COM, INC.	01/04/2024	0.00	11,520.07
133450	29302	HENNEPIN CTY TREASURER	01/04/2024	0.00	692.00
133451	08620	HOPKINS ROTARY	01/04/2024	0.00	250.00
133452	30165	THOMAS LORENTZ	01/04/2024	0.00	500.00
133453	28665	METRO ALARM & LOCK	01/04/2024	0.00	780.00
133454	13564	MOTOROLA SOLUTIONS INC	01/04/2024	0.00	17,290.00
133455	15521	ON SITE COMPANIES	01/04/2024	0.00	829.00
133456	17806	QWEST CORP	01/04/2024	0.00	62.41
133457	28240	SESAC RIGHTS MGMT INC	01/04/2024	0.00	581.00
133458	28834	SHI INTERNATIONAL CORP	01/04/2024	0.00	7,251.46
133459	30091	RAY STAFFORD	01/04/2024	0.00	480.00
133460	19805	SUSA	01/04/2024	0.00	125.00
133461	20687	TRI-STATE BOBCAT INC	01/04/2024	0.00	1,500.00
133462	28422	ADVANCED IMAGING SOLUTIONS	01/04/2024	0.00	4,329.54
133463	01328	AIRGAS USA	01/04/2024	0.00	92.42
133464	01737	ASPEN MILLS	01/04/2024	0.00	313.70
133465	02047	BADGER METER INC	01/04/2024	0.00	55.51
133466	27839	BATTERIES R US	01/04/2024	0.00	161.99
133467	30366	BERRY COFFEE COMPANY INC	01/04/2024	0.00	73.00
133468	29817	GARY BINGER	01/04/2024	0.00	3,800.00
133469	27782	BOUND TREE MEDICAL LLC	01/04/2024	0.00	164.47
133470	03160	CENTERPOINT ENERGY MINNEGASCO	01/04/2024	0.00	31.12
133471	30127	CINTAS CORPORATION NO. 2	01/04/2024	0.00	97.53
133472	03640	CPT SERVICES, INC	01/04/2024	0.00	765.00
133473	29670	DOYLE PROPERTY GROUP LLC	01/04/2024	0.00	200.00
133474	31599	EDUCATIONAL OUTFITTERS	01/04/2024	0.00	388.18
133475	29661	ESS BROTHERS & SONS	01/04/2024	0.00	3,391.50
133476	29491	FERGUSON WATERWORKS #2518	01/04/2024	0.00	1,246.15
133477	06567	FORCE AMERICA	01/04/2024	0.00	220.00
133478	06567	FORCE AMERICA	01/04/2024	0.00	390.89
133479	08576	HOPKINS F.D. RELIEF ASSOC	01/04/2024	0.00	90.00
133480	11185	JANINE KELLER	01/04/2024	0.00	3,000.00
133481	11327	KILLMER ELECTRIC CO INC	01/04/2024	0.00	3,448.82
133482	13207	MENARDS	01/04/2024	0.00	279.98
133483	28307	MIDWAY FORD	01/04/2024	0.00	50,515.12

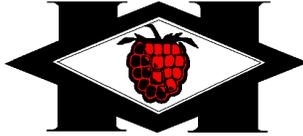
Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
133484	09085	MISSION SQUARE - ROTH IRA - 706260	01/04/2024	0.00	986.40
133485	31064	MR CUTTING EDGE LLC	01/04/2024	0.00	212.00
133486	30300	NORDIC SOLAR HOLDCO LLC	01/04/2024	0.00	3,438.45
133487	14582	NORTHWEST ASPHALT INC	01/04/2024	0.00	166,333.81
133488	09084	MISSION SQUARE RETIREMENT TRUST	01/04/2024	0.00	2,732.28
133489	31641	RP MANAGEMENT INC	01/04/2024	0.00	120.00
133490	19004	SAMARITAN TIRE COMPANY	01/04/2024	0.00	522.00
133491	19520	SNAP PRINT INC	01/04/2024	0.00	101.06
133492	30340	SPECTRUM SIGN SYSTEMS, INC.	01/04/2024	0.00	16,080.00
133493	31639	STACY SPRENGER	01/04/2024	0.00	1,250.00
133494	19602	SPS COMPANIES INC	01/04/2024	0.00	2.98
133495	28350	TOWMASTER INC	01/04/2024	0.00	469.22
133496	29795	TRANE	01/04/2024	0.00	68.24
133497	29466	VERIZON WIRELESS	01/04/2024	0.00	1,196.84
133498	29473	VERIZON WIRELESS	01/04/2024	0.00	425.56
133499	29475	VERIZON WIRELESS	01/04/2024	0.00	105.03
133500	30819	VERIZON WIRELESS	01/04/2024	0.00	580.50
133501	31128	VIKING AUTOMATIC SPRINKLER	01/04/2024	0.00	405.00
133502	22563	VOSS LIGHTING	01/04/2024	0.00	104,750.00
133503	31640	WENDY WOODFILL	01/04/2024	0.00	500.00
133504	28123	WRAP CITY GRAPHICS INC	01/04/2024	0.00	1,570.00
133505	25080	XCEL ENERGY	01/04/2024	0.00	1,146.26
133506	25080	XCEL ENERGY	01/04/2024	0.00	406.30
Total for 1/4/2024:				0.00	477,850.60
133507	31568	CARE RESOURCE CONNECTION	01/11/2024	0.00	1,000.00
133508	27290	CITY OF EDEN PRAIRIE	01/11/2024	0.00	6,554.00
133509	26951	COMCAST	01/11/2024	0.00	69.95
133510	26951	COMCAST	01/11/2024	0.00	10.70
133511	28747	CULLIGAN BOTTLED WATER CO	01/11/2024	0.00	201.00
133512	05483	EMBEDDED SYSTEMS, INC	01/11/2024	0.00	899.46
133513	29006	ENTERPRISE FLEET MANAGEMENT	01/11/2024	0.00	3,894.87
133514	07681	GRAINGER, INC	01/11/2024	0.00	127.10
133515	08620	HOPKINS ROTARY	01/11/2024	0.00	500.00
133516	30087	INTEGRITY EMPLOYEE BENEFITS, LL	01/11/2024	0.00	4,788.00
133517	28537	IS LAX LLC	01/11/2024	0.00	3,018.00
133518	12009	J. H. LARSON COMPANY	01/11/2024	0.00	160.00
133519	03369	LEAGUE OF MN CITIES	01/11/2024	0.00	825.00
133520	12160	LEAGUE OF MN CITIES	01/11/2024	0.00	63,560.00
133521	13167	MENARDS	01/11/2024	0.00	71.38
133522	13173	METRO CHIEF FIRE OFFICERS ASSN	01/11/2024	0.00	100.00
133523	27050	METRO CITIES	01/11/2024	0.00	6,982.00
133524	13354	MN BENEFIT ASSOCIATION	01/11/2024	0.00	84.18
133525	29598	MN DVS RENEWAL/TITLE & REGISTR	01/11/2024	0.00	864.75
133526	13404	MN STATE FIRE DEPARTMENT ASSOC	01/11/2024	0.00	450.00
133527	16337	PIRTEK PLYMOUTH	01/11/2024	0.00	202.45
133528	17806	QWEST CORP	01/11/2024	0.00	198.00
133529	18164	RED WING BUSINESS ADVANTAGE AC	01/11/2024	0.00	296.99
133530	31643	AMBER RISHAVY	01/11/2024	0.00	300.00
133531	28533	RODNEY J RODMAN	01/11/2024	0.00	1,600.00
133532	28779	SAFEASSURE CONSULTANTS INC	01/11/2024	0.00	8,280.03
133533	19602	SPS COMPANIES INC	01/11/2024	0.00	745.45
133534	31607	THE MANITOWOC COMPANY INC	01/11/2024	0.00	132.25
133535	27981	ULINE INC	01/11/2024	0.00	179.24
133536	31634	WELD KRAFT INC	01/11/2024	0.00	960.00
133537	31644	ZIEBART OF MINNESOTA	01/11/2024	0.00	625.00

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
133538	30230	BARNA, GUZY & STEFFEN, LTD.	01/11/2024	0.00	598.82
133539	02563	BOLTON & MENK, INC	01/11/2024	0.00	172,804.82
133540	31410	CARLSON PRINTING COMPANY	01/11/2024	0.00	4,312.10
133541	03160	CENTERPOINT ENERGY MINNEGASC	01/11/2024	0.00	12,121.41
133542	28981	CHESTNUT CAMBRONNE PA	01/11/2024	0.00	15,250.07
133543	27467	CITY OF ST PAUL	01/11/2024	0.00	300.00
133544	14561	COMPASS MINERALS AMERICA	01/11/2024	0.00	14,313.32
133545	04690	DRISKILLS FOODS	01/11/2024	0.00	80.26
133546	04690	DRISKILLS FOODS	01/11/2024	0.00	34.29
133547	28898	ECM PUBLISHERS INC	01/11/2024	0.00	172.80
133548	07185	GENUINE PARTS	01/11/2024	0.00	599.44
133549	07564	GOPHER STATE ONE-CALL, INC	01/11/2024	0.00	144.45
133550	29820	GROUP HEALTH PLAN INC	01/11/2024	0.00	426.00
133551	29748	HENNEPIN COUNTY PUBLIC WORKS	01/11/2024	0.00	10,279.59
133552	08166	HENNEPIN CTY TREASURER	01/11/2024	0.00	269.90
133553	08166	HENNEPIN CTY TREASURER	01/11/2024	0.00	3,491.50
133554	08223	HENNEPIN CTY TREASURER	01/11/2024	0.00	10,095.39
133555	28297	HERITAGE SHADE TREE CONSULTAN	01/11/2024	0.00	1,350.00
133556	29818	HIAWATHA TREE SERVICE INC.	01/11/2024	0.00	2,125.00
133557	08576	HOPKINS F.D. RELIEF ASSOC	01/11/2024	0.00	930.00
133558	09578	INNOVATIVE OFFICE SOLUTIONS LLC	01/11/2024	0.00	2,647.35
133559	29529	LEXISNEXIS RISK SOLUTIONS	01/11/2024	0.00	96.61
133560	31645	LOCALITY MEDIA INC	01/11/2024	0.00	14,800.00
133561	29059	MANSFIELD OIL COMPANY	01/11/2024	0.00	20,575.71
133562	13179	METROPOLITAN COUNCIL	01/11/2024	0.00	12,300.75
133563	13275	MICRO CENTER	01/11/2024	0.00	491.97
133564	30363	MINNEAPOLIS OXYGEN COMPANY	01/11/2024	0.00	101.07
133565	13251	MINNEAPOLIS SAW INC	01/11/2024	0.00	370.12
133566	16337	PIRTEK PLYMOUTH	01/11/2024	0.00	342.24
133567	31120	REPUBLIC SERVICES INC	01/11/2024	0.00	32,567.08
133568	19777	STREICHERS	01/11/2024	0.00	24,603.93
133569	20560	TOLL GAS & WELDING SUPPLY	01/11/2024	0.00	56.58
133570	30093	TRANSUNION RISK AND ALTERNATIV	01/11/2024	0.00	189.40
133571	03440	ULTIMATE SAFETY CONCEPTS INC	01/11/2024	0.00	475.00
133572	29458	VERIZON WIRELESS	01/11/2024	0.00	2,998.29
133573	30017	VERIZON WIRELESS	01/11/2024	0.00	2,086.65
133574	25080	XCEL ENERGY	01/11/2024	0.00	26.31
133575	25080	XCEL ENERGY	01/11/2024	0.00	39.87
133576	25080	XCEL ENERGY	01/11/2024	0.00	10,826.91
Total for 1/11/2024:				0.00	482,974.80
133577	01328	AIRGAS USA	01/18/2024	0.00	185.74
133578	31081	ALLEN'S SERVICE	01/18/2024	0.00	215.00
133579	31081	ALLEN'S SERVICE	01/18/2024	0.00	297.00
133580	30899	BAUERS MINNOCO	01/18/2024	0.00	264.92
133581	02563	BOLTON & MENK, INC	01/18/2024	0.00	3,446.50
133582	31400	BZDOK INSPECTIONS INC	01/18/2024	0.00	2,603.25
133583	28430	CENTURY LINK	01/18/2024	0.00	687.74
133584	04168	DEM-CON LANDFILL, INC	01/18/2024	0.00	82.70
133585	31076	FERGUSON US HOLDINGS INC	01/18/2024	0.00	177.20
133586	31468	ABBY FINIS	01/18/2024	0.00	650.00
133587	08001	HACH COMPANY	01/18/2024	0.00	853.03
133588	08004	HANCE HARDWARE, INC	01/18/2024	0.00	1,175.34
133589	08166	HENNEPIN CTY TREASURER	01/18/2024	0.00	1,958.07
133590	08179	HENNEPIN CTY TREASURER	01/18/2024	0.00	5,067.46
133591	27454	HENNEPIN CTY TREASURER	01/18/2024	0.00	30,000.00

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
133592	31056	HOPKINS MENS SHED	01/18/2024	0.00	2,422.50
133593	29452	OFFICE OF MN IT SERVICES	01/18/2024	0.00	293.59
133594	04573	QUALITY RESOURCE GROUP INC	01/18/2024	0.00	52.95
133595	31646	MATHIAS RECHTZIGEL	01/18/2024	0.00	2,100.00
133596	31120	REPUBLIC SERVICES INC	01/18/2024	0.00	4,431.38
133597	30495	SPEEDWAY LLC	01/18/2024	0.00	80.00
133598	20560	TOLL GAS & WELDING SUPPLY	01/18/2024	0.00	68.47
133599	20887	TWIN CITY WATER CLINIC	01/18/2024	0.00	340.00
133600	21532	UNIVERSITY OF MN	01/18/2024	0.00	75.00
133601	22002	VALLEY-RICH COMPANY, INC	01/18/2024	0.00	18,717.83
133602	31361	VIQ SOLUTIONS INC	01/18/2024	0.00	10.95
133603	27900	WATER CONSERVATION SERVICES	01/18/2024	0.00	1,162.24
133604	30728	AFSCME COUNCIL 5	01/18/2024	0.00	783.75
133605	30899	BAUERS MINNOCO	01/18/2024	0.00	76.98
133606	27782	BOUND TREE MEDICAL LLC	01/18/2024	0.00	701.89
133607	26951	COMCAST	01/18/2024	0.00	404.93
133608	26951	COMCAST	01/18/2024	0.00	136.12
133609	03800	CULLIGAN - METRO	01/18/2024	0.00	90.00
133610	04192	DEZURIK INC	01/18/2024	0.00	924.80
133611	28898	ECM PUBLISHERS INC	01/18/2024	0.00	70.40
133612	27569	EMERGENCY AUTOMOTIVE TECHNO	01/18/2024	0.00	580.68
133613	29491	FERGUSON WATERWORKS #2518	01/18/2024	0.00	5,232.29
133614	29377	GRAINGER, INC	01/18/2024	0.00	458.79
133615	31474	GRANITE TELECOMMUNICATIONS LI	01/18/2024	0.00	131.07
133616	08001	HACH COMPANY	01/18/2024	0.00	500.75
133617	08038	HAWKINS, INC	01/18/2024	0.00	5,054.67
133618	08336	HIRSHFIELDS	01/18/2024	0.00	26.18
133619	08625	HOPKINS POLICE ASSOCIATION	01/18/2024	0.00	1,120.00
133620	30941	HOPKINS POLICE CRIME FUND	01/18/2024	0.00	44.28
133621	09801	I.U.O.E. CENTRAL PENSION FUND	01/18/2024	0.00	1,920.00
133622	29345	IMPACT MAILING OF MN	01/18/2024	0.00	2,437.30
133623	09002	I-STATE TRUCK CENTER	01/18/2024	0.00	2,112.19
133624	10585	JOHNSTONE SUPPLY	01/18/2024	0.00	57.83
133625	12012	LAW ENFORCEMENT LABOR SERVICE	01/18/2024	0.00	476.82
133626	03369	LEAGUE OF MN CITIES	01/18/2024	0.00	664.00
133627	30392	CIGNA LIFE INS COMP OF AMERICA -	01/18/2024	0.00	620.76
133628	30023	CIGNA LIFE INS COMP OF N AMERICA	01/18/2024	0.00	1,000.56
133629	31585	LOCKRIDGE GRINDAL NAUEN PLLP	01/18/2024	0.00	3,333.33
133630	30391	THE HARTFORD LTD	01/18/2024	0.00	2,451.60
133631	13167	MENARDS	01/18/2024	0.00	206.90
133632	13179	METROPOLITAN COUNCIL	01/18/2024	0.00	153,181.87
133633	13275	MICRO CENTER	01/18/2024	0.00	429.98
133634	13251	MINNEAPOLIS SAW INC	01/18/2024	0.00	549.99
133635	09085	MISSION SQUARE - ROTH IRA - 706260	01/18/2024	0.00	986.40
133636	13377	MN DEPT OF NATURAL RESOURCES C	01/18/2024	0.00	10,447.43
133637	29883	NONHOF PAINTING SOLUTIONS INC	01/18/2024	0.00	1,137.38
133638	16337	PIRTEK PLYMOUTH	01/18/2024	0.00	150.52
133639	18163	RECYCLING ASSOCIATION OF MN	01/18/2024	0.00	300.00
133640	31647	RENTERS WAREHOUSE	01/18/2024	0.00	900.00
133641	08568	RESOURCE WEST	01/18/2024	0.00	12.28
133642	09084	MISSION SQUARE RETIREMENT TRUS	01/18/2024	0.00	2,747.41
133643	30390	THE HARTFORD STD	01/18/2024	0.00	3,319.16
133644	31648	SUPPLYHOUSE LLC	01/18/2024	0.00	27,370.21
133645	29729	T-MOBILE USA, INC.	01/18/2024	0.00	100.00
133646	20560	TOLL GAS & WELDING SUPPLY	01/18/2024	0.00	331.54
133647	20687	TRI-STATE BOBCAT INC	01/18/2024	0.00	154.22
133648	21523	UNION LOCAL 49	01/18/2024	0.00	840.00

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
133649	21529	UNITED WAY	01/18/2024	0.00	38.46
133650	31621	BONNIE SUE WALDMAN	01/18/2024	0.00	192.00
133651	28123	WRAP CITY GRAPHICS INC	01/18/2024	0.00	100.00
Total for 1/18/2024:				0.00	312,326.58
133652	29535	ADVANCED ENGINEERING	01/25/2024	0.00	1,110.00
133653	31649	ARATRIKA CHATTARAJ	01/25/2024	0.00	16.80
133654	07003	GARTNER REFRIGERATION & MFG.	01/25/2024	0.00	790.00
133655	29748	HENNEPIN COUNTY PUBLIC WORKS	01/25/2024	0.00	10,308.75
133656	08179	HENNEPIN CTY TREASURER	01/25/2024	0.00	12,996.43
133657	08585	HOPKINS PET HOSPITAL	01/25/2024	0.00	6,504.02
133658	31652	CHARLENE LEE	01/25/2024	0.00	140.00
133659	31257	SCOTT ANDREWS MARKS	01/25/2024	0.00	320.00
133660	31495	SANDRA MESSER	01/25/2024	0.00	49.00
133661	31650	SANJUKTA MITRA	01/25/2024	0.00	420.00
133662	29317	OFFICE OF MN IT SERVICES	01/25/2024	0.00	211.05
133663	04573	QUALITY RESOURCE GROUP INC	01/25/2024	0.00	161.97
133664	31651	DANIEL RUBINYI	01/25/2024	0.00	35.00
133665	19287	SHORT ELLIOTT HENDRICKSON INC	01/25/2024	0.00	785.48
133666	19520	SNAP PRINT INC	01/25/2024	0.00	44.62
133667	29200	SPRINGBROOK SOFTWARE INC	01/25/2024	0.00	1,492.50
133668	29490	VERIZON WIRELESS	01/25/2024	0.00	1,557.69
133669	01328	AIRGAS USA	01/25/2024	0.00	92.42
133670	29691	AMERICAN GLASS & MIRROR, INC.	01/25/2024	0.00	357.28
133671	28600	APPLE VALLEY FORD LINCOLN	01/25/2024	0.00	753.48
133672	30481	BATTERIES PLUS BULBS #018	01/25/2024	0.00	39.39
133673	30899	BAUERS MINNOCO	01/25/2024	0.00	53.28
133674	31246	BLAINE BROTHERS MAINTENANCE I	01/25/2024	0.00	837.06
133675	28430	CENTURY LINK	01/25/2024	0.00	37.03
133676	30127	CINTAS CORPORATION NO. 2	01/25/2024	0.00	143.59
133677	26951	COMCAST	01/25/2024	0.00	142.06
133678	26951	COMCAST	01/25/2024	0.00	161.80
133679	26951	COMCAST	01/25/2024	0.00	2.14
133680	27060	CROWN MARKING INC	01/25/2024	0.00	86.66
133681	04004	DALCO ENTERPRISES INC	01/25/2024	0.00	315.12
133682	04328	DISPLAY SALES	01/25/2024	0.00	394.20
133683	29491	FERGUSON WATERWORKS #2518	01/25/2024	0.00	1,503.63
133684	30184	GOVERNMENTJOBS.COM, INC.	01/25/2024	0.00	2,131.06
133685	29377	GRAINGER, INC	01/25/2024	0.00	329.69
133686	08038	HAWKINS, INC	01/25/2024	0.00	30.00
133687	31196	HESSE INC	01/25/2024	0.00	775.50
133688	09521	INDELCO	01/25/2024	0.00	47.60
133689	09002	I-STATE TRUCK CENTER	01/25/2024	0.00	1,385.88
133690	10585	JOHNSTONE SUPPLY	01/25/2024	0.00	96.75
133691	30440	LEADSONLINE LLC	01/25/2024	0.00	4,037.00
133692	12328	LITTLE FALLS MACHINE INC	01/25/2024	0.00	690.86
133693	31505	MARTIN MARIETTA MATERIALS INC	01/25/2024	0.00	4,327.71
133694	13167	MENARDS	01/25/2024	0.00	185.55
133695	13275	MICRO CENTER	01/25/2024	0.00	199.99
133696	28307	MIDWAY FORD	01/25/2024	0.00	50,515.12
133697	27324	MIDWEST OVERHEAD CRANE	01/25/2024	0.00	657.97
133698	13446	MN DEPT OF LABOR & INDUSTRY	01/25/2024	0.00	100.00
133699	13564	MOTOROLA SOLUTIONS INC	01/25/2024	0.00	25,475.97
133700	31266	NOKOMIS SHOE SHOP INC	01/25/2024	0.00	200.00
133701	15521	ON SITE COMPANIES	01/25/2024	0.00	829.00
133702	29362	OPG-3, INC	01/25/2024	0.00	2,655.82

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
133703	29468	PARALLEL TECHNOLOGIES	01/25/2024	0.00	15,785.83
133704	30575	PREMIER LIGHTING INC	01/25/2024	0.00	39.53
133705	30199	PULSE ELECTRIC	01/25/2024	0.00	1,411.00
133706	28997	R & R SPECIALTIES OF WISCONSIN IN	01/25/2024	0.00	323.45
133707	31292	RECYCLE TECHNOLOGIES INC	01/25/2024	0.00	214.14
133708	31448	SAFETY VEHICLE SOLUTIONS	01/25/2024	0.00	4,585.20
133709	19004	SAMARITAN TIRE COMPANY	01/25/2024	0.00	1,168.00
133710	27124	SHERWIN WILLIAMS	01/25/2024	0.00	91.13
133711	19602	SPS COMPANIES INC	01/25/2024	0.00	29.08
133712	31108	STRESSCRETE INC	01/25/2024	0.00	20,076.25
133713	20120	TDS METROCOM - MN	01/25/2024	0.00	81.46
133714	28350	TOWMASTER INC	01/25/2024	0.00	177.53
133715	30641	TRAFFIC CONTROL CORPORATION	01/25/2024	0.00	700.00
133716	29795	TRANE	01/25/2024	0.00	309.96
133717	27900	WATER CONSERVATION SERVICES	01/25/2024	0.00	359.48
133718	31653	WATERMARK TITLE AGENCY	01/25/2024	0.00	439.50
133719	31644	ZIEBART OF MINNESOTA	01/25/2024	0.00	625.00
Total for 1/25/2024:				0.00	182,950.46
Report Total (283 checks):				0.00	1,456,102.44



Administration

CITY OF HOPKINS

## City Council Report 2024-010

To: Honorable Mayor and Council Members  
From: Mike Mornson, City Manager  
Date: February 6, 2024  
Subject: Resolution Affirming the City of Hopkins Mission Statement and Adopting the 2024 Goals and Strategic Plan for the City of Hopkins

---

### RECOMMENDED ACTION

**MOTION TO** Adopt Resolution 2024-006 Affirming the City of Hopkins Mission Statement and Adopting the 2024 Goals and Strategic Plan for the City of Hopkins.

### OVERVIEW

The City Council and Department Directors held their annual goal setting retreat on January 5. The purpose of the retreat is to discuss and evaluate previous goals, consider new goals, and develop the strategic plan. The goals and strategic plan publicly state items the City Council wishes to accomplish above and beyond the normal operations and everyday services provided by the city.

### SUPPORTING INFORMATION

- Resolution 2024-006

**CITY OF HOPKINS  
HENNEPIN COUNTY, MINNESOTA**

**RESOLUTION 2024-006**

**RESOLUTION AFFIRMING THE CITY OF HOPKINS MISSION STATEMENT AND  
ADOPTING THE 2024 GOALS AND STRATEGIC PLAN  
FOR THE CITY OF HOPKINS**

**WHEREAS**, the Hopkins City Council believes it is necessary for an effective local government to clearly establish its overall mission and to prescribe the goals and objectives necessary to accomplish that mission; and

**WHEREAS**, the Hopkins City Council has reviewed and will be following its mission to inspire, educate, involve and communicate; and

**WHEREAS**, the Hopkins City Council has previously adopted the following goals:

- Goal I:            Preserve the Home Town Feel of Hopkins
- Goal II:           Promote a Resilient Community
- Goal III:          Take it to Them

**WHEREAS**, the Hopkins City Council has identified certain goals, objectives, and action steps for the year 2024.

**NOW THEREFORE BE IT RESOLVED**, that the City Council of the City of Hopkins hereby adopts the mission statement and formally adopts the listed goals, and that the City Council, City Manager and staff are hereby committed to the accomplishment of these goals and its action plan

Adopted by the City Council of the City of Hopkins on this 6<sup>th</sup> day of February 2024.

By: \_\_\_\_\_  
Patrick Hanlon, Mayor

ATTEST:

\_\_\_\_\_  
Amy Domeier, City Clerk